

BOARD OF TRUSTEES

MONTHLY MEETING

Thursday, May 16, 2024
Grinton I. Will Library



Table of Contents

a.)	Agenda	3
b.)	Minutes of April 18, 2024 Meeting	5
c.)	Bill List: Schedule #863	9
d.)	Management Report	16
e.)	Circulation	18
f.)	Electronic Resources	22
g.)	Book Stock	24

**YONKERS PUBLIC LIBRARY
AGENDA FOR BOARD MEETING
MAY 16, 2024
GRINTON I. WILL LIBRARY**

MINUTES

[ACTION ITEM] Approve Minutes of Meeting on April 18, 2024

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

WLS REPORT

PERSONNEL REPORT

[ACTION ITEM] Ratify the following appointments:
Cosgrove, Benedict; Permanent Librarian I, \$65,366/yr, eff. 4/26/2024
Baird, Zahra; Permanent Librarian IV, \$107,588/yr, eff. 4/26/2024
Ospina, Amanda; Permanent Librarian I, \$64,209/yr, eff. 4/26/2024

COMMITTEE REPORTS

Buildings & Grounds - Daily (chair), Puglia

Employee Relations - Puglia (chair), Daily

Finance, Budget & Planning – Jannetti (chair)

Fundraising & Development - Jannetti (chair)

Foundation Update: Annual Fundraiser Gala Recap

Outreach - Edoziem (chair), Phelan, Sabatino

Policy - Sabatino (chair)

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #863

NEW BUSINESS

FY25 Budget Update

PUBLIC COMMENT

EXECUTIVE SESSION

NEXT MEETING DATE

Thursday, June 20, 2024 at 7:00pm at Riverfront Library

YONKERS PUBLIC LIBRARY
BOARD MEETING
RIVERFRONT LIBRARY
APRIL 18, 2024

ATTENDANCE

TRUSTEES:	Nancy Maron Joseph Puglia Stephen Jannetti Michael Sabatino Patricia Phelan John Daily Jr. Ofunne Edoziem
LIBRARY DIRECTOR:	Jesse Montero
ASSISTANT LIBRARY DIRECTOR:	NONE
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Trustee Phelan
UNION REPRESENTATIVE:	Brandon Neider

The Board Meeting began at 7:00 pm.

MINUTES

On motion of Trustee Daily, seconded by Trustee Puglia and unanimously carried, the Board approved the Minutes of the Meeting of March 21, 2024.

MANAGEMENT REPORT

Director Montero announced that Yonkers Public Library is again hosting early voting and started this year's election cycle with presidential primary voting last month and will again in October and November for the general elections. YPL represents two of three sites in Yonkers and is only one of three libraries in the county that will host it this year.

Director Montero reported on programming around the solar eclipse on April 8. Thanks to Zahra Baird, Crestwood Library Administrator, YPL obtained 2,000 glasses for distribution to

the public to safely view the eclipse. All three libraries hosted viewing parties and he commented that all libraries experienced a lot more demand for the glasses than expected.

Director Montero reported that again Will Library has rented a temporary chiller for the warmer months; the chiller arrived on April 15 and will remain through October 15. He also reported that the City of Yonkers recently bonded for capital funding, which included YPL's previously-authorized \$2 million capital budget for a permanent chiller and HVAC replacement system. With the funding complete and available, YPL has contracted architects and engineers to prepare specifications and bidding documents to begin the project. He explained that there are two main components to the project, first an upgrade to electrical switchgear in the building for compatibility with a modern HVAC system and later, the chiller itself. He was pleased to have the funding available and was hopeful that the new system will be in place for the summer of 2025, but noted that there are still substantial supply chain issues and it may still be necessary to rent a temporary unit again.

Director Montero reported that the Yonkers YMCA hired the library's DEI (Diversity, Equity and Inclusion) committee to conduct a series of three workshops for their leadership team, two of which were already successfully conducted. The workshops covered topics such as unconscious bias, microaggressions and generational diversities and believed it was a validation of the work of the committee and their leadership in the field of DEI. The workshops were grant-funded and indicative of the close relationship between YPL and YMCA and he looked forward to future partnerships in areas such as peer mediation.

Director Montero updated the Board on staff news. He reported that Zahra Baird has been promoted to Librarian IV, Branch Administrator of Crestwood Library. Ms. Baird, in her time running the library for nearly a decade, has increased programming, partnerships and circulation and the promotion was a recognition of her success growing Crestwood. Director Montero also reported that the Will Children's Department hired Librarian I Sharon DeYoung, who comes from Brooklyn Public Library with strong training in youth and family services, and the Riverfront Children's Department promoted Amanda Ospina from Trainee to Librarian I following her graduation from SUNY Albany. Director Montero also noted that Carlos Figueroa, Technical Support Manager, was married on April 6. The Board congratulated Director Montero on the good staff news.

Trustee Daily expressed an interest in meeting new employees and inquired about the orientation process. Director Montero replied that the library has already begun work on standardizing the process from several departmental perspectives and offered to introduce him to new staff members.

Trustee Phelan arrived at 7:10 pm.

UNION REPRESENTATIVE'S REPORT

Representative Neider had no report.

WLS REPORT

Trustee Phelan reported that she had already shared her notes from a workshop she attended on April 14 and had nothing further to add.

PERSONNEL REPORT

On motion of Trustee Jannetti, seconded by Trustee Daily and unanimously carried, the Board ratified the following appointments:

DeYoung, Sharon; Permanent Librarian I, \$65,366.00/yr, eff. 3/18/2024

Owusu, Brandon; Junior Clerk (PT), \$16.00/hr, eff. 4/6/2024

Acknowledged the following termination:

Castro, Angel; Provisional Manager of Public Relations and Marketing, \$84,563.00/yr, eff. 4/9/2024

COMMITTEE REPORTS

Fundraising & Development- Trustee Jannetti (chair)

Foundation Update: President Maron reminded the Board that the Foundation's annual fundraiser gala honoring Mary Calvi and Riverfront Administrator Sandy Amoyaw is April 25 and shared more invitations with them. She noted that there has already been more responses and enthusiasm as well as more sponsorships than in previous years.

Buildings & Grounds- Trustee Daily (chair)

Trustee Daily reported that he has begun research on branch history. Director Montero stated that the library has already conducted research on branch history in connection with the DHPSNY archival needs assessment and offered to share it with him. Trustee Daily hoped to have a presentation soon.

PAYMENT OF BILLS

On motion of Trustee Jannetti, seconded by Trustee Puglia and unanimously carried, the Board approved payment of bills as listed on Schedule #862.

UNFINISHED BUSINESS

President Maron was pleased with the discussion of the new naming policy at the last meeting and thanked Trustee Edoziem for the new proposals following her detailed review. On motion of Trustee Daily, seconded by Trustee Edoziem and unanimously carried the Board approved the YPL Naming Policy as presented in their Board Report.

Trustee Sabatino arrived at 7:17 pm.

Director Montero updated the Board on the library's budget request for FY25. They were still awaiting the Mayor's Executive Budget, which was delayed by the fact New York had not yet approved its own budget. The library had been invited by the City Council for a hearing on their request on May 1, but he expected that to be postponed as a result.

NEW BUSINESS

Director Montero proposed an updated schedule of room rental fees for the Board's approval. He reported that he has discussed with the branch administrators the current fees in place for non-partners and businesses and he believed they do not accurately recognize the value of library space and encouraged the Board to approve the proposed schedule. The Board discussed the proposal at length. A member of the public (Daphne Squires) expressed concern that the proposed schedule puts fee-paying organizations at a disadvantage to partners and non-profit organizations who are not subject to the schedule. Director Montero discussed the need to prioritize partners and non-profit organizations that share the library's mission and encouraged Ms. Squires and anyone else who may feel this policy excludes them from access to spaces to contact him directly.

On motion of Trustee Jannetti, seconded by Trustee Puglia and unanimously carried, the Board approved the Updated Schedule of Room Rental Fees as presented in their Board Report.

EXECUTIVE SESSION

President Maron motioned the Board into Executive Session at 7:39 pm to discuss the employment history and performance of a particular employee and asked Director Montero and Business Manager Presedo to join them.

The Executive Session ended at 8:37 pm.

NEXT BOARD MEETING DATE –Thursday, May 16, 2024 at 7:00pm at Grinton I. Will Library.

On motion of Trustee Sabatino, seconded by Trustee Puglia and unanimously carried, the Board adjourned the Meeting at 8:38 pm.

Jesse Montero
Library Director & Secretary

Yonkers Public Library

Bill List April 2024

<u>Vendor Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
CAPITAL FUNDS			
GOVCONNECTION, INC.	CYBERPOWER RACKMOUNT/6 OUTLE	4/12/2024	1,354.56
TOTAL			1,354.56
CONTRIBUTIONS FUNDS			
AMERICAN EXPRESS	MISCELLANEOUS EXPENSES	4/18/2024	1,023.17
BAKER & TAYLOR	YAROSLOW DONATION-2 BKS PLATES	4/16/2024	54.23
CAMPOVERDE, ANGELICA	PROG: HOMEWORK HELPER-RIV	4/16/2024	300.00
CITY OF YONKERS	LOST BOOK	4/24/2024	32.00
COMMUNITY PLANNING COUNCIL	2024 COMMUNITY LUNCHEON	4/24/2024	525.00
COMPUSYSTEMS, INC.	ANNUAL CONF-TARA SOMERSALL	4/18/2024	550.00
DEPT OF ASTRONOMY, DC UNIV	PROG: ZOOM SPANISH PRES	4/10/2024	50.00
EMS MUSIC	EMILIE SURTEESCONCERT	4/24/2024	750.00
FRADELI'S	NATIONAL LIBRARY WEEK LUNCH	4/18/2024	735.00
FUSCO, EILEEN	REIMB EXP:CON ED TERRARIUMS	4/16/2024	33.75
GOLFARB, BEN	PROG: AUTHOR TALK ONLINE	4/10/2024	33.00
GOVCONNECTION, INC.	TONER: PUBLIC PRINTING	4/10/2024	515.64
HAWKINS, SARAH	PROG: HOMEWORK HELPER	4/10/2024	315.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASS	4/17/2024	75.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASS	4/24/2024	75.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASS	4/3/2024	75.00
MANOR BAGELS	STAFF LUNCH-RIV	4/24/2024	1,061.25
ROLLING MEADOWS LIBRARY	LOST BOOK: DEATH IN THE HOLLER	4/24/2024	18.00
RONG, JIAN-YANG	PROG: ZOOM QI GONG CLASS (2)	4/10/2024	150.00
SIEGAL, MARTIN	PROG: HOMEWORK HELPER-WILL	4/16/2024	945.00
STORM KING	MUSEUM PASS REPLACEMENT	4/8/2024	250.00
SUCH, MARIALYNDIA	PROG: ZOOM ZUMBA	4/10/2024	75.00
TOLLS BY MAIL	YONKERS TOLL ADMIN SURCHARGE	4/24/2024	4.19
TRACSYSTEMS, INC.	UNIPRINT MOBILE-ANNUAL SUBS	4/3/2024	792.00
WHELAN, AILI	REIMB EXP: 1,000 BKS PROG PARTY	4/24/2024	31.98
YONKERS PARKING AUTHORITY	QUARTERLY PARKING-APR-JUN (1)	4/3/2024	315.00
TOTAL			8,784.21
GRANTS			
AMERICAN EXPRESS	MATERIALS, OFFICE SUPPLIES, ETC	4/22/2024	111.18
FAM SERV SOC OF YONKERS	SUMMER READING BUDDIES	4/26/2024	12,500.00
KD+D ASRCHITECTS PC	WILL FAÇADE	4/18/2024	1,250.00
MARON, NANCY	LIBRARY BIG BANDS ERAS TOUR	4/18/2024	900.00
NORRIS, MICHAEL BYRON	PRES: ETERNAL SPRING ART	4/26/2024	100.00
STEVEN WINTER ASSOC, INC.	SURVEY RESEARCH SERVICES	4/16/2024	4,462.50
WAYNE'S ELECTRIC SERVICE	OPEN PANEL BOARDS	4/18/2024	345.00
WAYNE'S ELECTRIC SERVICE	CHECK LIGHTING FIXTURE	4/18/2024	1,110.25
TOTAL			20,778.93

3:44 PM

05/01/24

Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
 April 2024

Date	Num	Memo	Amount
A & C Furia Electric Motors			
04/30/2024	11729	installed new Cone...	1,165.00
04/30/2024	11730	inspect pump syst...	4,505.00
Total A & C Furia Electric Motors			5,670.00
A & J Towing			
04/30/2024	51981	road service-Jeep ...	110.00
Total A & J Towing			110.00
Abbey Ice & Spring Water			
04/16/2024	7622	spring water	78.00
04/16/2024	7628	spring water	63.00
04/19/2024	5930	spring water	108.00
04/19/2024	7629	spring water	18.00
Total Abbey Ice & Spring Water			267.00
Adirondacks Protection Services			
04/10/2024	1098-2024-3219R	unarmed security ...	4,100.39
04/10/2024	1099-2024-3219W	unarmed security ...	3,107.44
04/12/2024	1100-2024-3219R	unarmed security ...	3,100.28
04/12/2024	1101-2024-3219W	unarmed security ...	2,663.52
04/18/2024	1103-2024-3219R	unarmed security ...	4,296.00
04/18/2024	1104-2024-3219W	unarmed security ...	2,864.00
04/25/2024	1105-2024-3219R	unarmed security ...	4,195.76
04/25/2024	1106-2024-3219W	unarmed security ...	2,864.00
Total Adirondacks Protection Services			27,191.39
Alvarez, Kevin			
04/10/2024	12KA	tech support Mar 2...	120.00
Total Alvarez, Kevin			120.00
American Express			
04/22/2024	041824AE	materials, office su...	2,261.17
04/22/2024	041824AE	materials, office su...	325.61
04/22/2024	041824AE	materials, office su...	2,274.78
04/22/2024	041824AE	materials, office su...	497.33
04/22/2024	041824AE	materials, office su...	755.20
04/22/2024	041824AE		3.99
04/22/2024	041824AE		275.50
04/22/2024	041824AE		673.44
Total American Express			7,067.02
American Paper Supply Co.			
04/16/2024	J1368930	janitorial supplies	376.92
04/16/2024	J1368930	janitorial supplies	86.76
Total American Paper Supply Co.			463.68
Avantis Education Inc.			
04/16/2024	AVI-037926	software bundle Cl...	399.00
Total Avantis Education Inc.			399.00
Avila, Teresa			
04/19/2024	VR30	ESL Conversation ...	240.00
Total Avila, Teresa			240.00
Baby Fingers LLC			
04/30/2024	17 SPRING 2024	Creative Sign Lang...	200.00
Total Baby Fingers LLC			200.00
Baker & Taylor			
04/30/2024	MAR-24	materials	7,858.77
04/30/2024	MAR-24	materials	5,500.83

YONKERS PUBLIC LIBRARY Bill List - Operating Account April 2024

Date	Num	Memo	Amount
04/30/2024	MAR-24	materials	6,038.67
Total Baker & Taylor			19,398.27
Barnes & Noble			
04/17/2024	4525346	materials	449.92
04/17/2024	4525481	materials	728.51
04/19/2024	4525989	materials	855.26
04/19/2024	4528150	materials	324.10
04/19/2024	4530117	materials	240.58
04/30/2024	4532785	materials	1,127.05
04/30/2024	4532925	materials	819.01
04/30/2024	4532995	materials	1,031.44
Total Barnes & Noble			5,575.87
Blackstone Publishing			
04/17/2024	2145917	materials	41.60
Total Blackstone Publishing			41.60
Brodart			
04/19/2024	638089	blu-ray cases	160.65
Total Brodart			160.65
Cablevision Lightpath			
04/12/2024	101244495	phones 4/1-4/30/24	3,780.50
04/12/2024	101244467	internet 4/1-4/30/24	4,444.96
Total Cablevision Lightpath			8,225.46
Cablevision Optimum			
04/04/2024	07803544469APR24	cable boxes 4/1-4/...	16.80
04/18/2024	07803065546APR24	cable box 4/8-5/7/2...	8.40
Total Cablevision Optimum			25.20
Chawla, Jay			
04/12/2024	040824JC	employee reimbur...	51.35
Total Chawla, Jay			51.35
Coto-Chang, Oswald			
04/19/2024	041624OCC	employee reimbur...	60.00
Total Coto-Chang, Oswald			60.00
Crown A/C Heat & Power			
04/19/2024	4436	boiler ignition wire...	1,018.50
04/19/2024	9648	boiler draining	2,050.00
Total Crown A/C Heat & Power			3,068.50
Crown Janitorial			
04/19/2024	837567-1	janitorial supplies	1,218.83
04/19/2024	837567-2	janitorial supplies	297.30
04/19/2024	837567-3	janitorial supplies	242.06
04/30/2024	837567-4	janitorial supplies	91.30
Total Crown Janitorial			1,849.49
Demco			
04/16/2024	7464517	African American l...	37.69
Total Demco			37.69
Fun Express LLC			
04/10/2024	73044369001	children program s...	142.24
Total Fun Express LLC			142.24
Fusco, Eileen			

YONKERS PUBLIC LIBRARY Bill List - Operating Account April 2024

Date	Num	Memo	Amount
04/10/2024	032824EF	employee reimbur...	34.16
Total Fusco, Eileen			34.16
GovConnection			
04/12/2024	75146183	true color filament	316.29
04/16/2024	75130875	toner cartridges	561.00
04/16/2024	75136267	makerbot true blu...	101.34
04/16/2024	75146266	USB power adapter	55.73
04/16/2024	75151063	toner cartridges	833.39
04/16/2024	75151065	3-pack CYM toner ...	271.76
04/16/2024	75155037	credit toner cartri...	-561.00
04/16/2024	75156560	black toner	257.82
04/16/2024	75156561	cyan toner cartridge	308.12
04/16/2024	75172784	toner cartridges v...	1,464.88
04/16/2024	75172811	surgearrest 8outlets	283.80
04/16/2024	75172824	HP toner cartridges	465.97
04/16/2024	75172824	HP toner cartridges	95.03
04/18/2024	75172810	USB C-cables	57.42
04/18/2024	75185628	HP permanent glo...	235.21
04/18/2024	75185727	toner cartridges v ...	1,314.07
04/30/2024	75207836	makerbot smart ex...	467.32
04/30/2024	75216698	charging cables	146.70
04/30/2024	75224482	flash drives	250.40
04/30/2024	75224526	MB replicator plus ...	112.74
Total GovConnection			7,037.99
Grainger			
04/10/2024	9072063226	pleated air filters	3,622.20
Total Grainger			3,622.20
Gruppuso Plumbing			
04/16/2024	24-88	repaired flushomet...	417.00
Total Gruppuso Plumbing			417.00
Home Depot Credit Service			
04/10/2024	4210100	microwave	182.50
04/10/2024	4970984	carpet custom rug	666.31
04/10/2024	5355519	deep fryer	179.95
04/10/2024	7642671	husky plug-in adap...	20.74
04/10/2024	9083725	toilet seats	55.92
04/10/2024	9523892	toilet seat/grab bar	48.96
Total Home Depot Credit Service			1,154.38
ICAMP			
04/10/2024	1841	Graphic design cla...	640.00
Total ICAMP			640.00
Ingram Library Services			
04/17/2024	81186092	materials	69.57
04/30/2024	81462520	materials	49.75
04/30/2024	81462521	materials	105.18
Total Ingram Library Services			224.50
Keane & Beane			
04/19/2024	101511	professional servic...	1,008.00
04/30/2024	100288	professional servic...	504.00
Total Keane & Beane			1,512.00
Makerbot Industries LLC			
04/16/2024	INV91911947	Rep5 filament guid...	17.90
04/16/2024	INV91912198	Admin fee	3.95
Total Makerbot Industries LLC			21.85

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
 April 2024

Date	Num	Memo	Amount
Markowitz, Robert			
04/19/2024	040624RM	children's musical ...	450.00
Total Markowitz, Robert			450.00
Metro Group, Inc.			
04/10/2024	PI 951081	hot water heat syst...	1,709.64
04/30/2024	PI 953024	new bypass filter f...	2,937.60
Total Metro Group, Inc.			4,647.24
Midwest Tape			
04/17/2024	505229646	materials	98.60
04/17/2024	505229648	materials	20.99
04/17/2024	505229649	materials	21.69
04/19/2024	505295006	materials	31.48
04/19/2024	505295008	materials	17.49
04/19/2024	505295009	materials	34.98
04/30/2024	505322233	materials	10.49
04/30/2024	505322234	materials	41.98
04/30/2024	505322235	materials	27.48
Total Midwest Tape			305.18
North State Mechanical Corp.			
04/30/2024	1165	ac startup- Will libr...	2,880.00
Total North State Mechanical Corp.			2,880.00
Open Systems Metro			
04/10/2024	85655	honeywell wireless...	649.68
Total Open Systems Metro			649.68
Overdrive			
04/12/2024	01322CO24104503	materials	1,030.22
04/17/2024	01322CO24095552	materials	3,737.61
04/19/2024	01322CO24111442	materials	2,159.89
04/30/2024	01322CO24120298	materials	1,779.31
Total Overdrive			8,707.03
Pereira, Teresa			
04/19/2024	YPL022424	African American ...	200.00
Total Pereira, Teresa			200.00
Schalls Hardware Store, INC.			
04/10/2024	2604	hardware supplies	263.51
04/10/2024	2604	hardware supplies	24.95
Total Schalls Hardware Store, INC.			288.46
Schreiber, Elyse			
04/19/2024	041124ES	employee reimbur...	33.50
Total Schreiber, Elyse			33.50
Securitas Technology Corporation			
04/30/2024	6004061821	maintenance moni...	217.16
04/30/2024	6004061822	maintenance moni...	326.96
Total Securitas Technology Corporation			544.12
Sirsi Dynix dbaEOS International			
04/10/2024	INV16342	EOS Web 5/1/24-4/...	2,728.94
Total Sirsi Dynix dbaEOS International			2,728.94
Sunoco LLC			
04/16/2024	40109985	heating oil - CW	325.05

3:44 PM
 05/01/24
 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
 April 2024

Date	Num	Memo	Amount
Total Sunoco LLC			325.05
Torres, Arnaldo			
04/30/2024	3-23-24AT	employee reimbur...	27.86
Total Torres, Arnaldo			27.86
Verizon			
04/12/2024	9144109274APR24	phones 4/1-4/30/24	49.55
04/25/2024	9143373015MAY24	phones 4/16-5/15/24	55.60
04/25/2024	9143372191MAY24	phones 4/16-5/15/24	166.41
Total Verizon			271.56
Verizon Wireless			
04/12/2024	9959915771	cell phones 2/24-3/...	337.22
04/25/2024	9961311201	cell phones 3/11-4/...	634.70
Total Verizon Wireless			971.92
Wayne's Electric Service			
04/19/2024	042402	wiring installation/...	760.75
04/19/2024	042406	replaced annuncia...	347.50
04/30/2024	032417	supply wiremold ra...	1,845.00
04/30/2024	042413	restore power to r...	232.50
Total Wayne's Electric Service			3,185.75
WB Mason			
04/16/2024	245670680	office supplies	26.58
04/16/2024	245738350	office supplies	24.58
04/16/2024	245739223	office supplies	71.01
04/17/2024	239511852	paper	12.52
04/17/2024	239574685	children program s...	28.92
04/17/2024	240387305	batteries	23.09
04/17/2024	242633126	scotch tape	209.85
04/17/2024	244050764	file folders	20.48
04/17/2024	245107696	construction paper	3.52
04/17/2024	245533427	construction paper	3.52
04/17/2024	245539730	office supplies/wat...	181.30
04/17/2024	CM2311421	credit scotch tape	-209.85
04/19/2024	245780190	crayons	12.58
04/19/2024	245789915	office supplies	38.46
04/19/2024	245843462	water bottles	101.70
04/19/2024	245867525	pro glue dots	19.40
04/19/2024	245907718	children program s...	28.92
04/30/2024	245932758	children program s...	20.14
Total WB Mason			616.72
Yonkers Parking Authority			
04/10/2024	24-0180	employee parking ...	8,820.00
Total Yonkers Parking Authority			8,820.00
Zev Haber Music by Zev			
04/10/2024	6032	music class 3/7, 3/...	550.00
04/10/2024	6033	music class 3/21/2...	275.00
Total Zev Haber Music by Zev			825.00
ZooBean, Inc.			
04/12/2024	28724	Beanstack subscri...	3,570.00
Total ZooBean, Inc.			3,570.00
TOTAL			135,076.50

YPL Operating Budget FY 2024 (April)

Code	Account Name	Adopted Budget	Current Budget (w/ transfers)	Spent Previous Months	Spent This Month (April)	YTD	Balance	% used
101	Salaries	6,627,600	6,627,600	4,983,844	547,405	5,531,249	1,096,351	83.46%
103	Temp Services	559,136	559,136	384,159	44,340	428,499	130,637	76.64%
150	Termination Payments	35,000	35,000	50,115	0	50,115	-15,115	143.19%
198	Overtime	369,880	369,880	166,855	26,476	193,331	176,549	52.27%
	Personal Services Total:	7,591,616	7,591,616	5,584,973	618,221	6,203,194	1,388,422	81.71%
280	Reference Materials	83,000	83,000	83,000	0	83,000	0	100.00%
281	Books	450,000	450,000	244,990	36,527	281,517	168,483	62.56%
	Materials Total	533,000	533,000	327,990	36,527	364,517	168,483	68.39%
301	Office Supplies	100660	100,660	38864	4,067	42,931	57,729	42.65%
306	Janitorial Supplies	36050	36,050	28792	2602	31,394	4,656	87.08%
308	Wearing Apparel	3,300	5,800	5,199	0	5,199	601	89.64%
309	Fuel For Heating	78,250	78,250	813	325	1,138	77,112	1.45%
312	Hardware	10,200	10,200	5,566	401	5,967	4,233	58.50%
313	Misc. Supplies	1,000	1,000	0	666	0	1,000	0.00%
314	Electrical Supplies	300	300	64	0	64	236	21.33%
327	Nursery Supplies	400	400	140	0	140	260	35.00%
361	Gas	2,000	2,000	812	0	812	1,188	40.60%
	Material and Supplies Total	232,160	234,660	80,250	8,061	87,645	147,015	37.35%
401	Insurance	114,450	114,450	42,186	0	42,186	72,264	36.86%
402	Telephones	64,000	64,000	44,360	2,049	46,409	17,591	72.51%
403	Printing	18,310	18,310	6,663	2,864	9,527	8,783	52.03%
404	Lights and Power	169,500	169,500	80,438	8,614	89,052	80,448	52.54%
405	Postage	3,100	3,100	1,800	0	1,800	1,300	58.06%
406	Freight and Express	500	500	335	51	386	114	77.27%
407	Equipment Maint. And Repair	49,460	49,460	31,150	1,105	32,255	17,205	65.21%
408	Rental of Equipment	71,214	73,714	65,566	4	65,570	8,144	88.95%
409	Building Maint. And Repair	85,000	85,000	25,515	23,074	48,589	36,411	57.16%
410	Milage Allowance	685	685	77	0	77	608	11.24%
413	Professional Fees	246,000	246,000	143,215	15,686	158,901	87,099	64.59%
415	Outside Labor & Related Charges	333,000	333,000	155,382	1,619	157,001	175,999	47.15%
419	Misc. Expenses	37,750	35,250	10,509	9,153	19,662	15,588	55.78%
421	Rent Riverfront	750,000	750,000	750,000	0	750,000	0	100.00%
422	Janitorial Service	2,900	2,900	1,960	0	1,960	940	67.59%
424	Maint. Of Office Equipment	3,400	3,400	1,734	0	1,734	1,666	51.00%
425	Subscriptions and Publicationns	159,680	159,680	121,050	0	121,050	38,630	75.81%
430	IT Hardware Maint.	53,000	53,000	545	7,366	545	52,455	1.03%
431	IT Software Licensing and Maint.	477,350	477,350	365,560	8,740	374,300	103,050	78.41%
436	Tuition/Bd/Travel Reimbursement	10,000	10,000	5,698	755	6,453	3,547	64.53%
446	Automobile Repair	6,000	6,000	3,610	110	3,720	2,280	62.00%
481	Binding of Books	500	500	0	0	0	500	0.00%
496	Special Projects	31,250	31,250	26,151	219	26,370	4,880	84.38%
497	Contingent	81,000	78,500	0	0	0	78,500	0.00%
	Contractual Services Total	2,768,049	2,765,549	1,883,504	81,411	1,957,548	808,001	70.78%
	Total Operating Budget	11,124,825	11,124,825	7,876,717	744,220	8,612,904	2,511,921	77.42%

Yonkers Public Library (YPL) Board of Trustees Meeting Management Report May 16, 2024

Tara Somersall Honored as *Library Journal* Mover & Shaker: Every year since 2002, *Library Journal* has selected forty library employees that exemplify innovation and excellence in the profession. On May 1, Will Library Branch Administrator Tara Somersall was named a *Library Journal* 2024 Mover & Shaker in the “Innovator” category. Her profile highlights her work with Saint Joseph’s Medical Center with the “Born to Read” program, Family Services Society of Yonkers with Summer Reading Buddies, her partnerships with and outreach to local daycares, and her tenure as Riverfront Library Children’s Department Head, during which time The Cove and the Sensory Room opened. This is the first time an active YPL employee has been honored with this award, and Ms. Somersall now joins a distinguished group of over 1,000 professionals that have received the distinction since 2002.

New Staff Update: Benedict Cosgrove began his work as a full-time librarian in the Riverfront Reference Department on April 26. Mr. Cosgrove received his library degree last year. Previous to being hired full-time, he worked as a part-time librarian at Riverfront for nearly a year. Prior to entering librarianship, he worked for nearly 30 years as a staff and freelance writer and editor for publications and media companies including *Life*, *Wired*, MTV, *New York Times* and *Washington Post*.

YPL Wins PR XChange Award: The PR Xchange Awards is an annual competition that recognizes the best in public relations materials produced by libraries. On May 6, YPL learned that it won a PR XChange award in the Advocacy/Fundraising/Annual Reports/Strategic Plans category for libraries with a \$10-15 million budget for its 2023-27 Strategic Plan “Inspiring Staff, Inspiring Spaces, Inspiring Yonkers.” YPL will be presented with the award at the annual American Library Awards conference, to be held in San Diego next month.

Foundation for Yonkers Public Library (FYPL) Gala: YPL and FYPL held its annual gala at Riverfront Library on April 25, 2024. Riverfront Library Administrator Sandy Amoyaw and author/journalist Mary Calvi were the honorees. Russell Martinez and the custodial team worked seamlessly with Sound Associates to transform the fourth floor into a beautiful events space. Significantly, more staff attended as participants and volunteers than in any previous gala. A more thorough analysis of the gala will be provided by the Fundraising & Development committee, but by any measure the gala was a huge success.

Arts at Yonkers Public Library: There are several recent updates

- Earlier this month, Yonkers Public Library was a key site for Yonkers Arts Weekend. The library hosted Yonkers Public Schools’ (YPS) Art Expose show of student artwork from across YPS’s 29 schools in the Riverfront Atrium. YPL also hosted workshops on figurative wire sculptures, kiln-fired ceramics, and flower arrangement. Library Jazz Band, Emilie Surtees, April Armstrong and Katori Walker performed throughout the weekend.

- On April 18th, Riverfront Auditorium hosted the 8th Annual Artists with Autism gala with Yonkers Public Schools and the artists from YPS's Special Education department displayed their work in the Riverfront Atrium throughout the month.
- Riverfront Art Gallery's "Bridging Chasms" exhibition is
- At the invitation of Westchester County Board of Legislators and ArtsWestchester, YPL submitted an application for a \$10,500 Legislative Initiative Funding grant to the arts organization earlier this month.

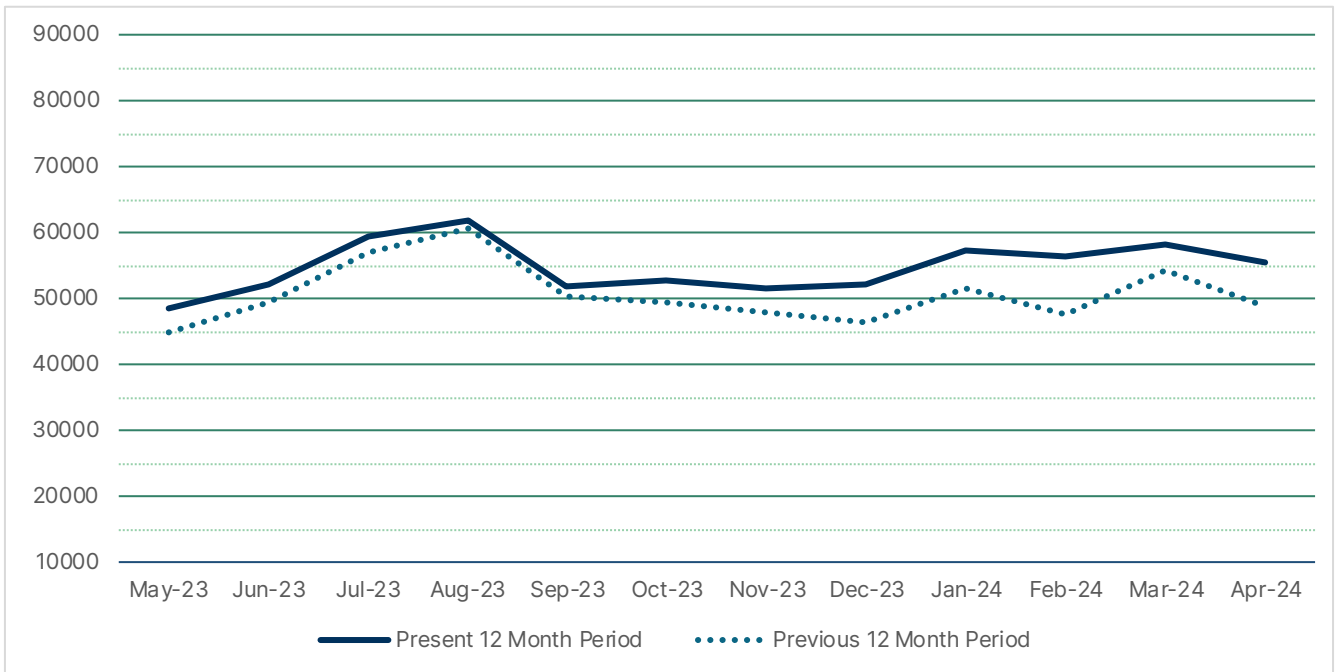
Repair Cafe: Among other Earth Day and Earth Month events, YPL hosted a Repair Cafe at Crestwood Library on Saturday, April 27th - the first event of its kind at YPL or in any Westchester library. Repair Cafes are free events that connect people with tools and fixers, and encourage repairing items rather than discarding them and purchasing replacements. Crestwood's repair cafe had over 90 visitors and professionals from Jen's Cycles, Cornell's Hardware, and other volunteer fixers to help repair broken appliances, clothes, and furniture. The event was a success and we hope to offer similar events in the future.

Will Library Creative Studio: On April 23, YPL hosted an "official" grand opening of the Creative Studio at the Will Library. This space had a "soft launch" in August 2023 as a way to understand how patrons might use the space and if it could be truly self-directed, as intended. Since the soft launch, the space has seen over 110 reservations; however, many of the reservations were super users so it was decided that a more formal launch would be a good reintroduction. Tina Lucchese, Michael Walsh, and Aili Whelan showcased and demonstrated the variety of studio tools available to record a podcast, convert old media into digital files, complete sewing projects, and use a photography lightbox, ring light and editing software to become an influencer. A counselor from an organization called Young Women on the Rise in the Bronx brought a group of teens specifically to see and use the space. Tara Somersall and the counselor have already set up a meeting to talk about a potential partnership. Some exciting projects that have come from the Creative Studio include:

- Patron Jessica Sorentino began recording her podcast [*Open Book*](#) in the Creative Studio. In March 2024, she also hosted a free program at the library on how to start a podcast.
- There have been a couple of sewing projects taking place in the Creative Studio including the making of a dress. Patrons have used the phone tripods and audio equipment to record their own poetry and podcasts.
- Michael Walsh has been helping to convert tape cassette of oral history interviews between World War Two veterans and Yonkers native Bob Abate.
- Aili Whelan just created a stop motion animation short using legos to promote Summer Reading.

CIRCULATION SUMMARY

YONKERS PUBLIC LIBRARY



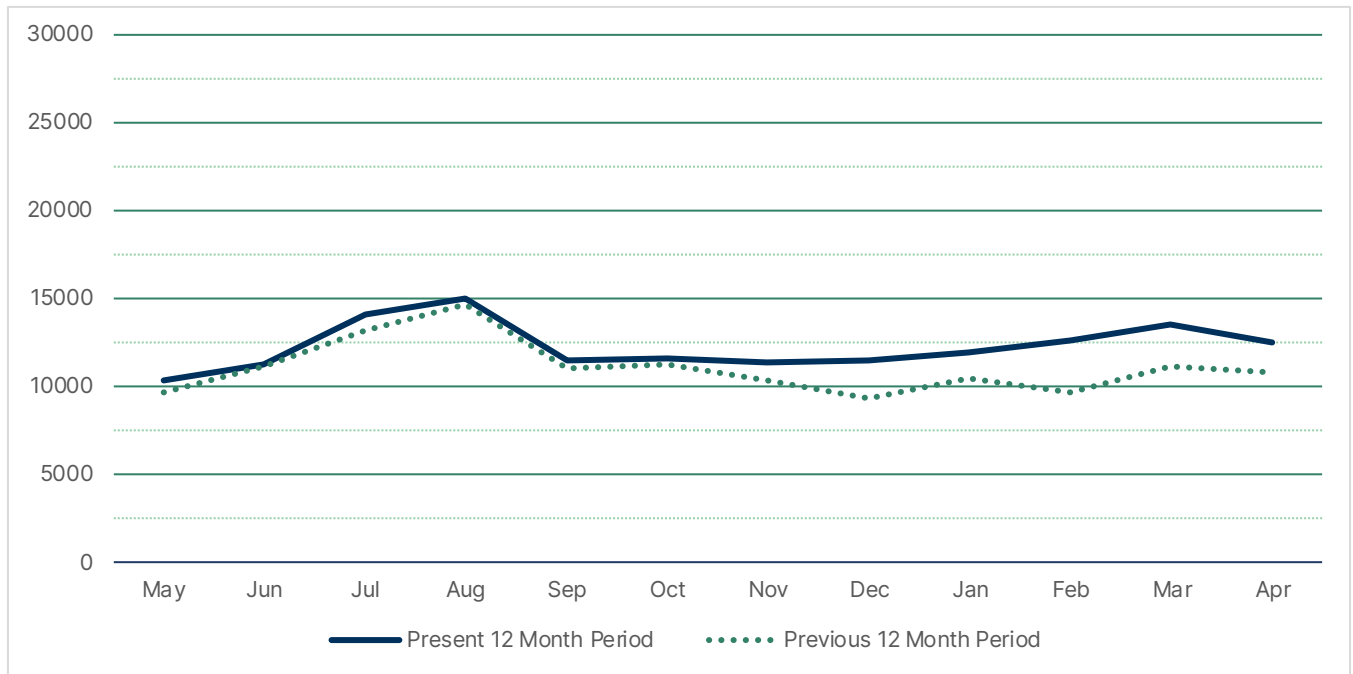
	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24
Present 12 Month Period	48700	52101	59564	61982	51908	52912	51639	52248	57190	56451	58284	55542
Previous 12 Month Period	44967	49509	56882	60727	50217	49425	48076	46392	51612	47788	54365	48955
	8.3%	5.2%	4.7%	2.1%	3.4%	7.1%	7.4%	12.6%	10.8%	18.1%	7.2%	13.5%

	Apr-23	Apr-24		
_audiobook	419	347	-72	-17.2%
_biography	544	509	-35	-6.4%
_express	348	266	-82	-23.6%
_fiction	5208	5467	259	5.0%
_foreign_language	332	409	77	23.2%
_juv_audiobook	57	45	-12	-21.1%
_juv_fiction	12425	14097	1672	13.5%
_juv_foreign	349	527	178	51.0%
_juv_movie	980	1113	133	13.6%
_juv_nonfiction	2429	2659	230	9.5%
_magazine	85	141	56	65.9%
_movie	5907	5431	-476	-8.1%
_music	1398	1778	380	27.2%
_new_book	2302	1991	-311	-13.5%
_nonfiction	3855	4426	571	14.8%
_ya_av	262	319	57	21.8%
_ya_fiction	1451	1767	316	21.8%
_ya_nonfiction	207	218	11	5.3%
_Electronic Content Use	9857	13610	3753	38.1%

Circulation Profile:	Apr-23	Apr-24	
_audiobook	0.9%	0.6%	-0.2%
_biography	1.1%	0.9%	-0.2%
_express	0.7%	0.5%	-0.2%
_fiction	10.6%	9.8%	-0.8%
_foreign_language	0.7%	0.7%	0.1%
_juv_audiobook	0.1%	0.1%	0.0%
_juv_fiction	25.4%	25.4%	0.0%
_juv_foreign	0.7%	0.9%	0.2%
_juv_movie	2.0%	2.0%	0.0%
_juv_nonfiction	5.0%	4.8%	-0.2%
_magazine	0.2%	0.3%	0.1%
_movie	12.1%	9.8%	-2.3%
_music	2.9%	3.2%	0.3%
_new_book	4.7%	3.6%	-1.1%
_nonfiction	7.9%	8.0%	0.1%
_ya_av	0.5%	0.6%	0.0%
_ya_fiction	3.0%	3.2%	0.2%
_ya_nonfiction	0.4%	0.4%	0.0%
_Electronic Content Use	20.1%	24.5%	4.4%

CIRCULATION SUMMARY

RIVERFRONT LIBRARY



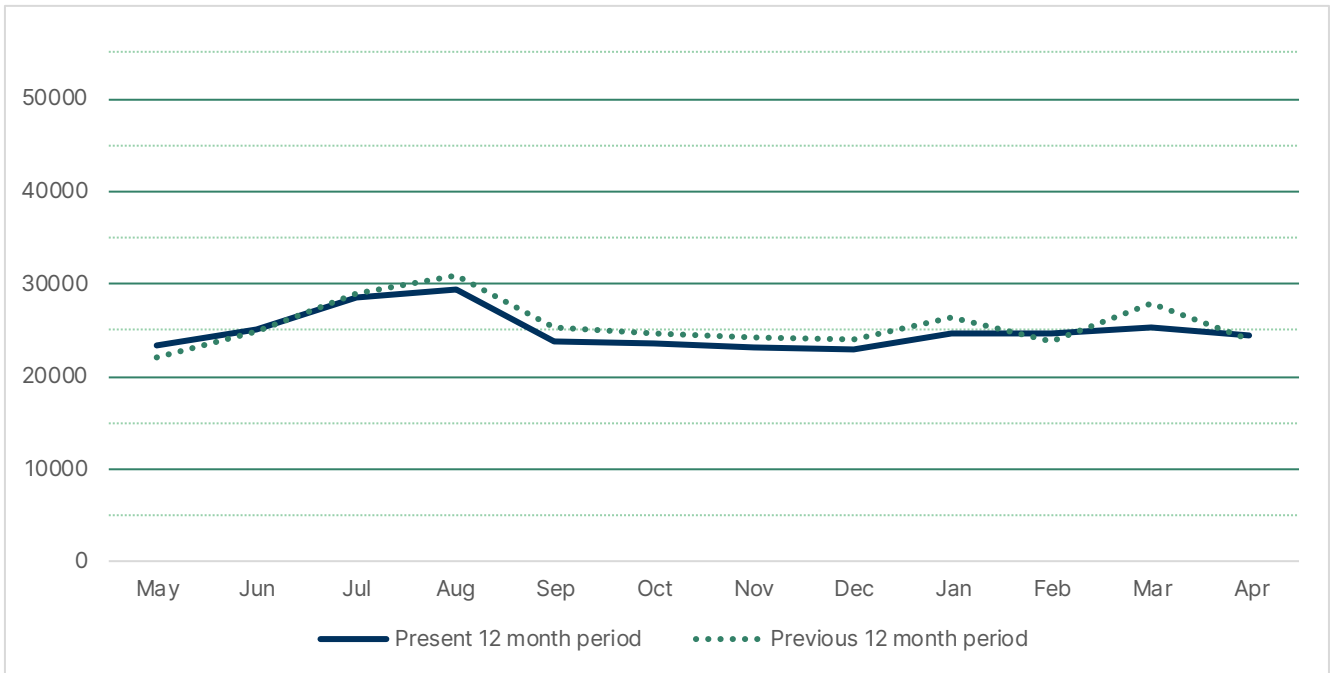
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Present 12 Month Period	10325	11236	14080	15065	11546	11604	11358	11499	12004	12596	13584	12493
Previous 12 Month Period	9641	11129	13249	14637	11038	11226	10377	9351	10515	9674	11106	10807
	7.1%	1.0%	6.3%	2.9%	4.6%	3.4%	9.5%	23.0%	14.2%	30.2%	22.3%	15.6%

	Apr-23	Apr-24		
_audiobook	70	46	-24	-34.3%
_biography	122	129	7	5.7%
_express	166	157	-9	-5.4%
_fiction	1067	1019	-48	-4.5%
_foreign_language	219	230	11	5.0%
_juv_audiobook	7	4	-3	-42.9%
_juv_fiction	2974	4277	1303	43.8%
_juv_foreign	205	362	157	76.6%
_juv_movie	241	383	142	58.9%
_juv_nonfiction	629	741	112	17.8%
_magazine	0	2	2	~
_movie	2088	1581	-507	-24.3%
_music	283	644	361	127.6%
_new_book	223	321	98	43.9%
_nonfiction	1097	1134	37	3.4%
_ya_av	144	168	24	16.7%
_ya_fiction	787	904	117	14.9%
_ya_nonfiction	71	70	-1	-1.4%

Circulation Profile:	Apr-23	Apr-24	
_audiobook	0.6%	0.4%	-0.3%
_biography	1.1%	1.0%	-0.1%
_express	1.5%	1.3%	-0.3%
_fiction	9.9%	8.2%	-1.7%
_foreign_language	2.0%	1.8%	-0.2%
_juv_audiobook	0.1%	0.0%	0.0%
_juv_fiction	27.5%	34.2%	6.7%
_juv_foreign	1.9%	2.9%	1.0%
_juv_movie	2.2%	3.1%	0.8%
_juv_nonfiction	5.8%	5.9%	0.1%
_magazine	0.0%	0.0%	0.0%
_movie	19.3%	12.7%	-6.7%
_music	2.6%	5.2%	2.5%
_new_book	2.1%	2.6%	0.5%
_nonfiction	10.2%	9.1%	-1.1%
_ya_av	1.3%	1.3%	0.0%
_ya_fiction	7.3%	7.2%	0.0%
_ya_nonfiction	0.7%	0.6%	-0.1%

CIRCULATION SUMMARY

GRINTON I. WILL LIBRARY



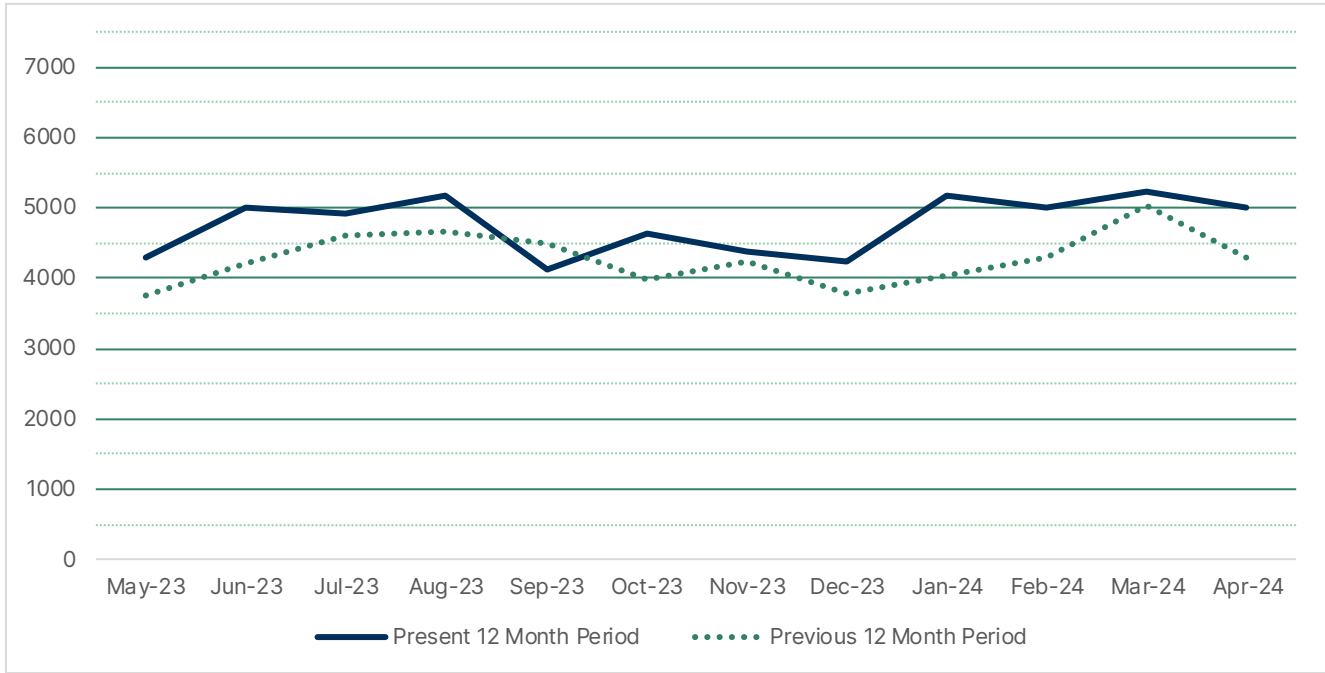
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Present 12 month period	23350	25065	28533	29439	23781	23516	23116	23009	24664	24696	25403	24438
Previous 12 month period	22051	24869	29002	30817	25355	24725	24141	24101	26378	23890	27911	23999
	5.9%	0.8%	-1.6%	-4.5%	-6.2%	-4.9%	-4.2%	-4.5%	-6.5%	3.4%	-9.0%	1.8%

	Apr-23	Apr-24		
_audiobook	292	278	-14	-4.8%
_biography	345	310	-35	-10.1%
_express	173	71	-102	-59.0%
_fiction	3405	3533	128	3.8%
_foreign_language	106	166	60	56.6%
_juv_audiobook	40	34	-6	-15.0%
_juv_fiction	8340	8226	-114	-1.4%
_juv_foreign	129	140	11	8.5%
_juv_movie	679	587	-92	-13.5%
_juv_nonfiction	1492	1581	89	6.0%
_magazine	48	37	-11	-22.9%
_movie	3298	3434	136	4.1%
_music	1066	1102	36	3.4%
_new_book	1544	1352	-192	-12.4%
_nonfiction	2233	2656	423	18.9%
_ya_av	63	111	48	76.2%
_ya_fiction	548	627	79	14.4%
_ya-nonfiction	99	115	16	16.2%

Circulation Profile:	Apr-23	Apr-24	
_audiobook	1.2%	1.1%	-0.1%
_biography	1.4%	1.3%	-0.2%
_express	0.7%	0.3%	-0.4%
_fiction	14.2%	14.5%	0.3%
_foreign_language	0.4%	0.7%	0.2%
_juv_audiobook	0.2%	0.1%	0.0%
_juv_fiction	34.8%	33.7%	-1.1%
_juv_foreign	0.5%	0.6%	0.0%
_juv_movie	2.8%	2.4%	-0.4%
_juv_nonfiction	6.2%	6.5%	0.3%
_magazine	0.2%	0.2%	0.0%
_movie	13.7%	14.1%	0.3%
_music	4.4%	4.5%	0.1%
_new_book	6.4%	5.5%	-0.9%
_nonfiction	9.3%	10.9%	1.6%
_ya_av	0.3%	0.5%	0.2%
_ya_fiction	2.3%	2.6%	0.3%
_ya-nonfiction	0.4%	0.5%	0.1%

CIRCULATION SUMMARY

CRESTWOOD LIBRARY



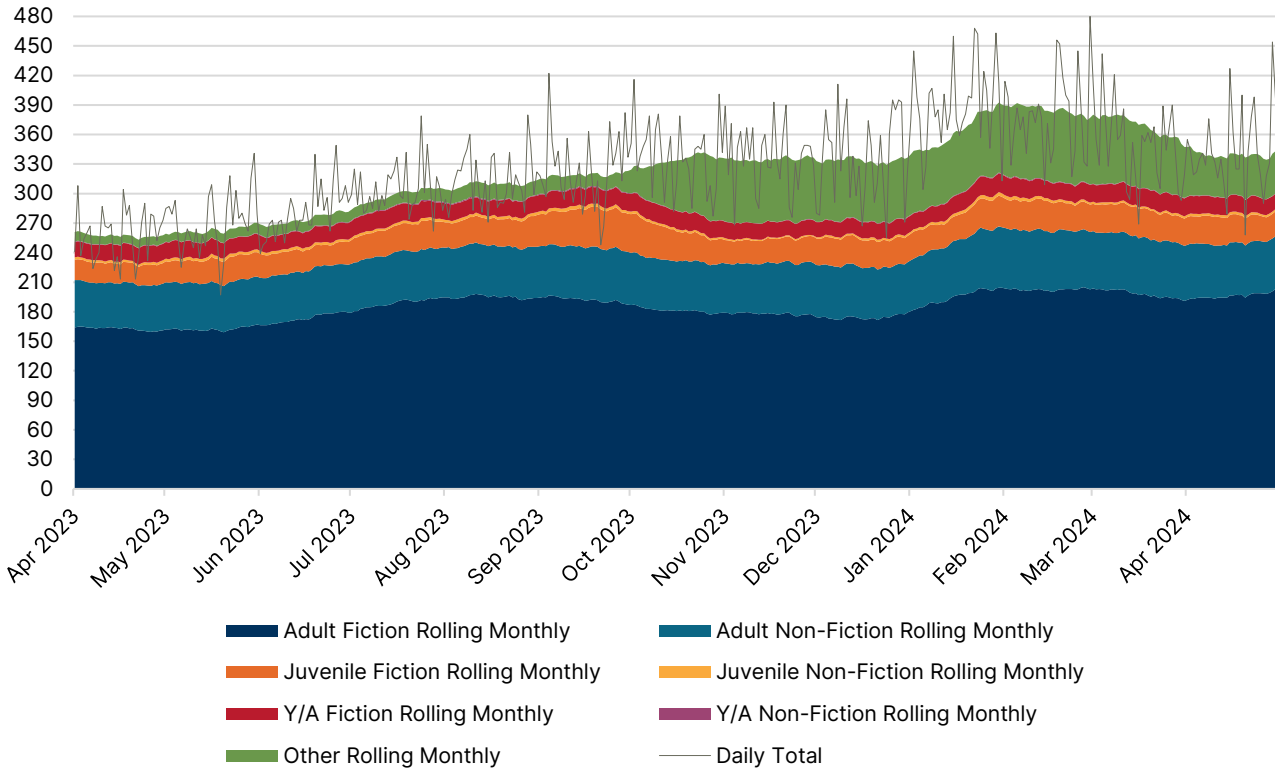
	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24
Present 12 Month Period	4297	4994	4908	5168	4138	4637	4381	4245	5178	5017	5223	5001
Previous 12 Month Period	3748	4214	4617	4679	4486	3986	4237	3774	4033	4298	5048	4292
	14.6%	18.5%	6.3%	10.5%	-7.8%	16.3%	3.4%	12.5%	28.4%	16.7%	3.5%	16.5%

	Apr-23	Apr-24		
_audiobook	57	23	-34	-59.6%
_biography	77	70	-7	-9.1%
_express	9	38	29	322.2%
_fiction	736	915	179	24.3%
_foreign_language	7	13	6	85.7%
_juv_audiobook	10	7	-3	-30.0%
_juv_fiction	1111	1594	483	43.5%
_juv_foreign	15	25	10	66.7%
_juv_movie	60	143	83	138.3%
_juv_nonfiction	308	337	29	9.4%
_magazine	37	102	65	175.7%
_movie	521	416	-105	-20.2%
_music	49	32	-17	-34.7%
_nonfiction	525	636	111	21.1%
_new_book	535	318	-217	-40.6%
_ya_av	55	40	-15	-27.3%
_ya_fiction	116	236	120	103.4%
_ya_nonfiction	37	33	-4	-10.8%

Circulation Profile:	Apr-23	Apr-24	
_audiobook	1.3%	0.5%	-0.9%
_biography	1.8%	1.4%	-0.4%
_express	0.2%	0.8%	0.6%
_fiction	17.1%	18.3%	1.1%
_foreign_language	0.2%	0.3%	0.1%
_juv_audiobook	0.2%	0.1%	-0.1%
_juv_fiction	25.9%	31.9%	6.0%
_juv_foreign	0.3%	0.5%	0.2%
_juv_movie	1.4%	2.9%	1.5%
_juv_nonfiction	7.2%	6.7%	-0.4%
_magazine	0.9%	2.0%	1.2%
_movie	12.1%	8.3%	-3.8%
_music	1.1%	0.6%	-0.5%
_nonfiction	12.2%	12.7%	0.5%
_new_book	12.5%	6.4%	-6.1%
_ya_av	1.3%	0.8%	-0.5%
_ya_fiction	2.7%	4.7%	2.0%
_ya_nonfiction	0.9%	0.7%	-0.2%

ELECTRONIC RESOURCES SUMMARY

Daily OverDrive Checkouts



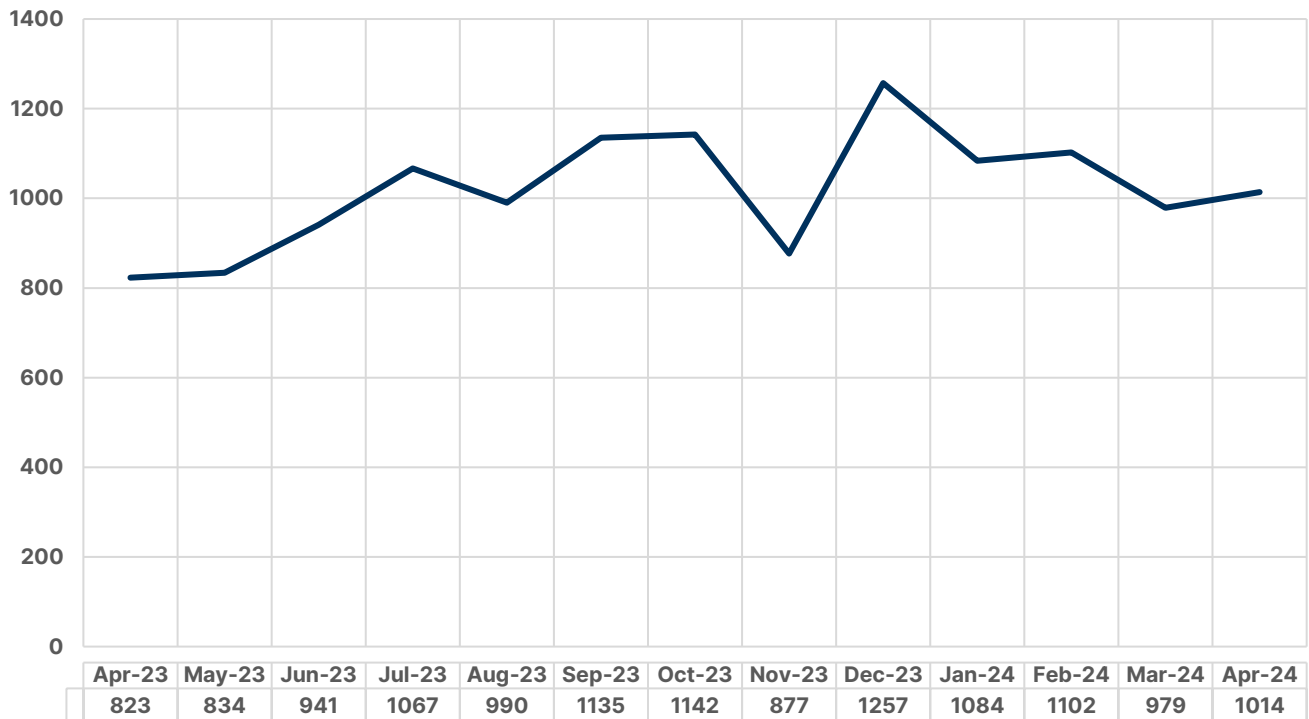
	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	Magazine	TOTAL
Apr-23	4829	1430	626	82	504	11	248	7730
May-23	5190	1510	769	90	491	14	329	8393
Jun-23	5367	1466	696	68	508	18	322	8445
Jul-23	6003	1572	823	89	519	32	415	9453
Aug-23	6014	1617	976	92	519	23	458	9699
Sep-23	5616	1602	1163	79	531	23	679	9693
Oct-23	5561	1556	771	57	530	8	1962	10445
Nov-23	5286	1593	809	36	460	13	1903	10100
Dec-23	5528	1572	816	73	515	18	1861	10383
Jan-24	6313	1922	960	108	591	23	2170	12087
Feb-24	5901	1693	814	62	519	15	1987	10991
Mar-24	5941	1729	851	72	556	15	1669	10833
Apr-24	6090	1615	753	67	473	7	1292	10297

ELECTRONIC RESOURCES SUMMARY

Hoopla Circulation

	Audiobook	Comic	eBook	Movie	Music	Television	Binge Pass	Total
Apr-23	558	89	322	80	70	154	8	1281
May-23	675	140	335	113	98	117	15	1493
Jun-23	662	119	351	110	78	86	11	1417
Jul-23	690	112	435	109	75	89	13	1523
Aug-23	760	110	424	129	94	93	11	1621
Sep-23	731	104	476	125	87	79	13	1615
Oct-23	799	102	427	84	69	73	14	1568
Nov-23	858	129	481	119	85	114	21	1807
Dec-23	852	135	522	149	94	75	28	1855
Jan-24	1009	172	634	125	70	131	32	2173
Feb-24	938	122	600	146	97	125	21	2049
Mar-24	1022	171	602	175	100	170	22	2262
Apr-24	1069	148	619	185	91	167	14	2293

Kanopy Downloads



BOOK STOCK

APRIL 2024

RIVERFRONT LIBRARY	2024	2023
Number of volumes at end of previous month	161,979	
Number of volumes added this month	782	
TOTAL	162,761	
Number of volumes lost/withdrawn this month	652	
TOTAL VOLUMES RIVERFRONT LIBRARY	162,109	159,727

GRINTON I. WILL BRANCH		
Number of volumes at end of previous month	163,900	
Number of volumes added this month	1,075	
TOTAL	164,975	
Number of volumes lost/withdrawn this month	415	
TOTAL VOLUMES GRINTON I. WILL BRANCH	164,560	156,636

CRESTWOOD BRANCH		
Number of volumes at end of previous month	31,690	
Number of volumes added this month	578	
TOTAL	32,268	
Number of volumes lost/withdrawn this month	4	
TOTAL CRESTWOOD BRANCH	32,264	28,063

TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	358,933	344,426
--	----------------	----------------