

BOARD OF TRUSTEES

MONTHLY MEETING

Thursday, May 18, 2023



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**YONKERS PUBLIC LIBRARY
AGENDA FOR MONTHLY BOARD MEETING
MAY 18, 2023
GRINTON I. WILL LIBRARY**

MINUTES

[ACTION ITEM] Approve Minutes of Meeting on April 20, 2023.

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

PERSONNEL REPORT

[ACTION ITEM]

Ratify the following appointments:

Guida, Raphael; Provisional Librarian II, \$67,211.00/year, eff. 4/28/2023

Coto-Chang, Oswaldo; Provisional Librarian II, \$67,211.00/year, eff. 4/28/2023

Mignault, Diane; Permanent Librarian I, \$58,449.00/year, eff. 5/12/2023

Primitivo, Cristian; P/T Page, \$15.00/hour, eff. 5/12/2023

Luke-Aleman, Zaivy; Permanent Clerk I, \$43,075.00/year, eff. 5/15/2023

Acknowledge the following terminations:

Broughton, Vivienne; Clerk II Typist, \$57,799.00/year, eff. 4/28/2023 (retired)

COMMITTEE REPORTS

Fundraising & Development – Jannetti (chair)

Foundation Update

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #851

EXECUTIVE SESSION

NEXT MEETING DATE

Thursday, June 15, 2023 at Riverfront Library

YONKERS PUBLIC LIBRARY
BOARD MEETING
GRINTON I. WILL LIBRARY
APRIL 20, 2023

ATTENDANCE

TRUSTEES:	Nancy Maron Stephen Jannetti Joseph Puglia Patricia Phelan John A. Daily Jr.
LIBRARY DIRECTOR:	Jesse Montero
ASSISTANT LIBRARY DIRECTOR:	Shauna Porteus
BUSINESS MANAGER:	NONE
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Trustee Puglia
UNION REPRESENTATIVE:	Brandon Neider
GUESTS:	Angel Castro, Mary Robison, Ana Gantzer, Jay Chawla, Eileen Fusco, Kim Arline, Dominick Savarese, Christine Bittetti, Tara Somersall, Tyisha Baker, Haifa Bint-Kadi, Jay Savino

The Board Meeting began at 7:00 pm.

MINUTES

On motion of Trustee Puglia, seconded by Trustee Phelan and unanimously carried, the Board approved the Minutes of the Meeting of March 16, 2023.

MANAGEMENT REPORT

Director Montero updated the Board on YPL's budget request for the next fiscal year. The Mayor recently proposed his executive budget that included nearly the entirety of the Library's request, with only minimal cuts to the part-time and overtime budgets. He also noted that the \$3.4 million capital budget request for renovations at Will Library was included as well. Director Montero was pleased with the proposal and hopeful that the City Council will adopt it.

Director Montero reported that Riverfront Library recently hosted Mayor Spano's State of the City address. He noted that the Mayor specifically remarked on several library achievements, but the highlight of his library remarks was the proposal for a new fourth library location in the southeast part of Yonkers. Director Montero was proud of the recognition of these accomplishments and the applause it received and looked forward to conversations with the Mayor about a fourth library.

Director Montero announced that Riverfront Library was honored by the Westchester County Department of Health with a special award in recognition of its service hosting 17 COVID-19 vaccination clinics and assisting administer over 1,800 shots. The award was presented at an event at Scarsdale Public Library and was attended by County Executive George Latimer and County Health Commissioner Sherlita Amler.

Director Montero reported that The Cove at Riverfront Library was recently opened and hosted events on April 18 and 19. The Cove is a new playspace at Riverfront Library and replaces the old Small People's Place. The event was featured in Westchester Magazine and was well attended by elected officials such as Mayor Spano and several Councilmembers. Those in attendance also received tours of the new Teen Room and Sensory Room and all appeared to be impressed with the new space improvements.

Trustee Daily arrived at 7:06 pm.

Director Montero updated the Board on the building situation at Will Library. YPL is again renting a chiller unit for the Will Library to cool the building in the summer months, which arrived on April 14 and he expects to have the unit through October. He also advised the Board that YPL expects to open sealed bids on Friday for proposals on removing the old disabled chiller and its electrical connections. He also expects to meet with a City of Yonkers building inspector after receiving a permit to begin construction on a new elevator.

Assistant Director Porteus discussed the return of the popular Seed Library program for a second year. Over 25 varieties of seeds were purchased in bulk and placed in branded packets for circulation. The process of purchasing the seeds in bulk was a more significant undertaking than last year but it allowed them to double their production while reducing waste and she thanked the staff and volunteers for assembling the packets.

Assistant Director Porteus updated the Board on the partnership with Einstein College of Medicine. Administration recently met with three first-year medical students to discuss plans for their first program, "Pathways to a Career in Medicine." The program is a panel discussion targeted toward teens with an interest in the medical field and is scheduled for May. Future program topics beginning in June include cancer prevention, children storytimes and fitness.

UNION REPRESENTATIVE'S REPORT

Representative Neider noted the large presence of staff at the meeting and their hard work and service toward YPL and urged the Board to conclude contract negotiations as soon as possible. Board President Maron was pleased with the large presence of staff and explained that while she could not discuss details of the negotiations, she did confirm the Union and

YPL management were currently exchanging proposals and gave an outline on the process of negotiations.

PERSONNEL REPORT

On motion of Trustee Jannetti, seconded by Trustee Phelan and unanimously carried, the Board ratified the following appointments:

Gonzalez, Kayla; P/T Page, \$15.00/hour, eff. 3/17/2023
Jones, Zaniah; P/T Page, \$15.00/hour, eff. 3/17/2023
Whelan, Aili; Provisional Librarian III, \$84,697.00/year, eff. 3/31/2023
Gmitter, Andrew; P/T Custodial Worker, \$15.00/hour, eff. 3/31/2023

Acknowledged the following terminations:

Slattery, Seana; P/T Page, \$15.00/hour, eff. 3/30/2023
Mentzer, Hali; P/T Page, \$15.00/hour, eff. 4/8/2023

COMMITTEE REPORTS

Fundraising & Development – Jannetti (chair).

Foundation Update: President Maron announced that the all-women jazz band Sage would headline next month's Foundation gala on May 10 and shared invitations with trustees and asked them to invite others as well. She also discussed the opportunities the gala might provide for YPL's rebranding, logo and website.

PAYMENT OF BILLS

On motion of Trustee Jannetti, seconded by Trustee Phelan and unanimously carried, the Board approved payment of bills as listed on Schedule #850.

On motion of Trustee Daily, seconded by Trustee Puglia and unanimously carried, the meeting adjourned at 7:29 pm.

NEXT BOARD MEETING DATE – Thursday, May 18, 2023 at 7:00pm at Grinton I. Will Library.

Jesse Montero
Library Director & Secretary

Yonkers Public Library

Bill List April 2023

<u>Vendor Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
CAPITAL FUNDS			
DEMCO, INC.	LIBRARY END-RANGE BOOK TRUCKS	4/5/2023	1,253.98
GOVCONNECTION, INC.	MACBOOK PRO 13" M2 CHIP	4/5/2023	3,733.90
SCHOOL OURFITTERS	NATURE OF THINGS CLASSROOM RUG	4/5/2023	689.88
TOTAL			5,677.76
CONTRIBUTIONS FUNDS			
APES & KEYBOARDS, LLC	PORG: MINECRAFTS 4/6/23	4/18/2023	150.00
BURGER, ALAN	FINAL YPL STRATEGIC PLAN PROJ	4/26/2023	7,333.00
CAMPOVERDE, ANGELICA	HOMEWORK HELPER-RIVERFRONT	4/26/2023	390.00
CAMPOVERDE, ANGELICA	HOMEWORK HELPER-RIVERFRONT	4/5/2023	457.50
DERENTIIS, ROSETTA	TECHNOLOGY CLASSES 4/4-18/23	4/26/2023	270.00
DERENTIIS, ROSETTA	TECHNOLOGY CLASSES-WST CTY	4/5/2023	270.00
FIGUEROA, CARLOS	REIMB EXP: GAS FOR JEEP	4/18/2023	8.07
HAWKINS, SARAH	HOMEWORK HELPER-CRESTWOOD	4/5/2023	360.00
LEDESMA, SOLYARIS	ZOOM ZUMBA CLASS-WEST CTY	4/5/2023	75.00
LEDESMA, SOLYARIS	ZOOM ZUMBA CLASS 4/11/23	4/12/2023	75.00
LEDESMA, SOLYARIS	ZOOM ZUMBA CLASS 4/25/23	4/26/2023	75.00
LEDESMA, SOLYARIS	ZOOM ZUMBA CLASS 4/18/23	4/18/2023	75.00
MANOR BAGELS CAFÉ	BOARD MT/COFFEE CHAT	4/26/2023	309.00
MANOR BAGELS CAFÉ	COVE OPENHOUSE 4/18-19/23	4/18/2023	459.00
MOUNT PLEASANT PUBLIC LIBRARY	LOST BOOK FEES	4/18/2023	12.00
NEW ROCHELLE LIBRARY	LOST BOOKS FEES	4/18/2023	31.00
NOVAK ORGANIZING, LLC	PROG: DECLUTTERING 4/6/23	4/12/2023	125.00
SIEGAL, MARTIN	HOMEWORK HELPER-GRINTON I WILL	4/5/2023	885.00
WLODARCZYK, MARCIN	HANGING AND LIGHTING ART WORKS	4/19/2023	550.00
TOTAL			11,909.57
GRANTS			
ENDERS, JEROME	YONKERS, THE LOST CITY-PROG	4/5/2023	500.00
GIBBONS FAMILY FITNESS	SENIOR FITNESS-WEST CTY	4/26/2023	285.00
MCCARTER, MELISSA	JOURNALING PROG 3/10-24/23	4/5/2023	80.41
RONG, JIAN-YANG	ZOOM QI GONG CLASS-WEST CTY	4/12/2023	150.00
SANKOFA INST FOR TRAINING	MEMOIRS PENTATONIC SCALE	4/5/2023	500.00
TOTAL			1,515.41

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Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 April 2023

Date	Num	Memo	Amount
Abbey Ice & Spring Water			
04/04/2023	83680	spring water	134.00
04/06/2023	83681	spring water	151.00
04/06/2023	83682	spring water	52.00
04/21/2023	177673	water cooler rental	47.25
04/21/2023	177760	water cooler rental	47.25
04/21/2023	177977	water cooler rental	33.00
04/21/2023	177999	water cooler rental	47.25
04/21/2023	81790	spring water	108.00
04/21/2023	84854	spring water	93.00
Total Abbey Ice & Spring Water			712.75
Airborn Apparel LLC			
04/28/2023	0159	silkscreen lesson	200.00
Total Airborn Apparel LLC			200.00
American Solutions for Business			
04/07/2023	INV06618012	canvas t-shirts	2,206.07
04/17/2023	INV06646715	#10 envelopes bla...	915.00
04/21/2023	INV06664825	business cards	894.00
Total American Solutions for Business			4,015.07
Amoils, Roseanne			
04/06/2023	108	job coach 3/1-3/29/...	1,080.00
Total Amoils, Roseanne			1,080.00
Baby Fingers LLC			
04/28/2023	7 Spring 2023	Creative Sign Lang...	175.00
Total Baby Fingers LLC			175.00
Baizan, Ayanna P.			
04/06/2023	3-25-2023	traditional weavin...	250.00
Total Baizan, Ayanna P.			250.00
Baker & Taylor			
04/06/2023	MAR-23	materials	13,101.06
04/06/2023	MAR-23	materials	10,398.00
04/06/2023	MAR-23	materials	1,193.08
Total Baker & Taylor			24,692.14
Barnes & Noble			
04/04/2023	4400656	materials	294.06
04/04/2023	4403295	credit memo	-38.20
04/19/2023	4405920	materials	316.70
04/19/2023	4408603	materials	343.84
04/19/2023	4408655	materials	231.08
04/21/2023	4411166	materials	709.19
04/21/2023	4408935	materials	790.05
04/21/2023	4411734	materials	597.62
04/21/2023	4411844	materials	284.64
Total Barnes & Noble			3,528.98
Bint-Kadi, Haifa			
04/28/2023	042023HBK	reimbursement cof...	42.39
Total Bint-Kadi, Haifa			42.39
Blackstone Publishing			
04/04/2023	2083338	materials	41.60
Total Blackstone Publishing			41.60
Blue Shield Security & Protection Inc.			
04/07/2023	017 2023-4732W	unarmed security ...	13,097.50

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 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 April 2023

Date	Num	Memo	Amount
04/07/2023	017-A 2023-4732R	unarmed security ...	20,553.00
Total Blue Shield Security & Protection Inc.			33,650.50
Cablevision Lightpath			
04/06/2023	101009575	internet 4/1-4/30/23	4,439.61
04/06/2023	101009586	phones 4/1-4/30/23	3,772.50
Total Cablevision Lightpath			8,212.11
Cablevision Optimum			
04/06/2023	07803544469APR23	cable boxes 4/1-4/...	16.80
04/17/2023	07803065546APR23	cable box 4/8-5/7/23	8.40
04/28/2023	07803550279MAY23	internet & phone 4/...	141.29
Total Cablevision Optimum			166.49
Carriage Paper Products			
04/04/2023	640509	thermal paper rolls	5,068.90
Total Carriage Paper Products			5,068.90
Cole Information			
04/28/2023	4046100	basic pro annual p...	234.50
04/28/2023	4046100	basic pro annual p...	234.50
Total Cole Information			469.00
Con Edison (Consolidated Edison)			
04/21/2023	5909214217APR23	gas 3/3-4/3/23	185.04
Total Con Edison (Consolidated Edison)			185.04
Crown Janitorial			
04/06/2023	816844-2	janitorial supplies	107.80
Total Crown Janitorial			107.80
Demco			
04/06/2023	7284088	cd jewel cases	490.36
04/06/2023	7285090	labels/book jackets	48.88
Total Demco			539.24
Displays2Go			
04/06/2023	PSI2163560	sign holders	144.96
04/21/2023	PSI2136694	rollable carpet, ca...	481.48
Total Displays2Go			626.44
Family Service Society of Yonkers			
04/21/2023	041223	Summer Reading ...	12,500.00
Total Family Service Society of Yonkers			12,500.00
Five Star Equipment			
04/17/2023	R65275	repair annihilare unit	288.45
Total Five Star Equipment			288.45
Fred B. Design			
04/28/2023	042123FBD	website maintenanc...	390.00
Total Fred B. Design			390.00
Fun Express LLC			
04/06/2023	723638143-01	Easter program su...	113.87
Total Fun Express LLC			113.87
Fusco, Eileen			
04/28/2023	041423EF	reimbursement ga...	59.67

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Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 April 2023

Date	Num	Memo	Amount
Total Fusco, Eileen			59.67
GovConnection			
04/04/2023	73874242	speakers	211.33
04/17/2023	73869197	HP cartridges	725.56
04/17/2023	73874166	SW Pro service 1 y...	4,861.76
04/17/2023	73883758	renegade internal ...	439.77
04/17/2023	73883800	toner cartridge	258.78
04/17/2023	73883840	black toner	324.78
04/17/2023	73902821	hdmi digital cables	220.90
04/17/2023	73917110	logitech protective...	84.20
04/17/2023	73921461	magnetic privacy s...	33.73
04/17/2023	73936252	lightning usb cables	140.00
04/17/2023	73936254	adapter converters	331.90
04/21/2023	73940379	usb lightning cables	95.00
04/21/2023	73945237	desk keyboard tray	123.68
04/21/2023	73965980	toner cartridges	1,074.15
Total GovConnection			8,925.54
Grey House Publishing			
04/21/2023	366881	materials	378.00
Total Grey House Publishing			378.00
Gruppuso Plumbing			
04/21/2023	23-88	replaced electroni...	713.00
Total Gruppuso Plumbing			713.00
Home Depot Credit Service			
04/06/2023	4023983	flashing cement	98.90
04/06/2023	4092595	wet patch/gas chai...	406.96
Total Home Depot Credit Service			505.86
Ingram Library Services			
04/04/2023	75114839	materials	41.08
04/04/2023	75114840	materials	136.66
04/04/2023	75114841	materials	14.99
04/21/2023	75409198	materials	16.47
04/21/2023	75409199	materials	17.67
04/21/2023	75409200	materials	67.69
04/21/2023	75409201	materials	39.98
Total Ingram Library Services			334.54
Keane & Beane			
04/17/2023	89864	professional servic...	903.00
Total Keane & Beane			903.00
Law Office of Vincent Toomey			
04/21/2023	1347	professional fees 3...	15,017.58
Total Law Office of Vincent Toomey			15,017.58
Library Development Solutions			
04/17/2023	YPL 2023-3	professional servic...	7,333.00
Total Library Development Solutions			7,333.00
Living Arts Village			
04/28/2023	0022	Music and Moveme...	75.00
Total Living Arts Village			75.00
McShane, Marianne			
04/06/2023	MM0323	Women's history st...	450.00
Total McShane, Marianne			450.00
Metro Group, Inc.			

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 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 April 2023

Date	Num	Memo	Amount
04/21/2023	PI 870634	cooling tower servi...	903.42
Total Metro Group, Inc.			903.42
Midwest Tape			
04/04/2023	503287187	materials	113.34
04/04/2023	503287188	materials	141.05
04/04/2023	503287189	materials	238.61
04/04/2023	503287680	materials	109.87
04/04/2023	503287681	materials	165.14
04/04/2023	503287682	materials	41.97
04/04/2023	503287684	materials	10.49
04/04/2023	503514240	materials	38.47
04/04/2023	503514241	materials	311.31
04/04/2023	503514242	materials	13.99
04/04/2023	503514243	materials	71.34
04/04/2023	503514244	materials	67.17
04/04/2023	503514245	materials	18.89
04/06/2023	503557695	materials	18.89
04/06/2023	503557696	materials	34.98
04/06/2023	503557698	materials	22.38
04/19/2023	503578895	materials	73.47
04/19/2023	503578897	materials	52.47
04/19/2023	503578898	materials	20.99
04/21/2023	503613617	materials	17.49
04/21/2023	503613619	materials	55.26
04/21/2023	503613890	materials	30.79
04/28/2023	503648823	materials	77.65
04/28/2023	503648825	materials	169.30
04/28/2023	503648826	materials	17.49
Total Midwest Tape			1,932.80
Mitchell's NY			
04/19/2023	19422	subscriptions	1,752.00
04/19/2023	19423	subscriptions	1,408.00
Total Mitchell's NY			3,160.00
North State Mechanical Corp.			
04/21/2023	1104	heat shutdown & c...	2,160.00
Total North State Mechanical Corp.			2,160.00
Overdrive			
04/06/2023	01322CO23100173	materials	1,395.12
04/06/2023	01322CO23100480	materials	3,206.20
04/19/2023	01322CO23107517	materials	329.30
04/19/2023	01322DA23110029	materials	32.98
04/21/2023	01322CO23048168	materials	1,126.49
04/21/2023	01322CO23115701	materials	895.84
04/28/2023	01322CO23122751	materials	708.35
04/28/2023	01322CO23127550	materials	1,395.39
Total Overdrive			9,089.67
Preferred Business			
04/28/2023	107786	absence request f...	800.05
Total Preferred Business			800.05
Presedo, Vivian			
04/06/2023	4423VP	petty cash reimbur...	346.98
04/06/2023	4423VP	petty cash reimbur...	18.20
04/06/2023	4423VP	petty cash reimbur...	34.16
04/06/2023	4423VP	petty cash reimbur...	13.00
Total Presedo, Vivian			412.34
Safeguard Lock & Key			

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Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 April 2023

Date	Num	Memo	Amount
04/17/2023	13002	lock installation sh...	295.00
Total Safeguard Lock & Key			295.00
Schalls Hardware Store, INC.			
04/17/2023	1726	maintenance suppl...	14.41
04/17/2023	1726	maintenance suppl...	167.38
04/17/2023	1726	maintenance suppl...	94.45
Total Schalls Hardware Store, INC.			276.24
School Specialty LLC			
04/17/2023	208132131965	squishy sensory di...	76.92
Total School Specialty LLC			76.92
Sirsi Dynix dbaEOS International			
04/19/2023	INV13472	EOS WEB 5/1/23-6/...	2,550.41
Total Sirsi Dynix dbaEOS International			2,550.41
Torres, Arnaldo			
04/04/2023	32323AT	reimbursement for...	49.12
04/21/2023	41822AT	employee reimbur...	25.96
04/21/2023	41822AT1	employee reimbur...	47.91
04/21/2023	41822AT2	employee reimbur...	38.25
04/28/2023	42623AT	reimbursement pr...	250.40
Total Torres, Arnaldo			411.64
Verizon			
04/17/2023	9144109274APR23	phones 4/1-4/30/23	47.68
04/28/2023	9143372191MAY23	phones 4/16-5/15/23	155.97
04/28/2023	9143373015MAY23	phones 4/16-5/15/23	54.60
04/28/2023	9147931065MAY23	phones 4/19-5/18/23	39.04
Total Verizon			297.29
Verizon Wireless			
04/17/2023	9930855039	cell phones 2/24-3/...	341.30
04/28/2023	9932190635	cell phones 3/11-4/...	544.36
Total Verizon Wireless			885.66
Wayne's Electric Service			
04/21/2023	032314	temp wiring for Chi...	2,507.75
04/28/2023	042308	plug mold recepta...	986.00
Total Wayne's Electric Service			3,493.75
WB Mason			
04/04/2023	237220243	copy paper	985.40
04/04/2023	237286798	office supplies	114.30
04/06/2023	237326008	office supplies	794.77
04/06/2023	237333337	copy paper	99.98
04/06/2023	237353265	fluorescent pink la...	21.38
04/06/2023	237368669	label maker	37.89
04/06/2023	237455824	children program s...	85.84
04/19/2023	237457096	water bottles	34.10
04/19/2023	237508359	aaa batteries	23.09
04/19/2023	237578855	office supplies	117.48
04/19/2023	237627149	office supplies	31.07
04/19/2023	237627667	sanitizer wipes	381.54
04/19/2023	237631515	office supplies	189.60
04/21/2023	237542735	file jackets	53.98
04/21/2023	237683720	mounting tape	379.92
04/21/2023	237694763	batteries	102.29
04/21/2023	237699137	children's program...	95.98
04/21/2023	237717640	children's program...	43.42
04/21/2023	CM1735294	credit memo desk ...	-75.32
04/28/2023	237700924	water bottles	47.46
04/28/2023	237815204	water bottles	169.50

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Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
April 2023

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
04/28/2023	237832159	children program s...	24.03
04/28/2023	237865215	children program s...	28.50
04/28/2023	237913589	program supplies	72.09
04/28/2023	237932152	aaa batteries	46.18
Total WB Mason			3,904.47
Zev Haber Music by Zev			
04/06/2023	4408	music program 3/1...	275.00
04/17/2023	5299	music program 3/2...	550.00
Total Zev Haber Music by Zev			825.00
TOTAL			163,225.62

YPL Operating Budget Fiscal 2023

Code	Account Name	Adopted Budget	Current Budget (w/ transfers)	Spent Previous Months	Spent This Month (April)	YTD	Balance	% used
101	Salaries	6,578,527	6,578,527	4,675,171	481,425	5,156,596	1,421,931	78.39%
103	Temp Services	615,914	615,914	379,540	40,504	420,044	195,870	68.20%
150	Termination Payments	35,000	35,000	80,937	0	80,937	-45,937	231.25%
198	Overtime	419,880	378,880	163,715	21,250	184,965	193,915	48.82%
	Personal Services Total:	7,649,321	7,608,321	5,299,363	543,179	5,842,542	1,765,779	76.79%
280	Reference Materials	83,000	83,000	76,359	2,385	78,744	4,256	94.87%
281	Books	450,000	450,000	312,533	36,250	348,783	101,217	77.51%
	Materials Total	533,000	533,000	388,892	38,635	427,527	105,473	80.21%
301	Office Supplies	100,410	100,410	67,499	8,495	75,994	24,416	75.68%
306	Janitorial Supplies	36,000	36,000	26,251	207	26,458	9,542	73.49%
308	Wearing Apparel	3,300	3,300	2,000	0	2,000	1,300	60.61%
309	Fuel For Heating	77,000	77,000	30,344	0	30,344	46,656	39.41%
312	Hardware	10,200	10,200	9,430	182	9,612	588	94.23%
313	Misc. Supplies	1,000	1,000	0	0	0	1,000	0.00%
314	Electrical Supplies	300	300	240	0	240	60	80.00%
327	Nursery Supplies	300	300	58	0	58	242	19.33%
361	Gas	2,000	2,000	1,802	185	1,987	13	99.35%
C0397	Contingent	15,000	15,000	0	0	0	15,000	0.00%
	Material and Supplies Total	245,510	245,510	137,624	9,069	146,693	98,817	59.75%
401	Insurance	108,920	108,920	42,186	0	42,186	66,734	38.73%
402	Telephones	63,900	63,900	43,576	5,122	48,698	15,202	76.21%
403	Printing	19,810	19,810	6,661	3,942	10,603	9,207	53.52%
404	Lights and Power	169,500	169,500	45,615	0	45,615	123,885	26.91%
405	Postage	3,100	3,100	0	0	0	3,100	0.00%
406	Freight and Express	500	500	4	0	4	496	0.80%
407	Equipment Maint. And Repair	47,700	47,700	36,307	2,282	38,589	9,111	80.90%
408	Rental of Equipment	11,214	52,214	70,955	175	71,130	-18,916	136.23%
409	Building Maint. And Repair	85,000	85,000	36,898	5,571	42,469	42,531	49.96%
410	Milage Allowance	685	685	59	34	93	592	13.60%
413	Professional Fees	295,500	295,500	123,245	44,298	167,543	127,957	56.70%
415	Outside Labor & Related Charges	311,500	311,500	149,031	20,553	169,584	141,916	54.44%
419	Misc. Expenses	36,750	44,432	13,126	-6	13,121	31,312	29.53%
421	Rent Riverfront	750,000	750,000	0	0	0	750,000	0.00%
422	Janitorial Service	2,900	2,900	1,580	0	1,580	1,320	54.48%
424	Maint. Of Office Equipment	3,400	3,400	1,546	0	1,546	1,854	45.47%
425	Subscriptions and Publicationns	154,699	154,699	150,632	3,160	153,792	907	99.41%
430	IT Hardware Maint.	52,000	52,000	45,063	1,469	46,532	5,468	89.48%
431	IT Software Licensing and Maint.	479,100	479,100	378,609	12,242	390,851	88,249	81.58%
436	Tuition/Bd/Travel Reimbursement	10,000	10,000	1,886	13	1,899	8,101	18.99%
446	Automobile Repair	6,000	6,000	2,038	0	2,038	3,962	33.97%
481	Binding of Books	600	600	0	0	0	600	0.00%
496	Special Projects	30,000	30,000	27,505	838	28,343	1,657	94.48%
497	Contingent	5,000	5,000	0	0	0	5,000	0.00%
	Contractual Services Total	2,647,778	2,696,460	1,176,522	99,694	1,276,216	1,420,244	47.33%
	Total Operating Budget	11,075,609	11,083,291	7,002,401	690,577	7,692,978	3,390,313	69.41%

**Yonkers Public Library (YPL) Board of Trustees Meeting
Management Report
May 18, 2023**

National Library Week: Yonkers Public Library (YPL) celebrated National Library Week 2023 (April 23-29) by introducing several innovations that demonstrate its continuing adaptation

YPL Rebrand: Although it started appearing earlier on fliers and other documents, YPL officially unveiled its new logo and branding on Monday, April 24th. To celebrate the rebranding, all YPL staff members were offered a free YPL t-shirt, and most staff wore it that day. Each location also displayed new banners to introduce the new logo to visitors. YPL has also purchased new tablecloths, standing signs, envelopes, library cards, and business cards that feature the new logo.

YPL.org Launch: That same night, YPL also released the new YPL.org. The website, designed by the award-winning firm LibraryMarket with extensive consultation from YPL staff, is a more attractive and dynamic site. The new website is ADA-compliant and mobile device responsive. Dozens of staff members were trained on how to create and format web content, add and edit events to the online calendar, and create room reservations. The site's content management software, Drupal, makes it far easier to assemble disparate and dynamic web content - including calendar events, digital resources, blog posts, and featured books - into landing pages for specific library audiences, services, and initiatives. Despite a learning curve and some inevitable hiccups, the transition to the new website has been a very smooth one.

Riverfront Sensory Room: The Sensory Room at Riverfront Library had its soft opening on Thursday, April 27th with two open house events. The sensory room features soft lighting, comfortable furniture, and sensory-friendly toys and equipment to help people feel more comfortable and less overstimulated. The room can be booked using a library card and is already being utilized.

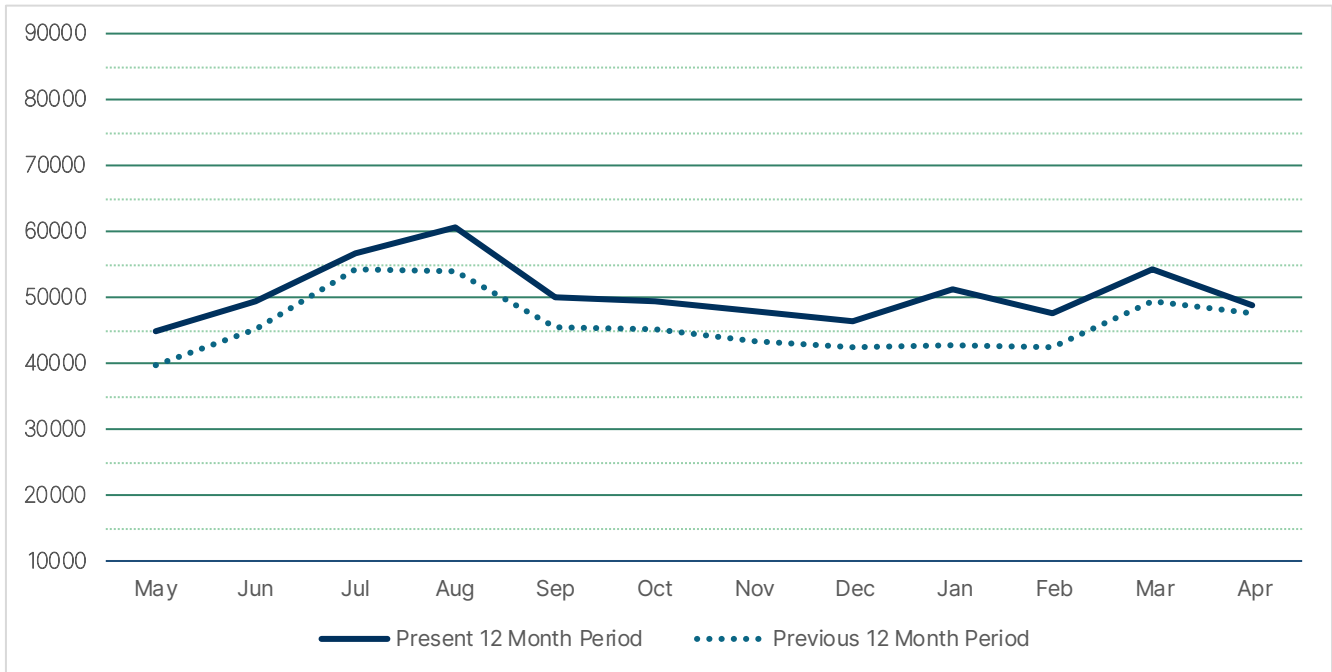
Strategic Plan 2023-2027: YPL released its new Strategic Plan for 2023-2027 on May 2nd. Entitled "Inspiring Staff, Inspiring Spaces, Inspiring Yonkers", the plan is the result of a collaborative process, including over 2,000 online survey responses, multiple focus groups, key stakeholder interviews, and research and reporting from over thirty staff members participating in committee work. The plan consists of four key goals, with each goal consisting of multiple objectives that list actionable tasks and projects. The plan will serve as a roadmap for library services and innovations over the next five years.

Staff Updates: YPL is pleased to report on a number of a new staffing updates.

- Zaivy Luke-Aleman was hired as a clerk in the Will Library circulation department. Ms. Luke-Aleman has a Master's degree in publishing, with extensive work experience in editorial, customer service, and administrative roles. Previous to becoming full-time, she gained experience as a page and computer page at Will Library.
- Silvia Merlo Rosales, a clerk in the Will Library circulation department, was appointed to the Mayor's Hispanic Advisory Board. As part of the board, Ms. Merlo Rosales will have a platform to discuss issues of importance and recommend policies that advance the city's growing Hispanic community.

CIRCULATION SUMMARY

YONKERS PUBLIC LIBRARY



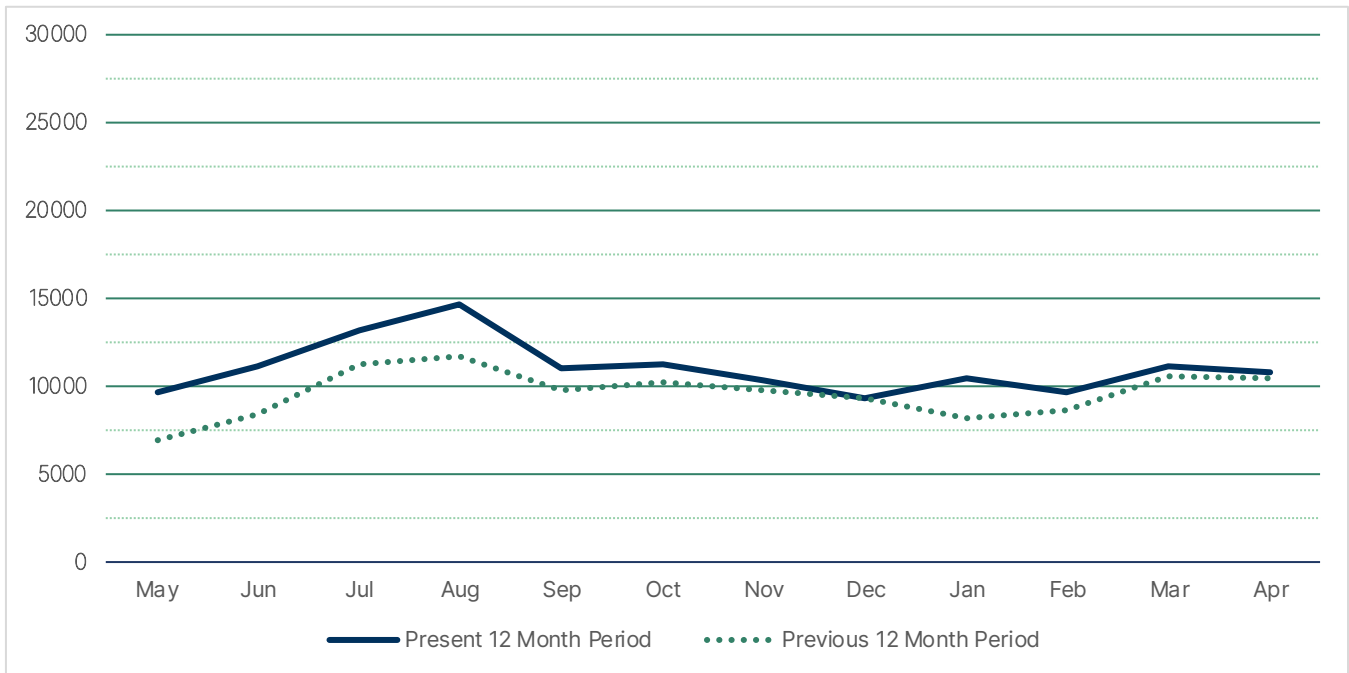
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Present 12 Month Period	44960	49508	56877	60724	50211	49419	48076	46380	51419	47643	54204	48827
Previous 12 Month Period	39791	45122	54386	54016	45574	45241	43400	42421	42936	42523	49355	47610
	13.0%	9.7%	4.6%	12.4%	10.2%	9.2%	10.8%	9.3%	19.8%	12.0%	9.8%	2.6%

	Apr-22	Apr-23		
audiobook	547	419	-128	-23.4%
biography	546	544	-2	-0.4%
express	462	348	-114	-24.7%
_fiction	4920	5208	288	5.9%
_foreign_language	303	332	29	9.6%
_juv_audiobook	50	57	7	14.0%
_juv_fiction	10670	12425	1755	16.4%
_juv_foreign	225	349	124	55.1%
_juv_movie	1099	980	-119	-10.8%
_juv_nonfiction	2272	2429	157	6.9%
magazine	165	85	-80	-48.5%
movie	6554	5907	-647	-9.9%
music	2022	1398	-624	-30.9%
_new_book	2226	2302	76	3.4%
_nonfiction	4012	3855	-157	-3.9%
_ya_av	289	262	-27	-9.3%
_ya_fiction	1561	1451	-110	-7.0%
_ya_nonfiction	185	207	22	11.9%
_Electronic Content Use	8896	9729	833	9.4%

Circulation Profile:	Apr-22	Apr-23	
_audiobook	1.1%	0.9%	-0.3%
_biography	1.1%	1.1%	0.0%
_express	1.0%	0.7%	-0.3%
_fiction	10.3%	10.7%	0.3%
_foreign_language	0.6%	0.7%	0.0%
_juv_audiobook	0.1%	0.1%	0.0%
_juv_fiction	22.4%	25.4%	3.0%
_juv_foreign	0.5%	0.7%	0.2%
_juv_movie	2.3%	2.0%	-0.3%
_juv_nonfiction	4.8%	5.0%	0.2%
_magazine	0.3%	0.2%	-0.2%
_movie	13.8%	12.1%	-1.7%
_music	4.2%	2.9%	-1.4%
_new_book	4.7%	4.7%	0.0%
_nonfiction	8.4%	7.9%	-0.5%
_ya_av	0.6%	0.5%	-0.1%
_ya_fiction	3.3%	3.0%	-0.3%
_ya_nonfiction	0.4%	0.4%	0.0%
_Electronic Content Use	18.7%	19.9%	1.2%

CIRCULATION SUMMARY

RIVERFRONT LIBRARY



	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Present 12 Month Period	9641	11129	13249	14637	11038	11226	10377	9351	10515	9674	11106	10807
Previous 12 Month Period	6918	8405	11229	11756	9812	10201	9799	9399	8169	8702	10611	10450
	39.4%	32.4%	18.0%	24.5%	12.5%	10.0%	5.9%	-0.5%	28.7%	11.2%	4.7%	3.4%

	Apr-22	Apr-23		
_audiobook	74	70	-4	-5.4%
_biography	136	122	-14	-10.3%
_express	276	166	-110	-39.9%
_fiction	1013	1067	54	5.3%
_foreign_language	200	219	19	9.5%
_juv_audiobook	6	7	1	16.7%
_juv_fiction	2455	2974	519	21.1%
_juv_foreign	150	205	55	36.7%
_juv_movie	229	241	12	5.2%
_juv_nonfiction	578	629	51	8.8%
_magazine	8	0	-8	-100.0%
_movie	2154	2088	-66	-3.1%
_music	325	283	-42	-12.9%
_new_book	239	223	-16	-6.7%
_nonfiction	1170	1097	-73	-6.2%
_ya_av	190	144	-46	-24.2%
_ya_fiction	770	787	17	2.2%
_ya_nonfiction	54	71	17	31.5%

Circulation Profile:	Apr-22	Apr-23	
_audiobook	0.7%	0.6%	-0.1%
_biography	1.3%	1.1%	-0.2%
_express	2.6%	1.5%	-1.1%
_fiction	9.7%	9.9%	0.2%
_foreign_language	1.9%	2.0%	0.1%
_juv_audiobook	0.1%	0.1%	0.0%
_juv_fiction	23.5%	27.5%	4.0%
_juv_foreign	1.4%	1.9%	0.5%
_juv_movie	2.2%	2.2%	0.0%
_juv_nonfiction	5.5%	5.8%	0.3%
_magazine	0.1%	0.0%	-0.1%
_movie	20.6%	19.3%	-1.3%
_music	3.1%	2.6%	-0.5%
_new_book	2.3%	2.1%	-0.2%
_nonfiction	11.2%	10.2%	-1.0%
_ya_av	1.8%	1.3%	-0.5%
_ya_fiction	7.4%	7.3%	-0.1%
_ya_nonfiction	0.5%	0.7%	0.1%

CIRCULATION SUMMARY

GRINTON I. WILL LIBRARY



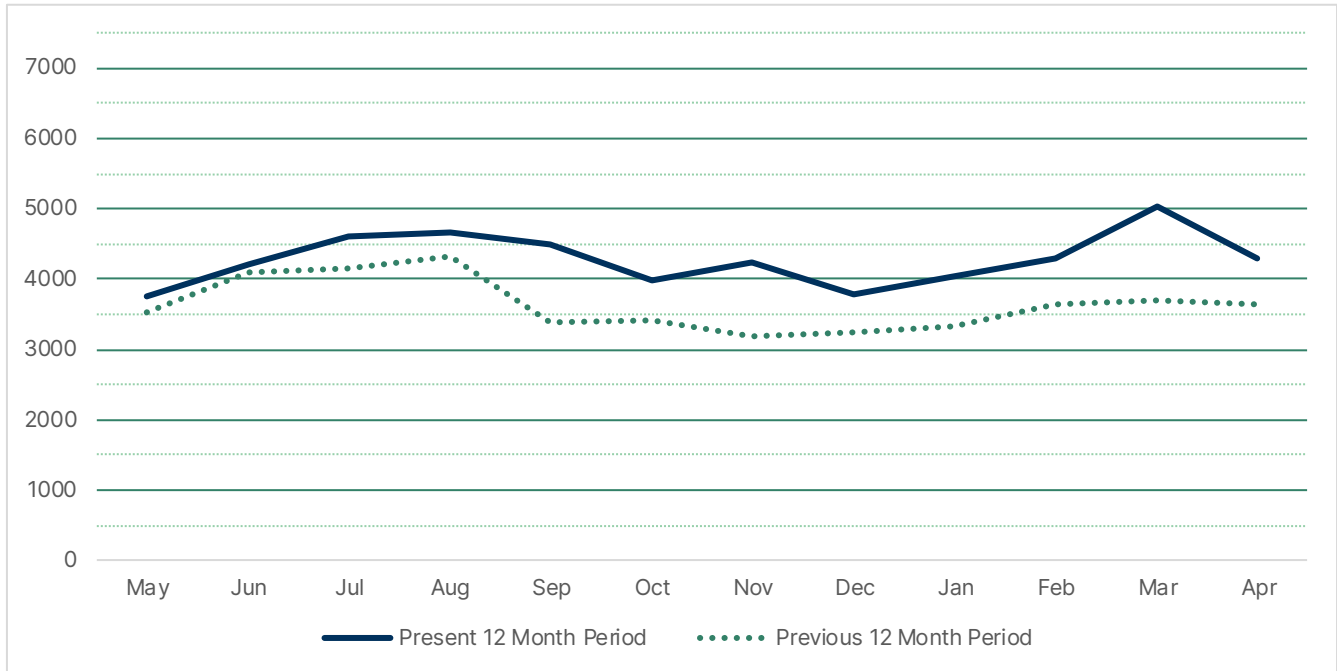
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Present 12 month period	22051	24869	29002	30817	25355	24725	24141	24101	26378	23890	27911	23999
Previous 12 month period	20815	24351	29135	28046	24025	23574	21930	21304	21763	21901	26072	24614
	5.9%	2.1%	-0.5%	9.9%	5.5%	4.9%	10.1%	13.1%	21.2%	9.1%	7.1%	-2.5%

	Apr-22	Apr-23		
_audiobook	403	292	-111	-27.5%
_biography	308	345	37	12.0%
_express	173	173	0	0.0%
_fiction	3218	3405	187	5.8%
_foreign_language	100	106	6	6.0%
_juv_audiobook	33	40	7	21.2%
_juv_fiction	7529	8340	811	10.8%
_juv_foreign	72	129	57	79.2%
_juv_movie	823	679	-144	-17.5%
_juv_nonfiction	1461	1492	31	2.1%
_magazine	99	48	-51	-51.5%
_movie	3949	3298	-651	-16.5%
_music	1576	1066	-510	-32.4%
_new_book	1545	1544	-1	-0.1%
_nonfiction	2353	2233	-120	-5.1%
_ya_av	72	63	-9	-12.5%
_ya_fiction	660	548	-112	-17.0%
_ya-nonfiction	97	99	2	2.1%

Circulation Profile:	Apr-22	Apr-23	
_audiobook	1.6%	1.2%	-0.4%
_biography	1.3%	1.4%	0.2%
_express	0.7%	0.7%	0.0%
_fiction	13.1%	14.2%	1.1%
_foreign_language	0.4%	0.4%	0.0%
_juv_audiobook	0.1%	0.2%	0.0%
_juv_fiction	30.6%	34.8%	4.2%
_juv_foreign	0.3%	0.5%	0.2%
_juv_movie	3.3%	2.8%	-0.5%
_juv_nonfiction	5.9%	6.2%	0.3%
_magazine	0.4%	0.2%	-0.2%
_movie	16.0%	13.7%	-2.3%
_music	6.4%	4.4%	-2.0%
_new_book	6.3%	6.4%	0.2%
_nonfiction	9.6%	9.3%	-0.3%
_ya_av	0.3%	0.3%	0.0%
_ya_fiction	2.7%	2.3%	-0.4%
_ya-nonfiction	0.4%	0.4%	0.0%

CIRCULATION SUMMARY

CRESTWOOD LIBRARY



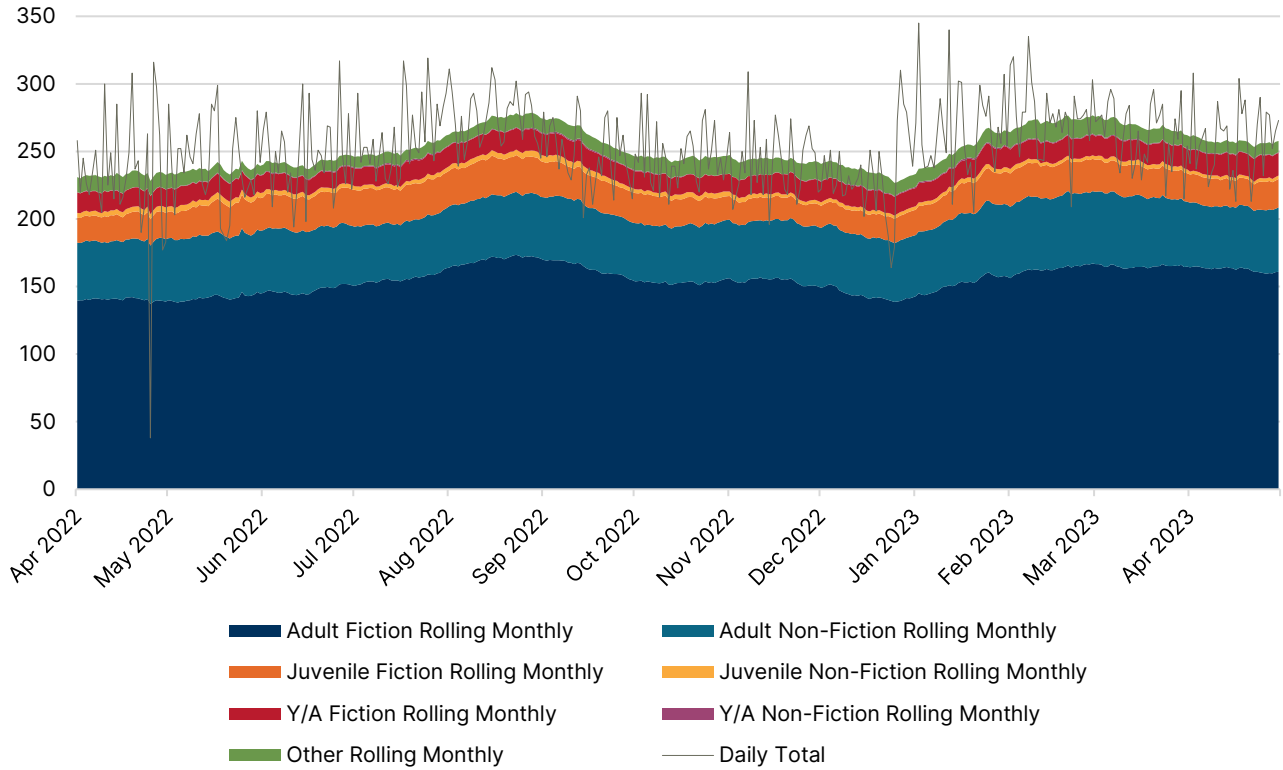
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Present 12 Month Period	3748	4214	4617	4679	4486	3986	4237	3774	4033	4298	5048	4292
Previous 12 Month Period	3517	4088	4150	4314	3379	3415	3187	3246	3320	3630	3692	3650
	6.6%	3.1%	11.3%	8.5%	32.8%	16.7%	32.9%	16.3%	21.5%	18.4%	36.7%	17.6%

	Apr-22	Apr-23		
_audiobook	70	57	-13	-18.6%
_biography	102	77	-25	-24.5%
_express	13	9	-4	-30.8%
_fiction	689	736	47	6.8%
_foreign_language	3	7	4	133.3%
_juv_audiobook	11	10	-1	-9.1%
_juv_fiction	686	1111	425	62.0%
_juv_foreign	3	15	12	400.0%
_juv_movie	47	60	13	27.7%
_juv_nonfiction	233	308	75	32.2%
_magazine	58	37	-21	-36.2%
_movie	451	521	70	15.5%
_music	121	49	-72	-59.5%
_nonfiction	489	525	36	7.4%
_new_book	442	535	93	21.0%
_ya_av	27	55	28	103.7%
_ya_fiction	131	116	-15	-11.5%
_ya_nonfiction	34	37	3	8.8%

Circulation Profile:	Apr-22	Apr-23	
_audiobook	1.9%	1.3%	-0.6%
_biography	2.8%	1.8%	-1.0%
_express	0.4%	0.2%	-0.1%
_fiction	18.9%	17.1%	-1.7%
_foreign_language	0.1%	0.2%	0.1%
_juv_audiobook	0.3%	0.2%	-0.1%
_juv_fiction	18.8%	25.9%	7.1%
_juv_foreign	0.1%	0.3%	0.3%
_juv_movie	1.3%	1.4%	0.1%
_juv_nonfiction	6.4%	7.2%	0.8%
_magazine	1.6%	0.9%	-0.7%
_movie	12.4%	12.1%	-0.2%
_music	3.3%	1.1%	-2.2%
_nonfiction	13.4%	12.2%	-1.2%
_new_book	12.1%	12.5%	0.4%
_ya_av	0.7%	1.3%	0.5%
_ya_fiction	3.6%	2.7%	-0.9%
_ya_nonfiction	0.9%	0.9%	-0.1%

ELECTRONIC RESOURCES SUMMARY

Daily OverDrive Checkouts



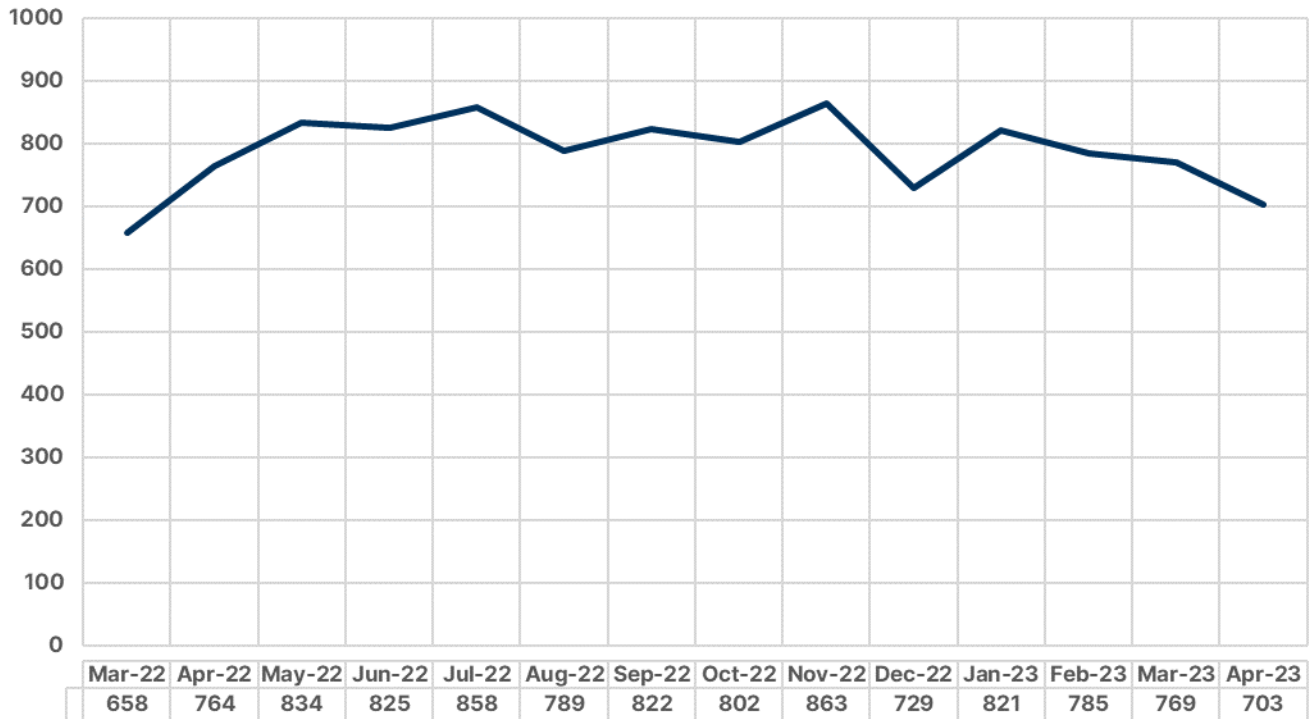
	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	Other	TOTAL
Apr-22	4165	1388	583	117	401	9	319	6982
May-22	4524	1435	750	121	399	16	221	7466
Jun-22	4529	1319	812	90	392	23	238	7403
Jul-22	5054	1366	824	102	466	18	265	8095
Aug-22	5306	1440	825	142	491	24	318	8546
Sep-22	4641	1282	677	88	399	20	310	7417
Oct-22	4831	1357	541	110	399	5	401	7644
Nov-22	4503	1317	505	74	461	12	390	7262
Dec-22	4391	1411	577	81	423	21	293	7197
Jan-23	4899	1639	748	102	472	28	337	8225
Feb-23	4676	1512	655	71	420	22	386	7742
Mar-23	5098	1497	659	86	476	13	303	8132
Apr-23	4829	1430	626	82	504	11	248	7730

ELECTRONIC RESOURCES SUMMARY

Hoopla Circulation

	Audiobook	Comic	eBook	Movie	Music	Television	Binge Pass	Total
Apr-22	501	104	262	94	53	138	2	1154
May-22	502	111	253	90	81	171	12	1220
Jun-22	475	101	228	74	61	113	16	1068
Jul-22	477	83	231	90	61	105	9	1056
Aug-22	533	106	295	93	66	153	10	1256
Sep-22	501	64	244	97	44	128	15	1093
Oct-22	472	85	234	79	45	110	11	1036
Nov-22	518	102	284	92	54	128	18	1196
Dec-22	570	97	266	70	96	113	16	1228
Jan-23	643	120	383	67	69	143	22	1447
Feb-23	574	94	312	90	64	111	9	1254
Mar-23	517	86	318	109	88	109	11	1238
Apr-23	558	89	322	80	70	154	8	1281

Kanopy Downloads



BOOK STOCK

APRIL 2023

RIVERFRONT LIBRARY	2023	2022
Number of volumes at end of previous month	158,778	
Number of volumes added this month	1,164	
TOTAL	159,942	
Number of volumes lost/withdrawn this month	215	
TOTAL VOLUMES RIVERFRONT LIBRARY	159,727	153,312

GRINTON I. WILL BRANCH		
Number of volumes at end of previous month	155,732	
Number of volumes added this month	1,141	
TOTAL	156,873	
Number of volumes lost/withdrawn this month	237	
TOTAL VOLUMES GRINTON I. WILL BRANCH	156,636	151,288

CRESTWOOD BRANCH		
Number of volumes at end of previous month	27,848	
Number of volumes added this month	253	
TOTAL	28,101	
Number of volumes lost/withdrawn this month	38	
TOTAL CRESTWOOD BRANCH	28,063	24,747

TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	344,426	329,347
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