

BOARD OF TRUSTEES

MONTHLY MEETING

Wednesday, April 20, 2022

Grinton I. Will Library
1500 Central Park Avenue

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**YONKERS PUBLIC LIBRARY
AGENDA FOR BOARD MEETING
APRIL 20, 2022
GRINTON I. WILL LIBRARY**

MINUTES

[ACTION ITEM] Approve Minutes of Meeting on March 17, 2022.

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

WLS REPORT

PERSONNEL REPORT

[ACTION ITEM]

Ratify the following appointments:

Farah, Lawrence, Permanent Clerk IV, \$62,824.00/yr, eff. 3/18/2022

Robles, Alison, P/T Page, \$15.00/hr, eff. 3/18/2022

Acknowledge the following terminations:

Chavis, Armani, P/T Page, \$15.00/hr, eff. 3/22/2022

Floyd, James, Permanent Librarian II, \$83,806.00/yr, eff. 4/6/2022 (retired)

COMMITTEE REPORTS

Finance, Budget & Planning- Maron, Jannetti (chair), Sabatino

Employee Relations – Maron, Puglia (chair), Duggan

Buildings & Grounds – Maron, Giuffrida (chair)

Policy – Maron, Ilarraza (chair), Puglia, Sabatino

Fundraising & Development – Maron (chair), Jannetti

Foundation Update



RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #838

UNFINISHED BUSINESS

NEW BUSINESS

Public Comment at Meetings Policy Discussion

EXECUTIVE SESSION

NEXT MEETING DATE

Thursday, May 19, 2022



YONKERS PUBLIC LIBRARY
BOARD MEETING
ELECTRONIC MEETING
MARCH 17, 2022

ATTENDANCE

TRUSTEES:	Nancy Maron Steve Jannetti Joseph Puglia Hon. Michael Sabatino Stephan Giuffrida, M.D. Patricia Duggan
LIBRARY DIRECTOR:	Jesse Montero
ASSISTANT LIBRARY DIRECTOR:	Shauna Porteus
BUSINESS MANAGER:	NONE
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Trustee Puglia
UNION REPRESENTATIVE:	Arnaldo Torres
GUESTS:	Mary Robison, Zahra Baird, Emily Power, Rose Bannister, Eileen Fusco, Scott Griffith

The Board Meeting was held electronically via ZOOM ®, Conference ID# 871 2054 5156

The Board Meeting began at 7:04 pm

MINUTES

On motion of Trustee Jannetti, seconded and unanimously carried, the Board approved the Minutes of the Annual Meeting of February 17, 2022.

MANAGEMENT REPORT

Director Montero acknowledged that approximately two years ago the COVID-19 pandemic necessitated the first closures of Yonkers Public Library buildings; he also acknowledged that it was approximately two years ago that he first joined Yonkers Public Library as its director. Several trustees and guests congratulated Director Montero on his two years.



Director Montero was pleased to report two staff members had children. Lawrence Farah welcomed his second son, Luca Farah on February 11, and Rose Avilés welcomed her first daughter, Luna Rose Avilés, on February 25.

Director Montero reported that YPL ended its policy requiring patrons and staff to wear masks in public areas of its buildings, although masks are still strongly encouraged and available upon request. He noted that the transition has been smooth: there have been fewer difficult interactions with patrons and most staff are comfortable with the new policy. He also noted that he has observed more foot traffic in the buildings, especially at Riverfront Library.

Director Montero announced that Riverfront will also host three upcoming vaccine clinics in the next month with the Westchester County Department of Health (DOH) and will be the first of its kind with a cash incentive offer. He added that, in partnership with Westchester County DOH and Westchester Library System (WLS), YPL has also begun to receive and distribute more than 5,000 free COVID-19 rapid tests to the public.

Director Montero updated the Board on the ongoing shifting projects at the libraries. He illustrated the progress made at Will Library's Young Adult, CD and Fine Arts collections with before and after photographs and diagrams. The project has allowed more space to expand the Young Adult section with new furniture appropriate for teenagers.

Director Montero reported that Yonkers Public Library had received from Westchester County Board of Legislators \$16,752 in funding for technology classes and programming and \$10,000 for programs to raise awareness on street and graffiti art. He thanked Legislator Jose Alvarado for securing the funding. He also noted that this was in addition to \$30,000 already received this year for gardening and sustainability programs and displayed a chart demonstrating the growth in funding from Westchester County over the last three years.

Director Montero announced that one of the results of the gardening and sustainability funding was a new seed-lending library. YPL purchased over 2,500 seed packets for lending and distribution to the public and refitted old card catalogs for its storage and display. The seeds will grow vegetables, fruits, flowers and herbs. Patrons may borrow up to four packets at a time and can sign up to a mailing list for gardening and cooking tips. Patrons can also return the remaining seeds after the plants are harvested and they will be repackaged for future distribution.

Assistant Director Porteus updated the Board on the progress of the marketing department. She presented photographs of new signs and endcaps prominently placed at various locations in the stacks and aisles. The new signage contains new subject headings and dewey decimal ranges as well as aisle numbers that she believed would improve navigation and wayfinding for patrons. The enhanced appearance is also consistent with other design changes elsewhere in the buildings. She thanked graphic artist Mario Pereira and the custodial departments for producing and installing the new signage.

Several trustees were pleased with the seed-lending library and discussed the new service at length.



UNION REPRESENTATIVE'S REPORT

Representative Torres had no report.

WLS REPORT

Trustee Puglia announced that the WLS Board of Trustees elected a new slate of officers and completed its evaluation of the executive director. He also announced that WLS reorganized several of its committees and he has joined the nominating and Board development committees.

The Board discussed trustee education opportunities and Trustee Puglia invited the other trustees to attend a seminar hosted by WLS on the topic. He was hopeful these education opportunities would help make library trustees everywhere more effective.

PERSONNEL REPORT

On motion of Trustee Jannetti, seconded and unanimously carried, the Board ratified the following appointments:

Moudud, Aliya, P/T Page, eff. 2/25/2022

Ward, Natique, P/T Page, eff. 2/25/2022

Luke-Aleman, Zaivy, P/T Page, \$15.00/hr, eff. 3/11/2022

COMMITTEE REPORTS

Finance, Budget & Planning- Maron, Jannetti (chair), Sabatino

Trustee Jannetti reported that they are awaiting the release of the Mayor's Executive Budget in April and was hopeful that it would meet YPL's requested budget.

Employee Relations – Maron, Puglia (chair), Duggan

Trustee Puglia reported that the committee recently met with library administration to better familiarize themselves with the labor contract.

Buildings & Grounds – Maron, Giuffrida (chair)

Policy – Maron, Ilarraza (chair), Puglia, Sabatino

Fundraising & Development – Maron (chair), Jannetti



Foundation Update: Trustee Maron reported that the Foundation met recently to begin planning the gala at Will Library on May 11. She also presented a sample of invitations that they would send soon and asked trustees to share with the Foundation any contact lists they may have.

PAYMENT OF BILLS

On motion of Trustee Jannetti, seconded and unanimously carried, the Board approved payment of bills as listed on Schedule #837.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

President Maron discussed a meeting she held recently with the Yonkers Parks Department regarding Make Music Day on June 21 and announced that their application to host it at Van Der Donck Park was approved. She looked forward to YPL's leadership again this year and hoped others in the city would participate and grow the event for the future.

EXECUTIVE SESSION

NONE

PUBLIC COMMENT

A former part-time staffer spoke during public comments, requesting the Board consider the circumstances surrounding his employment at the Library. President Maron thanked him for his comments, but advised him that the Board does not discuss employee issues at its public meetings.

NEXT BOARD MEETING DATE – Wednesday, April 20, 2022 at Grinton I. Will Library

On motion of Trustee Jannetti the Meeting adjourned at 7:46 pm.

Jesse Montero
Library Director & Secretary



Yonkers Public Library

Bill List March 2022

<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
CAPITAL FUNDS				
ACEVEDO, ZAFIRO		BRAZIL MASK MAKING PROGRAM 3/1	3/11/2022	200.00
AISHLING IRISH COMMUNITY CENTER		IRISH MUSIC & DANCE PERFORMANCE	3/15/2022	500.00
AMAZON.COM		DESKTOP ORGANIZER DRAWERS	3/4/2022	65.98
BENITEZ, SHANEQUA		PANELIST/REDLINING LECTURE 2/26	3/15/2022	300.00
DEMCO, INC.		BOOKSTORE BOOKCASES	3/21/2022	6,683.06
FUSCO, EILEEN		REIMB EXP:IRISH DANCE&MUSIC PRO	3/11/2022	24.15
HAYNES, BRUCE, DR.		LECTURER REDLINING	3/11/2022	250.00
J & G CONSULTING		INTERACTIVE DRUM CIRCLE 2/27	3/11/2022	375.00
KRUEGER INTERNATIONAL, INC.		LIBRARY FURNITURE	3/21/2022	1,176.75
KRUEGER INTERNATIONAL, INC.		LIBRARY FURNITURE	3/21/2022	20,812.92
MARIO MEDICI LECTURES, LLC		LECTURE & PRES -ELLIS ISLAND	3/21/2022	125.00
MRA INTERNATIONAL		HD LCD MONITORS	3/21/2022	20,800.00
NEW YORK STUDIO OF IRISH STEP DA		IRIS STEP DANCE ON ZOOM 3/9	3/15/2022	100.00
NORRIS, MIKE		THE WORLD OF ST PATRICK LECT 3/8	3/15/2022	200.00
RICHMOND, DENNIS, JR		BLACK HISTORY PRES 2/1/22 (ZM)	3/11/2022	100.00
SCHOOL OUTFITTERS.COM		OUTDOOR STACK TOOLS TABLES	3/28/2022	2,789.32
TOTAL				54,502.18
CONTRIBUTIONS FUNDS				
AMERICAN EXPRESS		NETWORK SOLUTIONS	3/30/2022	4.79
AMERICAN EXPRESS		NETWORK SOLUTIONS	3/2/2022	4.79
CAMPOVERDE, ANGELICA		HOMEWORK HELPER-RIV	3/9/2022	450.00
CAMPOVERDE, ANGELICA		HOMEWORK HELPER-CREST 3/11; 3/18	3/22/2022	450.00
CODY CHILDS		BLACK HISTORY MONTH PERFORM	3/2/2022	400.00
COMMUNITY PLANNING COUNCIL OF		MEMBERSHIP DUES 1/1-12/31	3/9/2022	250.00
FRIENDS OF NEW ROCHELLE PUB LIB		THE BRONX:THE WAY IT WAS 3/13	3/15/2022	40.00
GOVCONNECTIONS, INC.		PUBLIC PRINTING&TRAC (TONER)	3/2/2022	3,112.48
HAWKINS, SARAH		HOMEWORK HELPER-CREST	3/15/2022	360.00
HAYNES, BRUCE, DR.		LECTURER REDLINING	3/2/2022	250.00



HUDSON VALLEY SEED COMPANY	GARDEN-WEST CTY FUNDING	3/30/2022	1,131.91
PRESEDO, VIVIAN	REIMB EXP: 1 TICKET LINCOLN HS	3/15/2022	161.39
SAW MILL RIVER AUDOBON	BIRDING 101 ZOOM PRES 3/3	3/15/2022	100.00
SIEGAL, MARTIN	HOMEWORK HELPER-WILL	3/15/2022	675.00
YONKERS PARKING VIOLATIONS BUR	VANESSA TAPIA-PARKING EXP METER	3/23/2022	45.00
TOTAL			7,435.36

GRANT FUNDS

AMAZON.COM	CON EDISON GRANT	3/30/2022	74.37
ARCH FOR KIDS	FRIDA CALO'S CASA AZUL 3/19-METRO	3/28/2022	350.00
DOLAN, DEBORAH	NATURE WALKS-PRESB LAWRENCE G	3/30/2022	225.00
EDWARDS, K.	MEMOIRS OF MUSIC EXP-ART WEST	3/23/2022	1,050.00
FRANCO, VALERIE	ART-SILHOUETT..IN PERSON 3/5 METR	3/28/2022	125.00
FRANCO, VALERIE	ART-KARA WALKER . ZOOM 3/3 METR	3/28/2022	300.00
HISTORY AT PLAY, LLC	A REVOLUTION OF..PROG-3/23 METRO	3/28/2022	550.00
HUDSON VALLEY SEED COMPANY	WESTCHESTER COUNTY FUNDING	3/2/2022	633.87
HUDSON VALLEY SEED COMPANY	WESTCHESTER COUNTY FUNDING	3/15/2022	1,401.60
NEW YORK STUDIO OF IRISH STEP DA	PERFORMANCE 3/9-HRM-METRO	3/21/2022	100.00
RAO, JOE	SCIENCE LECT-ZOOM 3/15 METRO	3/28/2022	300.00
RICCO, GIULIA, DR	LECTURE 3/1 MELLON GRANT	3/15/2022	300.00
SCHOOL OUTFITTERS.COM	MOBILE STACK CHAIRS W/O ARMS	3/28/2022	4,742.40
WB MASON	PROGRAM SUPPLIES-HRM-METRO	3/21/2022	3.78
YONKERS PARKING AUTHORITY	DR SOLJOUR-MELLON	3/22/2022	293.49
TOTAL			10,449.51



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
March 2022

Date	Num	Memo	Amount
Abbey Ice			
03/14/2022	62624	spring water	179.50
03/22/2022	62918	spring water Will library	85.50
03/25/2022	61086	spring water	66.00
03/25/2022	174952	rental equipment	47.25
03/25/2022	174972	water cooler	47.25
Total Abbey Ice			425.50
American Paper Supply Co.			
03/10/2022	J1292738	janitorial supplies	328.16
03/14/2022	J1293364	janitorial supplies	12.96
03/14/2022	J1293364	janitorial supplies	139.15
03/14/2022	J1293364	janitorial supplies	150.69
Total American Paper Supply Co.			630.96
Amoils, Roseanne			
03/10/2022	96RA	job coach 2/2-2/23/22 (zoom)	637.50
Total Amoils, Roseanne			637.50
Aronsky, Alina LLC			
03/10/2022	2282022	pilates 2/19; 2/26/22 (zoom)	100.00
Total Aronsky, Alina LLC			100.00
Baker & Taylor			
03/25/2022	FEB-22	materials	10,000.00
03/25/2022	FEB-22	materials	10,000.00
03/25/2022	FEB-22	materials	4,869.50
Total Baker & Taylor			24,869.50
Barnes & Noble			
03/22/2022	4224324	materials	691.66
03/25/2022	4228480	materials	513.92
03/25/2022	4228494	materials	776.78
03/25/2022	4233216	materials	1,707.87
Total Barnes & Noble			3,690.23
Batteries + Bulbs			
03/10/2022	P49236092	DC 12V battery	124.69
Total Batteries + Bulbs			124.69
Bint-Kadi, Haifa			
03/28/2022	32322HB	employee reimbursement refr...	64.20
Total Bint-Kadi, Haifa			64.20
Bishop, Evan			
03/10/2022	02192022	self portraits for beginners 2/...	175.00
Total Bishop, Evan			175.00
Blackstone Publishing			
03/22/2022	2026253	materials	41.60
Total Blackstone Publishing			41.60
Blue Shield Security & Protection Inc.			
03/14/2022	004-2022-2461W	unarmed security guards 2/1-...	10,296.00
Total Blue Shield Security & Protection Inc.			10,296.00
Brodart			
03/10/2022	597763	double sided tape	254.94
Total Brodart			254.94
Cablevision Lightpath			

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 March 2022

Date	Num	Memo	Amount
03/18/2022	100735657	internet 2/1-2/28/22	5,233.55
03/18/2022	100735673	phones 2/1-2/28/22	3,556.86
Total Cablevision Lightpath			8,790.41
Cablevision Optimum			
03/14/2022	07803544469MAR22	cable boxes 3/1-3/31/22	16.80
03/18/2022	07803065546MAR22	cable box 3/8-4/7/22	8.40
03/25/2022	07803550279MAR22	internet & phone 2/23-3/22/22	141.07
Total Cablevision Optimum			166.27
Caruso, Elizabeth			
03/28/2022	031822EC	employee reimbursement Luc...	49.01
Total Caruso, Elizabeth			49.01
Cengage Learning			
03/25/2022	77434816	subscription 3/13/22-3/12/23	8,715.00
03/25/2022	77434816	subscription 3/13/22-3/12/23	8,715.00
Total Cengage Learning			17,430.00
Citadel Pest Control			
03/10/2022	4363	pest treatment	200.00
Total Citadel Pest Control			200.00
Clifton, Michelle			
03/10/2022	MC022822	sound meditation 1/26, 2/23/2...	200.00
Total Clifton, Michelle			200.00
Con Edison (Consolidated Edison)			
03/18/2022	5909214217MAR22	gas 2/1-3/3/22	165.25
Total Con Edison (Consolidated Edison)			165.25
Crown Janitorial			
03/25/2022	495955-1	bulbs	193.04
Total Crown Janitorial			193.04
Demco			
03/10/2022	7089048	economy book tape	196.00
03/10/2022	7086465	50 black bookends	384.99
03/10/2022	7085886	construction paper	28.20
03/14/2022	7090824	library supplies	52.56
03/22/2022	7095004	library supplies	282.60
Total Demco			944.35
Displays2Go			
03/10/2022	PSI1947641	acrylic sign holders	88.93
03/25/2022	PSI1960416	sign holders	1,688.28
Total Displays2Go			1,777.21
DPW PASNY			
03/31/2022	Feb-22	electric charges	7,154.46
03/31/2022	Feb-22	electric charges	575.05
Total DPW PASNY			7,729.51
Fecher, Louise			
03/10/2022	022422	yoga & melt class 2/2-2/16/22 ...	225.00
03/10/2022	012422	yoga & melt class 1/5-1/22/22 ...	225.00
Total Fecher, Louise			450.00
Franco, Valerie			
03/25/2022	030822	art lecture Archibald Motley (...)	150.00
03/28/2022	011822	art lecture images of Winter	150.00



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
March 2022

Date	Num	Memo	Amount
03/28/2022	021522	art lecture Venus in art (zoom)	150.00
Total Franco, Valerie			450.00
GovConnection			
03/10/2022	72420671	google chrome license	517.05
03/14/2022	72485870	wall mount rack	1,066.05
03/14/2022	72491935	business security 3yr license ...	7,317.50
03/22/2022	72509502	Samsung 50" 4K Ultra Pro TV	564.96
Total GovConnection			9,465.56
Grey House Publishing			
03/25/2022	364951	materials	378.00
Total Grey House Publishing			378.00
Gruppuso Plumbing			
03/10/2022	22-44	repairs boys' bathroom	330.00
Total Gruppuso Plumbing			330.00
Ingram Library Services			
03/10/2022	57868009	materials	25.16
Total Ingram Library Services			25.16
Jackson-Hirsh Inc.			
03/25/2022	1056706	return of loaner laminator	88.73
Total Jackson-Hirsh Inc.			88.73
Johnson Controls			
03/10/2022	1-115483491904	chiller leak repairs	13,266.00
Total Johnson Controls			13,266.00
Keane & Beane			
03/18/2022	79072	professional services 2/1-2/25...	8,713.95
03/18/2022	79073	professional services 2/3/22	105.00
Total Keane & Beane			8,818.95
Language Lizard LLC			
03/25/2022	14751	materials	280.34
Total Language Lizard LLC			280.34
LE Health Inc.			
03/10/2022	022428	yoga for yogis 1/6-2/24/22 (zo...	525.00
Total LE Health Inc.			525.00
Ledesma, Solyaris			
03/14/2022	3-8-22	zumba class (zoom)	75.00
03/18/2022	3-15-22	zumba class 3/15/22	75.00
03/25/2022	3-22-22	zumba class 3/22/22	75.00
Total Ledesma, Solyaris			225.00
Library Store			
03/25/2022	561130	tattle tape	1,313.09
Total Library Store			1,313.09
Midwest Tape			
03/10/2022	501689781	materials	41.98
03/10/2022	501689782	materials	409.96
03/10/2022	501724263	materials	142.02
03/10/2022	501724264	materials	115.39
03/10/2022	501724265	materials	131.52
03/10/2022	501724266	materials	13.99
03/10/2022	501724267	materials	56.22



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 March 2022

Date	Num	Memo	Amount
03/22/2022	501689783	materials	41.98
03/22/2022	501689784	materials	95.10
03/22/2022	501689785	materials	54.57
03/22/2022	501689786	materials	12.74
03/22/2022	501689787	materials	22.49
03/22/2022	501750901	materials	55.27
03/22/2022	501750902	materials	247.18
03/22/2022	501750904	materials	167.21
03/22/2022	501750905	materials	13.99
03/22/2022	501750906	materials	27.99
03/22/2022	501750907	materials	53.88
03/22/2022	501750908	materials	20.99
03/22/2022	501750909	materials	13.99
03/22/2022	501778834	materials	14.69
03/22/2022	501778835	materials	20.98
03/22/2022	501778836	materials	126.65
03/22/2022	501778837	materials	27.98
03/22/2022	501778838	materials	26.98
03/22/2022	501778960	materials	47.56
03/22/2022	501778961	materials	13.99
03/25/2022	501703030	materials credit	-180.54
03/25/2022	501807531	materials	139.20
03/25/2022	501807532	materials	83.94
03/25/2022	501807533	materials	35.23
03/25/2022	501807534	materials	24.48
03/25/2022	501807536	materials	82.54
03/25/2022	501807537	materials	34.98
03/25/2022	501807538	materials	34.99
Total Midwest Tape			2,272.11
Mitchell's NY			
03/10/2022	17836	subscription 1/14-3/10/22	996.00
Total Mitchell's NY			996.00
Montoya, Charles			
03/18/2022	030622	fitness class 2/5, 2/6, 3/5, 3/6 (...)	200.00
Total Montoya, Charles			200.00
Multicultural Books and Video			
03/10/2022	22-0242	will-juv 12/10/21 materials	154.28
Total Multicultural Books and Video			154.28
New York Library Association			
03/25/2022	REG-0134400	registration e-Institute Program	35.00
Total New York Library Association			35.00
North State Mechanical Corp.			
03/18/2022	1051	deliver refrigerant cylinders	13,360.00
Total North State Mechanical Corp.			13,360.00
Overdrive			
03/10/2022	01322CO22065877	materials	1,233.77
03/10/2022	01322CO22062078	materials	105.50
03/14/2022	01322CO22073307	materials	4,174.24
03/14/2022	01322CO22075369	materials	130.49
03/14/2022	01322CO22075431	materials	69.50
03/14/2022	01322CO22075455	materials	605.27
03/14/2022	01322CO22075710	materials	939.22
03/14/2022	01322CO22077420	materials	190.45
03/14/2022	01322DA22071278	materials	22.50
03/14/2022	01322DA22079224	materials	65.00
03/22/2022	01322CO22082319	materials	160.96
03/25/2022	01322CO22085028	materials	1,741.17
03/25/2022	01322DA22088387	materials	19.54



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 March 2022

Date	Num	Memo	Amount
Total Overdrive			9,457.61
Pearson Education, Inc.			
03/25/2022	17753291	materials	296.54
Total Pearson Education, Inc.			296.54
Pencilvester, LLC			
03/14/2022	030322	Nory Youtube Program 2/22; 2...	600.00
Total Pencilvester, LLC			600.00
Plymouth Rocket, INC.			
03/22/2022	1247	Tixkeeper museum pass soft...	600.00
Total Plymouth Rocket, INC.			600.00
Presedo, Vivian			
03/28/2022	32322VP	employee reimbursement pett...	231.51
03/28/2022	32322VP	employee reimbursement pett...	40.25
03/28/2022	32322VP	employee reimbursement pett...	20.96
03/28/2022	32322VP	employee reimbursement pett...	60.94
03/28/2022	32322VP	employee reimbursement pett...	4.75
03/28/2022	32322VP	employee reimbursement pett...	22.99
Total Presedo, Vivian			381.40
Project Me LLC			
03/10/2022	PM021022	yoga for yogis 2/10/22 (zoom)	75.00
03/10/2022	PM022322	psychology reading circle 1/5...	600.00
03/10/2022	PM022820	Mindful Monday Yoga 1/3-2/28...	525.00
Total Project Me LLC			1,200.00
Quill Corp.			
03/25/2022	23617438	fadeless paper roll	23.29
Total Quill Corp.			23.29
Reilly, Shannon			
03/10/2022	13122SR	yoga 1/3-1/31/22 (zoom)	300.00
03/10/2022	22822SR	yoga 2/7-2/28/22	225.00
Total Reilly, Shannon			525.00
Robison, Mary			
03/28/2022	031722MR	employee reimbursement Yo...	112.00
Total Robison, Mary			112.00
Rong, Jian-Yang			
03/18/2022	3-14-22	Qi Gong class (zoom)	150.00
Total Rong, Jian-Yang			150.00
S & S Worldwide			
03/25/2022	IN100957452	program supplies	62.72
Total S & S Worldwide			62.72
Safeguard Lock & Key			
03/15/2022	11761	furnish floor safe	700.00
Total Safeguard Lock & Key			700.00
Schalls Hardware Store, INC.			
03/22/2022	731	Feb 2022 maintenance supplies	357.88
Total Schalls Hardware Store, INC.			357.88
Sprague Operating Resources			
03/14/2022	00011245039	bioheat oil Will library	14,498.61
03/14/2022	00011245057	bioheat oil Crestwood library	951.28



YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 March 2022

Date	Num	Memo	Amount
Total Sprague Operating Resources			15,449.89
Stanley Convergent Security			
03/18/2022	6002254232	maintenance 4/1-4/30/22	544.12
03/25/2022	6002276546	maintenance 4/1-6/30/22	525.90
Total Stanley Convergent Security			1,070.02
Sweetwater Music Instruments & Pro Audio			
03/15/2022	31096413	digital podcast mic	460.00
Total Sweetwater Music Instruments & Pro Audio			460.00
Synergistic Fitness Solutions LLC			
03/10/2022	108	senior stretch class 1/4-1/25/2...	200.00
03/10/2022	109	senior stretch class 2/1-2/22/2...	200.00
Total Synergistic Fitness Solutions LLC			400.00
Teaching Company Sales, LLC			
03/25/2022	SINV11097093	materials	35.00
Total Teaching Company Sales, LLC			35.00
Verizon			
03/10/2022	9147931065MAR22	phones 2/19-3/18/22	37.29
03/18/2022	9144109274MAR22	phones 3/1-3/31/22	45.26
Total Verizon			82.55
Verizon Wireless			
03/14/2022	9900250187	cell phones 1/24-2/23/22	450.13
Total Verizon Wireless			450.13
Warren & Panzer Engineers			
03/28/2022	9727110	mold inspection & remediatio...	2,390.00
Total Warren & Panzer Engineers			2,390.00
Wayne's Electric Service			
03/18/2022	032201	service call for HVAC Unit	205.00
03/28/2022	032202	repair lighting fixtures	1,662.00
Total Wayne's Electric Service			1,867.00
WB Mason			
03/15/2022	227772852	office supplies	312.00
03/15/2022	227836069	construction paper	4.12
03/15/2022	227840417	program supplies	79.48
03/15/2022	227840836	office supplies	260.07
03/15/2022	227924303	program supplies/contact fre...	269.72
03/15/2022	227991000	copy paper	119.32
03/15/2022	228002467	office supplies	47.98
03/15/2022	228060219	program supplies	10.82
03/22/2022	227990712	construction paper	4.36
03/22/2022	228028938	elastic envelope	3.33
03/22/2022	228061094	construction paper	6.66
03/22/2022	228215748	office supplies	21.53
03/22/2022	228249890	D batteries	84.95
03/22/2022	228031377	manila envelopes	182.40
03/25/2022	227808761	program supplies	138.38
03/25/2022	227949756	program supplies	6.44
03/25/2022	228315088	poster boards	65.56
03/25/2022	228366534	pencil box	5.17
03/25/2022	228397028	pencil boxes	10.34
Total WB Mason			1,632.63
World Book, Inc.			
03/25/2022	0001635677	materials	399.00



8:53 AM
04/04/22
Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
March 2022

Date	Num	Memo	Amount
Total World Book, Inc.			399.00
Yonkers Parking Authority 03/28/2022	22-0136	employee quarterly permits (...)	7,630.74
Total Yonkers Parking Authority			7,630.74
Zev Haber Music by Zev 03/28/2022	5087	children's music performance	275.00
Total Zev Haber Music by Zev			275.00
TOTAL			178,196.79



YPL Operating Budget 2022

Code	Account Name	Adopted Budget	Current Budget (w/ transfers)	Spent Previous Months	Spent This Month: March	YTD	Balance	% used
101	Salaries	6,542,676	6,542,676	3,963,351	733,760	4,697,111	1,845,565	71.79%
103	Temp Services	605,644	605,644	249,899	32,016	281,915	323,729	46.55%
150	Termination Payments	35,000	35,000	51,106	0	51,106	-16,106	146.02%
198	Overtime	413,701	413,701	107,275	33,517	140,792	272,909	34.03%
	Personal Services Total:	7,597,021	7,597,021	4,371,631	799,292	5,170,923	2,426,098	68.07%
280	Reference Materials	183,000	183,000	58,723	6,583	65,306	117,694	35.69%
281	Books	450,000	450,000	263,149	37,963	301,112	148,888	66.91%
	Materials Total	633,000	633,000	321,872	44,546	366,418	266,582	57.89%
301	Office Supplies	97610	97,610	45506	7,384	52,890	44,720	54.18%
306	Janitorial Supplies	35850	35,850	29806	480	30,286	5,564	84.48%
308	Wearing Apparel	2,971	2,971	638	0	638	2,333	21.47%
309	Fuel For Heating	76,500	76,500	40,206	15,450	55,656	20,844	72.75%
312	Hardware	7,975	7,975	3,755	697	4,452	3,523	55.82%
313	Misc. Supplies	1,000	1,000	0	0	0	1,000	0.00%
314	Electrical Supplies	300	300	208	0	208	92	69.33%
327	Nursery Supplies	300	300	0	0	0	300	0.00%
361	Gas	2,000	2,000	1,254	165	1,419	581	70.96%
	Material and Supplies Total	224,506	224,506	121,373	24,176	145,549	78,957	64.83%
401	Insurance	105,865	105,865	67,533	0	67,533	38,332	63.79%
402	Telephones	63,900	63,900	45,787	5,015	50,802	13,098	79.50%
403	Printing	13,310	13,310	877	0	877	12,433	6.59%
404	Lights and Power	169,500	169,500	51,616	7,730	59,346	110,154	35.01%
405	Postage	3,350	3,350	55	5	60	3,290	1.78%
406	Freight and Express	500	500	314	0	314	186	62.80%
407	Equipment Maint. And Repair	45,700	45,700	36,552	526	37,078	8,622	81.13%
408	Rental of Equipment	11,706	11,706	1,954	95	2,049	9,658	17.50%
409	Building Maint. And Repair	78,000	78,000	15,932	27,170	43,102	34,898	55.26%
410	Milage Allowance	685	685	7	40	47	638	6.90%
413	Professional Fees	245,722	245,722	96,914	25,227	122,141	123,581	49.71%
415	Outside Labor & Related Charges	45,500	45,500	34,392	4,587	38,979	6,521	85.67%
419	Misc. Expenses	34,750	85,294	20,689	9,872	30,561	54,733	35.83%
421	Rent Riverfront	750,000	750,000	0	750,000	750,000	0	100.00%
422	Janitorial Service	2,900	2,900	1,200	200	1,400	1,500	48.28%
424	Maint. Of Office Equipment	3,200	3,200	616	150	766	2,434	23.93%
425	Subscriptions and Publicationns	121,183	121,183	87,405	17,430	104,835	16,348	86.51%
430	IT Hardware Maint.	50,000	50,000	49,948	0	49,948	52	99.90%
431	IT Software Licensing and Maint.	495,090	495,090	405,068	13,980	419,048	76,042	84.64%
436	Tuition/Bd/Travel Reimbursement	2,150	2,150	113	35	148	2,002	6.88%
446	Automobile Repair	6,000	6,000	3,951	0	3,951	2,049	65.85%
481	Binding of Books	700	700	0	0	0	700	0.00%
496	Special Projects	25,000	25,000	25,000	0	25,000	0	100.00%
	Contractual Services Total	2,274,711	2,325,255	945,923	862,061	1,807,984	517,271	77.75%
	Total Operating Budget	10,729,238	10,779,782	5,760,799	1,730,075	7,490,874	3,288,908	69.49%



**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2021-JUNE 30, 2022
 REVENUE**

Revenue Category	Budgeted Revenue 2021-2022	Revenue Realized 7/1/2021-6/30/2022
		3/31/2022
Fees & Fines	\$51,000	\$785
Rental of Property	11,000	850
Miscellaneous (Includes E-Rate)	41,050	0
Total Library Generated Revenues	<u>\$103,050</u>	<u>\$1,635</u>
State Funding	47,560	55,798
Transfer from City of Yonkers General Fund	9,497,773	9,497,773
Transfer from Library Fund	811,831	811,831
Total	<u>\$10,460,214</u>	<u>\$10,367,037</u>



**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2021-JUNE 30, 2022
 GRANTS FUNDS**

	AMOUNT AWARDED	AMOUNT AVAILABLE 3/31/2022
DANY	250,000	22,638
* SED-LDA	211,412	148,469
MONTEFIORE ADDITION	95,475	2,496
SED-LDA (2)	211,412	183,559
WILL SPACE STUDY	25,000	2,550
Foundation for YPL	15,000	12,023

* City had not applied final payment.



**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2021-JUNE 30, 2022
 CAPITAL FUNDS**

		ORIGINAL AMOUNT	AMOUNT AVAILABLE 3/31/2022
C2099CP			
510647	Will Library Auditorium Improv.	55,000	48,229
510874	Boiler Upgrades	568,000	53,504
510931	Elevator Replacement	412,000	397,500
511000	Acquisition of Library Books and other materials	900,000	604,311
511056	Will Library Elevator Inp	400,000	400,000
511055	Crestwood Library Improvements	169,398	169,398
511054	Acquisition of Library Books and other materials	300,000	300,000



BANK ACCOUNT INFORMATION

MARCH 2022

<u>BANK</u>	<u>RATE</u>	<u>ACCOUNT NAME</u>	<u>NUMBER</u>	<u>EXP.</u>	<u>TYPE</u>	<u>3/31/2022</u>
<u>ENDOWMENTS AND TRUSTS</u>						
<u>SAUNDERS ENDOWMENT GOAL \$65,000</u> *STERLING NATIONAL BANK		SAUNDERS BOOK FUND				\$0.00
<u>JUTKOWITZ ENDOWMENT GOAL \$10,000</u> *SUNNYSIDE FEDERAL SAVINGS & LOANS		JOHN JUTKOWITZ THEATER FUND				\$0.00
<u>KOGAN ENDOWMENT GOAL \$5,000</u> *SUNNYSIDE FEDERAL SAVINGS & LOANS		DAVID S. KOGAN MEM FUND				\$0.00
<u>MURPHY ENDOWMENT GOAL \$5,000</u> *SUNNYSIDE FEDERAL SAVINGS & LOANS		RITA G. MURPHY MEM FUND				\$0.00
<u>CHECKING ACCOUNT</u> STERLING NATIONAL BANK	N/A	YPL TRUST ACCOUNT	6700288970	----	CHECKING	\$8,106.41
<u>UNRESTRICTED ACCOUNTS</u>						

<u>CONTRIBUTIONS FUNDS</u>						
*STERLING NATIONAL BANK		CONTRIBUTIONS ACCOUNT				\$0.00
*SUNNYSIDE FEDERAL SAVINGS & LOANS		CONTRIBUTIONS ACCOUNT				\$0.00
SUNNYSIDE FEDERAL SAVINGS & LOANS	0.40%	CONTRIBUTIONS ACCOUNT	1103671	10/27/2022	12 MO. CD	\$54,564.95
<u>CHECKING ACCOUNT</u> STERLING NATIONAL BANK	0.01%	CONTRIBUTIONS ACCOUNT	6700289260	----	CHECKING	\$85,293.61



**Yonkers Public Library (YPL) Board of Trustees Meeting
Management Report
April 20, 2022**

Hours Expansion: Beginning Monday, May 2nd, all Yonkers Public Library (YPL) locations will increase their public hours of service. Riverfront Library and Will Library will increase from 55 to 62 hours per week (with 8pm closings on Monday-Thursday). Crestwood Library will increase from 42 to 47 hours per week (with a planned second increase after staffing changes take effect). These hour increases arrive as library visits have risen to a pandemic-era high.

Safety and Security Procedures: With increasing library visits, YPL has also seen a commensurate rise in security incidents, primarily at the Riverfront Library. In an effort to make our buildings safer for staff and other patrons - and policy enforcement more transparent and consistent - YPL is reviewing some of its internal security practices. YPL's Code of Conduct will be more visible so that policies are understood. When a patron is banned for infractions, the patron will be required to schedule a re-entry interview so that expectations for future conduct are understood. The hope is that this will prevent recidivist behavior in libraries. In recent weeks, Riverfront Administration reached out to Westhab, Yonkers Police Department, and other partners in the area to ensure there is a coordinated response towards the safety and social service needs of our patrons. YPL staff are reviewing the current Code of Conduct and other related policies and will work with the YPL Board and its policy committee if the library recommends any changes or updates.

Capital Projects: Last month, City of Yonkers bonded its FY22 capital budget. YPL received funds for its awarded projects, including an additional \$400,000 for the Will Library elevator refurbishment and \$170,000 for improvements at Crestwood Library. YPL is coordinating with the City of Yonkers Department of Engineering. The Will Library elevator drawings are currently undergoing a code revision. YPL is currently receiving proposals from roofers for roof repairs. It will also work with the city to contract with an architect to manage the remainder of the improvement projects, which we hope will include window replacements and interior repairs and refurbishments. Crestwood Library also received a large furniture order through the library materials capital fund, which allowed it replace aging and mismatched furniture (some of which was damaged) for a clean and consistent look.

YPL Strategic Plan: YPL launched its survey for the 2022-2026 Strategic Plan last week. Its consultants, Library Development Solutions, are currently arranging interviews for key stakeholders and focus groups. Furthermore, dozens of YPL staff members are participating in strategic planning committees - including Public Service, Spaces, Technology, Education and Programming, "Bridge" (for outreach and services to underserved communities), and Collections - that will offer reports to the library consultants. Committee members are researching innovative library services and best practices, and even making field trips to other local libraries, to inform their reporting.

Foundation for the Yonkers Public Library (FYPL) Spring Gala: After a two year hiatus, FYPL is hosting its Spring Gala at the Will Library on May 11, 2022. The event will be a tribute to former YPL administrators Ed Falcone and Susan Thaler, and feature catering from X20,



stage and lighting design from Sound Associates, and music from SAGE. The event is deliberately being held at the Will Library on its 60th birthday year as we hope to build enthusiasm and consensus around a large capital campaign for renovating the building.

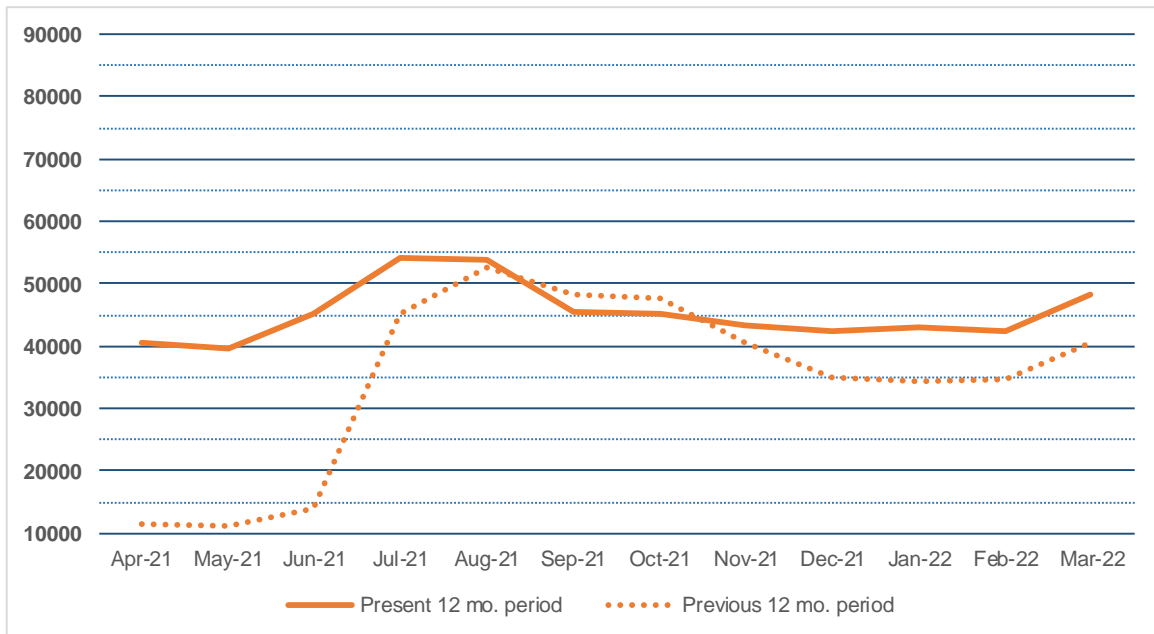
Library of Things Expanding Catalog: The Library of Things is a special collection of equipment, games and tools that community members can borrow to help them explore, learn, create and connect. Using their library card, patrons can stargaze with a telescope, take pictures with a digital camera, use a blood pressure cuff to monitor their health, plant seeds from the Seed Library, and go on a bird watching adventure. Our Library of Things helps build community through a shared economy, while giving patrons the opportunity to use an item that may not be attainable, or to save money without purchasing.

FY23 Executive Budget: On Thursday, April 14, Mayor Spano released the City of Yonkers' FY23 Executive Budget. YPL is thrilled to report that its entire operating budget funding request was included in the budget. This will not only allow the library to continue operating at its current service level, it will baseline an increased professional development. It will also fund one-time projects, like redesigns of both its logo and website. Just as exciting is the budget's inclusion of \$1.4 million in the capital budget to fund Phase 1 of the Will Library renovations project. Included in the Phase 1 scope is replacement of critical HVAC infrastructure, replacement or enhancement of safety systems like emergency lighting, and architectural and engineering design costs for renovation of the auditorium. YPL looks forward to discussing the importance of both the operating and capital budgets with the City Council.



CIRCULATION SUMMARY

YONKERS PUBLIC LIBRARY



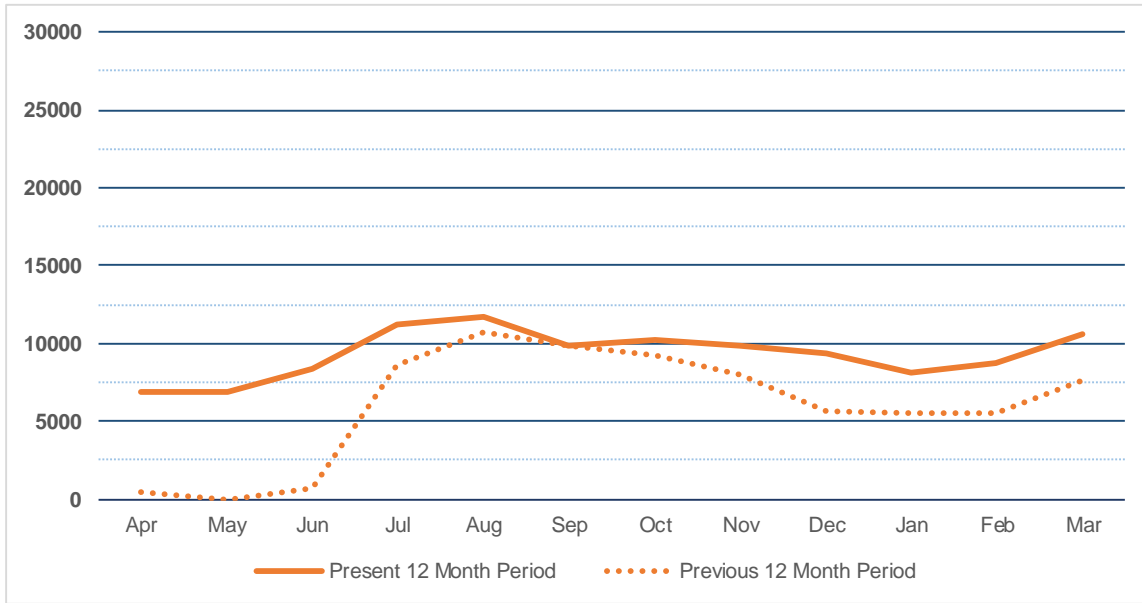
	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22
Present 12 mo. period	40559	39763	45105	54294	53983	45508	45194	43357	42345	42902	42443	48351
Previous 12 mo. period	11424	11111	13859	45281	52569	48249	47643	40546	35009	34405	34779	40599
	255.0%	257.9%	225.5%	19.9%	2.7%	-5.7%	-5.1%	6.9%	21.0%	24.7%	22.0%	19.1%

	Mar-21	Mar-22		
_audiobook	545	530	-15	-2.8%
_biography	438	521	83	18.9%
_express	262	454	192	73.3%
_fiction	4818	4994	176	3.7%
_foreign_language	220	341	121	55.0%
_juv_audiobook	84	64	-20	-23.8%
_juv_fiction	7621	11265	3644	47.8%
_juv_foreign	162	271	109	67.3%
_juv_movie	934	1313	379	40.6%
_juv_nonfiction	1688	2394	706	41.8%
_magazine	93	167	74	79.6%
_movie	6024	6430	406	6.7%
_music	1689	1842	153	9.1%
_new_book	1934	2218	284	14.7%
_nonfiction	3696	4009	313	8.5%
_ya_av	123	226	103	83.7%
_ya_fiction	1185	1580	395	33.3%
_ya_nonfiction	154	228	74	48.1%
_Electronic Content Use	8447	8845	398	4.7%

Circulation Profile:	Mar-21	Mar-22	
_audiobook	1.3%	1.1%	-0.2%
_biography	1.1%	1.1%	0.0%
_express	0.6%	0.9%	0.3%
_fiction	11.9%	10.3%	-1.5%
_foreign_language	0.5%	0.7%	0.2%
_juv_audiobook	0.2%	0.1%	-0.1%
_juv_fiction	18.8%	23.3%	4.5%
_juv_foreign	0.4%	0.6%	0.2%
_juv_movie	2.3%	2.7%	0.4%
_juv_nonfiction	4.2%	5.0%	0.8%
_magazine	0.2%	0.3%	0.1%
_movie	14.8%	13.3%	-1.5%
_music	4.2%	3.8%	-0.4%
_new_book	4.8%	4.6%	-0.2%
_nonfiction	9.1%	8.3%	-0.8%
_ya_av	0.3%	0.5%	0.2%
_ya_fiction	2.9%	3.3%	0.3%
_ya_nonfiction	0.4%	0.5%	0.1%
_Electronic Content Use	20.81%	18.29%	-2.5%

CIRCULATION SUMMARY

RIVERFRONT LIBRARY



	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Present 12 Month Period	6928	6918	8405	11229	11756	9812	10201	9799	9399	8169	8702	10611
Previous 12 Month Period	491	9	650	8644	10739	9807	9186	7995	5654	5579	5533	7584
				29.9%	9.5%	0.1%	11.0%	22.6%	66.2%	46.4%	57.3%	39.9%

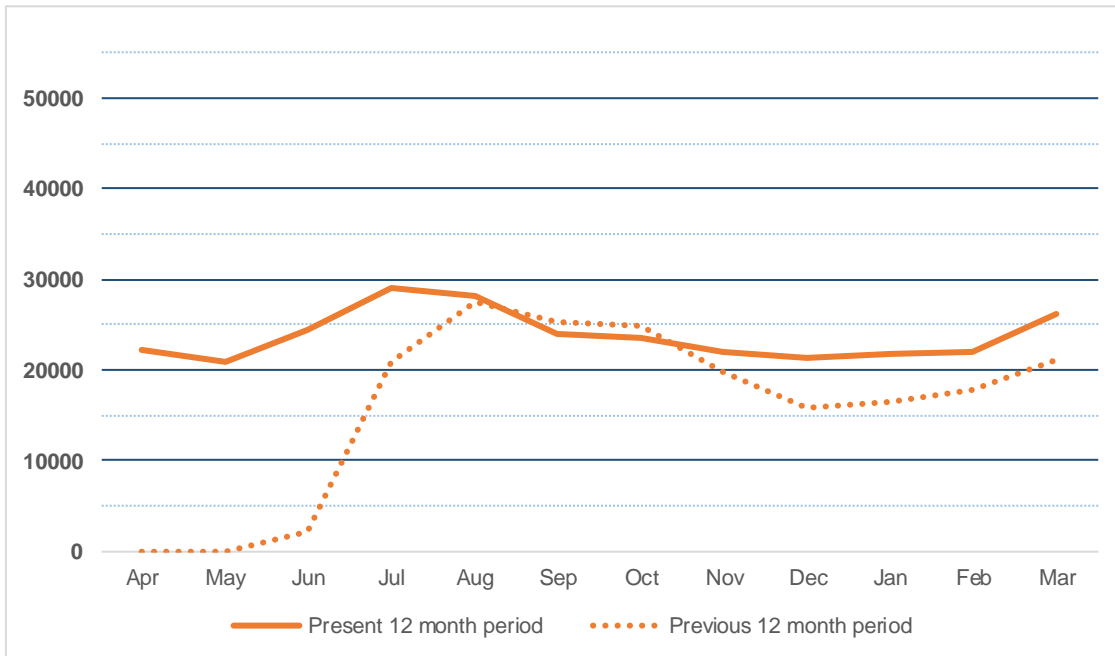
	Mar-21	Mar-22		
_audiobook	100	101	1	1.0%
_biography	96	147	51	53.1%
_express	117	240	123	105.1%
_fiction	1143	1125	-18	-1.6%
_foreign_language	121	204	83	68.6%
_juvenile_audiobook	5	2	-3	-60.0%
_juvenile_fiction	1613	2384	771	47.8%
_juvenile_foreign	91	168	77	84.6%
_juvenile_movie	200	385	185	92.5%
_juvenile_nonfiction	283	456	173	61.1%
_magazine	7	1	-6	-85.7%
_movie	1632	2154	522	32.0%
_music	215	346	131	60.9%
_new_book	225	327	102	45.3%
_nonfiction	956	1165	209	21.9%
_young_adult_av	55	139	84	152.7%
_young_adult_fiction	388	756	368	94.8%
_young_adult_nonfiction	32	76	44	137.5%

Circulation Profile:	Mar-21	Mar-22	
_audiobook	1.3%	1.0%	-0.4%
_biography	1.3%	1.4%	0.1%
_express	1.5%	2.3%	0.7%
_fiction	15.1%	10.6%	-4.5%
_foreign_language	1.6%	1.9%	0.3%
_juvenile_audiobook	0.1%	0.0%	0.0%
_juvenile_fiction	21.3%	22.5%	1.2%
_juvenile_foreign	1.2%	1.6%	0.4%
_juvenile_movie	2.6%	3.6%	1.0%
_juvenile_nonfiction	3.7%	4.3%	0.6%
_magazine	0.1%	0.0%	-0.1%
_movie	21.5%	20.3%	-1.2%
_music	2.8%	3.3%	0.4%
_new_book	3.0%	3.1%	0.1%
_nonfiction	12.6%	11.0%	-1.6%
_young_adult_av	0.7%	1.3%	0.6%
_young_adult_fiction	5.1%	7.1%	2.0%
_young_adult_nonfiction	0.4%	0.7%	0.3%



CIRCULATION SUMMARY

GRINTON I. WILL LIBRARY



	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Present 12 month period	22280	20815	24351	29135	28046	24025	23574	21930	21304	21763	21901	26072
Previous 12 month perio	37	25	2033	20880	27527	25283	24861	19726	15789	16573	17752	21019
			39.5%	1.9%	-5.0%	-5.2%	11.2%	34.9%	31.3%	23.4%	24.0%	

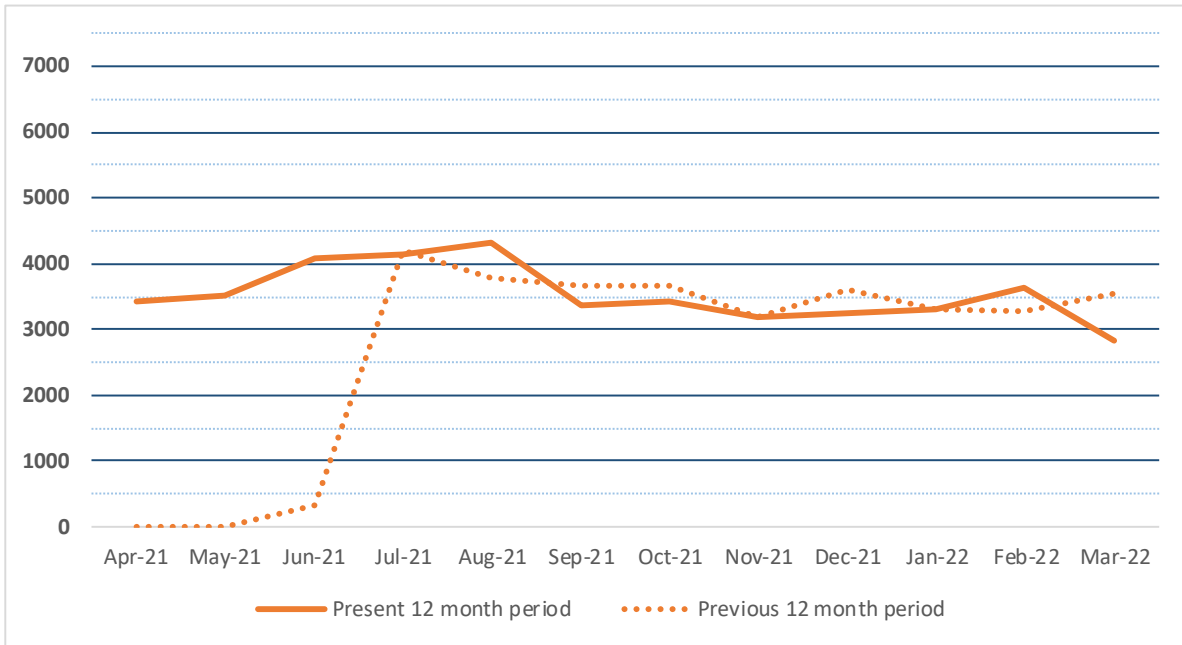
	Mar-21	Mar-22		
_audiobook	397	396	-1	-0.3%
_biography	262	334	72	27.5%
_express	126	204	78	61.9%
_fiction	3120	3454	334	10.7%
_foreign_language	89	133	44	49.4%
_juv_audiobook	66	52	-14	-21.2%
_juv_fiction	5298	8158	2,860	54.0%
_juv_foreign	70	99	29	41.4%
_juv_movie	711	881	170	23.9%
_juv_nonfiction	1134	1719	585	51.6%
_magazine	83	95	12	14.5%
_movie	3840	3969	129	3.4%
_music	1360	1426	66	4.9%
_new_book	1323	1570	247	18.7%
_nonfiction	2208	2512	304	13.8%
_ya_av	47	45	-2	-4.3%
_ya_fiction	655	709	54	8.2%
_ya-nonfiction	89	124	35	39.3%

Circulation Profile:	Mar-21	Mar-22	
_audiobook	1.9%	1.5%	-0.4%
_biography	1.2%	1.3%	0.0%
_express	0.6%	0.8%	0.2%
_fiction	14.8%	13.2%	-1.6%
_foreign_language	0.4%	0.5%	0.1%
_juv_audiobook	0.3%	0.2%	-0.1%
_juv_fiction	25.2%	31.3%	6.1%
_juv_foreign	0.3%	0.4%	0.0%
_juv_movie	3.4%	3.4%	0.0%
_juv_nonfiction	5.4%	6.6%	1.2%
_magazine	0.4%	0.4%	0.0%
_movie	18.3%	15.2%	-3.0%
_music	6.5%	5.5%	-1.0%
_new_book	6.3%	6.0%	-0.3%
_nonfiction	10.5%	9.6%	-0.9%
_ya_av	0.2%	0.2%	-0.1%
_ya_fiction	3.1%	2.7%	-0.4%
_ya-nonfiction	0.4%	0.5%	0.1%



CIRCULATION SUMMARY

CRESTWOOD LIBRARY



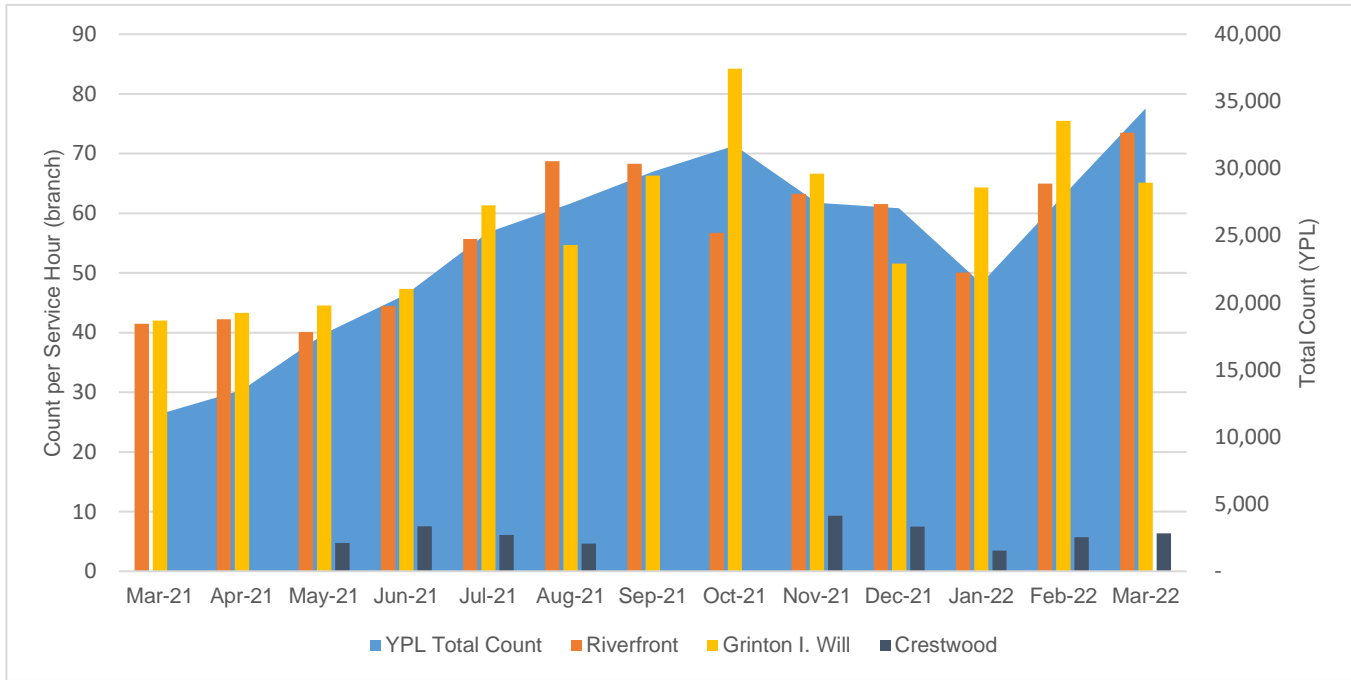
	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22
Present 12 month period	3412	3517	4088	4150	4314	3379	3415	3187	3246	3320	3630	2823
Previous 12 month period	2	11	323	4208	3778	3663	3663	3180	3602	3319	3290	3549
				-1.4%	14.2%	-7.8%	-6.8%	0.2%	-9.9%	0.0%	10.3%	-20.5%

	Mar-21	Mar-22		
_audiobook	48	33	-15	-31.3%
_biography	80	40	-40	-50.0%
_express	19	10	-9	-47.4%
_fiction	555	415	-140	-25.2%
_foreign_language	10	4	-6	-60.0%
_juv_audiobook	13	10	-3	-23.1%
_juv_fiction	710	723	13	1.8%
_juv_foreign	1	4	3	300.0%
_juv_movie	23	47	24	104.3%
_juv_nonfiction	271	219	-52	-19.2%
_magazine	3	71	68	2266.7%
_movie	552	307	-245	-44.4%
_music	114	70	-44	-38.6%
_nonfiction	532	332	-200	-37.6%
_new_book	386	321	-65	-16.8%
_ya_av	21	42	21	100.0%
_ya_fiction	142	115	-27	-19.0%
_ya_nonfiction	33	28	-5	-15.2%

Circulation Profile:	Mar-21	Mar-22	
_audiobook	1.4%	1.2%	-0.2%
_biography	2.3%	1.4%	-0.8%
_express	0.5%	0.4%	-0.2%
_fiction	15.6%	14.7%	-0.9%
_foreign_language	0.3%	0.1%	-0.1%
_juv_audiobook	0.4%	0.4%	0.0%
_juv_fiction	20.0%	25.6%	5.6%
_juv_foreign	0.0%	0.1%	0.1%
_juv_movie	0.6%	1.7%	1.0%
_juv_nonfiction	7.6%	7.8%	0.1%
_magazine	0.1%	2.5%	2.4%
_movie	15.6%	10.9%	-4.7%
_music	3.2%	2.5%	-0.7%
_nonfiction	15.0%	11.8%	-3.2%
_new_book	10.9%	11.4%	0.5%
_ya_av	0.6%	1.5%	0.9%
_ya_fiction	4.0%	4.1%	0.1%
_ya_nonfiction	0.9%	1.0%	0.1%



TURNSTILE COUNTS



	Riverfront			Grinton I. Will			Crestwood			YPL Total Count
	Count	Hours	Per Hour	Count	Hours	Per Hour	Count	Hours	Per Hour	
Mar-21	6,268	151	42	5,460	130	42	-		0	11,728
Apr-21	6,670	158	42	6,845	158	43	-		0	13,515
May-21	8,015	200	40	9,215	207	45	473	100	5	17,703
Jun-21	9,599	216	44	10,219	216	47	823	109	8	20,641
Jul-21	11,918	214	56	12,693	207	61	649	107	6	25,260
Aug-21	14,981	218	69	11,918	218	55	508	109	5	27,407
Sep-21	15,096	221	68	14,656	221	66	-	-	0	29,752
Oct-21	12,764	225	57	18,955	225	84	-	-	0	31,719
Nov-21	13,225	209	63	13,931	209	67	288	31	9	27,444
Dec-21	14,212	231	62	11,911	231	52	929	124	7	27,052
Jan-22	9,217	184	50	11,835	184	64	389	112	3	21,441
Feb-22	12,668	195	65	14,720	195	75	603	105	6	27,991
Mar-22	17,863	243	74	15,825	243	65	786	124	6	34,474

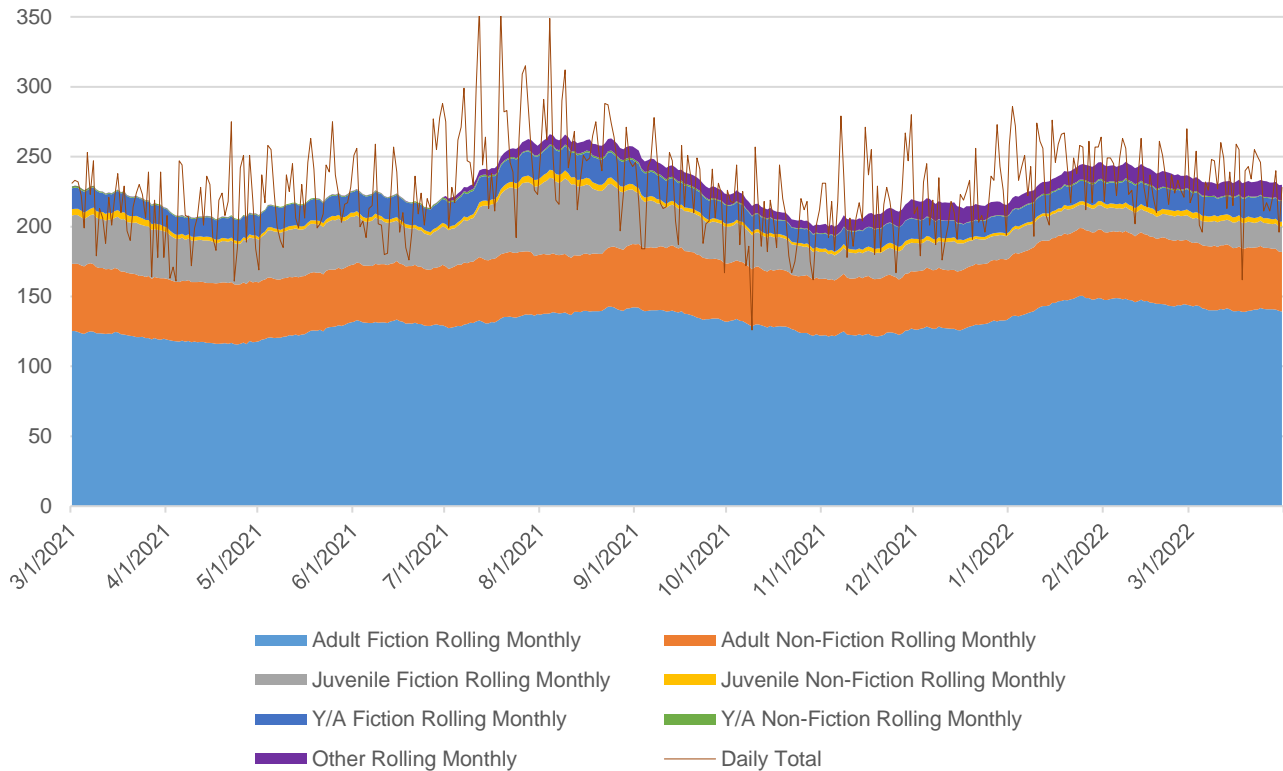
Source: Gate counters at public entrances of all three buildings. Figures include staff entries and exits.

Notes: Crestwood Library closed in September and October due to Hurricane Ida; reopened Nov. 22



ELECTRONIC RESOURCES SUMMARY

Daily OverDrive Checkouts



	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	TOTAL
Mar-21	3685	1343	1053	118	417	22	6643
Apr-21	3525	1290	931	60	452	19	6283
May-21	4063	1253	1042	92	446	20	6921
Jun-21	3877	1298	825	72	518	32	6627
Jul-21	4239	1307	1511	142	525	24	8009
Aug-21	4375	1415	1215	128	539	41	7972
Sep-21	3964	1250	793	63	402	18	6708
Oct-21	3801	1257	603	76	320	17	6257
Nov-21	3811	1231	613	91	431	12	6587
Dec-21	4106	1355	521	59	364	15	6675
Jan-22	4625	1517	550	87	466	29	7642
Feb-22	4015	1281	481	116	399	24	6584
Mar-22	4314	1315	568	103	460	11	7115

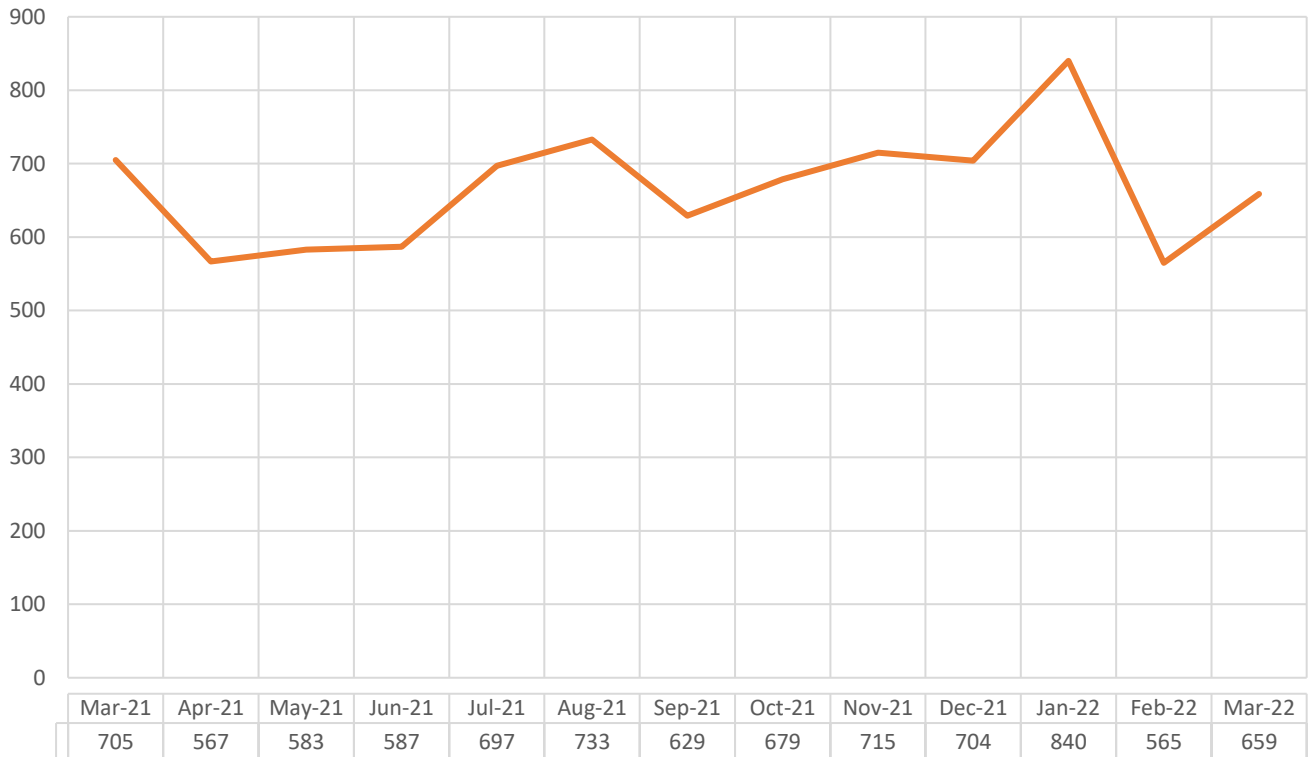


ELECTRONIC RESOURCES SUMMARY

Hoopla Circulation

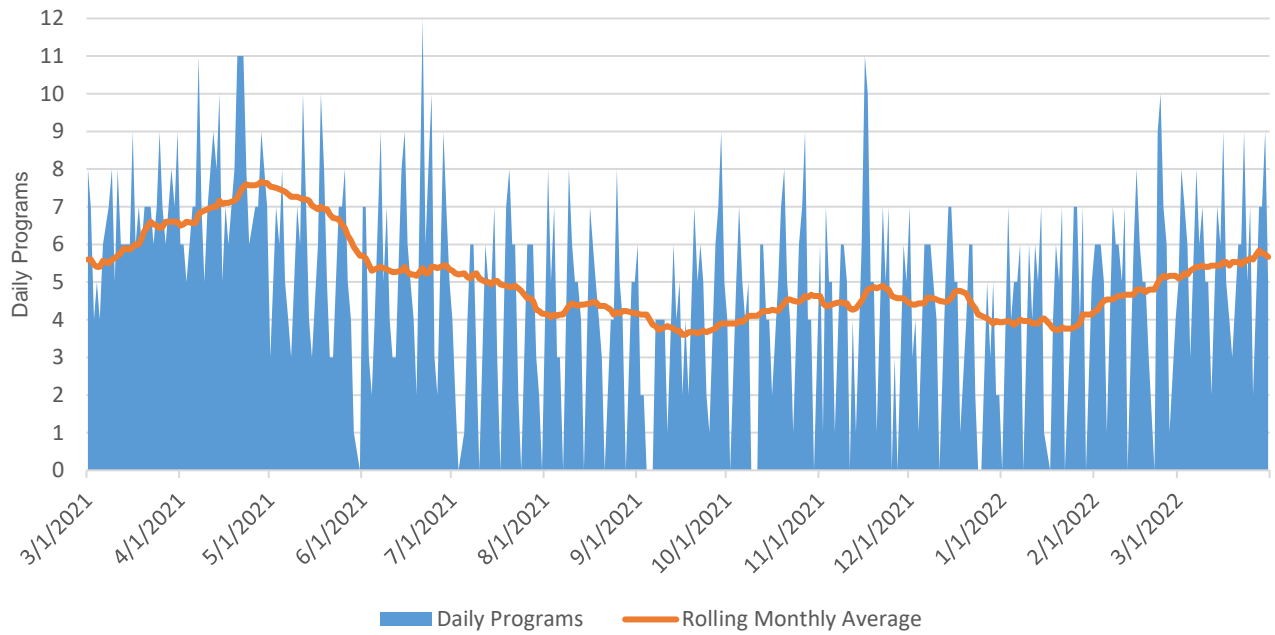
	Audiobook	Comic	eBook	Movie	Music	Television	Total	New Patrons
Mar-21	334	115	291	145	65	143	1093	13
Apr-21	356	108	285	87	65	181	1082	10
May-21	387	87	217	108	65	135	999	9
Jun-21	405	101	250	98	59	127	1040	16
Jul-21	396	87	308	79	42	158	1070	33
Aug-21	467	122	280	96	45	149	1159	10
Sep-21	389	89	222	89	44	119	952	14
Oct-21	452	74	225	94	63	160	1068	11
Nov-21	457	114	245	113	65	144	1138	13
Dec-21	408	82	244	99	70	108	1015	51
Jan-22	480	86	304	117	55	115	1168	15
Feb-22	412	97	208	120	73	138	1061	16
Mar-22	448	83	260	71	68	133	1071	18

Kanopy Downloads

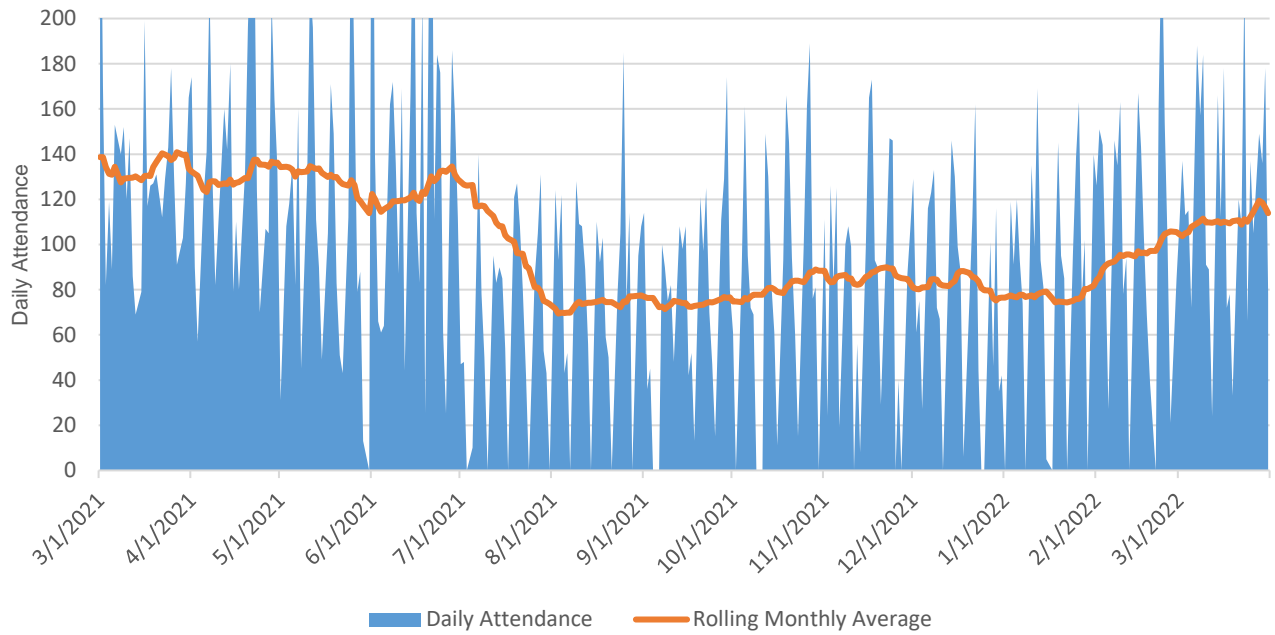


VIRTUAL PROGRAMMING SUMMARY

YPL Virtual Programming Sessions



YPL Virtual Programming Attendance



	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22
Sessions	181	199	140	150	104	114	103	112	118	107	112	125	159
Attendance	3594	3602	2803	3685	1754	2097	1980	2159	2139	2099	2211	2547	3212



QUARTERLY REPORTS

RIVERFRONT LIBRARY JANUARY, FEBRUARY, AND MARCH 2022

The Riverfront Library continues to be a vital learning center of the community, it is a place where people of all ages and cultures come together, in person or online, to experience the world of books and learning, express their creativity, and teenagers find help with school projects. It is the hub of the Yonkers community, and sustains itself through exemplary customer service by its dedicated staff, as well as by its careful stewardship of physical resources, resources that are available to all for creating pathways to the future.

The Library maintains a current collection of books and other resources reflecting the needs and interests of the community that we serve, presents programs of interest to the community, and collaborates with organizations and agencies in Yonkers to expand and strengthen the library services for the benefit of the community.

Programming

The Riverfront Library Children's Department continues to expand its programming with the aim of providing every child in the community with access to reading materials and library services. The children's department presented 52 programs, drawing a total of 602 children and parents. These programs included Terrific Toddler Time, Love Rocks: Valentine's Day Rock Painting Contest, Black History Paint and Juice, Self-Portraits for Beginners with Evan Bishop, Family Game Time, Fun Family Films, Erupting Volcanoes, Father Goose Stories, Storytime with Mr. Ralph, Arch for Kids: Frida Kahlo's Casa Azul, St. Patrick's Day Story and Craft, Clifford the Big Red Dog Movie, America Reads, and a Thespian Arts workshop.

The Children's department resumed bi-weekly visits for storytime with Queen's Daughters Daycare, and St. Peters childcare schools during the quarter.

The Riverfront Library patrons have been able to access eBooks, music, and movies, during the quarter thanks to our extensive digital library. Adult and teen programs were offered in-house as well as virtually during the last quarter. Adult programming attracted 1,413 participants, and 100 programs were offered between January through March, including, Tracing Your West Indian Ancestors, a Jazz and Soul music program, an Iris Heritage dance performance, sign language and ukulele classes, grant writing, graphic novel discussion groups, and job searching. The Adult Services department is thrilled to begin scheduling the longstanding Knitting/Crochet/Adult coloring group at last.

Ana Gantzer has created a Seed Lending Library, the program is funded by the Westchester County Board of Legislators. This program in all the three branches, will provide patrons with heirloom, native seeds from the Hudson Valley Seed Company. The Seed Lending program will be offered this spring to engage patrons with growing and cooking techniques, patrons will be encouraged to post photos of their plantings on social media, and in the fall patrons may "return" the seeds they produce from their plantings. Thousands of seeds have been distributed to date.

Continuing Education

The Riverfront staff are encouraged to participate in staff development workshops and webinars to enhance their work performance. Workshops attended by staff during the quarter are; Diversity, Equity and Inclusion. Changes in Marketing, Information Literacy Instruction for Library Professionals, Google Documents Training, Creating QR Code, YPL Summer Reading Prep, Even Superheroes Need Support: the Power of Emotional Intelligence for



QUARTERLY REPORTS

Early Childhood Educators, Digital Resources Overview, School Outreach, Education and Programming Committee. Staff attended webinars on library technology, and historic newspapers.

Collection Development

In order to better serve the Yonkers community better, the Adult Services and the Children Department engaged in major weeding of their collections. The Children's department overhauled their 700's section to purchase new contemporary arts, watercolors, sketch drawings and digital arts books to engage future young artists. The collection will be reflective of the arts/creative arts program currently being offered through Hudson River Museum grant. Mary Robison continued to purchase materials relating to Yonkers history from the Bronx Museum, New York Genealogical, the Biographical Society, and the New York Historical Society. Ana Gantzer is adding new books to the Spanish language collection. Oz Coto-Chang is adding more books to the graphic novel and the teen manga collections. The Adult Service staff moved the new books to a better-lit space on the first floor, and a self-service center for photocopying, faxing, printing, and scanning.

Library Displays

Displays exhibited during the quarter included the following on various themes and holidays: Chinese New Year, Book Bundles, romance novels for Valentine's Day, the President's Day, Women's History Month, New Parenting and Bilingual Books. In addition, during the Black History month, Eugene Howell and Eileen Fusco launched a new long-term exhibit, the Periodic Table of Black History, based on the Periodic Table of elements in chemistry. This large display is on the third floor reference area and highlights the African American collection housed nearby. A glass display case is also on the third floor and showcases West African sculpture.

Community Engagement

Collaboration with Yonkers High School and Sarah Lawrence College: Mary Robison and Eileen Fusco, with librarians from Sarah Lawrence College, taught 75 International Baccalaureate students how to prepare for their historical investigation research. Another session will be taught on campus at Sarah Lawrence College in June, to prepare students for their extended essays.

Sarah Lawrence College Internship program. This spring, four interns are working at the Riverfront Library on various projects in local history, programming, and marketing. Jesse Montero and Mary Robison represented Yonkers Public Library at the Career Fair held at Sarah Lawrence College in March.

Sarah Lawrence College CLIP Internship. This internship is a four-day/week summer program where a student intern focuses on an in-depth project. Mary Robison and Dr. Kishauna Soljour interviewed six candidates for two available internships at the Yonkers Public Library. Karinna Lewis has accepted the archival internship, and Mbali McCluskey will be the social media/marketing intern this summer.

Eugene Howell continued to serve as our liaison with the Yonkers Community Network, sharing current information throughout the Yonkers Public Library System on the availability of social services to local residents.

Sandy Amoyaw has continued, during the quarter, to attend meetings with the Salvation Army, Mayor's African American Advisory Board, and the Yonkers Rotary International.

Arnaldo Torres continued to serve as a member of the Yonkers YMCA's Board of Trustees.



QUARTERLY REPORTS

The Riverfront Library collaborated with the Westchester County Department of Health with the following vaccine clinics in the Library: March 17, 2022, 63 people vaccinated, and March 19, 2022, 147 people vaccinated.

Sandy Amoyaw and Lawrence Farah attended the Irish, and the Dominican Republic Flag raising event at the Yonkers city hall.

Jesse Montero, Shauna Porteus, Vivian Presedo, Sandy Amoyaw and Lawrence Farah represented Yonkers Public Library at the State of the City event at Lincoln High School.

Ralph Guida, in addition to being a children's librarian, is a state-certified notary public. As such, and without charging a fee, notarizes documents for the library's patrons. During the last quarter, he notarized 220 documents.

I cannot overemphasize the dedication and tenacity of the Riverfront staff during this time. As a team, staff with the support from the Library Director and Deputy Director went above and beyond to provide services to a community who needed them, especially during the ongoing pandemic. I am extremely proud of every staff member and their hard work.

Respectfully submitted,

Sandy Amoyaw
Riverfront Library Branch Administrator



QUARTERLY REPORTS

GRINTON I. WILL LIBRARY WINTER 2022

The Yonkers Will Library staff began this New Year feeling excited and energized and turned the feelings into action by coordinating programs on literacy, health, education, and more. Patrons were encouraged to read during the Winter Reading Warmup Challenge. Our children's winner, Nathanael, read a whopping 109 books. E-book tech drop-in help and classes were offered. Health and wellness took center stage when we began circulating blood pressure cuffs and offered a six-week health workshop, New You in 2022. Participants learned how to treat their bodies utilizing proper nutrition and functional exercise. The Healthy Living for Your Brain and Body workshop covered four important areas associated with healthy aging: cognitive activity, exercise, diet/nutrition and social engagement. We cosponsored an event with Westchester Library System, Westchester Breathes where participants learned how to reduce stress and anxiety. The Yonkers NNORC, in conjunction with Mercy College, conducted free hearing screenings at the Will Library. Results, referrals and consultation services were provided.

Many national days, months and birthdays were celebrated through displays, blogs and programs. A fun facts Presidents bookmark informed our patrons that Theodore Roosevelt holds the record for the most Head of State handshakes in one day with 8,513. Toni Morrison's life and legacy were highlighted in a blog that was featured on Facebook and Twitter. We celebrated Sarah J. Maas' with a birthday blog encouraging our patrons to start one of her acclaimed series full of fantasy, action and romance. African American History Month began with a presentation by Dennis Richmond on genealogy, and an attendee remarked that it was superb and immediately asked when he would be invited back. National Irish-American Heritage Month was celebrated with an Armchair Art Tour: The World of St. Patrick, and Women's History Month was celebrated with the Ladies Day Jazz Ensemble, which performed the works of women jazz composers and lyricists. Popular films returned to the library and over 70 patrons attended this quarter. Yonkers patrons participated in the cosponsored program, The Bronx: The Way it Was, and Cornelius Vanderbilt: The First Tycoon.

The children's department was a hub of activity, attracting children and families with all that they offer. The homework help program is as popular as always and the room is often crowded, with most tables occupied. Staff welcomed an in-person class visit from Montessori 31, and library cards and bookmarks were provided. Each child left with borrowed books. In-person story time resumed as well as the Arch for kids programs which included the construction of a Cozy Cottage and Frieda Kahlo's Blue House. During school vacation the popular film Encanto was shown to the delight of all those who attended. African drumming, Mardi Gras Masks, St. Patrick's Day story and craft, were some of the programming highlights.

As a library and community partner we are striving to become more environmentally friendly. Patrons are now encouraged to recycle their old phones safely at the Will Branch. This helps in reduce e-waste because the junk metals in the phone can be used for new products. Our new and popular seed library encouraged patrons to grow plants, herbs and flowers. A special thanks to Suzanne Johnson and Sandhya Sanal who organized the seeds collection and kept it stocked. We are excited to partner with the Sarah Lawrence Internship program. We now have two interns who assist the Will library. Sophia Harber helps out with social media, specifically Instagram, and our local history intern, Brenna Stevens, is compiling a timeline of the Will library in preparation of our 60th birthday in November and is also assisting with our digital archives.

The Will circulation department and fine arts staff were instrumental in giving the fine arts and young adult spaces a makeover. The fine arts collections were relocated to a more prominent area in the room and teen materials were relocated next to the gaming and teen seating area. They mystery collection, fiction and non-fiction collections were shifted to get ready for new end-cap signage with newly installed acrylic holders. Grubby items were removed to spruce up the paperback section and the materials are often shelf read and straightened, making it easier for patrons to access materials.



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The staff participated in professional development workshops and webinars and shared ideas in committee work and meetings, including the following: Customers Service committee, DEI, Spaces, Programming, Winter Reading and Summer Reading, Evergreen Workshops, and the Hudson River Museum/YPL Metro grant meeting. The Branch Administrator, Director and Deputy Director met with Majority Leader Tasha Diaz and her Chief of Staff, Brentin Brown-Bullock, for a tour of the Will library. Building changes and our programs were highlighted and it was an opportunity to share ideas on the future of the library. Aurora Cruz discussed job and career workshops with Phyllis Blake, the new WLS Career Coaching Services Director. In a meeting with a Rance Zawada, a representative from Curative, a Delayed Deployment plan of Covid-19 testing was discussed if or when the cases increase dramatically. She also attended marketing, school outreach, strategic planning, public services committee, DEI, and Yonkers Health Equity and Task force meetings.

Congratulations to Alan Houston, outreach and adult librarian, who was awarded the first ever WLA Bonnie Katz Award. Named in honor of an Ossining Public Library librarian who passed away, this annual award recognizes a Westchester librarian or library worker who exemplifies the same commitment to libraries and our communities that Bonnie did. This award is very well deserved and we are fortunate that he is part of the YPL team. Congratulations to Jim Floyd on his retirement. He has dedicated 33 years to public service and the Yonkers Public Library. A true gentleman and kind librarian, he will be missed.

Aurora Cruz
Grinton I. Will Branch Administrator



QUARTERLY REPORTS

CRESTWOOD LIBRARY January, February, March 2022

This quarter, the year of the Tiger roared in and encouraged us to tap into our bravery and strength. Our focus was on rebuilding, regrouping and reconfiguring. We were able to support, enrich and warm our community's hearts, minds, bodies and souls by using the Winter Reading Challenge as a unified method of delivery for a multitude of library materials, services and events to the people we serve by staying YPL Strong.

With Covid still being a cause for concern, we continue to collaborate with community partners online to provide quality ZOOM programs during the day and early evening. Working with Yonkers NNORC, we continue to experience strong attendance at the suite of 9am fitness programs and in February & March extended our offerings to 9am on Saturdays by adding Pilates and Body/Mind Fitness into the mix. Aligning with our literacy mission, our online book clubs: History Lovers, Book Chat, Not Just for YA as well as Forever YA continue to offer opportunities for connecting via literature. Feeding Westchester's Ringing in the New Year ZOOMs brought easy to make recipes to life. Saint John's Riverside Hospital's Riverside Talk: Community Hospital Healthcare webinars focused on Omicron and Flu updates as well as a Self-Check in for stress, depression and anxiety. The March 26th Crestwood Historical Society ZOOM Birding event drew a whopping 89 people. We are pleased that people are interested in birding and we are watching the birds that come to our feeders on the property and look forward to presenting nature based programs. In conjunction with Sustainable Westchester, part-timer Jackie Leone facilitated ZOOM events on February 24th and March 3rd How to Read Your Bill & Energy & Money Saving Tips; What is Green Energy?

In addition to providing in depth one on one computer help, checking in and out books, offering reader's advisory and referrals, Crestwood Crew members have been hard at work weeding the collecting and developing program ideas. Phil Poggiali continues to order replacement materials for items lost in the flood and his popular Author Talk series included an interview with Grady Hendrix and Phil's New Rochelle Librarian Brother who co-wrote "These Fists Break Bricks! How Kung Fu Movies Swept America and Changed the World." With Jackie Leone at the helm co-piloting the Sustainability Committee, we successfully launched our Seed Library and continue our Sustainable YOU! ZOOM monthly programming helping the community to become more eco-friendly. Gabby Monaco continues to process and label children's books to get our collection looking at its best. Clerk Mary Nowak's innovative kits, displays as well as book chat and reading recommendations keep our patrons well entertained. Part time clerk Phil Chopak has developed a robust YouTube offering of our program videos through his skillful editing and rendering of recordings and has been creating fun trivia games for special events including Black History Month and Women's History Month. Part-time clerk Caroline Sullivan has been making wellness phone calls and arranging contact free pick ups for those community members who are still unable to gather together.

We work in tandem with Friends of Crestwood Library to bring to life programs, services and exciting ways to encourage people to come back into the library. The Fire Prevention and Safety Education Zoom Program was quite timely and assisted our public in staying safe. Librarian Baird used \$200 earmarked in donations to replace Children's Books to purchase storytime books (lift the flap books) for Ms. Judy's ever popular Music & Merriment program which is well attended twice a month in person. Friends member Cathy McGibney delivered an in person self-massage workshop in March. Grab n Go Packets continue to remain popular and help to encourage people to drop by the library. Packets this quarter were generously co-sponsored by Friends of Crestwood Library and included fun themes including Winter Olympics, Deaf Awareness Month, Ground Hog Day, Lunar New Year, Spring, Oreo Cookie Day.



QUARTERLY REPORTS

In person programs, like Hustle for that Muscle with Coach Charlie give people hope, skills and support to meet their mental and physical wellness goals. Reading with Cooper the Service Dog has brought much joy back into the library.

As part of the suite of programs delivered via grant funds, we had several successful programs with Art Lectures via ZOOM with local art historian Val Franco as well as an in person workshop on silhouette making in the style of contemporary artist Kara Walker. We also offered The Science of Getting Organized with Shannon Reilly and an Irish Step Dancing Zoom. We also had a Charles Searles art program presented by artist Teresa Pereria that was sponsored by funds from Metro through American Recovery Plan Act Hudson River/YPL partnership.

January highlights included an uptick in visits with in person Homework Helper Sarah Hawkins and having more adult and teen(Volunteens) volunteering back at the library.

February highlights included Librarian Baird visiting two Khalil Gibran School 4th grade classes to promote all 3 locations of Yonkers Public Library, our resources and library card sign up.

March highlights included the relaunch of our Telescope Lending program which has a long wait list; Winter Reading Program winners being announced Mary Nowak (Staff), Margaret Whalen (Adult) Claire Michaud (Teen) and Miles Whalen (Children's) and had us all mobilizing in preparation for another Yonkers On the Move walking season.

We continue to monitor roof and ceiling leaks until capital funds are released to make building improvements.

We were fortunate enough to be able to give out FREE Covid tests to our community members through a countywide initiative. Staff continue to help people make appointments for vaccinations and boosters and make referrals to existing programs and services in the hopes of helping those experiencing long haul Covid symptoms.

Our biggest change at Crestwood this quarter is the furniture refresh. With the vision and support of Director Montero, Deputy Director Porteus, YPL Business Office Staff, Russell and the Custodial Department plus Carlos and our Crestwood Crew, we did a quick two-day turnover (removing the old furniture on March 30 and installing the new furniture on March 31) while still providing contact free service to the public. This was a wonderful way to end the quarter.



Respectfully submitted,

Z. Baird. Branch Manager, Crestwood Library



QUARTERLY REPORTS

CUSTODIAL DEPARTMENT January, February, March 2022

In this quarter, my staff in all three facilities have been focused on constant disinfecting of high touch areas multiple times daily. We will continue this practice for the foreseeable future.

Crestwood

Ahead of the arrival of the new furniture

- My staff and I demolished and removed the old desk on the main floor.
- We also removed and discarded the old childrens desk .
- Reattached the electrical outlet to the new desk.
- Also this quarter we found that the two outdoor water spigots need replacing. Gruppuso Plumbing will replace them.

Will

- During routine inspection, we found the hot water storage tank leaking. Gruppuso Plumbing was called and they determined it needs replacing along with the hot water pump as well.
- Just in time for the spring season, our air conditioner chiller work was finished and all other A.C. prep work has also been completed including cooling tower cleaning and testing. We are waiting on Legionella test results.
- To ensure the cleanest possible air quality, all air handler filters have again been replaced with the high quality Merv 13 filters.
- Working with Deputy Director Porteus and Branch Administrator Cruz, custodian Paul Emond removed all the old signs from our book stacks and installed new ones.

Riverfront

- At the request of Deputy Director Porteus I removed all the old paper signs from the lobby doors and the old art panels that we used in the atrium and hung new clear plastic sign holders giving the area a much cleaner and professional look.
- As part of the ongoing revitalization efforts, my staff and I have been receiving and assembling new furniture for various rooms such as 100 new chairs and 16 new nesting tables for the community room.
- In response to patron requests, we have repaired all the tabletop canopy lighting on all floors with the help of custodian Reggie Hill and Wayne Electric.

Staff

Nothing to report.

Russell Martinez,
Supervisor of Custodians



QUARTERLY REPORTS

IT DEPARTMENT January-March 2022

Ongoing Work

During the months of February and March the library was able to finalize and select the vendors that will assist with the implementation of the IT network infrastructure equipment and Internet access that was requested on the Erate application submitted in December of 2021. We are working with the awarded vendors on installation dates, equipment procurement and documentation to facilitate the process as efficiently as possible. July 1, 2022 is our tentative go-live date for the upgraded data lines for both the Will and Riverfront library.

At Riverfront Library, we have acquired a KIC book scanning station that gives patrons the flexibility to email, fax or save any documents on a special book scanner. We have coupled the KIC scanner with the Microfilm scanner on the third floor as a specialized scanning area that the public can use for research purposes.

Technology Instruction

Christine Bitetti has been working on performing public training classes and starting in February, we have also implemented staff training classes to assess skill levels in the workplace and find out how we can be more effective in skill development for staff members. From the start of January the following sessions have been held:

- Seven patron virtual class sessions covering the Google App Suite, and the Microsoft Office Suite
- Seven staff virtual training sessions covering the Google Apps Suite, Zoom, Windows 10 basics and 3d printing as well as four in-person sessions on Chromebooks.
- Twenty five in-person computer classes covering Windows 10, 3d printing and the Microsoft Office Suite
- Two YZone workshops - one English/one Spanish
- Six sessions during the winter break on how to become a Youtuber for kids

I am happy to announce that we were able to start VR class visits during the month of March. The Class VR project was acquired through a grant that was awarded by Verizon pre-pandemic and it consists of 16 VR headsets and the curriculum that can be used with them to supplement the teaching experience in a class. We are working with Phil Vassari, a teacher with the 5th and 6th grades at the Martin Luther King School by providing some guidance and technical support as he implements the lesson plans into what he is covering at the moment whether it be current social events, US and world history and many other subjects. We are working with a Teacher at School 22 to help integrate a similar setup in class with an additional 16 headsets that are available after the Easter break.



QUARTERLY REPORTS

Thanks to a grant from Westchester County, we will be having summer STEM camps at Riverfront Library from July through August for children ages 7-12. NORRY, which is the technology organization we are partnering with, will be covering coding classes and other technology-related subjects during these sessions. We are also glad to have Rosetta coming back to the Will branch for the **Tech for Seniors** workshops between the months of April and May

Ongoing Projects

- **Riverfront Auditorium-** The library is working with Sound Associates to replace the speaker system in the auditorium. The existing system was original to the opening of the library and was in need of repairs due to use and age. Due to supply constraints, Sound Associates is currently waiting on two key pieces of equipment to be delivered to start the work

Ticket System

The IT department at the library is currently using a ticketing system to keep track of work that each technician is assigned. The tickets can range from general help desk calls to repairs of various types. Below is the information for the quarter:

Tickets resolved	648
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QUARTERLY REPORTS

TECHNICAL PROCESSING DEPARTMENT JANUARY, FEBRUARY, MARCH 2022

Many of the recent print orders have been placed with Baker & Taylor using the processed accounts. This allows the books to be delivered directly to the departments already processed and linked to the Evergreen catalog. This gives the Tech. Processing staff more time to process the orders for summer reading that have started to arrive. We also process and link all the AV, paperback, Young Adult and foreign language materials which do not have processed accounts with B&T.

The Baker & Taylor Book Leasing Program continues to provide shelf ready new books with all three branches using their monthly quotas to obtain titles for their collections. These titles are then returned when they are no longer popular circulating items.

Several staff members, full time and part time, continue to attend the DEI meetings on Thursday mornings.

Tech Processing accommodates all requests from the departments for information, processed materials, and orders using whatever resources are necessary and available. Contacting and working with vendors is a large part of our work.

Monthly budget balances are provided to each Department Head so that they can manage their allotments. This is especially important as the budget year nears its June 30, 2022 end.

Mary DiChiara
Technical Processing Dept.



QUARTERLY REPORTS

GRAPHICS DEPARTMENT January-March 2022

Adult Graphic Novel, January, February, March, April (Flickr, flyers, posters)
African American History (bookmarks)
African Dance Events (Flickr, flyers, posters)
America Reads (Flickr, flyers, posters)
Arch for Kids: Create a Crazy Cottage (Flickr, flyers, posters)
Arch for Kids: Design a Space Colony (Flickr, flyers, posters)
Armchair Art Tour: World of St Patrick (Flickr, flyers, posters)
Black History Month: Calendar (Flickr, flyers, posters)
Black History Month: Jazz & Soul Live (Flickr, flyers, posters)
Black History Month: Jeopardy (Flickr)
Book Chat (Flickr)
Bubble -Mania, Will (Flickr, flyers, poster)
Bubble -Mania, Riverfront (Flickr, flyers, poster)
Camera Kids! (Flickr, flyers, poster)
Candid Training: Proposal Writing (Flickr, flyers, poster)
Celebrate National Poetry Month (Flickr, flyers, posters)
Cartooning with Mike Teator, March, April (Flickr, flyers, posters)
Chair Yoga (Flickr)
Cinco de Mayo (Flickr, flyers, posters)
Civil Service Study Books Online (bookmarks)
Coach Charlie (Flickr)
Cooper the Therapy Dog (Flickr, flyers, posters)
Cornelius Vanderbilt (Flickr, flyers, posters)
Demystifying Medicare (Flickr, flyers, posters)
Documentos de Google (Flickr, flyers, posters)
The Drinking Gourd (Flickr)
Eart Day Craft (Flickr, flyers, posters)
Earth Day Terrariums (Flickr, flyers, posters)
Ellis Island (Flickr, flyers, posters)
Enrolling in Medicare (Flickr)
Entrepreneurship 101 (Flickr, flyers, posters)
Explore Library Apps, English/Spanish (Flickr, flyers, posters)
Family Game Time (Flickr, flyers, posters)
Family Board Games (Flickr, flyers, posters)
Family Movie, February, April (Flickr, flyers, posters)
Fax & Notary Services (bookmarks)
Feature Films, January, February (Flickr, flyers, poster)
Feeding Westchester (Flickr)
Fitness Fun for Kids (Flickr, flyers, posters)
Frida Kahlo's Casa Azul (Flickr, flyers, posters)
From Mickey to Star Wars and Beyond (Flickr, flyers, posters)
Fun Facts About US Presidents (bookmarks)
Fun Family Films, March (Flickr, flyers, posters)
GED Tutoring (Flickr, flyers, posters)
Get Organized, February (Flickr)
Grab & Go Craft, February (Flickr, flyers, posters)
Great Women Artists of the 20th Century (Flickr, flyers, posters)
Grow a Garden in Containers (Flickr, flyers, poster)
Grow Your Own Salsa Garden (Flickr, flyers, posters)
Happy Hearts Cardmaking (Flickr)
Happy hearts Valentines (Flickr)
History Lover's Book Club, February (Flickr)
Homework Helper, Riverfront (Flickr, flyers, posters)
Homework Helper, Will (Flickr, flyers, posters)
Homework Helper, Crestwood (Flickr)
The In-Between Spaces (Flickr, flyers, posters)
Interactive Drum Circle (Flickr, flyers, posters)
Introduction to Finding Grants (Flickr, flyers, posters)
Job Search Help (Flickr, flyers, posters)
Job Searching on the Web (bookmarks)
Journaling for Fun & Relaxation (Flickr, flyers, posters)
Katorai's Adventure & Exploration Zines (Flickr, flyers, posters)
Katori's Little Shakers (Flickr, flyers, posters)
Knitting Club (Flickr, flyers, posters)
Knitting and Coloring for Adults (Flickr, flyers, posters)
Ladies Day Jazz Ensemble (Flickr, flyers, posters)
Learn to Write Limericks (Flickr, flyers, posters)
Legorama Club, February, March, April (Flickr, flyers, posters)
LGBTQ+ Affinity Group (Flickr, flyers, posters)
Library By Mail Program (postcards)
Love Rocks (Flickr, flyers, posters)
Madame CJ Walker (Flickr, flyers, poster)
Mardi Gras Masks (Flickr, flyers, posters)
Melt Method (Flickr)
Mix & Match Mondays: February, March, April (Flickr, flyers, posters)
Movies at the Will Branch, February, March, April, May (Flickr, flyers, posters)
Movies at your Library: February, March, April, May (Flickr, flyers, posters)
Music & Merriment (Flickr)
Music with Zev, March, April (Flickr, flyers, poster)
National Library Week (Flickr, flyers, posters)
Native Pollinator Plants (Flickr, flyers, posters)
Nature Walks at Will (Flickr, flyers, posters)
Need Help Filling Out Forms (bookmarks)
The New Sustainable You, February (Flickr)
Older and Wiser Driver (Flickr, flyers, posters)
Online Adult Book Club (Flickr)
Otaku Anime Hotspot (Flickr, flyers, posters)
Paint & Juice, BHM Edition (Flickr, flyers, poster)
Painting with Teresa (Flickr, flyers, posters)
Painting with Teresa: BHM Edition (Flickr, flyers, poster)
Petite Concert, March, April (Flickr, flyers, poster)
Pop Art Collage (Flickr, flyers, poster)
Qi Gong For Beginners, February, March, April (Flickr, flyers, posters)
Read with Cooper (Flickr, flyers, poster)
Redlining and it's Lasting Impact...(Flickr, flyers, posters)
Riverfront Storytimes (Flickr, flyers, posters)
Robert the Guitar, live, February, March, April, May (Flickr, flyers, poster)
Robert the Guitar, online, February, March, April (Flickr, flyers, poster)
St. Patrick's Day Story & Craft (Flickr, flyers, posters)



St. Patrick's Day Terrific Toddler Time (Flickr, flyers, posters)
The Schuyler Sisters & Hamilton... (Flickr, flyers, posters)
The Science of Stargazing with with Joe Rao !
Self-Portraits with Evan Bishop (Flickr, flyers, posters)
Sreing with Juan Mota (Flickr, flyers, posters)
Sexual Assult (bookmarks)
Sing, Sign & Storytime (Flickr, flyers, posters)
Soul Food For Teens (Flickr, flyers, posters)
Sound Meditation (Flickr)
The Steadfast Tin Soldier (Flickr)
STEM: Erupting Volcanoes (Flickr, flyers, posters)
Sustainable Westchester: Green Energy (Flickr)
Sustainable Westchester: Read Your Energy Bill (Flickr)
Valentine's Day Coconut Canty (Flickr, flyers, posters)
Various Signs
Venus in Art (Flickr)
Wednesday Night Yoga, February (Flickr)
Welcome to YPL (cards)
West Indian Genealogy Resources (bookmarks)
We Are Not Broken (Flickr, flyers, posters)

Will Library Storytimes (Flickr, flyers, posters)
Will Teen Green Team (Flickr, flyers, posters)
Winter Wonderland with Mike Teator (Flickr)
YA Book Buss (Flickr)
Yin Yoga (Flickr)
YPL Calendar, In-Branch, April (flyers)
YPL Calendar, Kids, April (flyers)
YPL Calendar, Virtual, April (flyers)



Mario Pereira,
Graphic Artist



BOOK STOCK

MARCH 2022

RIVERFRONT LIBRARY	2022	2021
Number of volumes at end of previous month	150,849	
Number of volumes added this month	1,529	
TOTAL	152,378	
Number of volumes lost/withdrawn this month	0	
TOTAL VOLUMES RIVERFRONT LIBRARY	152,378	146,937

GRINTON I. WILL BRANCH		
Number of volumes at end of previous month	149,880	
Number of volumes added this month	1,620	
TOTAL	151,500	
Number of volumes lost/withdrawn this month	1,470	
TOTAL VOLUMES GRINTON I. WILL BRANCH	150,030	148,487

CRESTWOOD BRANCH		
Number of volumes at end of previous month	23,783	
Number of volumes added this month	666	
TOTAL	24,449	
Number of volumes lost/withdrawn this month	27	
TOTAL CRESTWOOD BRANCH	24,422	29,282

TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	326,830	324,706
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