

BOARD OF TRUSTEES

MONTHLY MEETING

Thursday, October 19, 2023
Crestwood Library



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**YONKERS PUBLIC LIBRARY
AGENDA FOR MONTHLY BOARD MEETING
OCTOBER 19, 2023
CRESTWOOD LIBRARY**

MINUTES

[ACTION ITEM] Approve Minutes of Meeting on September 21, 2023 and Minutes of Special Meeting on October 12, 2023.

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

PERSONNEL REPORT

[ACTION ITEM]

Ratify the following appointments:

Andracchi, Margaret; Permanent Librarian II, \$65,109.00/yr, eff. 9/29/2023

Cacace, Laura; Permanent Librarian II, \$65,109.00/yr, eff. 9/29/2023

Williams, Debra; P/T Page, \$15.00/hr, eff. 9/30/2023

Herlihy, Timothy; Permanent Clerk I, \$40,460.00/yr, eff. 10/13/2023

Orosz, Nora-Grayce; P/T Page, \$15.00/hr, eff. 10/14/2023

Acknowledge the following terminations:

Cruz, Aurora; Permanent Librarian IV, \$113,156.00/yr, eff. 9/29/2023 (retired)

Samuel, Shaied; P/T Page, \$15.00/hr, eff. 10/11/2023

COMMITTEE REPORTS

Fundraising & Development – Jannetti (chair)

Foundation Update

Policy – Sabatino (chair)

Review of Material Selection Policy (encl.)

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #856

NEW BUSINESS

Documentary and Heritage Preservation Services of New York (DHPSNY) Discussion

PUBLIC COMMENT

EXECUTIVE SESSION

NEXT MEETING DATE

Thursday, November 16, 2023 at 7:00pm at Grinton I. Will Library

YONKERS PUBLIC LIBRARY
BOARD MEETING
RIVERFRONT LIBRARY
SEPTEMBER 21, 2023

ATTENDANCE

TRUSTEES:	Nancy Maron Joseph Puglia Stephen Jannetti Michael Sabatino Patricia Phelan John A. Daily Jr. Ofunne Edoziem
LIBRARY DIRECTOR:	Jesse Montero
ASSISTANT LIBRARY DIRECTOR:	Shauna Porteus
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Joseph Puglia
UNION REPRESENTATIVE:	John McPartland
GUESTS:	Oswaldo Coto-Chang, Renee Rabadi, Jay Chawla, Lawrence Farah, Jacqueline Leone, Diane Mignault, Mark Parolisi, Tyisha Baker, Tara Somersall, Carolyn Arroyo, Paul Emond, Pat Laperuta, Zahra Baird, Elizabeth Caruso, Phyllis Cole, Christine Bitetti, Melinda Lance, Elyse Schreiber, Pablo Duran, Jay Savino, Russell Martinez, Dominick Savarese, Eileen O'Connor, Elizabeth de Bethune, Olga Correa

The Board Meeting began at 7:01 pm.

Board President Maron opened the meeting by acknowledging the larger-than-usual attendance of staff and community members and thanking them for attending. She explained the agenda and process of the meeting and also acknowledged the ongoing labor contract negotiations and provided a brief outline of that process, noting that more meetings were scheduled and she was optimistic of a resolution soon.

MINUTES

On motion of Trustee Daily, seconded by Trustee Puglia and unanimously carried, the Board approved the Minutes of the Meeting of July 19, 2023.

MANAGEMENT REPORT

Director Montero began his report by expressing his pleasure with the large attendance and agreeing with President Maron's assessment of the ongoing labor negotiations, acknowledging also that it has been a stressful time for many people and continued by saying he was proud of the great work of the staff in making Yonkers Public Library what it is.

Director Montero reported on the successful conclusion of the Summer Reading Buddies program at Riverfront Library. 110 mentors read with 397 students over the course of the six week program, reading over 1,800 books and helping students complete their summer assignments. Riverfront Library also hosted several parent workshops during the program and distributed over 6,200 free meals to the Yonkers community. He also announced that YPL was unanimously awarded the New York State Library's Joseph F. Shubert library excellence award in recognition of the program.

Director Montero announced that YPL received a \$587,000 New York State library construction grant to partially fund the replacement of the Will Library chiller and HVAC system, which YPL applied for last summer. It is the largest single year state grant in YPL's history and also the largest in Westchester County this cycle and sixth-largest in the state. YPL is currently awaiting its capital budget from the City of Yonkers to complete the funding for the project.

Director Montero continued to discuss the New York State library construction grant program. YPL applied for another \$215,000 grant over the summer to fund the refurbishment and improvement of Crestwood Library, which Director Montero was pleased to announce Westchester Library System recently approved and recommended to New York State. The state will review the application over the coming months and hopefully award next summer. The project will replace the windows, regrade rear walkways, repoint the chimney, restore the exterior façade, and replace the fire alarm system, among other items.

Director Montero reported on YPL's recognition and celebration of the 50th anniversary of Hip-Hop. Through a partnership with local artist Jerome Enders, YPL curated a number of programs and displays that honored Hip-Hop's place in the history and culture of Yonkers. He also displayed illustrations of new, limited edition Hip-Hop library cards designed by local Yonkers street artist Maxx Moses.

Director Montero updated the Board on several personnel changes. He reported that Aurora Cruz, Branch Administrator of Will Library, retired in August after 23 years of service, and was replaced by Tara Somersall, who has been Head of the Riverfront Children's Department since 2016 and has over 25 years' experience as a librarian. Ms. Somersall was in turn replaced by Oswaldo Coto-Chang, who has been a Riverfront Reference and Adult Services librarian for several years and has over 10 years' experience as a librarian in Westchester. Both Ms. Somersall and Mr. Coto-Chang introduced themselves to the Board and were welcomed by trustees and the guests in attendance.

UNION REPRESENTATIVE'S REPORT

Union Representative McPartland reported that the Union wishes the Board of Trustees expedite the labor contract negotiations and regrets that the Library involved City Hall in the process.

PERSONNEL REPORT

On motion of Trustee Jannetti, seconded by Trustee Sabatino and unanimously carried, the Board ratified the following appointments:

Awwad, Zaina; P/T Page, \$15.00/hour, eff. 7/19/2023
Neto, Jessica; Permanent Librarian I, \$58,449.00/year, eff. 7/24/2023
Cadiz, Valerie; P/T Page, \$15.00/hour, eff. 7/28/2023
Cosgrove, Benedict; P/T Librarian I, \$21.00/hour, eff. 7/31/2023
Jones, Teriann; P/T Page, \$15.00/hour, eff. 8/4/2023
Vidals Rico, Diego; P/T Page, \$15.00/hour, eff. 8/4/2023
Ospina, Amanda; Librarian Trainee, \$49,859.00/year, eff. 8/7/2023
Keefe, Olivia; P/T Page, \$15.00/hour, eff. 8/11/2023
Grullon, Arkenny; P/T Page, \$15.00/hour, eff. 8/11/2023
Tapia, Erik; P/T Page, \$15.00/hour, eff. 9/9/2023
Collins, Laurel; P/T Page, \$15.00/hour, eff. 9/9/2023
Padilla, Ingrid; Permanent Clerk I Spanish Speaking, \$43,075.00/yr, eff. 9/15/2023
Somersall, Tara; Provisional Librarian IV, \$99,260.00/yr, eff. 9/18/2023
Coto-Chang, Oswaldo; Temporary Librarian III, \$77,704.00/yr, eff. 9/18/2023

Acknowledged the following terminations:

Molina, Glenda; Permanent Clerk I Spanish Speaking, \$45,689.00/yr, eff. 7/27/2023
Rodriguez, Jocelyn; P/T Page, \$15.00/hour, eff. 8/4/2023
Pimentel-Cano, Isanel; Permanent Clerk I Spanish Speaking, \$45,689.00/yr; eff. 8/17/2023
Jones, Zaniah; P/T Page, \$15.00/hour, eff. 8/26/2023
Bielemeier, Joan; Permanent Clerk I Typist, \$45,689.00/yr, eff. 9/5/2023
Howell, Crystal; P/T Page, \$15.00/hour, eff. 9/7/2023

COMMITTEE REPORTS

Finance, Budget & Planning- Jannetti (chair)

On motion of Trustee Jannetti, seconded by Trustee Phelan and unanimously carried, the Board authorized Business Manager Presedo to renew the following certificate of deposit:

10/11/2023 John Jutkowitz Fund: Sunnyside Federal Savings & Loans Bank, 12 mo. CD, \$11,188.76, 1.49%

10/11/2023 Contributions Fund: Sunnyside Federal Savings & Loans Bank, 12 mo. CD, \$65,759.72, 1.49%

10/11/2023 Rita Murphy Fund: Sunnyside Federal Savings & Loans Bank, 12 mo. CD, \$5,580.63, 1.49%

10/11/2023 David Kogan Fund: Sunnyside Federal Savings & loans Bank, 12 mo. CD, \$5,285.51, 1.49%

10/27/2023 Contributions Fund: Sunnyside Federal Savings & Loans Bank, 12 mo. CD, \$54,572.61, 1.49%

Fundraising & Development – Jannetti (chair)

Foundation Update: President Maron reported that the Foundation was considering dates for the next spring gala and expects it to be sometime around the end of April or beginning of May.

Policy – Sabatino (chair)

On motion of Trustee Sabatino, seconded by Trustee Puglia and unanimously carried, the Board added the Alcohol Use on Library Property Authorization Request Form to the Policy to Allow Alcoholic Beverage Service in the Library at Non-Library Events.

President Maron asked trustees to consider how the library selects material and to review the Material Selection Policy for a discussion of it at the next meeting.

PAYMENT OF BILLS

On motion of Trustee Daily, seconded by Trustee Jannetti and unanimously carried, the Board approved payment of bills as listed on Schedule #854 & #855.

NEW BUSINESS

Director Montero asked the Board to review and approve the Assurance and Authentication of the Application for State Aid for Library Construction Program for the FY23-24 Crestwood Library Refurbishment and Sustainability Project. On motion of Trustee Jannetti, seconded by Trustee Puglia and unanimously carried, the Board approved the Assurance and Authentication as presented in its report.

Union President Savarese and Director Montero asked President Maron to briefly recess the meeting to allow them to speak in private. President Maron recessed the meeting at 7:23 pm. They returned and President Maron called the meeting to order at 7:28 pm.

Director Montero introduced Dominick Savarese, SEIU 704B Union President. Mr. Savarese noted that a tentative agreement on the labor contract had been reached, while still subject to revision and ratification by the Union and Board of Trustees.

PUBLIC COMMENT

President Maron gave the floor to those who signed up for public comment. Several members of the staff and community spoke at length about the value of library service to the community, their positive experiences at the library, and their hope library workers are rewarded with a new contract, but also concern that acrimonious contract negotiations could jeopardize service.

President Maron noted the participation of the Board's newest Trustee, Ofunne Edoziem, who was recently sworn-in after the last meeting. Trustee Edoziem introduced herself as a new member of the Yonkers community and her background as an attorney. She was pleased to serve on the Board and was happy to hear of the new progress in contract negotiations.

President Maron recessed the meeting at 7:48 pm to allow the guests to leave the room before an expected executive session.

EXECUTIVE SESSION

President Maron called the meeting to order and motioned the Board into Executive Session at 7:59 pm to discuss collective negotiations. The Board exited the session at 8:19 pm.

NEXT BOARD MEETING DATE – Thursday, October 19, 2023 at Crestwood Library.

On motion of Trustee Sabatino, seconded by Trustee Puglia and unanimously carried, the Board adjourned the Meeting at 8:19 pm.

Jesse Montero
Library Director & Secretary

YONKERS PUBLIC LIBRARY
SPECIAL BOARD MEETING
GRINTON I. WILL LIBRARY
OCTOBER 12, 2023

ATTENDANCE

TRUSTEES:	Nancy Maron Joseph Puglia Stephen Jannetti Michael Sabatino Patricia Phelan John A. Daily Jr. Ofunne Edoziem
LIBRARY DIRECTOR:	Jesse Montero
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett

The Board Meeting began at 5:00 pm.

EXECUTIVE SESSION

Board President Maron called the meeting to order and motioned the Board into Executive Session at 5:00pm to discuss collective negotiations and asked Director Montero and Business Manager Presedo to join them. The session ended at 5:35 pm.

NEW BUSINESS

On motion Trustee Jannetti, seconded by Trustee Puglia and unanimously carried, the Board ratified the Memorandum of Agreement made and entered into October 3, 2023 by and between Local 704B, Service Employees International Union, and the Board of Trustees of the Yonkers Public Library.

NEXT BOARD MEETING DATE – Thursday, October 19, 2023 at Crestwood Library.

On motion of Trustee Puglia, seconded by Trustee Edoziem and unanimously carried, the Board adjourned the Meeting at 5:36 pm.

Jesse Montero
Library Director & Secretary

Yonkers Public Library Bill List Sept 2023

<u>Vendor Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
CAPITAL FUNDS			
GOVCONNECTION, INC.	DOCUMENT SCANNER	9/18/2023	507.65
GOVCONNECTION, INC.	SAMSUNG 65" COMMERCIAL TV	9/11/2023	617.63
SWEETWATER	BEHRINGER 9-FADER CONTROLLER	9/14/2023	431.20
TOTAL			1,556.48
CONTRIBUTIONS FUNDS			
AMERICAN EXPRESS	INTERESTS CHARGED	9/27/2023	0.32
AMERICAN EXPRESS	MISC EXPENSES-ACCT #6-83001	9/19/2023	168.12
DOLAN, DEBORAH	PROG:NATURE WALK- WILL 9/11/23	9/27/2023	75.00
EMS MUSIC	PROG:JAZZ & BLUES CONCERT-RIV 9/3	9/27/2023	650.00
FRICK COLLECTION (THE)	MEMBERSHIP RENEWALS (4 CARDS)	9/19/2023	200.00
GIOVANNIS PIZZA	BOARD MEETING 9/21/2023	9/21/2023	195.20
GOVCONNECTION, INC.	COMBO CHARGER-MELLON GRANT	9/19/2023	119.99
GOVCONNECTION, INC.	PUBLIC PRINTING TONER	9/5/2023	697.78
GOVCONNECTION, INC.	PUBLIC PRINTING TONER	9/12/2023	834.62
ICAMP	7 SUMMER SESSIONS EACH RIV/WILL	9/27/2023	8,960.00
INTREPID SEA, AIR & SPACE MUS	LIBRARY PASSES (3)	9/27/2023	2,850.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASS 9/5/23	9/12/2023	75.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASS 9/26/23	9/27/2023	75.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASS 9/12/23	9/12/2023	75.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASS 9/19/23	9/19/2023	75.00
RONG, JIAN-YANG	PROG:ZOOM IQ GONG CLASS 9/11&9/18	9/19/2023	150.00
SCHOLASTIC, INC.	HISPANIC HERITAGE MATERIALS	9/27/2023	454.00
SOLOMON GUGGENHEIM FDTN	MEMBERSHIP RENEWALS RIV/WILL	9/12/2023	1,000.00
WALKER, CYNTHIA	PROG:KATORI'S LITTLE SHAKERS 8/11	9/12/2023	175.00
WALKER, CYNTHIA	PROG:KATORI WALKER, ARTIST 9/8/23	9/19/2023	175.00
YONKERS' COM PLAN COUNCIL	CPCY CORPORATE MEMBERSHIP	9/19/2023	250.00
YONKERS COUNCIL PTA/PTSAs	VENDOR TABLE SCHOOL OF INST	9/19/2023	25.00
TOTAL			17,280.03

11:29 AM
 10/02/23
 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 September 2023

Date	Num	Memo	Amount
Abbey Ice & Spring Water			
09/15/2023	93870	spring water	85.00
09/15/2023	94592	spring water	78.00
Total Abbey Ice & Spring Water			163.00
Able & Ready			
09/27/2023	25845	service washer	99.95
Total Able & Ready			99.95
American Express			
09/27/2023	091223AE	office supplies, sof...	1,176.07
09/27/2023	091223AE	office supplies, sof...	779.41
09/27/2023	091223AE	office supplies, sof...	332.18
09/27/2023	091223AE	office supplies, sof...	2,788.54
09/27/2023	091223AE	office supplies, sof...	261.60
09/27/2023	091223AE	office supplies, sof...	58.97
09/27/2023	091223AE	office supplies, sof...	167.20
09/27/2023	091223AE	office supplies, sof...	1,438.11
Total American Express			7,002.08
Amoils, Roseanne			
09/12/2023	112	job coach 8/2-8/30/...	1,350.00
Total Amoils, Roseanne			1,350.00
Armstrong, April			
09/15/2023	2-2023	women & the Unde...	375.00
Total Armstrong, April			375.00
Baird, Zahra			
09/27/2023	091523ZMB	employee reimbur...	26.40
Total Baird, Zahra			26.40
Baker & Taylor			
09/12/2023	AUG-23	materials	7,699.23
09/12/2023	AUG-23	materials	7,699.23
09/12/2023	AUG-23	materials	7,699.23
Total Baker & Taylor			23,097.69
Blue Shield Security & Protection Inc.			
09/07/2023	022 2024-1172W	unarmed security ...	12,590.50
09/07/2023	022-A 2024-1172R	unarmed security ...	20,176.00
Total Blue Shield Security & Protection Inc.			32,766.50
Brodart			
09/15/2023	630494	scotch double side...	169.76
Total Brodart			169.76
Cablevision Lightpath			
09/12/2023	101097469	internet 9/1-9/30/23	4,439.61
09/12/2023	101097527	phones 9/1-9/30/23	3,767.74
Total Cablevision Lightpath			8,207.35
Cablevision Optimum			
09/12/2023	07803544469SEP23	cable boxes 9/1-9/...	21.00
09/15/2023	07803065546SEP23	cable box 9/8-10/7/...	0.50
Total Cablevision Optimum			21.50
Con Edison (Consolidated Edison)			
09/15/2023	5909214217SEP23	gas charges 7/31-...	153.16
Total Con Edison (Consolidated Edison)			153.16

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 September 2023

Date	Num	Memo	Amount
Demco			
09/15/2023	7359958	economy book tape	153.65
09/15/2023	7361339	alpha labels/book t...	120.31
Total Demco			273.96
GovConnection			
09/07/2023	74422823	freight charge Sa...	103.24
09/07/2023	74422843	Samsung internal ...	119.55
09/07/2023	74429844	PVA Precision mat...	169.88
09/07/2023	74429899	toner cartridges	635.11
09/07/2023	74477063	500GB internal sta...	465.90
09/07/2023	74477084	hdmi cables	220.90
09/07/2023	74477146	toner cartridges	981.30
09/07/2023	74477147	adapter converters	331.90
09/07/2023	74485858	keyboard tray	63.05
09/15/2023	74442149	toner cartridge	519.58
09/15/2023	74488489	professional prese...	137.52
09/15/2023	74508988	48-port patch panel	848.64
09/27/2023	74513469	toner hicap versali...	1,260.07
Total GovConnection			5,856.64
I Live to Create/Maxx Moses			
09/12/2023	1111MM	creation of 50yrs o...	1,000.00
Total I Live to Create/Maxx Moses			1,000.00
Keane & Beane			
09/15/2023	93636	professional servic...	525.00
Total Keane & Beane			525.00
Law Office of Vincent Toomey			
09/12/2023	1457	SEIU Negotiations ...	8,314.30
09/15/2023	1500	SEIU Negotiations ...	7,188.00
Total Law Office of Vincent Toomey			15,502.30
Lexis-Nexis/Matt Bender			
09/12/2023	38180065	subscription 8-23 t...	3,676.00
Total Lexis-Nexis/Matt Bender			3,676.00
Midwest Tape			
09/12/2023	504242412	materials	20.24
09/12/2023	504254308	materials	71.36
09/12/2023	504257867	materials	13.99
09/27/2023	504311339	materials	90.95
09/27/2023	504312270	materials	34.99
Total Midwest Tape			231.53
Novak Organizing LLC			
09/15/2023	091223	declutter program ...	125.00
Total Novak Organizing LLC			125.00
Overdrive			
09/12/2023	01322CO23303432	materials	1,558.97
09/15/2023	01322DA23311265	materials	12.99
09/27/2023	01322CO23314498	materials	1,437.44
09/27/2023	01322CO23319680	materials	1,810.83
Total Overdrive			4,820.23
Schalls Hardware Store, INC.			
09/15/2023	2086	maintenance suppl...	402.90
Total Schalls Hardware Store, INC.			402.90
Sterling Sanitary Supply			

11:29 AM
 10/02/23
 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 September 2023

Date	Num	Memo	Amount
09/15/2023	AX0130	janitorial supplies	558.59
09/27/2023	AX1211	janitorial supplies	609.50
09/27/2023	AX1211	janitorial supplies	226.45
Total Sterling Sanitary Supply			1,394.54
Torres, Arnaldo			
09/27/2023	091823AT	employee reimbur...	52.84
09/27/2023	091823AT	employee reimbur...	232.93
09/27/2023	091923AT	employee reimbur...	116.88
09/27/2023	092023AT	employee reimbur...	164.95
09/27/2023	092023AT-A	employee reimbur...	60.98
Total Torres, Arnaldo			628.58
United Rentals			
09/27/2023	218364729-006	chiller service	17,594.00
Total United Rentals			17,594.00
Verizon			
09/15/2023	9144109274SEP23	phones 9/1-9/30/23	47.70
Total Verizon			47.70
Verizon Wireless			
09/12/2023	9942749434	cell phones 7/24-8/...	340.48
09/27/2023	9944096340	cell phones 8/11-9/...	486.88
Total Verizon Wireless			827.36
Walker, Cynthia			
09/15/2023	08312023	Katori's Little Shak...	350.00
09/15/2023	09072023	Parent Child Medit...	300.00
Total Walker, Cynthia			650.00
WB Mason			
09/07/2023	240628201	crayons	6.29
09/15/2023	240902605	desk calendar	7.49
09/15/2023	240925867	office supplies	111.63
09/15/2023	240976447	highlighters	10.49
09/15/2023	240998366	glue dots	38.80
09/15/2023	241007105	water bottles	135.80
09/15/2023	241032338	glue dots	38.80
09/15/2023	241034997	office supplies	47.60
09/15/2023	241039782	children program s...	86.18
09/27/2023	241145275	children program s...	54.74
09/27/2023	241172142	children program s...	64.34
09/27/2023	241180339	calendar bases	62.97
Total WB Mason			665.13
Yonkers Parking Authority			
09/27/2023	23-0402	employee parking ...	8,637.72
Total Yonkers Parking Authority			8,637.72
TOTAL			136,290.98

YPL Operating Budget FY 2024 (September)

Code	Account Name	Adopted Budget	Current Budget (w/ transfers)	Spent Previous	Spent This Month (Sept)	YTD	Balance	% used
101	Salaries	6,627,600	6,627,600	1,082,826	491,121	1,573,947	5,053,653	23.75%
103	Temp Services	559,136	559,136	75,892	48,713	124,605	434,531	22.29%
150	Termination Payments	35,000	35,000	2,987	738	3,725	31,275	10.64%
198	Overtime	369,880	369,880	10,663	1,195	11,858	358,022	3.21%
	Personal Services Total:	7,591,616	7,591,616	1,172,368	541,766	1,714,134	5,877,482	22.58%
280	Reference Materials	83,000	83,000	3,181	275	3,456	79,544	4.16%
281	Books	450,000	450,000	44,855	31,941	76,796	373,204	17.07%
	Materials Total	533,000	533,000	48,036	32,215	80,251	452,749	15.06%
301	Office Supplies	100,660	100,660	6,067	5,663	11,730	88,930	11.65%
306	Janitorial Supplies	36,050	36,050	5,910	2,812	8,722	27,328	24.19%
308	Wearing Apparel	3,300	3,300	1,749	0	1,749	1,551	53.00%
309	Fuel For Heating	78,250	78,250	0	0	0	78,250	0.00%
312	Hardware	10,200	10,200	204	735	939	9,261	9.21%
313	Misc. Supplies	1,000	1,000	0	0	0	1,000	0.00%
314	Electrical Supplies	300	300	64	0	64	236	21.33%
327	Nursery Supplies	400	400	0	0	0	400	0.00%
361	Gas	2,000	2,000	162	153	315	1,685	15.76%
	Material and Supplies Total	232,160	232,160	14,156	9,363	23,519	208,641	10.13%
401	Insurance	114,450	114,450	42,186	41,607	42,186	72,264	36.86%
402	Telephones	64,000	64,000	9,513	5,055	14,568	49,432	22.76%
403	Printing	18,310	18,310	217	0	217	18,093	1.19%
404	Lights and Power	169,500	169,500	21,033	0	21,033	148,467	12.41%
405	Postage	3,100	3,100	0	26	26	3,074	0.85%
406	Freight and Express	500	500	0	335	335	165	66.91%
407	Equipment Maint. And Repair	49,460	49,460	5,830	0	5,830	43,630	11.79%
408	Rental of Equipment	71,214	71,214	35,348	17,749	53,097	18,117	74.56%
409	Building Maint. And Repair	85,000	85,000	1,554	267	1,821	83,179	2.14%
410	Milage Allowance	685	685	0	0	0	685	0.00%
413	Professional Fees	246,000	246,000	11,641	31,133	42,774	203,226	17.39%
415	Outside Labor & Related Charges	333,000	333,000	14,064	20,176	34,240	298,760	10.28%
419	Misc. Expenses	37,750	37,750	-4,779	8,603	3,824	33,926	10.13%
421	Rent Riverfront	750,000	750,000	750,000	0	750,000	0	100.00%
422	Janitorial Service	2,900	2,900	660	0	660	2,240	22.76%
424	Maint. Of Office Equipment	3,400	3,400	0	635	635	2,765	18.68%
425	Subscriptions and Publicationns	159,680	159,680	47,696	7,171	54,867	104,813	34.36%
430	IT Hardware Maint.	53,000	53,000	545	4,638	545	52,455	1.03%
431	IT Software Licensing and Maint.	477,350	477,350	162,486	8,235	170,721	306,629	35.76%
436	Tuition/Bd/Travel Reimbursement	10,000	10,000	1,738	208	1,946	8,054	19.46%
446	Automobile Repair	6,000	6,000	1,847	59	1,906	4,094	31.77%
481	Binding of Books	500	500	0	0	0	500	0.00%
496	Special Projects	31,250	31,250	3,613	4,693	8,306	22,944	26.58%
497	Contingent	81,000	81,000	0	0	0	81,000	0.00%
	Contractual Services Total	2,768,049	2,768,049	1,105,192	150,589	1,209,536	1,558,513	43.70%
	Total Operating Budget	11,124,825	11,124,825	2,339,752	733,933	3,027,440	8,097,385	27.21%

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2023-JUNE 30, 2024
 REVENUE**

REVENUE CATEGORY	BUDGETED REVENUE 2023-2024	REVENUE REALIZED 7/1/2023- 6/30/2024
		9/30/2023
Fees & Fines	\$4,000	\$371
Rental of Property	4,500	945
Miscellaneous (Includes E-Rate)	2,500	24,438
	<hr/>	<hr/>
Total Library Generated Revenues	\$11,000	\$25,753
State Funding	55,986	56,543
Transfer from City of Yonkers General Fund	11,008,623	11,008,623
	<hr/>	<hr/>
Total	\$11,075,609	\$11,090,919

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2023-JUNE 30, 2024
 GRANTS FUNDS**

	AMOUNT AWARDED	AMOUNT AVAILABLE 9/30/2023
DANY	250,000	18,917
* SED-LDA	211,412	148,469
MONTEFIORE ADDITION	2,496	0
SED-LDA (2)	211,412	180,319
Foundation for YPL	25,000	1,457

* City had not applied final payment.

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2023-JUNE 30, 2024
 CAPITAL FUNDS**

		ORIGINAL AMOUNT	AMOUNT AVAILABLE 9/30/2023
C2099CP			
510647	Will Library Auditorium Improv.	55,000	48,229
510874	Boiler Upgrades	568,000	53,504
510931	Elevator Replacement	412,000	0
511000	Acquisition of Library Books and other materials	900,000	242
511056	Will Library Elevator	400,000	83,402
511055	Crestwood Library Improvements	169,398	142,586
511054	Acquisition of Library Books and other materials	300,000	266,205

BANK ACCOUNT INFORMATION

SEPTEMBER 30, 2023

<u>BANK</u>	<u>RATE</u>	<u>ACCOUNT NAME</u>	<u>NUMBER</u>	<u>EXP.</u>	<u>TYPE</u>	<u>9/30/2023</u>
<u>ENDOWMENTS AND TRUSTS</u>						
<u>SAUNDERS ENDOWMENT GOAL \$65,000</u>						
STERLING NATIONAL BANK		SAUNDERS BOOK FUND				\$75,074.78
<u>JUTKOWITZ ENDOWMENT GOAL \$10,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	2.25%	JOHN JUTKOWITZ THEATER FUND	1121699	10/10/2024	12 MO CD	\$11,077.95
<u>KOGAN ENDOWMENT GOAL \$5,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	2.25%	DAVID S. KOGAN MEM FUND	1121706	10/10/2024	12 MO. CD	\$5,233.16
<u>MURPHY ENDOWMENT GOAL \$5,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	2.25%	RITA G. MURPHY MEM FUND	1127114	10/10/2024	12 MO. CD	\$5,525.36
<u>CHECKING ACCOUNT</u>						
STERLING NATIONAL BANK	N/A	YPL TRUST ACCOUNT	6700288970	----	CHECKING	\$8,107.41
<u>UNRESTRICTED ACCOUNTS</u>						

<u>CONTRIBUTIONS FUNDS</u>						
STERLING NATIONAL BANK		CONTRIBUTIONS ACCOUNT				\$28,400.54
SUNNYSIDE FEDERAL SAVINGS & LOANS	2.25%	CONTRIBUTIONS ACCOUNT	1121681	10/10/2024	12 MO. CD	\$64,893.70
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	CONTRIBUTIONS ACCOUNT	1103671	10/27/2023	12 MO. CD	\$54,572.61
<u>CHECKING ACCOUNT</u>						
STERLING NATIONAL BANK	0.01%	CONTRIBUTIONS ACCOUNT	6700289260	----	CHECKING	\$82,407.77

Yonkers Public Library (YPL) Board of Trustees Meeting
Management Report
October 19, 2023

Hispanic Heritage Month: YPL celebrated Hispanic Heritage Month (September 15-October 15) with dozens of events, including genealogy classes (“Create Your Family Tree/ Crea tu árbol de familia”); art programs (“Grab & Go: Create a ‘Mola:’ Folk-Art From Panama,” “ Exploring the work of Fernando Botero,” “Diablo Cojuelo Mask Painting”); book discussions (“Mystery/Thriller Book Club: Mango, Mambo, and Murder by Raquel V. Reyes,” “Rather Be Reading Book Club: Mexican Gothic by Silvia Moreno-Garcia”); musical performances (“Carlos Jimenez Mambo Quartet in Concert,” “Bilingual Birdies Concert in Spanish!”) and children’s events (“Cuentos in the Cove: Bilingual Storytime,” “Special Storytime with Susie Jaramillo of Canticos!”). YPL also formally unveiled its special Spanish language library card (“Biblioteca Publica de Yonkers / Todos Pertenece Aqui”).

Exhibitions and Art Programming at YPL: Just before the beginning of Hispanic Heritage Month, the Riverfront Art Gallery opened one of its most ambitious exhibitions yet: “Across Imaginary Boundaries.” The exhibition features eighteen artists from the Caribbean diaspora, including Carlos Mateu, Albert Areizaga and Ramon Terrero. The exhibition drew one of its largest opening events, and garnered local media attention including a video segment on News12. The exhibition runs through December 14. Will Library also features a new exhibition. Acclaimed local artist Satish Joshi, who has had an artistic career of over fifty years, offers a retrospective of his works throughout the building. The exhibition formally opened on October 12, and drew a large crowd. The works will remain on display through January 2024.

Local History and Archival Projects: In recent months, YPL began a process of reviewing, expanding and professionalizing its archives and local history services:

- Over the summer, YPL contracted Natiba Guy-Clement, Assistant Director at the Center for Brooklyn History, to provide a consultation that made recommendations regarding its collection development policies, standardization of forms and procedures, digitization protocols, community scanning programs, and social media practices. Mary Robison visited the Center for Brooklyn History in September to meet with Ms. Guy-Clement and tour the space.
- In August, Dr. Benjamin Zender joined YPL for a one-year appointment as the new Public Humanities Fellow through the Mellon Foundation’s grant with Sarah Lawrence College. As part of their appointment, Dr. Zender is assisting in crafting new programs, policies and procedures around local history and archives.
- On October 12, YPL hosted its first “People’s History Day,” a celebration of local history and culture that invited residents to digitize personal documents (and potential archival acquisitions), conduct genealogical research, and share their stories through YPL’s oral history archive. As part of the planning for the event, YPL experimented with new scanning technologies and procedures.
- YPL plans to apply for an Archival Needs Assessment from the Documentary Heritage & Preservation Services of New York. The assessment would assign a trained and experienced archivist to conduct a thorough review to “pinpoint problems, recommend solutions, set priorities, and guide the development” of YPL’s archival program. The application is due November 3rd.

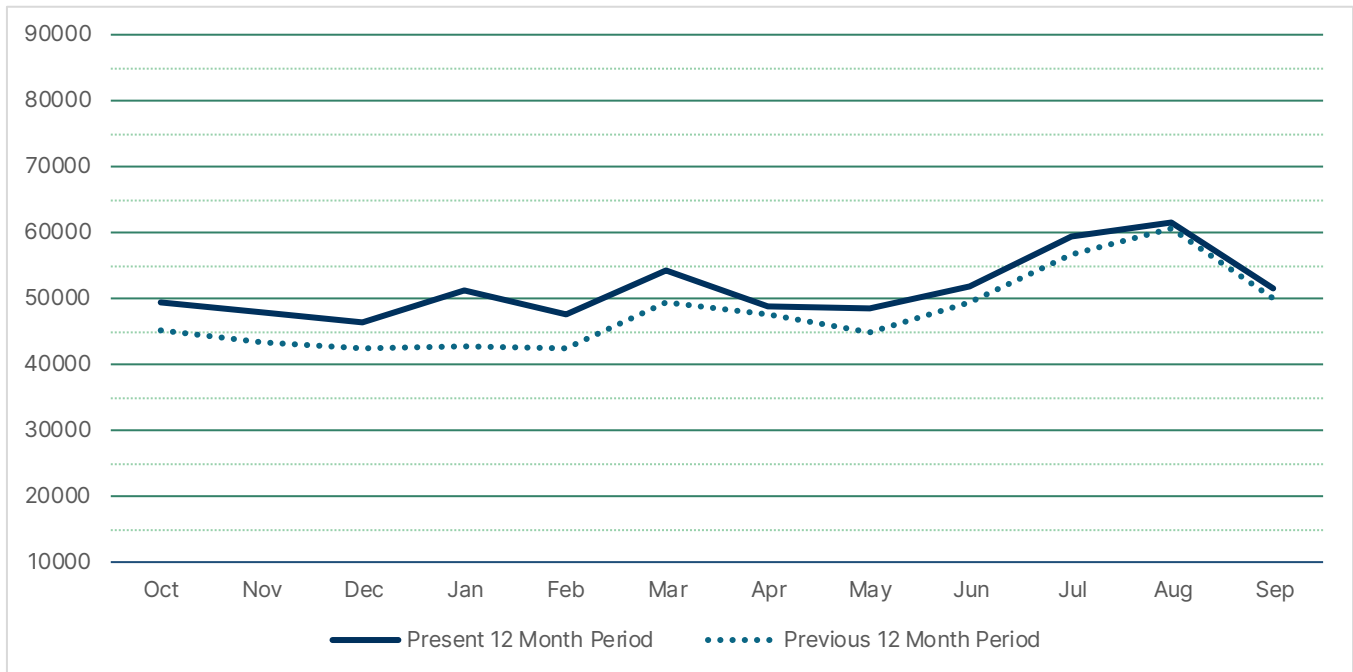
- YPL is also considering other grants to pursue around archives, preservation, and digitization.

New Grants: Recently, YPL formally received two new grants to support its public programs and services:

- YPL received a \$10,000 grant from ConEdison to sustain gardening projects and Will Library and Crestwood Library, as well as the YPL Seed Library program, into next year.
- YPL received a \$30,000 Community Development Block Grant (CDBG) to help establish the Riverfront Welcome Center/Centro de Bienvenidas. The money will be used to hire a wayfinding consultant to make the Riverfront Library more inviting, accessible, and navigable to all visitors, but particularly non-English speaking patrons and patrons with disabilities. It will also subsidize new technologies, new and translated signage, and similar improvements to the first floor of Riverfront Library.

CIRCULATION SUMMARY

YONKERS PUBLIC LIBRARY



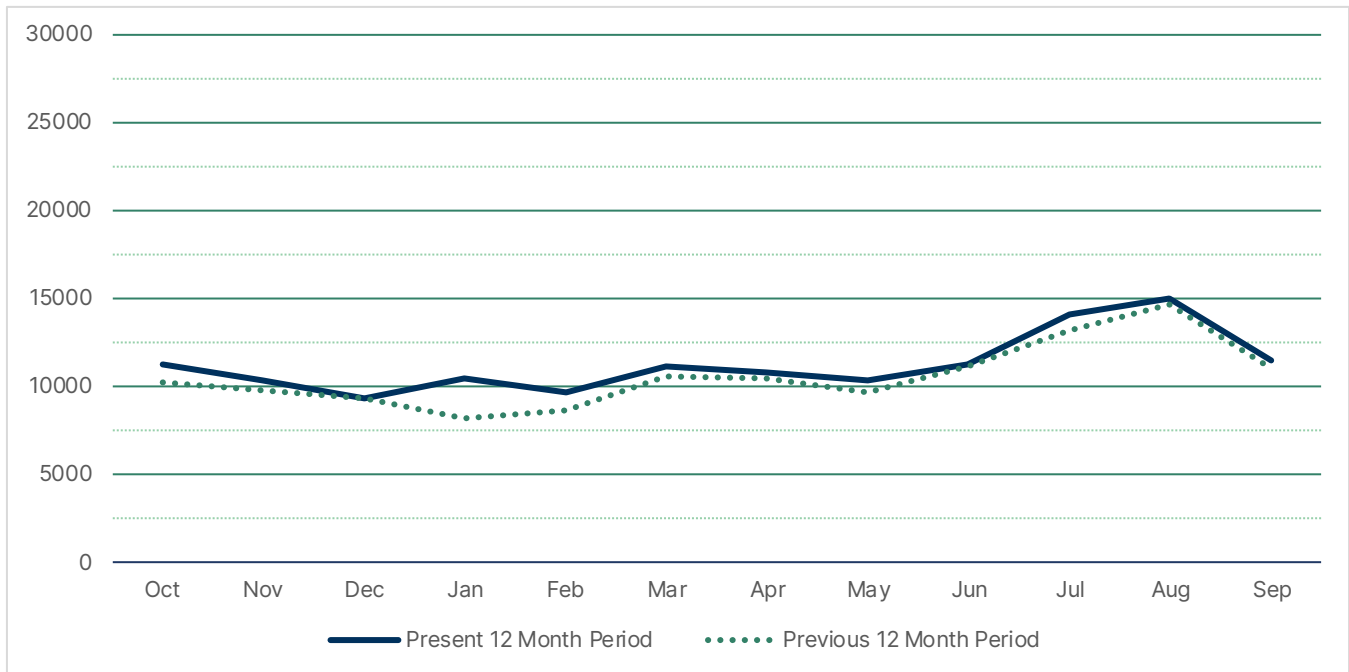
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Present 12 Month Period	49419	48076	46380	51419	47643	54204	48827	48583	51884	59322	61699	51632
Previous 12 Month Period	45241	43400	42421	42936	42523	49355	47610	44960	49508	56877	60724	50211
	9.2%	10.8%	9.3%	19.8%	12.0%	9.8%	2.6%	8.1%	4.8%	4.3%	1.6%	2.8%

	Sep-22	Sep-23		
_audiobook	481	392	-89	-18.5%
_biography	635	491	-144	-22.7%
_express	358	346	-12	-3.4%
_fiction	5338	5288	-50	-0.9%
_foreign_language	410	455	45	11.0%
_juv_audiobook	107	79	-28	-26.2%
_juv_fiction	12625	13361	736	5.8%
_juv_foreign	298	418	120	40.3%
_juv_movie	1169	931	-238	-20.4%
_juv_nonfiction	2085	1935	-150	-7.2%
_magazine	132	167	35	26.5%
_movie	5764	5501	-263	-4.6%
_music	1667	1434	-233	-14.0%
_new_book	2484	2144	-340	-13.7%
_nonfiction	4190	3909	-281	-6.7%
_ya_av	295	274	-21	-7.1%
_ya_fiction	1934	1607	-327	-16.9%
_ya_nonfiction	299	259	-40	-13.4%
Electronic Content Use	9332	12167	2835	30.4%

Circulation Profile:	Sep-22	Sep-23	
_audiobook	1.0%	0.8%	-0.2%
_biography	1.3%	1.0%	-0.3%
_express	0.7%	0.7%	0.0%
_fiction	10.6%	10.2%	-0.4%
_foreign_language	0.8%	0.9%	0.1%
_juv_audiobook	0.2%	0.2%	-0.1%
_juv_fiction	25.1%	25.9%	0.7%
_juv_foreign	0.6%	0.8%	0.2%
_juv_movie	2.3%	1.8%	-0.5%
_juv_nonfiction	4.2%	3.7%	-0.4%
_magazine	0.3%	0.3%	0.1%
_movie	11.5%	10.7%	-0.8%
_music	3.3%	2.8%	-0.5%
_new_book	4.9%	4.2%	-0.8%
_nonfiction	8.3%	7.6%	-0.8%
_ya_av	0.6%	0.5%	-0.1%
_ya_fiction	3.9%	3.1%	-0.7%
_ya_nonfiction	0.6%	0.5%	-0.1%
Electronic Content Use	18.6%	23.6%	5.0%

CIRCULATION SUMMARY

RIVERFRONT LIBRARY



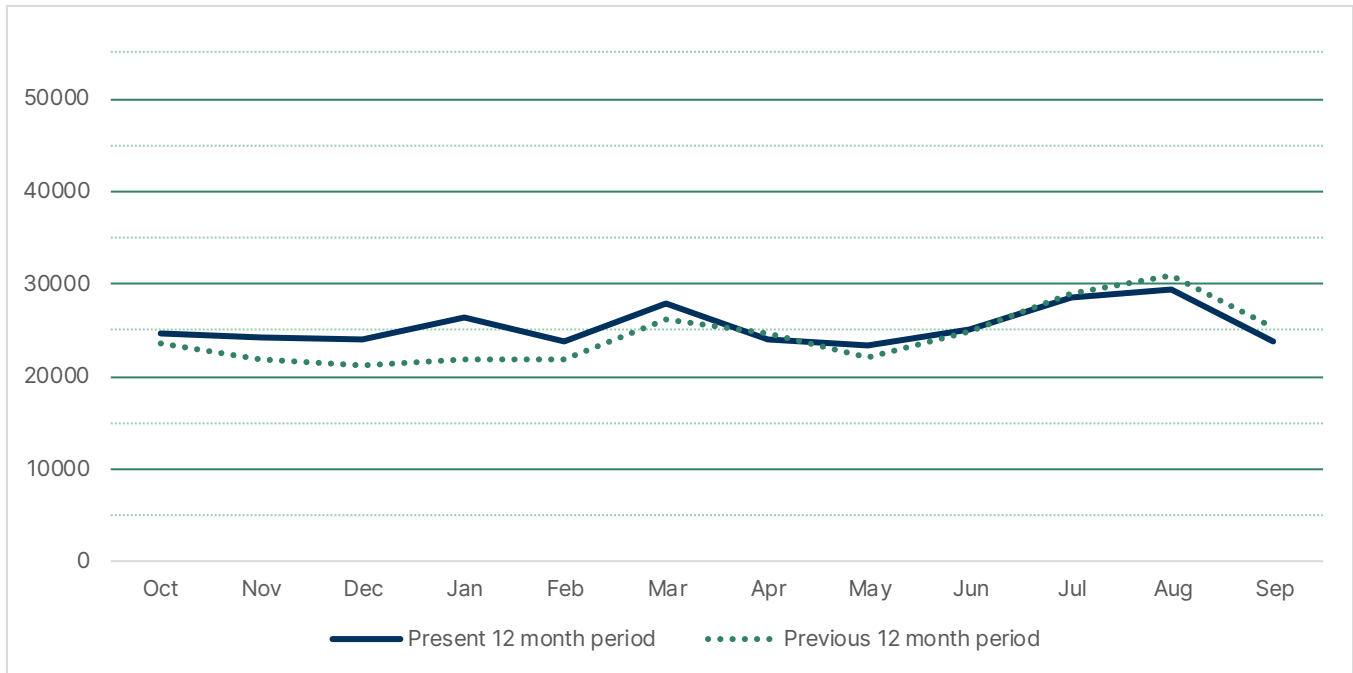
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Present 12 Month Period	11226	10377	9351	10515	9674	11106	10807	10325	11236	14080	15065	11546
Previous 12 Month Period	10201	9799	9399	8169	8702	10611	10450	9641	11129	13249	14637	11038
	10.0%	5.9%	-0.5%	28.7%	11.2%	4.7%	3.4%	7.1%	1.0%	6.3%	2.9%	4.6%

	Sep-22	Sep-23		
_audiobook	93	73	-20	-21.5%
_biography	160	137	-23	-14.4%
_express	170	158	-12	-7.1%
_fiction	1101	1061	-40	-3.6%
_foreign_language	248	228	-20	-8.1%
_juv_audiobook	13	4	-9	-69.2%
_juv_fiction	2986	3952	966	32.4%
_juv_foreign	160	272	112	70.0%
_juv_movie	404	354	-50	-12.4%
_juv_nonfiction	411	457	46	11.2%
_magazine	11	2	-9	-81.8%
_movie	2012	1732	-280	-13.9%
_music	297	342	45	15.2%
_new_book	227	227	0	0.0%
_nonfiction	1231	1103	-128	-10.4%
_ya_av	146	159	13	8.9%
_ya_fiction	849	841	-8	-0.9%
_ya_nonfiction	80	86	6	7.5%

Circulation Profile:	Sep-22	Sep-23	
_audiobook	0.8%	0.6%	-0.2%
_biography	1.4%	1.2%	-0.3%
_express	1.5%	1.4%	-0.2%
_fiction	10.0%	9.2%	-0.8%
_foreign_language	2.2%	2.0%	-0.3%
_juv_audiobook	0.1%	0.0%	-0.1%
_juv_fiction	27.1%	34.2%	7.2%
_juv_foreign	1.4%	2.4%	0.9%
_juv_movie	3.7%	3.1%	-0.6%
_juv_nonfiction	3.7%	4.0%	0.2%
_magazine	0.1%	0.0%	-0.1%
_movie	18.2%	15.0%	-3.2%
_music	2.7%	3.0%	0.3%
_new_book	2.1%	2.0%	-0.1%
_nonfiction	11.2%	9.6%	-1.6%
_ya_av	1.3%	1.4%	0.1%
_ya_fiction	7.7%	7.3%	-0.4%
_ya_nonfiction	0.7%	0.7%	0.0%

CIRCULATION SUMMARY

GRINTON I. WILL LIBRARY



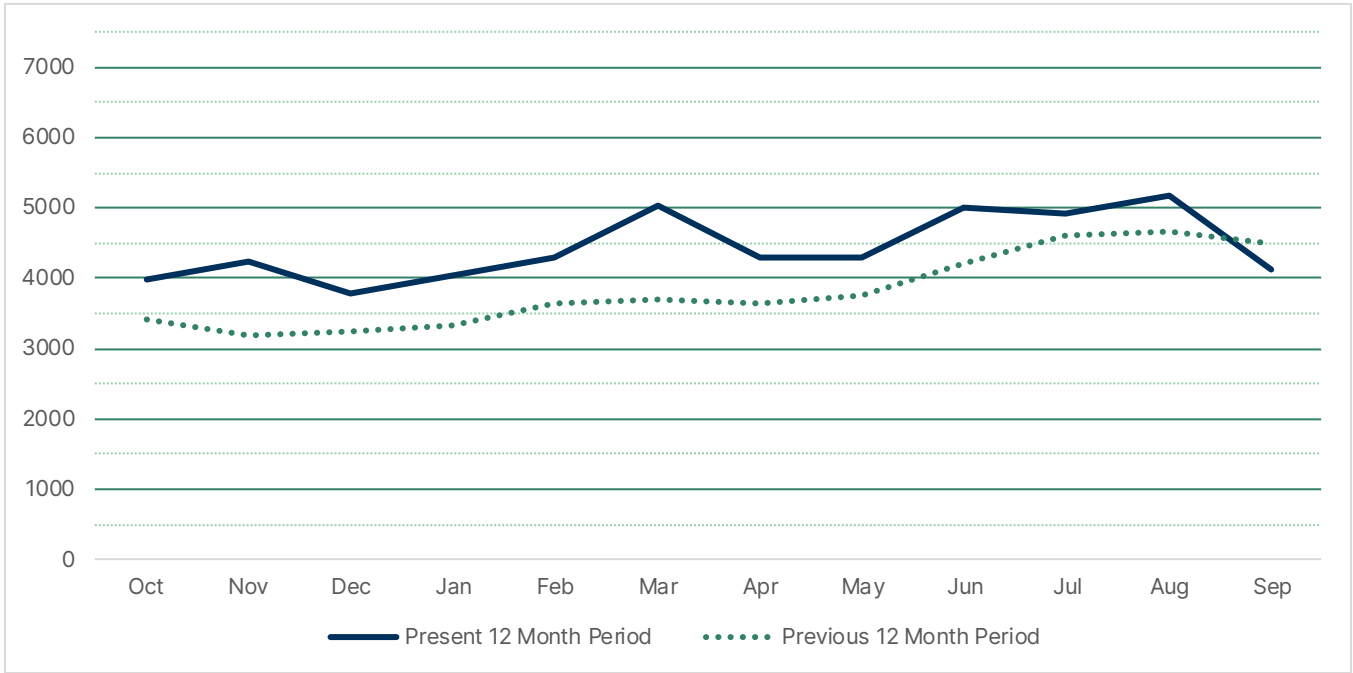
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Present 12 month period	24725	24141	24101	26378	23890	27911	23999	23350	25065	28533	29439	23781
Previous 12 month period	23574	21930	21304	21763	21901	26072	24614	22051	24869	29002	30817	25355
	4.9%	10.1%	13.1%	21.2%	9.1%	7.1%	-2.5%	5.9%	0.8%	-1.6%	-4.5%	-6.2%

	Sep-22	Sep-23		
_audiobook	315	283	-32	-10.2%
_biography	359	276	-83	-23.1%
_express	173	175	2	1.2%
_fiction	3508	3479	-29	-0.8%
_foreign_language	158	222	64	40.5%
_juv_audiobook	90	66	-24	-26.7%
_juv_fiction	8504	8118	-386	-4.5%
_juv_foreign	111	137	26	23.4%
_juv_movie	697	484	-213	-30.6%
_juv_nonfiction	1339	1230	-109	-8.1%
_magazine	77	79	2	2.6%
_movie	3324	3396	72	2.2%
_music	1308	1025	-283	-21.6%
_new_book	1686	1545	-141	-8.4%
_nonfiction	2358	2266	-92	-3.9%
_ya_av	124	88	-36	-29.0%
_ya_fiction	914	670	-244	-26.7%
_ya_nonfiction	172	141	-31	-18.0%

Circulation Profile:	Sep-22	Sep-23	
_audiobook	1.2%	1.2%	-0.1%
_biography	1.4%	1.2%	-0.3%
_express	0.7%	0.7%	0.1%
_fiction	13.8%	14.6%	0.8%
_foreign_language	0.6%	0.9%	0.3%
_juv_audiobook	0.4%	0.3%	-0.1%
_juv_fiction	33.5%	34.1%	0.6%
_juv_foreign	0.4%	0.6%	0.1%
_juv_movie	2.7%	2.0%	-0.7%
_juv_nonfiction	5.3%	5.2%	-0.1%
_magazine	0.3%	0.3%	0.0%
_movie	13.1%	14.3%	1.2%
_music	5.2%	4.3%	-0.8%
_new_book	6.6%	6.5%	-0.2%
_nonfiction	9.3%	9.5%	0.2%
_ya_av	0.5%	0.4%	-0.1%
_ya_fiction	3.6%	2.8%	-0.8%
_ya_nonfiction	0.7%	0.6%	-0.1%

CIRCULATION SUMMARY

CRESTWOOD LIBRARY



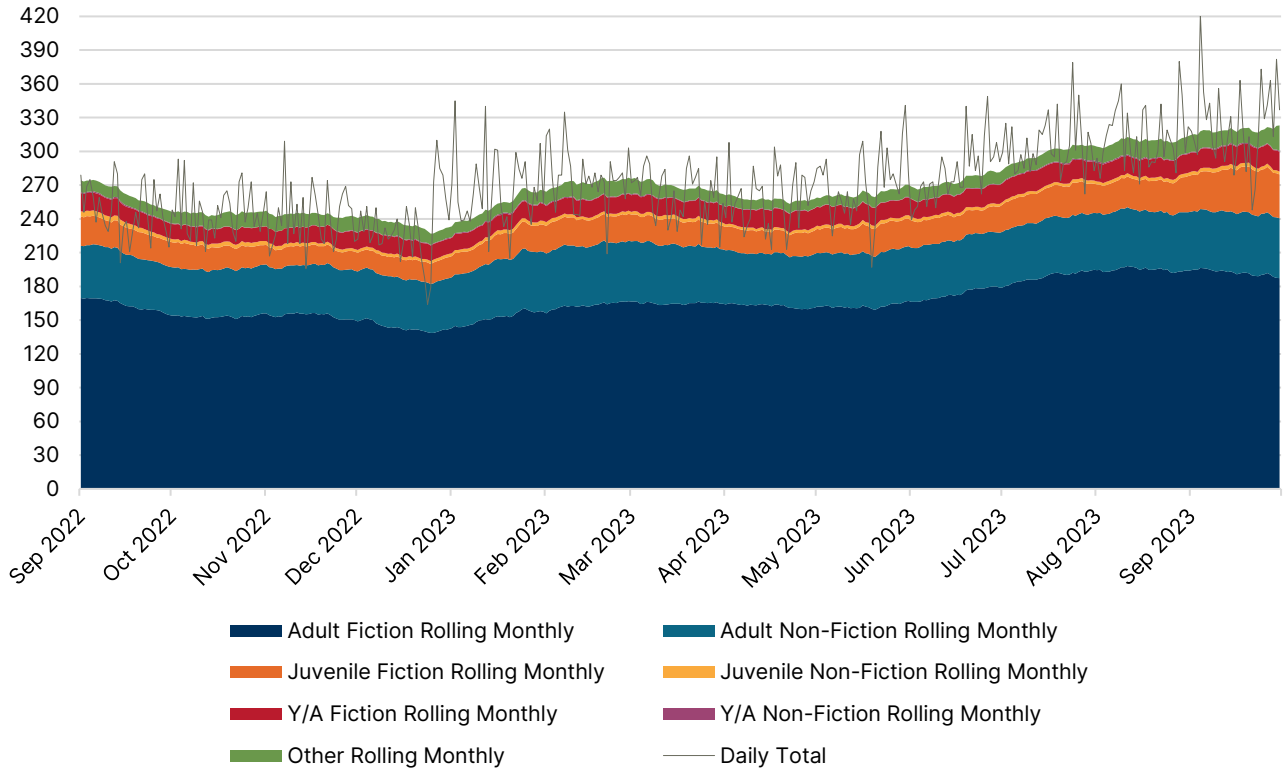
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Present 12 Month Period	3986	4237	3774	4033	4298	5048	4292	4297	4994	4908	5168	4138
Previous 12 Month Period	3415	3187	3246	3320	3630	3692	3650	3748	4214	4617	4679	4486
	16.7%	32.9%	16.3%	21.5%	18.4%	36.7%	17.6%	14.6%	18.5%	6.3%	10.5%	-7.8%

	Sep-22	Sep-23		
_audiobook	73	36	-37	-50.7%
_biography	116	78	-38	-32.8%
_express	15	13	-2	-13.3%
_fiction	729	748	19	2.6%
_foreign_language	4	5	1	25.0%
_juv_audiobook	4	9	5	125.0%
_juv_fiction	1135	1291	156	13.7%
_juv_foreign	27	9	-18	-66.7%
_juv_movie	68	93	25	36.8%
_juv_nonfiction	335	248	-87	-26.0%
_magazine	44	86	42	95.5%
_movie	428	373	-55	-12.9%
_music	62	67	5	8.1%
_nonfiction	601	540	-61	-10.1%
_new_book	571	372	-199	-34.9%
_ya_av	25	27	2	8.0%
_ya_fiction	171	96	-75	-43.9%
_ya_nonfiction	47	32	-15	-31.9%

Circulation Profile:	Sep-22	Sep-23	
_audiobook	1.6%	0.9%	-0.8%
_biography	2.6%	1.9%	-0.7%
_express	0.3%	0.3%	0.0%
_fiction	16.3%	18.1%	1.8%
_foreign_language	0.1%	0.1%	0.0%
_juv_audiobook	0.1%	0.2%	0.1%
_juv_fiction	25.3%	31.2%	5.9%
_juv_foreign	0.6%	0.2%	-0.4%
_juv_movie	1.5%	2.2%	0.7%
_juv_nonfiction	7.5%	6.0%	-1.5%
_magazine	1.0%	2.1%	1.1%
_movie	9.5%	9.0%	-0.5%
_music	1.4%	1.6%	0.2%
_nonfiction	13.4%	13.0%	-0.3%
_new_book	12.7%	9.0%	-3.7%
_ya_av	0.6%	0.7%	0.1%
_ya_fiction	3.8%	2.3%	-1.5%
_ya_nonfiction	1.0%	0.8%	-0.3%

ELECTRONIC RESOURCES SUMMARY

Daily OverDrive Checkouts



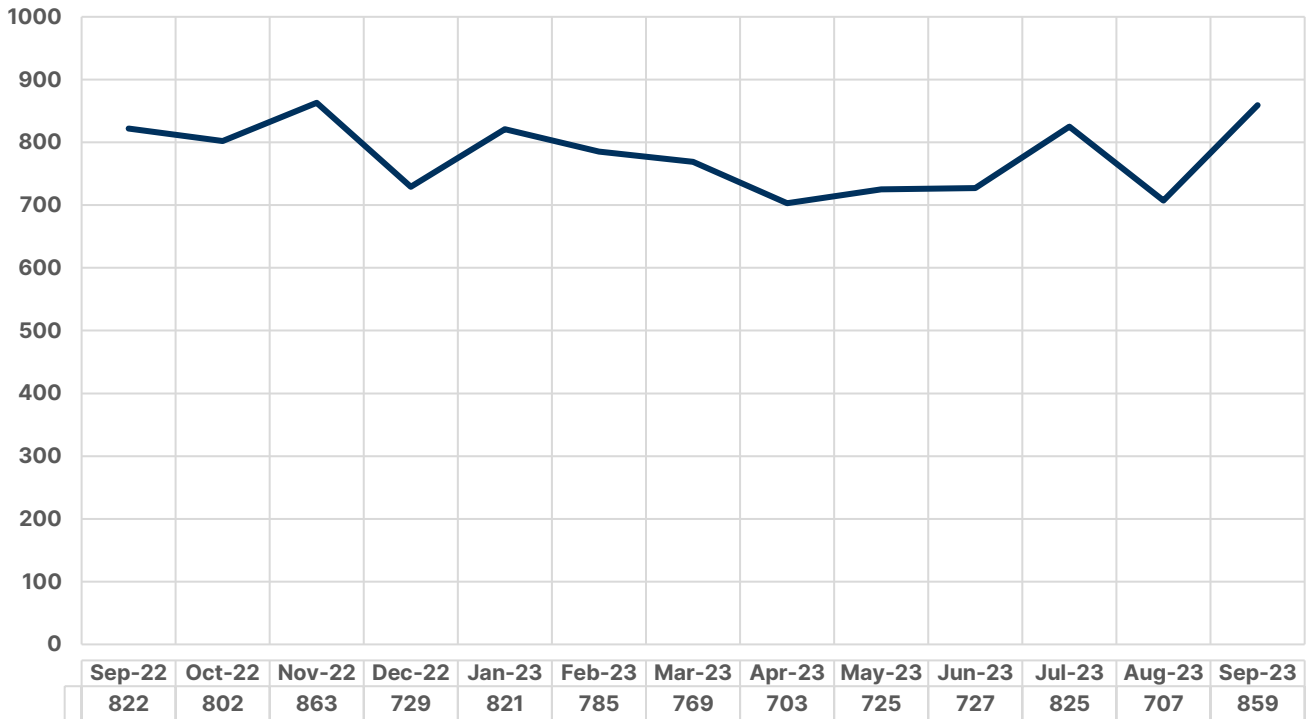
	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	Other	TOTAL
Sep-22	4641	1282	677	88	399	20	310	7417
Oct-22	4831	1357	541	110	399	5	401	7644
Nov-22	4503	1317	505	74	461	12	390	7262
Dec-22	4391	1411	577	81	423	21	293	7197
Jan-23	4899	1639	748	102	472	28	337	8225
Feb-23	4676	1512	655	71	420	22	386	7742
Mar-23	5098	1497	659	86	476	13	303	8132
Apr-23	4829	1430	626	82	504	11	248	7730
May-23	5190	1510	769	90	491	14	329	8393
Jun-23	5367	1466	696	68	508	18	322	8445
Jul-23	6003	1572	823	89	519	32	415	9453
Aug-23	6014	1617	976	92	519	23	458	9699
Sep-23	5616	1602	1163	79	531	23	679	9693

ELECTRONIC RESOURCES SUMMARY

Hoopla Circulation

	Audiobook	Comic	eBook	Movie	Music	Television	Binge Pass	Total
Sep-22	501	64	244	97	44	128	15	1093
Oct-22	472	85	234	79	45	110	11	1036
Nov-22	518	102	284	92	54	128	18	1196
Dec-22	570	97	266	70	96	113	16	1228
Jan-23	643	120	383	67	69	143	22	1447
Feb-23	574	94	312	90	64	111	9	1254
Mar-23	517	86	318	109	88	109	11	1238
Apr-23	558	89	322	80	70	154	8	1281
May-23	675	140	335	113	98	117	15	1493
Jun-23	662	119	351	110	78	86	11	1417
Jul-23	690	112	435	109	75	89	13	1523
Aug-23	760	110	424	129	94	93	11	1621
Sep-23	731	104	476	125	87	79	13	1615

Kanopy Downloads



BOOK STOCK

SEPTEMBER 2023

RIVERFRONT LIBRARY	2023	2022
Number of volumes at end of previous month	159,615	
Number of volumes added this month	728	
TOTAL	160,343	
Number of volumes lost/withdrawn this month	179	
TOTAL VOLUMES RIVERFRONT LIBRARY	160,164	155,544

GRINTON I. WILL BRANCH		
Number of volumes at end of previous month	160,179	
Number of volumes added this month	1,022	
TOTAL	161,201	
Number of volumes lost/withdrawn this month	506	
TOTAL VOLUMES GRINTON I. WILL BRANCH	160,695	152,905

CRESTWOOD BRANCH		
Number of volumes at end of previous month	30,802	
Number of volumes added this month	388	
TOTAL	31,190	
Number of volumes lost/withdrawn this month	62	
TOTAL CRESTWOOD BRANCH	31,128	26,265

TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	351,987	334,714
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QUARTERLY REPORTS

RIVERFRONT LIBRARY QUARTERLY REPORT JULY-SEPTEMBER 2023

The Riverfront Library is committed to serving the needs of the Yonkers community and to keeping abreast of those needs as they change from time to time. We do so by providing the public with free access to various sources of knowledge and information - sources that exist both within and beyond our walls - and with free access as well to various media of popular entertainment.

We are proud of the invaluable resources we offer and the sterling service of our staff. We trust that during this last quarter, we have provided our patrons with as great a return as ever on their investment, as we have striven to maintain the highest possible standards of public service and to provide our growing and changing population with informational, cultural, and recreational resources they need.

Programing

The Riverfront Library offers a range of services, as well as programs that include various workshops, activities, and free computer classes. We strive, moreover, to make sure that our services and programs are available to everyone, including people who are homebound through age or disability.

Nearly 1,300 patrons attended adult, teen, and tween programs during the quarter. The Adult department engaged in a variety of programs, including financial literacy, crafts, technology, and language arts. Thanks to a grant from ArtsWestchester, Elyse Schreiber was able to offer Emile Surtees Musical Tribute to the Ladies of Jazz and Blues in September.

The theme for this year's summer reading program was "All Together Now," and thanks to Eileen Fusco, our teen librarian, the program was a tremendous success. Among the creative programs in which our teens participated during the quarter were gaming, craft sessions, play writing, financial planning, SAT test practice, plus a healthy assortment of movie screenings.

Participants in our children's programs have learned many skills and met new friends in the library. The Children's Department continues to expand its programming with the aim of providing every child in Yonkers with access to reading materials and library services. The department plays an essential role in supporting children of all ages and their families in developing a love of reading. Once again, the children's department collaborated with Family Services Society of Yonkers for the Summer Reading Buddies program. The total number of attendance for the Summer Reading Buddies program was 368.

The department presented 132 programs during the quarter, drawing a total attendance of 2,582 children and caregivers. The Children's Department programs were designed to promote early literacy, encourage reading for pleasure, satisfy curiosity, provide children with opportunities to explore a variety of personal interests, and to spark their imaginations. Among the programs presented during the quarter were *Babies*

QUARTERLY REPORTS

and Books, Father Goose Stories, CAPE, Terrific Toddler Time, Origami Paper Making, Bracelet Making, Family Board Games, Dr. Seuss Story and Craft, Legorama, Musical Storytime with Miss Sabrina, Spring Story and Craft, Paint and Juice, Indoor Recess, Sing and Storytime, Imagination Playground, and Music by Zev,

Community Outreach by the Children's Department during this quarter included, Queen's Daughter, St. Peter's Daycare, Small World Daycare, and Charter School of Educational Excellence.

The Library served as a free lunch site over the summer, as part of the Yonkers Board of Education's Food program, which makes free lunches available to students 18 years old and younger who may not otherwise have a lunch to eat. We served 7,073 meals to attendees over a period of seven weeks. Very often, our staff go above and beyond the call of duty, and this is a case in point, for without Eileen Fusco, and the Riverfront Custodial Department the free lunch program for kids and teens would not have been possible.

Community Engagement

The Riverfront Staff continues to maintain our partnership with other community organizations so that, together with them, we can work to make a difference in the lives of our patrons.

SLC/Mellon Grant: Benjamin Zender hit the ground running in August as Humanities Fellow. Mary Robison, Dr. Benjamin Zender, and Mike Walsh are preparing to hold the first People's History Day on Saturday, October 14, 2023 at the Riverfront Library. This event will promote Yonkers Public Library's local history initiatives.

Sarah Lawrence College Internship program: Olivia Keefe, and Laurel Collins served as our Community Leadership Interns this summer; they both continue with us on a part-time basis. Students from Dr. Zender's class will do archival projects and research at the Riverfront Library this semester.

During the quarter, the Riverfront Library's Reference and Adult Services Department engaged with Rising Ground, Sarah Lawrence College, and the YMCA to offer quality programming about library services and research. Classes from Sarah Lawrence College, and Rising Ground visited the library this quarter.

The Riverfront Reference Department has proctored 14 tests for individuals during the quarter under review. The department is receiving many more requests since students are taking more courses online.

Library Displays

Displays in the Library help to create an inviting, informative, and functional learning environment. Displays this quarter highlighted the 50th anniversary of Hip Hop, Hispanic Heritage month, Banned Books, Suicide prevention, genealogy, Disability Awareness, Fourth of July, Back to School, The American

QUARTERLY REPORTS

Family, Skyscraper Appreciation, Physical Science, National Ice Cream, Harry Potter's Birthday, Hispanic Heritage, Every Child is an artist wall, Welcome Fall, September 11th, and Get Ready for Kindergarten.

Collection Development

Ana Gantzer has negotiated with a local bookstore to acquire a large number of Spanish books to add to the collection. The Adult department continues to fill collection gaps, particularly in African-American, Local History, and LGBT+ topics. Diane Mignault continues the extensive weeding project to refresh the stacks, and review circulation patterns.

The Children's Department continues to augment their collections with new books in non-fiction, picture books, board books, young readers, and graphic novels.

Staff Development

The Children's Department staff attended the following workshops during the quarter: YPS Special Needs Parenting, Heritage Quest Online Overview, Digital Resources for Kids, People's History Day Planning, Hispanic Heritage Month Committee, Family Services Society of Yonkers, and Back to School Night.

Eugene Howell represented the Library at the Westchester Community Network retreat, and Mary Robison visited the Center for Brooklyn History to get ideas for community history programming. The Adult Department staff attended in-person training and webinars on the Evergreen ILS, Local History, Genealogy, and other related topics.

Jesse Montero, Benjamin Zender, and Mary Robison are reviewing the findings from consultant Natiba Guy-Clement's visit to the Riverfront Library.

Meetings attended by the Branch Administration during the last quarter; the Yonkers Salvation Army Advisory Board, the Mayor's African-American Advisory Board, Managers meeting, Department Heads meeting, and the East Yonkers Rotary International.

Thank you Riverfront Library staff for your willingness to go above and beyond in support of the Yonkers community and the Riverfront Library. To the Board of Trustees, the Library Director, Deputy Director, and the Business manager, we know you work hard, but you made the union contract negotiations look so effortless, thank you for all that you do.

Respectfully Submitted,

Sandy E. Amoyaw
Branch Administrator, Riverfront Library

QUARTERLY REPORTS

GRINTON I. WILL LIBRARY QUARTERLY REPORT JULY-SEPTEMBER 2023

The Grinton I. Will Library is an integral part of the neighborhood we serve. To this end, the library collects and organizes materials, offers reader's advisory services, provides references and referral assistance, and sponsors programs of interest to specific groups within the community. The staff of the Grinton I. Will Library provides the public with prompt, efficient, and courteous service.

The Summer Reading Program was a big success, with 5,712 people attending almost 200 (190) programs for children ages 0-12. 202 children signed up for beanstack from the Grinton I. Will Library. We also had our first "Back to School Block Party," a late afternoon program with live animals where staff promoted school resources for kids and teens. It was a big success with 187 people attending! Everyone in the department worked hard to make the summer programs a success. We are delighted to welcome

Jessica Neto to our department as our newest Librarian I, with experience from both the Tuckahoe Public Library and the Yonkers Board of Education. She has already attended several library webinars and aided in both our Summer Programs and the Back to School Block Party. She has also contributed to the Hispanic Heritage Month Committee, and organized a special Panamanian craft. We also celebrated Hispanic Heritage Month with a special bilingual Storytime with Youtube star Susie Jaramillo, organized by Kathleen DiSilvio. Mary Ann Minozzi also did a special order of more Spanish language books in honor of the month. Aili Whelan and Sue Johnson from circulation attended Montessori 31's "Reading Camp Out" on September 19 and signed up people for library cards.

We would like to congratulate Laura Cacace on her promotion to Librarian II after over two years in the Children's Department! She has been busy this summer with our 1000 Books before Kindergarten Program, the "Talk like a Pirate Day Program," Book Club, as well as her work on the social committee and coordinating pages. Laura also attended a special meeting of Yonkers teachers for their Staff Development Day. We are also excited to announce the partnership with Dr. Cynthia Palmer, the new Director of Library Services for Yonkers Public Schools. We have already helped her provide a set of books (Esperanza Rising) for one of the Yonkers school teachers.

During the summer a series of "Learn How to Play Mahjong" for ages 55+ was offered. In addition, our Summer films which included Born on the Fourth of July, The Letter, Private Lives of Elizabeth and Essex, and Tortilla Soup were well attended. Many of our patrons attended Yonkers NNORC as well as Medicare consultations with trained professionals to answer questions regarding resources, benefits, and referral services. The following technology classes were offered: Learn How to Use Google Sheets, Basics of Microsoft Word, and Learn Microsoft Excel. On August 25th we bid farewell to our Branch Administrator Aurora Cruz. Staff participated in a luncheon wishing Aurora a happy retirement.

QUARTERLY REPORTS

Joan Bielemeier also retired on September 10th. We wish her good health and happiness in this next chapter. We welcomed Tara Somersall as our new Interim Branch Administrator on September 18th.

Tara Somersall,
Grinton I. Will Branch Administrator

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TECHNICAL PROCESSING DEPARTMENT **QUARTERLY REPORT** **JULY- SEPTEMBER 2023**

The Tech. Processing Department continues to make the best of our temporary office relocation. The reduced work area has been a challenge, but the staff has been very patient and understanding as we continue to navigate around one another, our desks, book carts, and deliveries.

The departments have their new budget allotments for the 2024 fiscal year and can now plan their purchasing for the coming year. Monthly budget balances are provided to each Department Head so that they can manage their ordering allotments.

The Baker & Taylor Book Leasing Program continues to provide shelf ready new books for the branches that use their monthly quotas to obtain titles for their collections. These titles are then returned when they are no longer popular circulating items.

Tech Processing accommodates all requests from the departments for information, processed materials, and orders using whatever resources are necessary and available. Contacting and working with vendors is a large part of our work.

Mary DiChiara
Technical Processing Dept.

QUARTERLY REPORTS

CUSTODIAL DEPARTMENT QUARTERLY REPORT JULY-SEPTEMBER 2023

In this quarter, my staff in all three facilities have been focused on constant disinfecting of high touch areas multiple times daily. We will continue this practice for the foreseeable future.

Crestwood

- It was brought to our attention that the aging fluorescent lighting in the Administrative offices were failing due to overheating ballast. Wayne Electric was consulted and determined that they should be replaced. They have been replaced with more efficient LED lighting.
- The roof and gutter damage suffered from our neighbors fallen tree branch back in March has been repaired.
- Also this quarter Allsafe fire protection performed our annual fire extinguisher inspection.
- The late September rain storm that dumped nearly seven inches of rain in our area caused flooding in the boiler room and some leakage in the chimney.

Will

- To ensure the cleanest possible air quality, all air handler filters have again been replaced with the high quality Merv 13 filters.
- This quarter our public water fountains required service and filter change. After changing the filters the fountains indicated that service was still necessary, Gruppuso Plumbing was called. Circuit boards in the fountains may need replacing. They are looking into the matter. In the meantime the fountains are working.
- The elevator replacement is moving along nicely. The shaft has been replaced. All the old doors, motor equipment and controls have been removed and the installation of the new equipment is being done at a very good pace.
- Also this quarter Allsafe fire protection performed our annual fire extinguisher inspection.

Riverfront

- This quarter our Custodial staff removed the plaques from the Sponsor Wall in the lobby area. The wall was badly damaged in the process and needs to be professionally patched and painted. A quote was obtained and awaiting approval.
- Our Custodial staff has been attacking carpet stains with walk behind carpet cleaning machines in an attempt to clean up our aging carpet throughout the entire building. During this operation two of our machines failed and need to be replaced. We will obtain quotes to replace them both, multiple attempts to have them repaired have failed.
- Also this quarter all refrigerators have been thoroughly cleaned and defrosted.

Staff:

- Pablo Duran full time Custodian has passed his probationary period.

Russell Martinez
Supervisor of Custodians

Graphics Department Quarterly Report: July-October 2023

3 Keys To Unlock Online Marketing (Flickr, flyers, poster)
50 Years of Hip Hop Movies (Flickr, flyers, poster)
ACT Practice Test (Flickr, poster)
Across Imaginary Boundaries (Flickr, flyers)
Affordable Housing Assistance (flyers)
America Reads (Flickr, flyers, posters)
Art & Artists to Know (Flickr, flyers, posters)
Art With Erica, July, August, September, October (Flickr)
Art With Say, July, August, September, October (Flickr)
Articulated Self Portraits (Flickr, flyers, posters)
Artist Panel on Transcending the Binary in Art (Flickr, flyers, poster)
Back to School Fair (Flickr)
Back to School Grab n Go (Flickr, flyers, poster)
Back to School Party with Animal Experience (Flickr, flyers, posters)
Banned Books Week Bingo (Flickr)
Bilingual Birdies Concert (Flickr, flyers, posters)
Book Bingo (Flickr, flyers, poster)
Bubbles the Silly Entertainer (Flickr, flyers, poster)
CAPE Community Adventure Play (Flickr, flyers, posters)
Carlos Jimenez Concert (Flickr, flyers, posters)
Coach Karina, October (Flickr)
Coffee, Crosswords & Crafts (Flickr, flyers, poster)
Community Mosaic Workshop (Flickr, flyers, posters)
Create Your Family Tree English/Spanish (Flickr, flyers, posters)
Creating an Art Journal (Flickr, flyers, posters)
Creation Station (Flickr)
Diablo Cojuelo Mask (Flickr)
Drag & Draw (Flickr, flyers)
El Dia de los Muertos (Flickr, flyers, posters)
End of Life Choices (Flickr, flyers, poster)
Enhanced Fitness for Seniors (Flickr, flyers, poster)
Enjoy Retirement (Flickr, flyers, posters)
Fall Refresh (Flickr, flyers, poster)
Falling into Good Financial Habits (Flickr)
Family Board Games (Flickr, flyers, poster)
Family Film, Riverfront (Flickr, flyers, poster)
Feeding Westchester, Will (Flickr, flyers, posters)
Fernando Botero with Val Franco (Flickr)
Fine Arts Films, July, Aug, Sept, Oct, Nov (Flickr, flyers, posters)
Flavorful Fall (Flickr, flyers, posters)
Friday Fiesta (Flickr)
Grab & Go Back to School (Flickr)
Grab & Go Bat Week (Flickr)
Grab & Go National Dictionary Day (Flickr)
Great Women Artists (Flickr, flyers, posters)
Green Thumb (Flickr)
Have a Party with Your Bear (Flickr, flyers, posters)
Hispanic Heritage Month Calender (Flickr, flyers)
Hispanic Heritage Month: Mola Folk Art (Flickr, flyers, posters)
Hispanic Heritage Month Movies, Riverfront (Flickr, flyers, posters)
Hispanic Heritage Month: Susie Jaramillo (Flickr, flyers, posters)
Hispanic Heritage Month with Primavera Marte (Flickr)
History of Italian Americans (Flickr, flyers, posters)
Indoor Recess (Flickr, flyers, poster)
Italian Renaissance Art Tour (Flickr, flyers, posters)
James Bond Film Series, August, October (Flickr, flyers, poster)
Jazz Masters (Flickr, flyers, poster)
Katori's Little Shakers Riverfront (Flickr, flyers, poster)
Katori's Little Shakers Will (Flickr, flyers, poster)
Kids Chess Club (Flickr, flyers, poster)
Kids Halloween Costume Party (Flickr, flyers, poster)
Kindness Rocks Project (Flickr, flyers, poster)
Learn About Alzheimer's (Flickr, flyers, posters)
Leatherman: A Vagabond (Flickr, flyers, poster)
Legorama Club, July-October (Flickr, flyers, poster)
Lego Club, Will July-October (Flickr, flyers, poster)
Let's Make a Play for Kids (Flickr, flyers, posters)
Let's Make a Play for Kids (Flickr, flyers, posters)
Maker Mondays for Teens July, Aug, Sept, Oct, (Flickr, posters)
Managing Money (Flickr, flyers, posters)
Manazantar National Historic Site (Flickr, flyers, poster)
Memoir Writing Workshop (Flickr, flyers, poster)
Mix & Match Mondays: July, Aug, Sept, Oct(Flickr, flyers, posters)
Mindful Monday Reiki (Flickr)
Movies at the Will Library, Aug, Sept, Oct, Nov (Flickr, flyers, posters)
Movies at your Library, Riverfront: August, Sept (Flickr, flyers, posters)
Music with Zev - Will July-October (Flickr, flyers, poster)
Music With Zev - Riverfront Will July-October (Flickr, flyers, posters)
Musical Tribute to the Ladies of Jazz (Flickr, flyers, posters)
Mystery Thriller Book Club, July, Aug, Sept, Oct, Nov (Flickr, flyers, posters)
Native American Heritage (flyers)
Nature Walks at Will (Flickr, flyers, posters)
The New Sustainable You, July, Aug, Sept, Oct (Flickr)
NNORC Consultations, Crestwood (Flickr)
Online Adult Book Club (Flickr)
Optimizing Household Finances (Flickr, flyers, posters)
Paint & Juice, Hispanic Heritage edition (Flickr, flyers, posters)
Painting with Teresa (Flickr, flyers, posters)
Paper Coyote Alebrijes (Flickr, flyers, poster)
Parent Child Meditation (Flickr, flyers, poster)
Personal Geographies Art Workshop (Flickr, flyers)
Por Amor al Habla (Flickr, flyers, posters)
Protecting Yourself from Scams (Flickr)
Pumpkin Decorating Contest (Flickr, flyers, posters)
Qi Gong, July, August, September, October (Flickr, flyers, posters)
Rather Be Reading, July, Aug, Sept, October (Flickr, flyers, poster)
Reduce your Risk of Falls (Flickr)
Robert the Guitar, July, August, September (Flickr, flyers, poster)
Sand Art for Kids (Flickr, flyers, poster)
SAT Practice Test (Flickr, poster)
Satich Joshi Exhibit (Flickr, flyers)
Saturday Storytime (Flickr, flyers, poster)
Sing, Sign & Storytime, September-December (Flickr, flyers, posters)
STEM Chain Reactions (Flickr, flyers, posters)
STEM Cool Circuits (Flickr, flyers, posters)
Strega Nona (Flickr, flyers, posters)
Summer Reading Prize Party (Flickr, flyers, poster)
Talk Like a Pirate Day (Flickr, flyers, posters)
Teen Tournaments (Flickr, flyers, poster)
Tips to Improve Sleep (Flickr)
Tournaments for Grownups (Flickr, flyers, poster)
Trick or Treat at the Library (Flickr, flyers, posters)
Tuckahoe Today & Yesterday (Flickr)
Unfolding Map of Summer Book (Flickr, flyers, poster)
Val Franco, August (Flickr)
Virtual Author Talks, August, September, October (Flickr, flyers, poster)
Will Storytimes, Fall (Flickr, flyers, poster)
YFD Smokehouse (Flickr)
Yonkers on the Move (Flickr)
Yonkers on the Move Phase 2 Recognition (Flickr)
Yonkers: The Lost City of Hip Hop, October (Flickr, flyers, poster)
YPL Calendars, August, September, October (flyers)

As a community resource for information, culture, and recreation, the Yonkers Public Library acquires and maintains a collection of print and non-print media which educate, enrich, entertain, and inform its patrons. Materials selection is under the supervision of the Library Director and is performed by members of the professional staff, who operate within the framework of policies, goals and objectives determined by the Trustees of the Library.

In selecting material for the collection, the staff is guided by the American Library Association's Library Bill of Rights and Freedom to Read statements, and the following general principles are used:

- Yonkers is a large and diverse city, and the Library will endeavor, within the constraints of financial ability and space, to build a comprehensive collection covering a wide field of interests and ideas.
- Material will be selected based on such criteria as reviews, timeliness of subject matter, author's reputation, price, format, popular demand, inclusion in lists of standard works, and alignment with the YPL Strategic Plan. Selection of materials does not constitute or imply agreement with or approval of the content or viewpoint of the materials.
- Gifts, unsolicited materials, and patron suggestions for purchases are all evaluated under the same policies, principles, and selection criteria as regularly-purchased materials. The Library has a separate policy dealing specifically with gifts.
- Esoteric or very technical works are generally excluded from the collection. Items of this nature are often available through inter-library loan, or may be viewed on-site at neighboring academic or special libraries. Library staff are skilled in assessing the availability of such material.
- The library staff does not serve *in loco parentis*, and the ultimate responsibility for the reading and viewing selections of children rests with their parents or legal guardians. Selection shall not be inhibited by the possibility that books may inadvertently come into the possession of children.

The same criteria will be used in *withdrawing* materials from the collection as are used in their acquisition. Library materials are continuously assessed for their condition, accuracy, currency and performance within the context of the total library collection, as well as for their continuing relevance to library users. Materials no longer useful to the Library may be given to other libraries or sold for the benefit of the Library.

If a member of the community wishes to question the appropriateness of a particular item in the collection, a Request For Reconsideration Of Library Material form is available at any service desk or on the YPL web page.

This policy, and the accompanying Request For Reconsideration of Library Materials form were adopted by the Library Board of Trustees on February 28, 2017



REQUEST FOR RECONSIDERATION OF YONKERS PUBLIC LIBRARY MATERIALS

Public libraries strive to build collections that serve the needs and interests of their entire community. In a city as large and diverse as Yonkers, that covers a very wide spectrum. However, we understand that there may be items in the collection that warrant a second look. Please fill out this form and mail it back to the Library. Our staff will review your concerns and send you a written reply.

Please respond to the following:

1. Description of item (check one)

Book Magazine DVD CD Other (describe): _____

Author/Artist: _____

Title: _____

2. Have you read/viewed/listened to the item in its entirety? Yes No

3. Please tell us what you would like done with this item:

Remove it from the collection Shelf it elsewhere

Why? _____

4. What do you feel might be the result of reading/viewing/listening to this item?

5. Contact Information Your Name: _____

Address: _____

Email: _____

Phone: _____

6. Signature: _____ Date: _____

Please return the completed form to: Deputy Director, Yonkers Public Library
One Larkin Center, Yonkers, NY 10701.

#6009 Rev. 5/14