



BOARD OF TRUSTEES

MONTHLY MEETING

Thursday, April 18, 2024
Riverfront Library



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**YONKERS PUBLIC LIBRARY
AGENDA FOR BOARD MEETING
APRIL 18, 2024
RIVERFRONT LIBRARY**

MINUTES

[ACTION ITEM] Approve Minutes of Meeting on March 21, 2024

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

WLS REPORT

PERSONNEL REPORT

Ratify the following appointment:

DeYoung, Sharon; Permanent Librarian I, \$65,366.00/yr, eff. 3/18/2024

Owusu, Brandon; Junior Clerk (PT), \$16.00/hr, eff. 4/6/2024

Acknowledge the following termination:

Castro, Angel; Provisional Manager of Public Relations and Marketing, \$84,563.00/yr, eff. 4/9/2024

COMMITTEE REPORTS

Fundraising & Development – Jannetti (chair)

Foundation Update

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #862

NEW BUSINESS

[ACTION ITEM] YPL Naming Policy

FY25 Budget Update

[ACTION ITEM] Approve Updated Schedule of Room Rental Fees

PUBLIC COMMENT

EXECUTIVE SESSION

NEXT MEETING DATE

Thursday, May 16, 2024 at 7:00pm at Grinton I. Will Library

YONKERS PUBLIC LIBRARY
BOARD MEETING
GRINTON I. WILL LIBRARY
MARCH 21, 2024

ATTENDANCE

TRUSTEES:	Joseph Puglia Stephen Jannetti Patricia Phelan John A. Daily Jr. Ofunne Edoziem
LIBRARY DIRECTOR:	Jesse Montero
ASSISTANT LIBRARY DIRECTOR:	Shauna Porteus
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Trustee Phelan
UNION REPRESENTATIVE:	Brandon Neider
GUESTS:	Jay Chawla

The Board Meeting began at 7:06 pm.

Vice President Puglia chaired the meeting in the absence of President Maron.

MINUTES

On motion of Trustee Jannetti, seconded by Trustee Daily and unanimously carried, the Board approved the Minutes of the Meeting of February 15, 2024.

MANAGEMENT REPORT

Director Montero announced that YPL received from the Westchester County Board of Legislators \$18,000 in funding for health, fitness and nutrition programming and \$11,000 in technology programming. The money would fund popular programs like the Summer STEM camps at Riverfront and Will libraries. He also expected another \$10,000 from the Board of

Legislators in arts programming and was proud to note that YPL was one of only three libraries in the county to receive this kind of funding.

Director Montero updated the Board on the Seed Library. YPL received \$10,000 in funding from Con Edison to fund the program's third year. The Seed Library will again feature thousands of branded flower and vegetable seed packets stored in old card catalog cabinets for distribution to the public, and will also feature a new hydroponic garden station. Supplies of packets at Will Library were immediately exhausted and the success of the program has led YPL to nominate it for an award at the American Library Association conference (ALA). YPL intends to hold further discussions with Con Edison on funding for additional sustainability and green programming.

Trustee Edoziem arrived at 7:09 pm.

Director Montero discussed the Community Mental Health Promotion and Support Program (COMHPS). The New York State Department of Health program is composed of bilingual community outreach workers from Family Services of Westchester (FSW) that provide anonymous counseling services and referrals every Friday at Riverfront Library. He believed it was a valuable service in light of an ongoing crisis of mental health among many library patrons, particularly at Riverfront and among teens, and discussed additional collaborations with the Yonkers Police Department, YMCA and SNUG to combat the problem.

Director Montero reported a large donation of \$25,000 to the Foundation for Yonkers Public Library from the Castle family. The family of Irving Castle, who passed away in 2007, made the donation in honor of his frequent patronage of the Will Library for many years following the execution of his philanthropic estate. YPL will recognize the generous gift with a plaque memorializing him in the New Books section at Will. The donation prompted management to revise the existing naming policy from 1991, which Director Montero announced he will present to the Board for their approval later in the meeting.

Director Montero updated the Board on staff news. He reported that Anthony Ortiz was recently hired as a full-time custodial worker at Will after serving in the same capacity at Crestwood Library on a part-time basis. Tara Somersall was permanently appointed as Branch Administrator of Will Library after serving in the position on an interim basis for the last six months following the retirement of Aurora Cruz. Riverfront Branch Administrator Sandy Amoyaw was recently honored by the Mayor for his leadership in the Ghanaian community at its independence day celebration. Riverfront Childrens' Department Head Oz Coto-Chang and his wife Marisol welcomed their second child, daughter Mila Rose Coto-Santos, on February 15th, while Riverfront Reference Librarian Trainee Erik Malave and his wife welcomed their first child, Willow Esperanza Malave, on February 27th.

The Board and management discussed the crisis of mental health among many library patrons at length, its causes and potential solutions and additional services the library may be able to provide.

UNION REPRESENTATIVE'S REPORT

Representative Neider noted the memorandum of agreement (MOA) regarding snow removal on the agenda for the Board's approval later in the meeting. He disagreed with management's position that an MOA was required because the contract did not specifically address snow removal and, while he was happy custodial workers would be fairly compensated for snow removal, he believed it would set a precedent of custodians being afraid to perform duties that require overtime. Director Montero believed it was important to have such provisions in the contract and encouraged the union to reach out if there was any question about what work qualified for overtime and at which rate.

WLS REPORT

WLS Representative Phelan reported she was successfully appointed to the WLS Board of Trustees at their last meeting and shared with trustees literature she received at the meeting. She promised to be an advocate for YPL and look for additional funding opportunities.

PERSONNEL REPORT

On motion of Trustee Jannetti, seconded by Trustee Phelan and unanimously carried, the Board ratified the following appointments:

Ortiz, Anthony; Permanent Custodial Worker, \$50,674.00/yr, eff. 3/1/2024
Somersall, Tara; Permanent Librarian IV, \$118,854.69/yr, eff. 3/18/2024

Acknowledged the following termination:

Jacob, Hepsibah; Junior Clerk (PT), \$16.00/hour, eff. 1/18/2024
Minozzi, Maryann; Librarian II, \$88,026.00/year, eff. 1/30/2024 (retired)

COMMITTEE REPORTS

Finance, Budget and Planning- Trustee Jannetti (chair)

Chairman Jannetti asked Business Manager Presedo to discuss the library's contributions account. Ms. Presedo explained that while most library accounts are funded by the City, the contributions account is funded by the Foundation, small donations and grants with specific purposes, such as 1,000 Books Before Kindergarten and homework helper programs. She noted that expenses are still subject to the same Board approval process as other expenses and pointed out where it is in their monthly reports.

Fundraising- Trustee Jannetti (chair)

Foundation Update: Chairman Jannetti forwarded correspondence from Trustee Maron. Invitations for the gala have been sent out and distributed extra copies to the trustees. He noted that sales have gone well so far and reminded trustees that “early bird” pricing is set to expire on April 8. He also reported that the Foundation is looking for donations for the live auction at the gala.

PAYMENT OF BILLS

On motion of Trustee Daily, seconded by Trustee Jannetti and unanimously carried, the Board approved payment of bills as listed on Schedule #861.

NEW BUSINESS

Director Montero discussed snow removal procedures and custodial worker compensation with the Board and presented a Memorandum of Agreement with SEIU 704B formalizing their compensation at a rate of double time for snow removal performed during snow days and/or outside of their normal shift. He recommended the Board ratify it. On motion of Trustee Phelan, seconded by Trustee Jannetti and unanimously approved, the Board ratified the Memorandum of Agreement with SEIU 704B regarding snow removal procedures.

Director Montero presented the proposed Naming Policy found in the Board Report. The policy was in response to the large donation received from the Castle family and was the product of research by the Foundation for Yonkers Public Library. The Board discussed the policy at length and supported the structure and purpose of it but agreed some language in the duration and change of use section needed to be modified and they would discuss it again at the next meeting.

EXECUTIVE SESSION

Vice President Puglia motioned the Board into Executive Session at 7:56 pm to discuss the employment history and status of a particular employee and asked Director Montero, Assistant Director Porteus and Business Manager Presedo to join them.

The Executive Session ended at 8:15 pm.

NEXT BOARD MEETING DATE –Thursday, April 18, 2024 at 7:00pm at Riverfront Library.

On motion of Trustee Daily, seconded by Trustee Jannetti and unanimously carried, the Board adjourned the Meeting at 8:16 pm.

Jesse Montero
Library Director & Secretary

Yonkers Public Library

Bill List March 2024

<u>Vendor Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
CAPITAL FUNDS			
AMERICAN EXPRESS	MISC EXP: PROGRAMS/SUPPLIES/SOFT	3/22/2024	342.95
OPEN SYSTEMS METRO NY, INC.	PROGRAMMED PANEL-NUMBERS/COD	3/13/2024	441.00
PEPPER STES, DEBORAH	2,500 CUSTOM CUT MOSAIC TILES	3/19/2024	200.00
TOTAL			983.95
CONTRIBUTIONS FUNDS			
AMERICAN EXPRESS	MISCELLANOUS EXPENSES	3/20/2024	1,340.21
BELLA VISTA DELI	BOARD MEETING DINNER 3/21/2024	3/27/2024	220.00
CAMPOVERDE, ANGELICA	PROG: HOMEWORK HELPER-RIV	3/13/2024	457.50
CAMPOVERDE, ANGELICA	PROG: HOMEWORK HELPER-RIV	3/27/2024	457.50
DERENTIIS, ROSETTA	PROG: TECHNOLOGY CLASSES (6)	3/27/2024	405.00
FUSCO, EILEEN	REIMB EXP: PROG SUPPLIES-CON ED	3/20/2024	16.00
GOVCONNECTION, INC.	TONER: PUBLIC PRINTING	3/5/2024	886.56
GOVCONNECTION, INC.	TONER: PUBLIC PRINTING (2 INV)	3/20/2024	1,089.36
HAWKINS, SARAH	PROG: HOMEWORK HELPER-CREST	3/5/2024	270.00
HAWKINS, SARAH	PROG: HOMEWORK HELPER-CREST	3/20/2024	360.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASS 3/12/24	3/13/2024	75.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASS 3/5/24	3/6/2024	75.00
LIBRARY JOURNALS, LLC	LJ MAGAZINE-MOVERS & SHAKERS	3/20/2024	500.00
LOFTUS, FIFER CHARLIE	REIMB EXP: NYLA CONF11/2023	3/27/2024	398.61
MOLINA, GLENDA	REIMB EXP: REPLACEMENT CK #2543	3/13/2024	15.00
RONG, JIAN-YANG	PROG: ZOOM QUI GONG CLASS 3/11/24	3/13/2024	150.00
SCHLASTIC, INC.	MATERIALS	3/27/2024	1,774.00
SUCH, MARIALYNDIA	PROG: ZOOM ZUMBA CLASS 3/26/2024	3/27/2024	75.00
SUCH, MARIALYNDIA	PROG: ZOOM ZUMBA CLASS 3/19/2024	3/20/2024	75.00
TOTAL			8,639.74

YONKERS PUBLIC LIBRARY

Bill List - Operating Account

March 2024

Date	Num	Memo	Amount
A & C Furia Electric Motors			
03/29/2024	11515	check/install valve ...	2,382.19
Total A & C Furia Electric Motors			2,382.19
Abbey Ice & Spring Water			
03/19/2024	180689	water cooler rental	47.25
03/19/2024	180707	water cooler rental	47.25
03/19/2024	5931	spring water	78.00
03/29/2024	6688	spring water -RF	145.50
03/29/2024	6689	spring water - Will	130.50
03/29/2024	6690	spring water -CW	33.00
Total Abbey Ice & Spring Water			481.50
Able & Ready			
03/25/2024	26106	Avanti Range repair	399.95
Total Able & Ready			399.95
Acture Solutions Inc.			
03/29/2024	907	Aruba dual radio/A...	1,657.73
Total Acture Solutions Inc.			1,657.73
Addo-Prempeh, Victoria			
03/28/2024	032024VAP	employee reimbur...	73.62
Total Addo-Prempeh, Victoria			73.62
Adirondacks Protection Services			
03/07/2024	1088-2024-3219R	unarmed security ...	4,253.04
03/07/2024	1089-2024-3219W	unarmed security ...	2,792.40
03/19/2024	1090-2024-3219R	unarmed security ...	4,296.00
03/19/2024	1091-2024-3219W	unarmed security ...	2,864.00
03/22/2024	1093-2024-3219R	unarmed security ...	4,296.00
03/22/2024	1094-2024-3219W	unarmed security ...	2,778.08
03/28/2024	1095-2024-3219R	unarmed security ...	4,095.52
03/28/2024	1096-2024-3219W	unarmed security ...	2,732.83
Total Adirondacks Protection Services			28,107.87
Alvarez, Kevin			
03/12/2024	11KA	tech support Feb 2...	248.00
Total Alvarez, Kevin			248.00
American Express			
03/22/2024	031324AE	programs, supplie...	777.44
03/22/2024	031324AE	programs, supplie...	1,509.88
03/22/2024	031324AE	programs, supplie...	207.48
03/22/2024	031324AE	programs, supplie...	589.91
03/22/2024	031324AE	programs, supplie...	291.87
03/22/2024	031324AE	programs, supplie...	1,338.31
03/22/2024	031324AE	programs, supplie...	192.24
03/29/2024	032124AE	software	7,696.15
Total American Express			12,603.28
Amoils, Roseanne			
03/12/2024	118RA	job coach 2/7-2/28/...	810.00
03/22/2024	119RA	resume preparatio...	270.00
03/29/2024	120RA	job coach 3/6-3/27/...	1,080.00
Total Amoils, Roseanne			2,160.00
Avila, Teresa			
03/22/2024	VR29	ESL Conversation ...	180.00
Total Avila, Teresa			180.00
B & H Photo			

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04/02/24

Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
 March 2024

Date	Num	Memo	Amount
03/19/2024	221808763	Shure transmitter	112.49
Total B & H Photo			112.49
Baby Fingers LLC			
03/28/2024	16 SPRING 2024	Creative Sign Lang...	200.00
Total Baby Fingers LLC			200.00
Baird, Zahra			
03/20/2024	030724ZMB	employee reimbur...	125.00
03/25/2024	022924ZMB	employee reimbur...	72.19
Total Baird, Zahra			197.19
Baizan, Ayanna P.			
03/19/2024	3-9-24APB	Sew Amazing clas...	150.00
Total Baizan, Ayanna P.			150.00
Baker & Taylor			
03/29/2024	FEB-24	materials	8,083.45
03/29/2024	FEB-24	materials	8,083.45
03/29/2024	FEB-24	materials	8,083.47
Total Baker & Taylor			24,250.37
Barnes & Noble			
03/12/2024	4507816	materials	780.38
03/12/2024	4516298	materials	706.72
03/26/2024	4521192	materials	851.17
03/26/2024	4522056	materials	261.35
03/26/2024	4523033	materials	149.42
Total Barnes & Noble			2,749.04
Blackstone Publishing			
03/12/2024	2133540	materials	41.60
03/12/2024	2142340	materials	41.60
03/26/2024	2143074	materials	41.60
Total Blackstone Publishing			124.80
Borrani, Karina			
03/12/2024	KBM2024	fitness class 3/2/24...	50.00
Total Borrani, Karina			50.00
Cablevision Lightpath			
03/07/2024	101228670	internet 3/1-3/31/24	4,439.61
03/07/2024	101228704	phones 3/1-3/31/24	3,775.12
Total Cablevision Lightpath			8,214.73
Cablevision Optimum			
03/07/2024	07803544469MAR24	cable boxes 3/1-3/...	16.80
03/19/2024	07803065546MAR24	cable box 3/8-4/7/24	8.40
03/29/2024	07803550279APR24	internet/phones 3/...	140.56
Total Cablevision Optimum			165.76
Cengage Learning			
03/25/2024	83067155	subscription 12/16...	1,821.53
03/25/2024	83067155	subscription 12/16...	640.00
03/25/2024	83067155	subscription 12/16...	1,821.52
Total Cengage Learning			4,283.05
Citadel Pest Control			
03/29/2024	4896	pest treatment	240.00
03/29/2024	4896	pest treatment	20.00

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04/02/24

Accrual Basis

YONKERS PUBLIC LIBRARY Bill List - Operating Account March 2024

Date	Num	Memo	Amount
Total Citadel Pest Control			260.00
Cooper Tank And Welding Corp 03/19/2024	IN0005211	3YD rear load cont...	1,300.00
Total Cooper Tank And Welding Corp			1,300.00
Crown A/C Heat & Power 03/19/2024	9647	cleaned oil burner ...	280.00
Total Crown A/C Heat & Power			280.00
Crown Janitorial 03/25/2024	836411-1	janitorial supplies	1,584.49
03/29/2024	836411-2	janitorial supplies	99.10
Total Crown Janitorial			1,683.59
Demco 03/13/2024	7448128	multi-roll dispenser	113.05
03/25/2024	7454969	library supplies	108.92
03/29/2024	7457937	library supplies	171.70
Total Demco			393.67
Ebsco 03/26/2024	2401192	credit materials	-19.95
03/26/2024	2401747	materials	-358.97
03/26/2024	2401944	materials	116.17
03/26/2024	2401945	materials	270.32
Total Ebsco			7.57
Fun Express LLC 03/13/2024	72996739601	program supplies	31.79
03/13/2024	72998244101	children program s...	110.70
Total Fun Express LLC			142.49
Fusco, Eileen 03/20/2024	031124EF	employee reimbur...	136.05
Total Fusco, Eileen			136.05
Gantzer, Ana 03/20/2024	031324AG	employee reimbur...	701.00
Total Gantzer, Ana			701.00
GovConnection 03/12/2024	74879158	toner cartridges	2,445.13
03/12/2024	75007329	toner cartridges	610.06
03/12/2024	75035094	black toner cartrid...	257.82
03/12/2024	75051475	toner versalink car...	430.82
03/12/2024	75059726	professional servic...	5,433.11
03/19/2024	75069674	toner cartridges v...	1,098.66
03/19/2024	75078233	toner cartridge ver...	366.22
03/19/2024	75078274	usb adapters w/po...	121.64
03/19/2024	75083019	mouse pads	28.25
03/19/2024	75087607	cyan toner cartrid...	366.22
Total GovConnection			11,157.93
Grey House Publishing 03/29/2024	983318	materials	145.86
Total Grey House Publishing			145.86
Gruppuso Plumbing 03/12/2024	24-60	hose bibbs leak in ...	787.00
03/22/2024	24-72	repaired metering ...	1,350.00

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 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
 March 2024

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
Total Gruppuso Plumbing			2,137.00
Home Depot Credit Service			
03/13/2024	2082653	wall plates/carpet ...	246.25
Total Home Depot Credit Service			246.25
Ingram Library Services			
03/12/2024	79634529	materials	167.63
03/12/2024	79963047	materials	21.26
03/12/2024	80433731	materials	4.77
03/12/2024	80433732	materials	118.69
03/12/2024	80531361	credit materials	-8.99
03/12/2024	80628520	materials	164.04
03/26/2024	80982592	materials	180.05
03/26/2024	80982593	materials	13.99
Total Ingram Library Services			661.44
Laperuta, Patricia			
03/12/2024	022924PL	petty cash reimbur...	187.27
03/12/2024	022924PL	petty cash reimbur...	80.89
03/12/2024	022924PL	petty cash reimbur...	5.00
03/12/2024	022924PL	petty cash reimbur...	21.00
Total Laperuta, Patricia			294.16
Midwest Tape			
03/12/2024	505072651	materials	41.97
03/12/2024	505072652	materials	41.98
03/12/2024	505072654	materials	13.99
03/12/2024	505105134	materials	50.38
03/12/2024	505105135	materials	34.98
03/12/2024	505105136	materials	90.94
03/19/2024	505143176	materials	158.87
03/19/2024	505143178	materials	37.08
03/19/2024	505143179	materials	90.96
03/26/2024	505164323	materials	34.98
03/26/2024	505164325	materials	24.49
03/26/2024	505164326	materials	20.99
03/26/2024	505164327	materials	125.95
03/29/2024	505209977	materials	20.99
03/29/2024	505209978	materials	17.49
03/29/2024	505209979	materials	28.67
03/29/2024	505210041	materials	37.08
03/29/2024	505210042	materials	183.28
Total Midwest Tape			1,055.07
Mitchell's NY			
03/25/2024	20769	subscription 2/16-...	1,752.00
03/25/2024	20770	subscription 1/12-...	1,008.00
03/25/2024	20771	subscription 2/14-...	1,742.40
Total Mitchell's NY			4,502.40
Mr. Chimney Clean, Inc			
03/19/2024	022724	clean boiler flue	1,950.00
Total Mr. Chimney Clean, Inc			1,950.00
MRA International			
03/19/2024	32550	riser kit/4-port bas...	1,002.00
Total MRA International			1,002.00
Multicultural Books and Video			
03/29/2024	24-0686	materials	85.96
Total Multicultural Books and Video			85.96
National Learning Corp			

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04/02/24

Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
 March 2024

Date	Num	Memo	Amount
03/26/2024	03072024-2	materials	95.90
03/26/2024	03072024-3	materials	50.95
Total National Learning Corp			146.85
North State Mechanical Corp.			
03/12/2024	1155	hot water pump re...	3,230.00
Total North State Mechanical Corp.			3,230.00
Open Systems Metro			
03/19/2024	85275	intrusion service, ...	294.00
Total Open Systems Metro			294.00
Overdrive			
03/12/2024	01322CO24063068	materials	412.87
03/19/2024	01322CO24068437	materials	1,639.47
03/19/2024	01322CO24074580	materials	2,084.39
03/26/2024	01322CO24080527	materials	1,638.09
03/26/2024	01322DA24079034	materials	4.99
03/29/2024	01322CO24087790	materials	1,430.21
03/29/2024	01322CO24091880	materials	1,404.77
Total Overdrive			8,614.79
Petite Concerts			
03/19/2024	2024-00011	concert w/ Chie & ...	300.00
Total Petite Concerts			300.00
Pitney Bowes 2			
03/22/2024	3318826496	SendPro Mailstatio...	154.74
Total Pitney Bowes 2			154.74
Presedo, Vivian			
03/29/2024	032624VP	employee reimbur...	46.00
Total Presedo, Vivian			46.00
Rabadi, Renee			
03/29/2024	032624RR	employee reimbur...	30.00
Total Rabadi, Renee			30.00
Reliable Sewer & Drain			
03/22/2024	1705	cleared blockage i...	250.00
Total Reliable Sewer & Drain			250.00
Robison, Mary			
03/29/2024	032724MR	employee reimbur...	39.78
Total Robison, Mary			39.78
Rong, Jian-Yang			
03/12/2024	2-26-24JYR	Qi Gong class 2/5 ...	150.00
Total Rong, Jian-Yang			150.00
Safeguard Lock & Key			
03/22/2024	14269	install cylinder on ...	285.00
Total Safeguard Lock & Key			285.00
Savino, Patience			
03/28/2024	032224PS	art class 2/5, 2/26/...	50.00
Total Savino, Patience			50.00
Schalls Hardware Store, INC.			
03/13/2024	2532	hardware supplies	111.48

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04/02/24

Accrual Basis

YONKERS PUBLIC LIBRARY

Bill List - Operating Account

March 2024

Date	Num	Memo	Amount
Total Schalls Hardware Store, INC.			111.48
Securitas Technology Corporation			
03/22/2024	6003986752	maintenance 4/1-4/...	217.16
03/22/2024	6003986753	maintenance 4/1-4/...	548.33
03/22/2024	6004010611	maintenance 4/1-6/...	304.53
Total Securitas Technology Corporation			1,070.02
Sign Academy LLC			
03/28/2024	3-21-24SA	Adult Sign Langua...	165.00
Total Sign Academy LLC			165.00
Sterling Sanitary Supply			
03/13/2024	AY0272	mixmate floorbac ...	737.80
Total Sterling Sanitary Supply			737.80
Tomlinson, Koren Beck			
03/22/2024	028KBT	Women's history a...	200.00
Total Tomlinson, Koren Beck			200.00
Uline			
03/19/2024	174983023	downtown table-es...	533.73
03/25/2024	175445042	storage cabinet	678.73
Total Uline			1,212.46
USA BUTTONS			
03/19/2024	152456	mylars (pack of 1,0...	29.00
Total USA BUTTONS			29.00
Utica National Insurance Group			
03/29/2024	031524UNIG	policy renewal 4/5/...	18,460.20
03/29/2024	031524UNIG	policy renewal 4/5/...	17,606.00
03/29/2024	031524UNIG	policy renewal 4/5/...	3,181.00
Total Utica National Insurance Group			39,247.20
Verizon			
03/19/2024	9144109274MAR24	phones 3/1-3/31/24	48.25
03/29/2024	9143372191APR24	phones 3/16-4/15/24	162.89
03/29/2024	9143373015APR24	phones 3/16-4/15/24	56.24
03/29/2024	9147931065APR24	phones 3/19-4/18/24	40.48
Total Verizon			307.86
Verizon Wireless			
03/07/2024	9957428674	cell phones 1/24-2/...	337.22
03/29/2024	9958816588	cell phones 2/11-3/...	634.63
Total Verizon Wireless			971.85
WB Mason			
03/13/2024	244863516	construction paper	1.65
03/13/2024	244869846	copy paper	945.78
03/13/2024	244983542	library supplies	39.56
03/19/2024	245085314	office supplies	55.08
03/19/2024	245137168	program supplies	88.64
03/19/2024	245141722	office supplies	29.96
03/25/2024	245208021	copy paper	214.95
03/25/2024	245273002	office supplies	21.48
03/29/2024	245364777	office supplies	45.38
03/29/2024	245367022	office supplies	577.15
03/29/2024	245388117	library supplies	76.30
03/29/2024	245394668	program supplies	12.69
03/29/2024	245394668	program supplies	49.53
03/29/2024	245396835	office supplies	42.78
03/29/2024	245408371	program supplies	27.15

10:49 AM

04/02/24

Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List - Operating Account
March 2024

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
03/29/2024	245422393	office supplies	39.77
03/29/2024	245453195	water bottles	27.12
03/29/2024	245454759	library supplies	104.00
03/29/2024	245456828	index cards	11.94
03/29/2024	245480155	children program s...	34.48
03/29/2024	CM2630898	credit program su...	-34.48
03/29/2024	CM2630907	credit index cards	-11.94
Total WB Mason			2,398.97
Zev Haber Music by Zev			
03/12/2024	6012	music class 2/23/24	275.00
03/12/2024	6013	music class 2/1, 2/...	550.00
Total Zev Haber Music by Zev			825.00
TOTAL			177,801.81

YPL Operating Budget FY 2024 (March)

Code	Account Name	Adopted Budget	Current Budget (w/ transfers)	Spent Previous Months	Spent This Month (March)	YTD	Balance	% used
101	Salaries	6,627,600	6,627,600	4,434,787	549,057	4,983,844	1,643,756	75.20%
103	Temp Services	559,136	559,136	332,607	51,552	384,159	174,977	68.71%
150	Termination Payments	35,000	35,000	50,115	0	50,115	-15,115	143.19%
198	Overtime	369,880	369,880	135,115	31,740	166,855	203,025	45.11%
	Personal Services Total:	7,591,616	7,591,616	4,952,624	632,350	5,584,974	2,006,642	73.57%
280	Reference Materials	83,000	83,000	50,585	32,415	83,000	0	100.00%
281	Books	450,000	450,000	206,558	38,432	244,990	205,010	54.44%
	Materials Total	533,000	533,000	257,143	70,847	327,990	205,010	61.54%
301	Office Supplies	100660	100,660	31408	7,456	38,864	61,796	38.61%
306	Janitorial Supplies	36050	36,050	26079	2713	28,792	7,258	79.87%
308	Wearing Apparel	3,300	5,800	5,199	0	5,199	601	89.64%
309	Fuel For Heating	78,250	78,250	813	0	813	77,437	1.04%
312	Hardware	10,200	10,200	3,695	1,871	5,566	4,634	54.57%
313	Misc. Supplies	1,000	1,000	0	0	0	1,000	0.00%
314	Electrical Supplies	300	300	64	0	64	236	21.33%
327	Nursery Supplies	400	400	140	0	140	260	35.00%
361	Gas	2,000	2,000	807	5	812	1,188	40.60%
	Material and Supplies Total	232,160	234,660	68,205	12,045	80,250	154,410	34.20%
401	Insurance	114,450	114,450	42,186	39,247	42,186	72,264	36.86%
402	Telephones	64,000	64,000	39,139	5,221	44,360	19,640	69.31%
403	Printing	18,310	18,310	6,297	366	6,663	11,647	36.39%
404	Lights and Power	169,500	169,500	72,293	8,145	80,438	89,062	47.46%
405	Postage	3,100	3,100	1,800	0	1,800	1,300	58.06%
406	Freight and Express	500	500	335	0	335	165	67.00%
407	Equipment Maint. And Repair	49,460	49,460	29,640	1,510	31,150	18,310	62.98%
408	Rental of Equipment	71,214	73,714	65,566	95	65,661	8,054	89.07%
409	Building Maint. And Repair	85,000	85,000	17,766	7,749	25,515	59,485	30.02%
410	Milage Allowance	685	685	77	0	77	608	11.24%
413	Professional Fees	246,000	246,000	128,590	14,625	143,215	102,785	58.22%
415	Outside Labor & Related Charges	333,000	333,000	135,267	20,115	155,382	177,618	46.66%
419	Misc. Expenses	37,750	35,250	11,339	-830	10,509	24,741	29.81%
421	Rent Riverfront	750,000	750,000	750,000	0	750,000	0	100.00%
422	Janitorial Service	2,900	2,900	1,700	260	1,960	940	67.59%
424	Maint. Of Office Equipment	3,400	3,400	1,734	0	1,734	1,666	51.00%
425	Subscriptions and Publicationns	159,680	159,680	112,265	8,785	121,050	38,630	75.81%
430	IT Hardware Maint.	53,000	53,000	545	7,845	545	52,455	1.03%
431	IT Software Licensing and Maint.	477,350	477,350	346,653	18,907	365,560	111,790	76.58%
436	Tuition/Bd/Travel Reimbursement	10,000	10,000	4,997	701	5,698	4,302	56.98%
446	Automobile Repair	6,000	6,000	3,610	0	3,610	2,390	60.17%
481	Binding of Books	500	500	0	0	0	500	0.00%
496	Special Projects	31,250	31,250	24,253	1,898	26,151	5,099	83.68%
497	Contingent	81,000	78,500	0	0	0	78,500	0.00%
	Contractual Services Total	2,768,049	2,765,549	1,796,052	134,639	1,883,599	881,950	68.11%
	Total Operating Budget	11,124,825	11,124,825	7,074,024	849,881	7,876,813	3,248,012	70.80%

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2023-JUNE 30, 2024
 REVENUE**

REVENUE CATEGORY	BUDGETED REVENUE 2023-2024	REVENUE REALIZED 7/1/2023-6/30/2024
		1/31/2024
Fees & Fines	\$4,000	\$981
Rental of Property	4,500	4,205
E-Rate	0	24,438
Miscellaneous	2,500	1,553
	<hr/>	<hr/>
Total Library Generated Revenues	\$11,000	\$31,177
State Funding	55,986	56,543
Transfer from City of Yonkers General Fund	11,008,623	11,008,623
	<hr/>	<hr/>
Total	\$11,075,609	\$11,096,342

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2023-JUNE 30, 2024
 GRANTS FUNDS**

	AMOUNT AWARDED	AMOUNT AVAILABLE 3/31/2024
DANY	250,000	5,842
* SED-LDA	211,412	148,469
2023 STATE CONSTRUCTION	529,014	529,014
SED-LDA (2)	211,412	180,319
Foundation for YPL (Dec 2023)	25,000	14,563

* City had not applied final payment.

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2023-JUNE 30, 2024
 CAPITAL FUNDS**

		ORIGINAL AMOUNT	AMOUNT AVAILABLE 3/31/2024
C2099CP			
510647	Will Library Auditorium Improv.	55,000	48,229
510874	Boiler Upgrades	568,000	53,504
511000	Acquisition of Library Books and other materials	900,000	0
511056	Will Library Elevator	400,000	67,393
511055	Crestwood Library Improvements	169,398	141,572
511054	Acquisition of Library Books and other materials	300,000	204,099
51192	Will Library Renovations	2,000,000	2,000,000

BANK ACCOUNT INFORMATION

MARCH 31, 2024

<u>BANK</u>	<u>RATE</u>	<u>ACCOUNT NAME</u>	<u>NUMBER</u>	<u>EXP.</u>	<u>TYPE</u>	<u>3/31/2024</u>
<u>ENDOWMENTS AND TRUSTS</u>						
<u>SAUNDERS ENDOWMENT GOAL \$65,000</u>						
STERLING NATIONAL BANK		SAUNDERS BOOK FUND				\$75,074.78
<u>JUTKOWITZ ENDOWMENT GOAL \$10,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	JOHN JUTKOWITZ THEATER FUND	1121699	10/10/2024	12 MO CD	\$11,077.95
<u>KOGAN ENDOWMENT GOAL \$5,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	DAVID S. KOGAN MEM FUND	1121706	10/10/2024	12 MO. CD	\$5,233.16
<u>MURPHY ENDOWMENT GOAL \$5,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	RITA G. MURPHY MEM FUND	1127114	10/10/2024	12 MO. CD	\$5,525.36
<u>CHECKING ACCOUNT</u>						
STERLING NATIONAL BANK	N/A	YPL TRUST ACCOUNT	6700288970	---	CHECKING	\$8,307.83
<u>UNRESTRICTED ACCOUNTS</u>						

<u>CONTRIBUTIONS FUNDS</u>						
STERLING NATIONAL BANK		CONTRIBUTIONS ACCOUNT				\$28,400.54
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	CONTRIBUTIONS ACCOUNT	1121681	10/10/2024	12 MO. CD	\$64,893.70
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	CONTRIBUTIONS ACCOUNT	1103671	10/26/2024	12 MO. CD	\$54,572.61
<u>CHECKING ACCOUNT</u>						
STERLING NATIONAL BANK	0.01%	CONTRIBUTIONS ACCOUNT	6700289260	---	CHECKING	\$54,907.40

Yonkers Public Library (YPL) Board of Trustees Meeting

Management Report

April 18, 2024

Early Voting: Yonkers Public Library (YPL) will once again host early voting throughout the 2024 voting cycle at Riverfront Library and Will Library. They account for two of the three early voting locations in the city. Last month, YPL hosted presidential primary voting. Given that both parties had already had their nominations clinched, traffic was unsurprisingly light. However, we are bracing for a very busy early voting period for the general election in October and early November. This is a reminder of YPL's role as a center of civic engagement and participation in the city.

Eclipse Programming: Thanks to proactive efforts by Z Baird, YPL was able to acquire 2000 free pairs of eclipse glasses from Solar Eclipse Activities for Libraries (SEAL). The glasses were distributed to all three locations. Glasses were distributed in the leadup to the event. There were also viewing parties on April 8, 2024. Although demand far outstripped supply, staff made the best effort to distribute the glasses in a fun and equitable manner.

Will Library Chiller Update: YPL once again procured a rental chiller unit for the 2024 cooling season. It was installed on Monday, April 15 and will remain onsite until October 15. YPL also officially received \$2 million in capital funding for the permanent chiller replacement last month. It has already contracted with KG&D Architects to begin the design and bidding process for the chiller replacement.

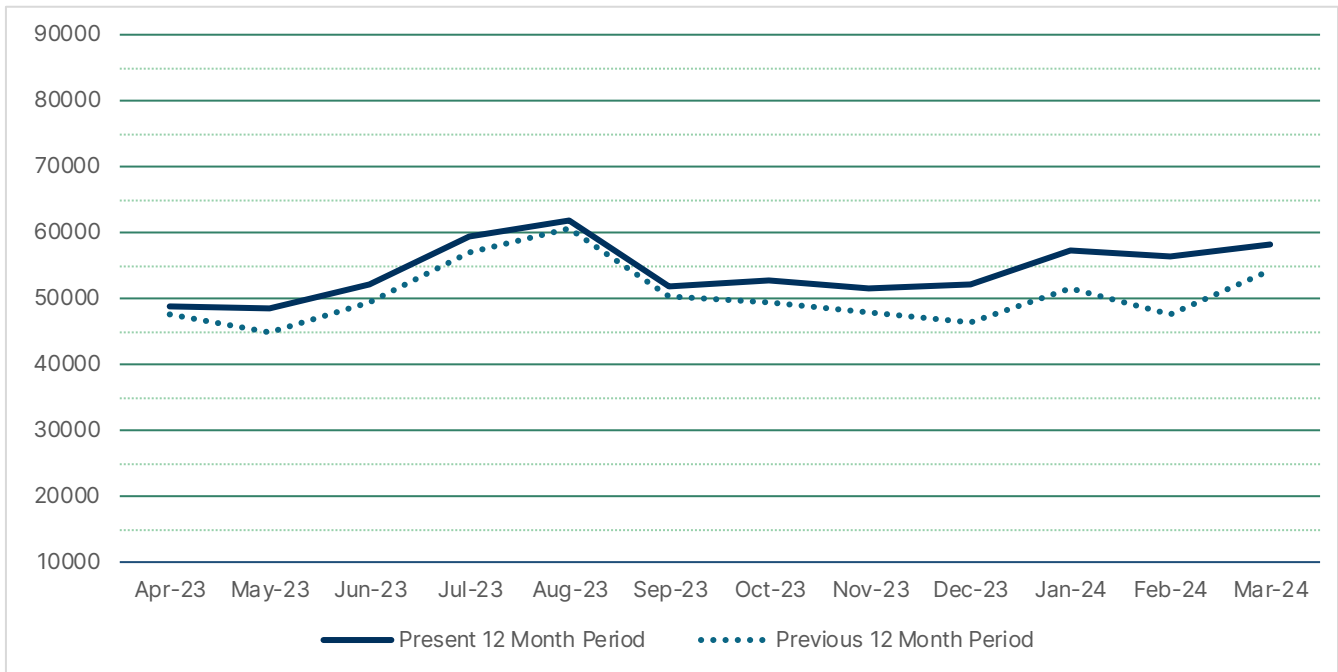
DEI Programming with YMCA: Yonkers Family YMCA hired staff members of YPL's Diversity, Equity and Inclusion committee to conduct a series of workshops covering topics on: intentional inclusion, unconscious bias, microaggressions, and generational diversity. On March 28, Riverfront's Tyisha Baker, circulation supervisor, Diane Mignault, librarian, Arnaldo Torres, library assistant, and Tara Somersall, branch administrator at Will Library, led the first of three workshops with nine members of YMCA's leadership team. The next two are scheduled for April 18 and 25, 2024. The YMCA received a grant that would pay for DEI-related classes, and it was on the recommendation of former CEO Lucria Ortiz, that they hired the library to help lead these trainings. This is a wonderful validation to the commitment these staff have to building equity and inclusion not only at YPL, but with other community organizations.

Staff Updates:

- Z Baird will be promoted from Librarian III to Librarian IV on April 26th. This promotion recognizes over a decade of dedicated service as Crestwood Library Branch Manager. During her tenure as branch manager, Ms. Baird helped Crestwood Library greatly expand its programs and services, and grew its relative share of systemwide visits, circulation and attendance.
- Sharon DeYoung was hired as a librarian in the Will Library Children's Department on March 29th. Previously, Ms. DeYoung worked for Brooklyn Public Library as a Children's Librarian and
- Amanda Ospina, who joined YPL last year as a librarian trainee, will be promoted to Librarian I on April 26 following her graduation from SUNY Albany's Information Science School Library program in August 2023.

CIRCULATION SUMMARY

YONKERS PUBLIC LIBRARY



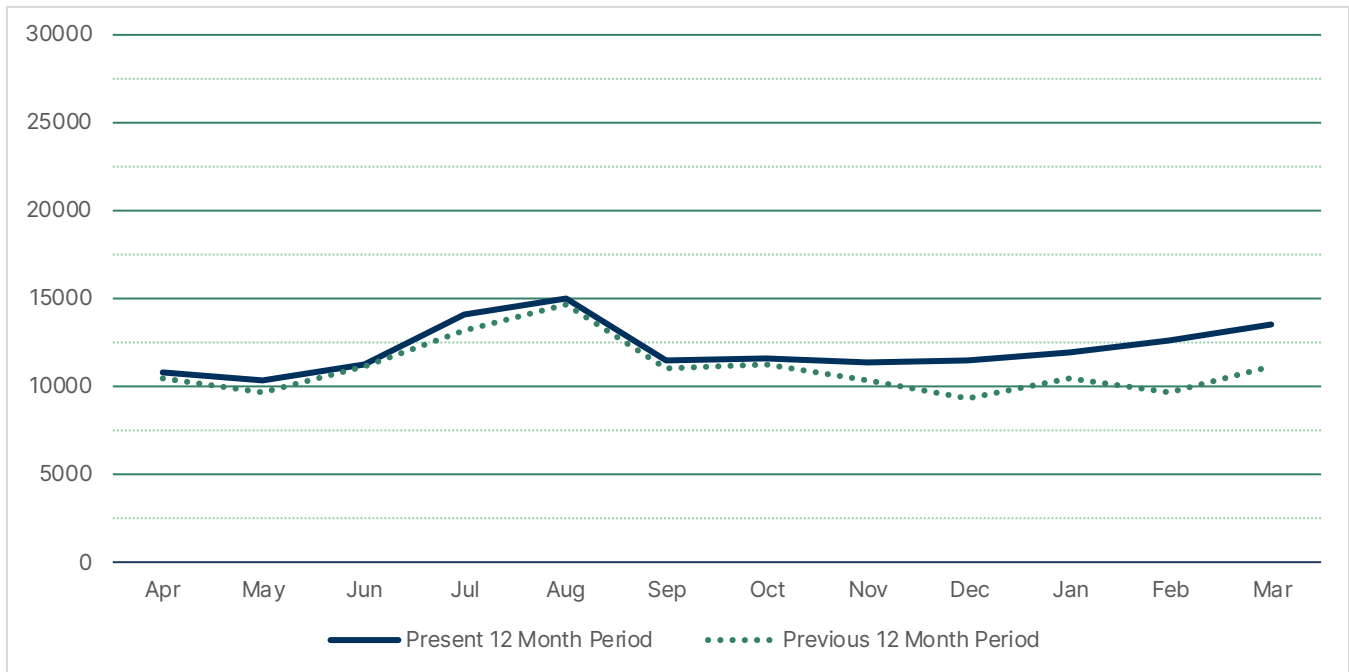
	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
Present 12 Month Period	48955	48700	52101	59564	61982	51908	52912	51639	52248	57190	56451	58284
Previous 12 Month Period	47610	44967	49509	56882	60727	50217	49425	48076	46392	51612	47788	54365
	2.8%	8.3%	5.2%	4.7%	2.1%	3.4%	7.1%	7.4%	12.6%	10.8%	18.1%	7.2%

	Mar-23	Mar-24		
_audiobook	434	345	-89	-20.5%
_biography	577	521	-56	-9.7%
_express	393	307	-86	-21.9%
_fiction	5809	5331	-478	-8.2%
_foreign_language	354	348	-6	-1.7%
_juv_audiobook	63	65	2	3.2%
_juv_fiction	13883	15474	1591	11.5%
_juv_foreign	375	545	170	45.3%
_juv_movie	962	1088	126	13.1%
_juv_nonfiction	2882	3024	142	4.9%
_magazine	99	152	53	53.5%
_movie	6713	6083	-630	-9.4%
_music	1700	1935	235	13.8%
_new_book	2734	2017	-717	-26.2%
_nonfiction	4537	4194	-343	-7.6%
_ya_av	289	316	27	9.3%
_ya_fiction	1465	1694	229	15.6%
_ya_nonfiction	189	262	73	38.6%
_Electronic Content Use	10300	14074	3774	36.6%

Circulation Profile:	Mar-23	Mar-24	
_audiobook	0.8%	0.6%	-0.2%
_biography	1.1%	0.9%	-0.2%
_express	0.7%	0.5%	-0.2%
_fiction	10.7%	9.1%	-1.5%
_foreign_language	0.7%	0.6%	-0.1%
_juv_audiobook	0.1%	0.1%	0.0%
_juv_fiction	25.5%	26.5%	1.0%
_juv_foreign	0.7%	0.9%	0.2%
_juv_movie	1.8%	1.9%	0.1%
_juv_nonfiction	5.3%	5.2%	-0.1%
_magazine	0.2%	0.3%	0.1%
_movie	12.3%	10.4%	-1.9%
_music	3.1%	3.3%	0.2%
_new_book	5.0%	3.5%	-1.6%
_nonfiction	8.3%	7.2%	-1.1%
_ya_av	0.5%	0.5%	0.0%
_ya_fiction	2.7%	2.9%	0.2%
_ya_nonfiction	0.3%	0.4%	0.1%
_Electronic Content Use	18.9%	24.1%	5.2%

CIRCULATION SUMMARY

RIVERFRONT LIBRARY



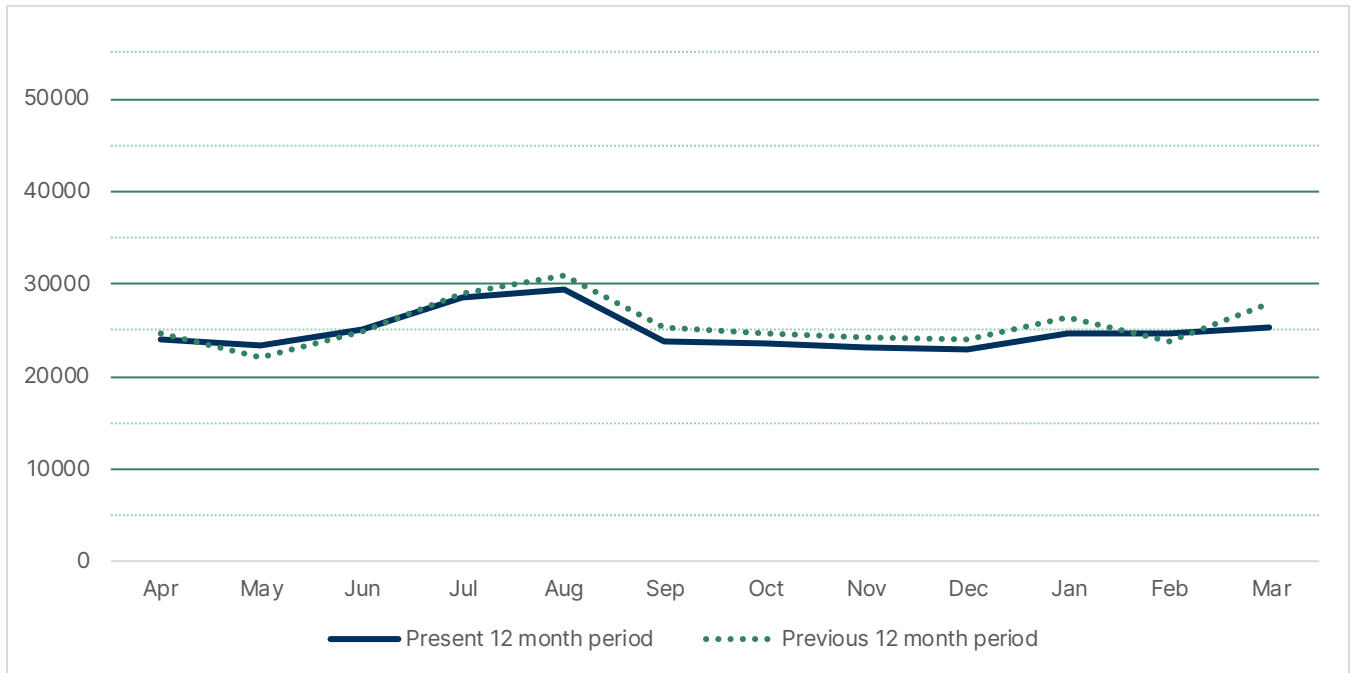
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Present 12 Month Period	10807	10325	11236	14080	15065	11546	11604	11358	11499	12004	12596	13584
Previous 12 Month Period	10450	9641	11129	13249	14637	11038	11226	10377	9351	10515	9674	11106
	3.4%	7.1%	1.0%	6.3%	2.9%	4.6%	3.4%	9.5%	23.0%	14.2%	30.2%	22.3%

	Mar-23	Mar-24		
_audiobook	67	64	-3	-4.5%
_biography	135	103	-32	-23.7%
_express	171	144	-27	-15.8%
_fiction	1078	1069	-9	-0.8%
_foreign_language	227	206	-21	-9.3%
_juv_audiobook	6	8	2	33.3%
_juv_fiction	2974	5060	2086	70.1%
_juv_foreign	210	399	189	90.0%
_juv_movie	211	289	78	37.0%
_juv_nonfiction	621	794	173	27.9%
_magazine	2	11	9	450.0%
_movie	2181	1904	-277	-12.7%
_music	383	568	185	48.3%
_new_book	225	354	129	57.3%
_nonfiction	1255	1137	-118	-9.4%
_ya_av	125	127	2	1.6%
_ya_fiction	765	926	161	21.0%
_ya_nonfiction	52	75	23	44.2%

Circulation Profile:	Mar-23	Mar-24	
_audiobook	0.6%	0.5%	-0.1%
_biography	1.2%	0.8%	-0.5%
_express	1.5%	1.1%	-0.5%
_fiction	9.7%	7.9%	-1.8%
_foreign_language	2.0%	1.5%	-0.5%
_juv_audiobook	0.1%	0.1%	0.0%
_juv_fiction	26.8%	37.2%	10.5%
_juv_foreign	1.9%	2.9%	1.0%
_juv_movie	1.9%	2.1%	0.2%
_juv_nonfiction	5.6%	5.8%	0.3%
_magazine	0.0%	0.1%	0.1%
_movie	19.6%	14.0%	-5.6%
_music	3.4%	4.2%	0.7%
_new_book	2.0%	2.6%	0.6%
_nonfiction	11.3%	8.4%	-2.9%
_ya_av	1.1%	0.9%	-0.2%
_ya_fiction	6.9%	6.8%	-0.1%
_ya_nonfiction	0.5%	0.6%	0.1%

CIRCULATION SUMMARY

GRINTON I. WILL LIBRARY



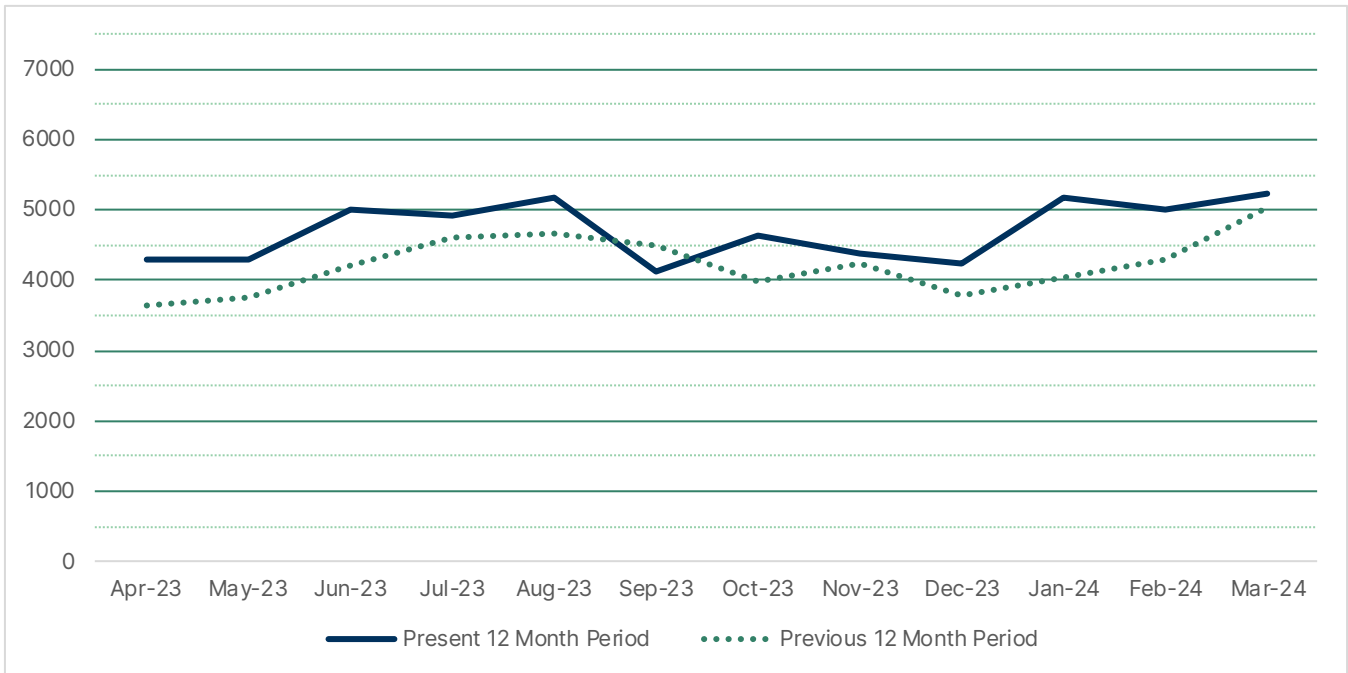
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Present 12 month period	23999	23350	25065	28533	29439	23781	23516	23116	23009	24664	24696	25403
Previous 12 month period	24614	22051	24869	29002	30817	25355	24725	24141	24101	26378	23890	27911
	-2.5%	5.9%	0.8%	-1.6%	-4.5%	-6.2%	-4.9%	-4.2%	-4.5%	-6.5%	3.4%	-9.0%

	Mar-23	Mar-24		
_audiobook	329	259	-70	-21.3%
_biography	396	321	-75	-18.9%
_express	207	126	-81	-39.1%
_fiction	3908	3392	-516	-13.2%
_foreign_language	113	132	19	16.8%
_juv_audiobook	46	53	7	15.2%
_juv_fiction	9524	8617	-907	-9.5%
_juv_foreign	151	140	-11	-7.3%
_juv_movie	649	635	-14	-2.2%
_juv_nonfiction	1838	1818	-20	-1.1%
_magazine	37	61	24	64.9%
_movie	3860	3785	-75	-1.9%
_music	1245	1304	59	4.7%
_new_book	1902	1344	-558	-29.3%
_nonfiction	2758	2429	-329	-11.9%
_ya_av	113	130	17	15.0%
_ya_fiction	573	596	23	4.0%
_ya_nonfiction	114	122	8	7.0%

Circulation Profile:	Mar-23	Mar-24	
_audiobook	1.2%	1.0%	-0.2%
_biography	1.4%	1.3%	-0.2%
_express	0.7%	0.5%	-0.2%
_fiction	14.0%	13.4%	-0.6%
_foreign_language	0.4%	0.5%	0.1%
_juv_audiobook	0.2%	0.2%	0.0%
_juv_fiction	34.1%	33.9%	-0.2%
_juv_foreign	0.5%	0.6%	0.0%
_juv_movie	2.3%	2.5%	0.2%
_juv_nonfiction	6.6%	7.2%	0.6%
_magazine	0.1%	0.2%	0.1%
_movie	13.8%	14.9%	1.1%
_music	4.5%	5.1%	0.7%
_new_book	6.8%	5.3%	-1.5%
_nonfiction	9.9%	9.6%	-0.3%
_ya_av	0.4%	0.5%	0.1%
_ya_fiction	2.1%	2.3%	0.3%
_ya_nonfiction	0.4%	0.5%	0.1%

CIRCULATION SUMMARY

CRESTWOOD LIBRARY



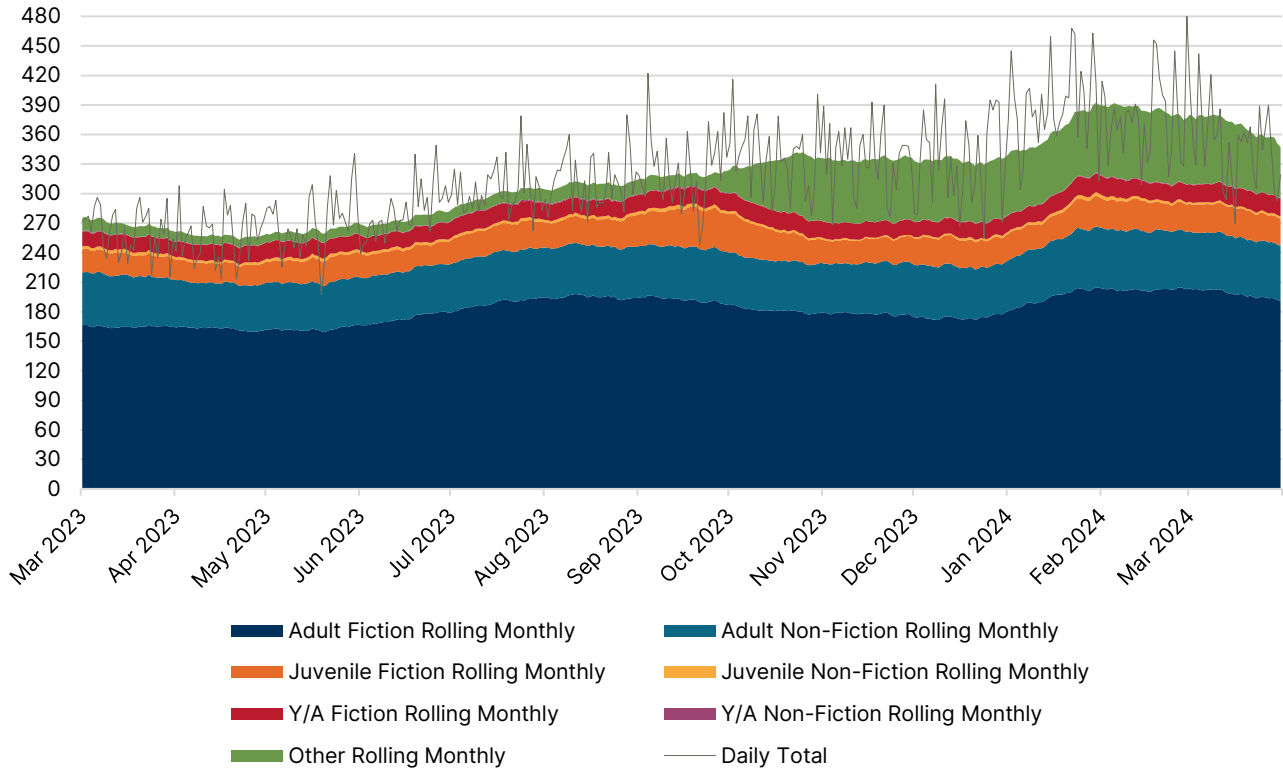
	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
Present 12 Month Period	4292	4297	4994	4908	5168	4138	4637	4381	4245	5178	5017	5223
Previous 12 Month Period	3650	3748	4214	4617	4679	4486	3986	4237	3774	4033	4298	5048
	17.6%	14.6%	18.5%	6.3%	10.5%	-7.8%	16.3%	3.4%	12.5%	28.4%	16.7%	3.5%

	Mar-23	Mar-24		
_audiobook	38	22	-16	-42.1%
_biography	46	97	51	110.9%
_express	15	37	22	146.7%
_fiction	823	870	47	5.7%
_foreign_language	14	10	-4	-28.6%
_juv_audiobook	11	4	-7	-63.6%
_juv_fiction	1385	1797	412	29.7%
_juv_foreign	14	6	-8	-57.1%
_juv_movie	102	164	62	60.8%
_juv_nonfiction	423	412	-11	-2.6%
_magazine	60	80	20	33.3%
_movie	672	394	-278	-41.4%
_music	72	63	-9	-12.5%
_nonfiction	524	628	104	19.8%
_new_book	607	319	-288	-47.4%
_ya_av	51	59	8	15.7%
_ya_fiction	127	172	45	35.4%
_ya_nonfiction	23	65	42	182.6%

Circulation Profile:	Mar-23	Mar-24	
_audiobook	0.8%	0.4%	-0.3%
_biography	0.9%	1.9%	0.9%
_express	0.3%	0.7%	0.4%
_fiction	16.3%	16.7%	0.4%
_foreign_language	0.3%	0.2%	-0.1%
_juv_audiobook	0.2%	0.1%	-0.1%
_juv_fiction	27.4%	34.4%	7.0%
_juv_foreign	0.3%	0.1%	-0.2%
_juv_movie	2.0%	3.1%	1.1%
_juv_nonfiction	8.4%	7.9%	-0.5%
_magazine	1.2%	1.5%	0.3%
_movie	13.3%	7.5%	-5.8%
_music	1.4%	1.2%	-0.2%
_nonfiction	10.4%	12.0%	1.6%
_new_book	12.0%	6.1%	-5.9%
_ya_av	1.0%	1.1%	0.1%
_ya_fiction	2.5%	3.3%	0.8%
_ya_nonfiction	0.5%	1.2%	0.8%

ELECTRONIC RESOURCES SUMMARY

Daily OverDrive Checkouts



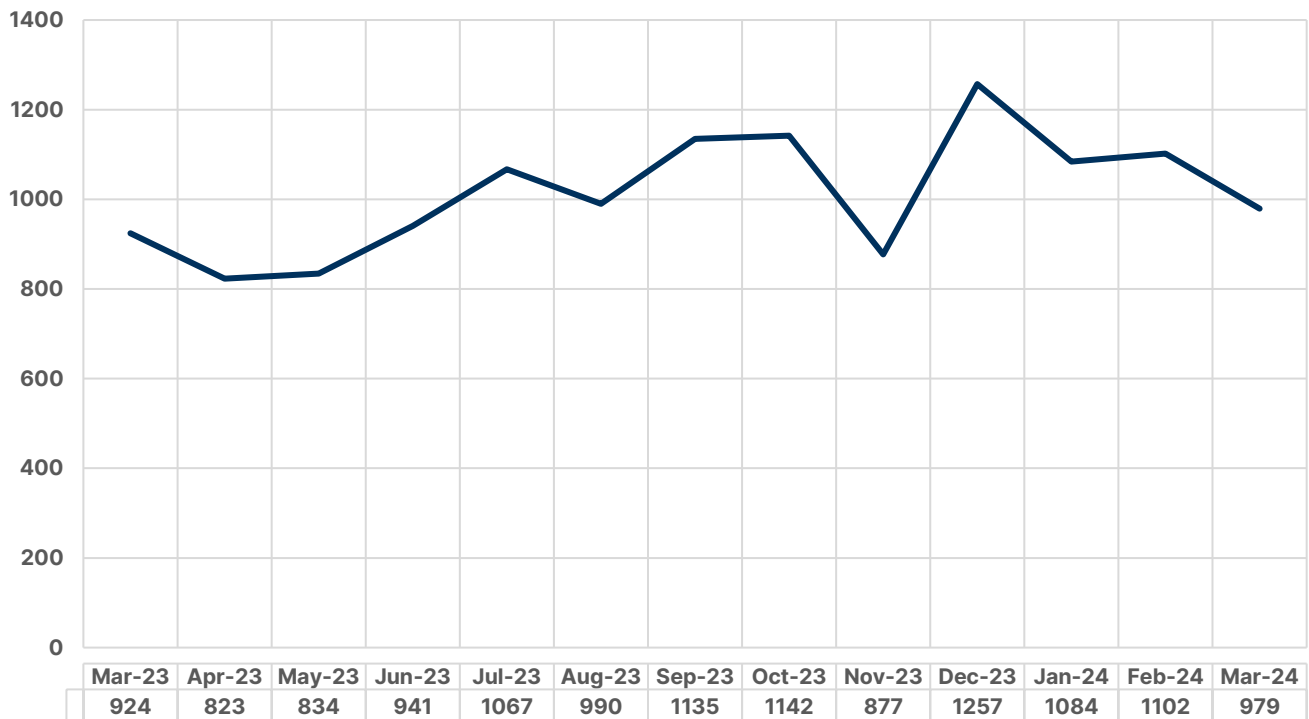
	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	Other	TOTAL
Mar-23	5098	1497	659	86	476	13	303	8132
Apr-23	4829	1430	626	82	504	11	248	7730
May-23	5190	1510	769	90	491	14	329	8393
Jun-23	5367	1466	696	68	508	18	322	8445
Jul-23	6003	1572	823	89	519	32	415	9453
Aug-23	6014	1617	976	92	519	23	458	9699
Sep-23	5616	1602	1163	79	531	23	679	9693
Oct-23	5561	1556	771	57	530	8	1962	10445
Nov-23	5286	1593	809	36	460	13	1903	10100
Dec-23	5528	1572	816	73	515	18	1861	10383
Jan-24	6313	1922	960	108	591	23	2170	12087
Feb-24	5901	1693	814	62	519	15	1987	10991
Mar-24	5941	1729	851	72	556	15	1669	10833

ELECTRONIC RESOURCES SUMMARY

Hoopla Circulation

	Audiobook	Comic	eBook	Movie	Music	Television	Binge Pass	Total
Mar-23	517	86	318	109	88	109	11	1238
Apr-23	558	89	322	80	70	154	8	1281
May-23	675	140	335	113	98	117	15	1493
Jun-23	662	119	351	110	78	86	11	1417
Jul-23	690	112	435	109	75	89	13	1523
Aug-23	760	110	424	129	94	93	11	1621
Sep-23	731	104	476	125	87	79	13	1615
Oct-23	799	102	427	84	69	73	14	1568
Nov-23	858	129	481	119	85	114	21	1807
Dec-23	852	135	522	149	94	75	28	1855
Jan-24	1009	172	634	125	70	131	32	2173
Feb-24	938	122	600	146	97	125	21	2049
Mar-24	1022	171	602	175	100	170	22	2262

Kanopy Downloads



BOOK STOCK

MARCH 2024

RIVERFRONT LIBRARY	2024	2023
Number of volumes at end of previous month	161,493	
Number of volumes added this month	776	
TOTAL	162,269	
Number of volumes lost/withdrawn this month	290	
TOTAL VOLUMES RIVERFRONT LIBRARY	161,979	158,778

GRINTON I. WILL BRANCH	2024	2023
Number of volumes at end of previous month	163,414	
Number of volumes added this month	965	
TOTAL	164,379	
Number of volumes lost/withdrawn this month	479	
TOTAL VOLUMES GRINTON I. WILL BRANCH	163,900	155,732

CRESTWOOD BRANCH	2024	2023
Number of volumes at end of previous month	31,650	
Number of volumes added this month	108	
TOTAL	31,758	
Number of volumes lost/withdrawn this month	68	
TOTAL CRESTWOOD BRANCH	31,690	27,848

TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	357,569	342,358
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QUARTERLY REPORTS

RIVERFRONT LIBRARY QUARTERLY REPORT **JANUARY - MARCH 2024**

The Riverfront Library offers a venue for people from all walks of life to come together for discussion, learning, and personal improvement. For more than 125 years, the Library has been a haven for patrons of all ages, providing programs and resources that improve lives and strengthen communities. As this report details, patrons throughout the city of Yonkers rely on the Riverfront Library to access the tools and information they need to succeed and thrive in today's world.

In addition to maintaining a collection of materials reflective of the needs and interests of our community, the staff of the Riverfront Library provides the public with prompt, efficient, and courteous service. Moreover, we happily cooperate with other community agencies to make an expanded range of services available to our clientele.

Programming

The Riverfront Library routinely looks at our community in an effort to determine what services it needs. In these times, we pride ourselves as a welcoming place for newcomers. Indeed, we consider it as part of our mission to welcome and provide opportunities for those who are most in need, including new immigrants, non-native English speakers, and others seeking the tools they need to secure a place in our society. We are honored to work in a progressive library system that fights against censorship and honors the lives of all human beings.

More than 2,000 patrons – adults, teens, and tweens – attended programs offered by the Riverfront Library during this last quarter. In addition to technology classes, sessions on crafts, sewing, and wellness, on teen gaming and on Hip-Hop, there were concerts celebrating Black History Month, a Winter Reading Challenge, and sessions with a Job Search Coach. A special program was held to celebrate African-American Food, and there were various Grow-Harvest feast activities to celebrate the seed library.

The Riverfront Reference/Adult Services Department continues to receive and respond to requests for local history research, and we are seeing greater interest in our local history collections.

We are also meeting with individuals and organizations interested in donating their records to the YPL archives. Reference Department head Mary Robison has met with Antonia Young, descendant of noted children's book illustrator Ed Young, to discuss our archiving Mr. Young's collection, and she continues to work with the Women's Civic Club of Nepperhan, to receive their corporate papers for inclusion in our archives. (The group gave their first set of papers to the Library in early March.)

In a related matter, we are pleased to announce that New York State's Department of Historic Preservation has chosen to provide the Yonkers Public Library with an assessment survey. The survey will examine the Library's archival programs and operations, identifying specific organizational needs,

QUARTERLY REPORTS

storage concerns, and collection management issues. The State's assessment team will visit the Riverfront Library in May. Archival staff from all three branches will be here to meet with them.

The Children's Department held 233 programs during the last quarter, drawing a total of 6,454 children and caregivers. The Department's community outreach programs included sessions at the Queen's Daughter's Day Care, St. Peter's Day Care, Small World Day Care, the Mary J. Blige Center, the Dayspring Community Center, the Yonkers Youth Bureau, Family Services of Westchester, and the Enrico Fermi School. In addition to sessions on Holiday Arts and Crafts, STEM, and Legorama, the Children's Department's in-house programs included (among others) the following: *Mr. Ralph's Storytimes*, *Babies and Books*, *Father Goose Stories*, *Terrific Toddler Time*, *Music by Zev*, and *Paint & Juice*.

We note that, of late, many Hispanic families have been attending our Children's Department programs. Due to this major increase, it is often necessary to have a bilingual staff member at the Department's information desk to attend to these patrons' interests and needs.

Notary and Proctoring Services

During the quarter under review, 317 documents were notarized by state-certified notary public librarians, who perform this service for our patrons free of charge.

The Reference/Adult Services Department proctored six tests for individuals during this period.

Meeting rooms are constantly in use, with over 1,000 people having used our meeting spaces during the first three months of the year.

Professional Development

To enhance their job performance, the Riverfront Library staff are encouraged to participate in professional development. To this end, the Riverfront staff attended during the quarter both in-person training and webinars on various topics, including sessions on local history, diversity, disability issues, the YPL/YPS summer reading programs, the 2030 U.S. Census, and Evergreen ILS. Librarian Ana Gantzer attended the RootsTech conference in Salt Lake City in February, a national genealogy conference offered by Ancestry.com.

The Riverfront Library staff were also trained during the quarter on the protocols of the missing-child safety program, *Code Adam*. As a result, the staff is ready to implement appropriate procedures should a child go missing in the Library.

Community Engagement

QUARTERLY REPORTS

The Riverfront Library staff continued during the quarter to maintain partnerships with other organizations in the community, in the hope that, together with them, we can effect some improvements in the lives of the city's residents. Worthy of note are the following initiatives.

The Riverfront Library welcomed a variety of groups in their scheduled visits to the Library, including class trips from Yonkers High School, Gorton High School, Sarah Lawrence College, and a visit from the Women's Civic Club of Nepperhan, During these visits, we were happy to showcase our Library's resources – including the Tech Center, the COVE, the Sensory Room, and the Local History resources – to more than 300 individuals.

Sarah Lawrence College Collaboration

- YPL's collaboration with Yonkers High School's International Baccalaureate (IB) program continues in its 20th year; and now with the cooperation of Sarah Lawrence College (SLC). At Sarah Lawrence in March, Riverfront reference librarians Eileen Fusco, Charlie Loftus, and Mary Robison joined educators from Yonkers High School and research librarians from SLC to teach research skills to 65 IB students.
- Close collaboration between the Library and Sarah Lawrence has been made possible by the presence in the Library of SLC's Mellon Humanities Fellow, Dr. Benjamin Zender, currently the beneficiary of a Mellon Foundation Grant. The significance of this grant was acknowledged during the quarter – and its impact discussed – in the course of a presentation given by Dr. Zender and Mary Robison.
- Students from Dr. Zender's class are working on academic projects in the Library's archives and making use of YPL materials in their research.
- During the quarter, Mary Robison and Charlie Loftus interviewed ten SLC students, aspiring summer interns, for two summer internships at the Riverfront Library.

In addition to these community involvements, the Branch Administrator attended during the quarter under review meetings of the Salvation Army Advisory Board, the Mayor's African-American Advisory Board, and the Yonkers Rotary International; Arnaldo Torres continued his service as a board member on the YMCA's Board of Trustees; and librarian Eugene Howell continued to serve as the Library's liaison with the Community Network, a position enabling him to share important current information with the local community.

Collection Development

Descriptive new labels have been affixed to the new parenting books in the Children's Department, categorizing the books by theme ("feeding," "new baby" and toilet training). The Reference/Adult Services Department has been augmenting the nonfiction collection with updated and currently relevant materials on world history, art, LGBTQ+ issues, and job searching. We also continue to refresh the stacks on the third and fourth floors.

QUARTERLY REPORTS

Library Displays

Besides their role in conveying useful information, displays in the Library help to create an inviting learning environment. Displays during this quarter included items dealing with the following events and themes: Disability Awareness, Local Photography, Winter Reading, Lunar New Year, Black History Month, National Wildlife Month, Valentine's Day, St. Patrick's Day National Bird Day, National Ballet Day, and National Science Fiction Day.

Thank you, Riverfront staff. I know this quarter has not been easy for you, but you always make it work. The Riverfront administration congratulates you for doing a great job.

Respectfully Submitted,

Sandy Ernest Amoyaw
Branch Administration
The Riverfront Library

QUARTERLY REPORTS

GRINTON I. WILL LIBRARY QUARTERLY REPORT JANUARY - MARCH 2024

The Yonkers Will Library staff welcomed the start of the New Year with various programs, team building and improving customer service relations for our patrons.

Computer classes continued from Basics with Ralph Cooper to Microsoft Excel, Smartphones, Google Sheets, and word with Margaret Andracchi.

Outreach programs of interest included: Senior Law Day, the annual Tax Help Program with the AARP, Tai Chi for Seniors, outreach assistance with Medicare, Vision Labs, Nutrition programs hosted by Alyssa Advincula, blood pressure monitoring via Albert Einstein Medical College, Physical Therapy Strategies for Older Adults presented by Mercy University, Office of Aging fitness classes, and Seated Yoga. All of the above programs were arranged by Alan Houston. Book clubs led by Margaret Andracchi, and Philip Poggiali continued on a monthly basis. Movies shown by Ralph Cooper included The General and City Lights. Displays on Black History Month and Women's History Month were arranged by Michael Walsh and Tina Lucchese. There was a Memoir Writing Workshop organized by Margaret Andracchi, as well as Women's History Month art workshop. Victoria Addo-Prempeh programs included Painting with Teresa in celebration of Black History Month, finger knitting and visits to Roosevelt High School. Michael Walsh continued his work on promoting the Creative Studio, and arranged programs on The Great Hunger, Madame C.J. Walker, the U.S. National Parks, and Hemsley Winfield, the pioneer of modern dance. Also, Michael was responsible for blog posts on History Chicks, the Women of the West, Amazing Sport Stories, the Black Fourteen, and Lincoln's Birthday.

Some highlights from the Children's Department included "Activity Stations" with monthly themes, and the "Seek and Find" by Laura Cacace and Jessica Neto. The program has been very popular with over 50 children completing the scavenger hunt for Women's History Month. Programs for both Midwinter Break and Spring Break were highly successful, with several programs having over 100 people in attendance! (including our music mornings with Robert the Guitar Guy and Zev!) Congratulations to Laura Cacace, who has completed her probationary period and is officially a Librarian II. Jessica Neto attended several webinars and has been attending the Westchester Youth Services Meetups. Mary Ann Minozzi retired after 16 years with Will Children's Department and is enjoying retirement. The children's department is happy to welcome Sharon DeYoung as the new children's librarian to the team from Brooklyn Public Library.

The Spirit of the Woman Gala was attended by Branch Administrator Sandy Amoyaw, Supervising Clerk Tyisha Baker and Branch Administrator Tara Somersall.

The Circulation Department continues the weeding team project. After examining books, cataloging dates, circulation statistics and the last time the item was checked out. Several staff members attended webinars and professional workshops. Zaivy Luke-Aleman attended Experimental Library webinar, Timothy Herlihy attended Evergreen Essentials and Silvia Rosales attended a three- week workshop on the American Sign Language for Beginners.

QUARTERLY REPORTS

Tara Somersall
Branch Administrator
Grinton I. Will Library

QUARTERLY REPORTS

CRESTWOOD LIBRARY QUARTERLY REPORT **JANUARY – MARCH 2024**

This quarter, our focus was on helping patrons discover and, in some cases, re-discover the joy of literacy and on the reordering/reprioritization of the deployment of our staffing & resources. Crestwood Library prides itself on excellent customer service, timely and current library materials and a broad variety of online resources, with quality opportunities for learning through both in person and ZOOM programs.

IT improvements included installation of a new NVR system, loan of a gaming laptop with Adobe Suite, and setting up a work cell phone for the Crestwood Branch Manager. Building improvements included a cleaning/fixing of the boiler, assembly of new furniture for the staff room (table, chairs & microwave cart) and one armchair for the main reading room. Thanks to Carlos, Russell and the custodial department for their help.

Yonkers NNORC is in its fourth year of existence in 2024 and our collaboration continues to provide seniors with essential services such as healthcare management & assistance, pantry deliveries, referrals by a social worker, and access to transportation for doctor's appointments and errands within Yonkers. Tried and true collaborative programs continue, including the 9am suite of fitness programs and the hybrid art programs. We had new programs including "Make & Keep Your New Year's Resolutions with Self-Hypnosis Techniques" & "Circuit Training for Seniors with Mercy College Students".

Community partnerships are a recipe for success enabling us to meet the informational, educational and recreational information needs of our patrons. Feeding Westchester's "Just Say Yes To Fruits and Vegetables" in person bi-monthly sessions have inspired delicious and nutritious eating habits and now have an exercise component to them. Saint John's Riverside Hospital's Riverside Talk Webinar: "Breath of Fresh Air" was timely and informative. The New York Presbyterian collaboration "Aging and Colon Health" and "Aging and Women's Heart Health" assists our patrons in raising awareness and making positive lifestyle changes. Health literacy empowers our library patrons.

Friends of Crestwood Library's (FOCL) stellar support enables quality programs for all ages. Book Chat, Book Discussion, and Get Organized are all led by Friends of Crestwood Library Board Members. Two in-person classical concerts, Classical Guitar & Viola Concert Duo Tufekčić & Conant (January) & Traditional Irish and Irish-American Music with violin/guitar duo Tom Socol & Sarah Banks (March) balance our Concerts in Motion Partnership of ZOOM concerts and encourage musical literacy.

FOCL tried something new by offering "Insider's Scoop: Navigating the College Process with local Crestwoodians Mary D. Walsh (Le Moyne College) & Erica Keogh (Fordham Prep)."

Our online book clubs are thriving: History Lovers, Book Chat, Not Just for YA, YPL Reading Room (Positive Psychology), as well as Forever YA provide literacy opportunities for meaningful connection between people and books. Grab'n'Go Packets are a staple offering and an efficient way to serve and draw people to the library. We are expanding our offerings this quarter to include cultural holidays

QUARTERLY REPORTS

(Purim, Easter, Ramadan) and a St. Patrick's Day Party. Saturday Storytime with Ms. Nancy is going strong.

January highlights included a visit to the Mayor's Office to continue plans on the Centennial of Crestwood (2025); Sustainable You Winter Self-Care; a collaborative ZOOM program with several Westchester Library System Libraries on "How to Start a Native Garden" as well as the start of Search For Change Intern Lillian Jamal's Internship. February highlights included Crestwood Crew Members visiting P.S. 15's Pre-K and Title I & III classes. February also brought awareness to Black History Month, Heart Health Month, Lunar New Year, President's Week, and Financial Literacy via our monthly Zoom program "Make Your Money Work for You." We are reaching out to different segments of our population and have actively started holding sports related events like our Superbowl LVIII StoryCraft and All Star Game Watch Party to reach members of our community who don't regularly come to, or use, the library. March highlights included the announcement of our Winter Reading Program winners: Betty Giordano (Adult), Christine Pierre (Teen), Adel Ordonez II (Children's), Parker Jumpp (1000 Books) and Alison Robles (Staff); preparing the Seed Library thanks to a YPL grant from ConEd; completion of Phase I of Yonkers on The Move that has now become a year-round program; Women's History Month Barbie & Books Party; 1000 Books Before Kindergarten Progress Party; YPL Oscars Prediction Program; Mixed Media and Munch launch; Pete the Cat Reading Party; return of an in person bi-monthly NNORC Bingo program and a Baseball Watch Party. The Crestwood Historical Society hired local college student Natalie Varker to jumpstart their website and bring local history to life.

Crestwood Crew Members were offered the opportunity to attend YPL training for Emergency Preparedness. Thank you to Jackie Leone for organizing the event at the Will Library as part of her library school coursework. Staff also attended the following meetings: WLS Circulation, Children's services, Young Adult services, and Adult services; YPL/YPS Summer Reading; YPL Social Media; and YPL DHPSNY (Documentary Heritage and Preservation Services for New York) Grant meetings.

None of this would be possible without a good crew. I thank our Crestwood Library Crew for their time, energy, dedication and hard work this quarter: Jackie Leone (Librarian Trainee), Mary Nowak (Clerk II), Elizabeth Caruso (Clerk I Data Entry), Nancy Wissman (Part-time Librarian), Part-time Library Junior Clerks: Zaina Awaad, Nina Colavolpe-Leone, Radilsa DeLeon, Gabby Monaco, Nora Orosz, Alison Robles, Matthew Rodrigues, Valentina Saccente, Erin Schoenlank, Caroline Sullivan, Natalie Varker, and Library Pages: Carina Zegers & Say Marte.

Respectfully submitted,

Z. Baird. Branch Manager, Crestwood Library

QUARTERLY REPORTS

TECHNICAL PROCESSING DEPARTMENT **QUARTERLY REPORT** **JANUARY - MARCH 2024**

The Tech. Processing Department is back in our regular office location. We are adjusting to the move and reformatting our workflow as a result of our experience in the smaller office space.

All department orders are placed when received and the items processed as soon as they are delivered. Items without records have to go to WLS for cataloging and this can cause a delay in getting the items to the shelves. Language books are one of the categories that can take some time for them to catalog.

The Baker & Taylor Book Leasing Program continues to provide shelf ready new books for the branches that use their monthly quotas to obtain titles for their collections. These titles are then returned when they are no longer popular circulating items.

Tech Processing accommodates all requests from the departments for information, processed materials, and orders using whatever resources are necessary and available. Contacting and working with vendors is a large part of our work.

Mary DiChiara

Technical Processing Dept.

QUARTERLY REPORTS

CUSTODIAL DEPARTMENT QUARTERLY REPORT JANUARY - MARCH 2024

In this quarter, my staff in all three facilities have been focused on constant disinfecting of high touch areas multiple times daily. We will continue this practice for the foreseeable future.

Crestwood

- The locking mechanism on the front doors was not working properly. After a few failed attempts to repair it Safeguard locksmith was called to make the repair.
- The new furniture for the staff lounge was delivered. Paul and I assembled a table, four chairs and a microwave cart. We also rearranged the furniture in the lounge to accommodate the new furniture.
- We also assembled and installed an accent chair for the upper reading area.
- The Chimney has been swept by Mr. Chimney.

Will

- To ensure the cleanest possible air quality, all air handler filters have again been replaced with the high quality Merv 13 filters.
- In January during routine inspection we found the boiler room sump-pump leaking water onto the hot water heater. A.C. Furia repaired the pump piping. Gruppuso Plumbing replaced the damaged ignition module on the hot water heater. Gruppuso also replaced two boiler room hot water valves. One valve for the boiler hot water treatment, and one valve for the hot water heater.
- After listening to some concerns from the staff about poor lighting in the rear parking lot, it was decided to install more rear parking lot lighting. Two LED spot lights were added. Wayne Electric installed that lighting as well as new lighting to the library sign in front of the building.
- Also in this quarter during routine inspection we found one of the boiler hot water pumps had failed. Northstate Mechanical found that the fuses to that pump were blown. Thankfully no further damage to the pump was discovered.
- To create more open space in the Children's room, we removed two book stacks. Because there was no carpet beneath the stack's I patched the space with carpet and installed an area rug over the area.
- The Chimney has been swept by Mr. Chimney.

Riverfront

QUARTERLY REPORTS

- After removing the sponsor wall plaques from the first floor lobby, T&L Contracting repaired and painted the entire wall in that area. Also in that area we installed the new Hydroponic station. Special thanks to Pablo Duran for his hard work assembling that station.
- Due to vandalization of the vinyl sectional in the teen room, the sectional was removed to storage.
- This quarter we replaced a number of worn or broken cabinet door hinges throughout the building.

Staff:

- Anthony Ortiz, the part-time Custodian at Crestwood has filled the full time position at Will.
- A part time position at Crestwood remains open.

Russell Martinez,
Supervisor of Custodians

QUARTERLY REPORTS

GRAPHICS DEPARTMENT QUARTERLY REPORT JANUARY - MARCH 2024

1000 Books Before Kindergarten Party, Will (Flickr, flyers, posters)
Accountable Aging (Flickr)
Adult Legal Planning Documents (Flickr)
African American History (Booklists)
After School Cartoons Movie (Flickr, flyers, posters)
Animal Cracker Day, Riverfront (Flickr, flyers, posters)
Animal Cracker Day, Will (Flickr, flyers, posters)
Arab American Trivia (Flickr)
Art Cart (Flickr, flyers, posters)
The Art of African Headwraps, Riverfront (Flickr, posters)
The Art of African Headwraps, Will (Flickr, posters)
Art Starts: Toddlers Explore Fine Art, Apr, May (Flickr, flyers, posters)
Art With Erica, Black History Month (Flickr)
Art With Say, Black History Month (Flickr)
Art With Erica, Feb, Mar, Apr (Flickr)
Art With Say, Feb, Mar, Apr (Flickr)
Art With Teresa, Jan (Flickr)
Art with Yonkers NNORC (Flickr)
Author Kevin Grimes Storytime (Flickr, flyers, posters)
Bear and a Book (Flickr)
Beginner's Ukulele Class (Flickr, flyers, posters)
Ben Goldfarb Author Talk (Flickr)
Black History Month Activity Station (Flickr, flyers, posters)
Black Animated Children's Films (Flickr, flyers, posters)
Black History Month Coloring Station (Flickr, flyers, posters)
Black History Month Family Storytime (Flickr, flyers, posters)
Black History Month Revelators (Flickr, flyers, posters)
Black History Month Trivia (Flickr)
Bling's The Thing, Mother's Day (Flickr, flyers, poster)
Board Games & Puzzles, Jan (Flickr, flyers, posters)
Bridgeing Chasms (Flickr, flyers, posters)
Bubble Tea Bingo (Flickr, flyers, posters)
CAPE Community Adventure Play (Flickr, flyers, posters)
Celebrate Baseball Season (Flickr)
Celebrate Earth Day (Flickr)
Celebrate Lunar New Year (Flickr)
Celebrate Unicorn Day (Flickr, flyers, posters)
Celebration of Irish Dance (Flickr, flyers, posters)
Children Spring Scavenger Hunt (Flickr)
Children's Book Day (Flickr, flyers, posters)
Classical Guitar & Viola Concert (Flickr, flyers, posters)
Coach Karina, Jan, Feb (Flickr)
Crafts for a Cause (Flickr)
Create Your Family Tree (Flickr, flyers, posters)
Creation Station, Feb (Flickr)
Crestwood Cinema (Flickr)
Crestwood Garden Dig (Flickr)
Deaf History Month (Flickr, flyers, posters)
Dental Storytime (Flickr, flyers, posters)
Easter Grab n Go Craft (Flickr)
Easter Story & Craft (Flickr, flyers, posters)
Enhanced Fitness for Seniors (Flickr, flyers, posters)
Eternal Spring Art Tour (Flickr, flyers, posters)
Family Board Games, April, May (Flickr, flyers, poster)
Family Storytime Black History Month (Flickr, flyers, posters)
Feeding Westchester, Crestwood (Flickr, flyers, posters)
Financial Literacy Blueprint for Financial Success (Flickr, posters)
Financial Literacy: Spring into Action (Flickr)
Financial Literacy: Taxes & Retirement (Flickr, posters)
Financial Literacy: Tax Season Over (Flickr, posters)
Finger Knitting for Teens (Flickr, posters)
Food Fun with Feeding Westchester (Flickr, flyers, posters)
Forever YA Book Club Feb, Mar, Apr (Flickr)
Free AARP Tax Help (Flickr, flyers, posters)
Free Play All Day, Feb, Spring (Flickr, flyers, posters)
Free Play at Will (Flickr, flyers, posters)
Friends of YPL, April (Flickr, flyers, posters)
Friday, Lego Club, Feb (Flickr)
Functional Circuit Training (Flickr)
Get Started with Chess, Mar, Apr (Flickr, flyers, posters)
Getting Up From the Floor 2 (Flickr, flyers)
Grab n Go: Bats (Flickr)
Grab n Go Eclipse (Flickr)
Grab n Go: Shakespeare (Flickr)
The Great Hunger Memorial (Flickr, flyers, posters)
Greens & Grains (Flickr, flyers, posters)
Grow, Harvest & Feast (Flickr, posters)
Grow Your Own Salsa Garden (Flickr, flyers, posters)
Harmonica Day Grab n Go (Flickr, flyers, posters)
Heart Healthy Snacks (Flickr)
Hemsley Winfield (Flickr, flyers, posters)
Hip Hop Interactive program (Flickr, posters)
History Lover's Book Club, Mar, Apr (flickr)
Hoppy Leap Day Party (Flickr, flyers, posters)
I Love to Read Story Craft (Flickr)
Indoor Recess, Feb (Flickr, flyers, poster)
International Carrot Day (Flickr, flyers, posters)
Introduction to Podcasting (Flickr, flyers, posters)
Irish Dance Demonstration (Flickr, flyers, posters)
Jelly Bean Guessing Game (Flickr, flyers, posters)
Job Interview for Teens (Flickr, posters)
John Edward Bruce (Flickr, flyers, posters)
Jokes & Riddles (Flickr)
Kids' Chess Club (Flickr, flyers, posters)
Kids Create: St Patrick's Day (Flickr, flyers, posters)
Kids Create : Earth Day (Flickr, flyers, posters)
Kid's Create: Welcome Spring (Flickr, flyers, posters)
Leap Day Party, Riverfront (Flickr, flyers, posters)
Leap Day Party, Will (Flickr, flyers, posters)
Learn to Play Mahjong (Flickr, flyers, posters)
Lego Club, Will Feb, Mar, Apr (Flickr, flyers, posters)
Library Jazz Band (Flickr, flyers, posters)
Local History Drop In (Flickr, flyers, posters)
Lucky Charms Milkshakes (Flickr, posters)
Lunar New Year Craft (Flickr, flyers, posters)
Madame CJ Walker (Flickr, flyers, posters)
Make Valentines (Flickr, flyers, posters)
Maker Mondays for Seniors/Teens Feb, Mar, Apr (Flickr, posters)
Mary Cassatt (Flickr, flyers, posters)

Meditation & Chair Yoga, Feb (Flickr)
 Meet George Washington (Flickr, flyers, posters)
 Memoir Writing Workshop, Mar, May (Flickr, flyers, posters)
 Mermaid Day Movie (Flickr, flyers, posters)
 Mets Opening Day (Flickr)
 Mindfulness with Andrea (Flickr)
 Mix & Match Mondays: Feb, March, April (Flickr, flyers, posters)
 Mix & Match Special Valentine Edition (Flickr, flyers, posters)
 Mixed Media & Munch (Flickr)
 Money Smart Month Craft (Flickr, flyers, posters)
 Mother's Day Concert with Emily Surtees (Flickr, flyers, posters)
 Motown Concert (Flickr, flyers, posters)
 Movies at the Will Library, Feb (Flickr; flyers, posters)
 Movie of the Month, Will, Feb, March, April (Flickr, flyers, posters)
 Movies at your Library, Riverfront: Feb, Mar, Apr (Flickr, flyers, posters)
 Munch with Say (Flickr)
 Music & Merriment (Flickr)
 Music with Zev - Will Feb, March (Flickr, flyers, poster)
 Music With Zev - Riverfront Feb-June (Flickr, flyers, posters)
 My Mind Is Magic (Flickr, flyers, posters)
 Mystery Thriller Book Club, Feb, Mar, Apr (Flickr, flyers, posters)
 NHL All Star Game Party (Flickr)
 NNORC Happy Hearts Bingo (Flickr)
 NNORC Consultations, Crestwood, Feb, Mar, Apr (Flickr)
 Nourishing Our Soul Heart (Flickr, flyers, posters)
 NY Able Info Session (Flickr, flyers, posters)
 Online Adult Book Club, Feb, Mar, Apr (Flickr)
 Paint & Juice, Black History Month (Flickr, flyers, posters)
 Paint & Juice: Dr Seuss (Flickr, flyers, posters)
 Paint & Juice: Spring (Flickr, flyers, posters)
 Painting with Teresa, Feb (Flickr, flyers, posters)
 Painting with Teresa, Black History Month (Flickr, flyers, posters)
 Petite Concert (Flickr, flyers, posters)
 Planeswalkers United (Flickr, flyers, posters)
 Plant a Seed for Earth Day (Flickr, flyers, posters)
 Podcast Club (Flickr, flyers, posters)
 Poetry Place Activity Station (Flickr, flyers, posters)
 Positive Psychology Club, Jan (Flickr)
 Precubs of Love, Feb, March (Flickr)
 Private Consultation with a Financial Planner (Flickr, flyers, posters)
 Professor Val Franco, Apr (Flickr)
 Purim Grab n Go Craft (Flickr)
 Purim Crown Craft (Flickr, flyers, posters)
 Qi Gong, Feb, March (Flickr, flyers, posters)
 Rather Be Reading, Feb, Mar, Apr, May (Flickr, flyers, poster)
 Ramadan Grab n Go Craft (Flickr)
 Ramadan Lantern Craft (Flickr, flyers, posters)
 Read with Cooper, Will Feb, Mar, Apr (Flickr, flyers, posters)
 Read with Cooper, Crestwood, Mar, Apr (Flickr)
 Ready Set Read Book Craft (Flickr)
 Relax & Restoree Sound Meditation, Deb, Mar, Apr (Flickr)
 Repair Cafe (Flickr)
 Research Workshop (Flickr, flyers, posters)
 Rethink Your Drink (Flickr, flyers, posters)
 Revolutionary Blacks (Flickr, flyers, posters)
 Riverfront Playtime (Flickr, flyers, posters)
 Robert the Guitar Guy, Feb, Mar, Apr (Flickr, flyers, poster)
 Roshan Houshmand Exhibit (Flickr, flyers, posters)
 The Secret of Kells (Flickr, flyers, posters)
 Seed Planting Demonstration (Flickr)
 Seed Planting for Spring (Flickr)
 Sew Amazing (Flickr, poster)
 Sing, Sign & Storytime, April-June (Flickr, flyers, posters)
 Sing-a-Long with Tati Sabrina (Flickr, flyers, posters)
 Sleepy Hollow Cemetery Tour (Flickr, posters)
 Special Evening with Mary Dillard (Flickr, flyers, posters)
 Spring Break Board Games (Flickr, flyers, posters)
 Spring Break Lego (Flickr, flyers, posters)
 Spring Break Puzzle-Palooza (Flickr, flyers, posters)
 Spring Crafternoon (Flickr)
 Spring Into Reading: Pete the Cat
 Spy School STEM Activities (Flickr, flyers, posters)
 St Patrick's Day Party (Flickr)
 St Patrick's Day Story & Craft (Flickr, flyers, posters)
 Summer Camp Fair, English/Spanish (Flickr)
 Summer Work for Teens (Flickr, posters)
 The Sun Will Darken Solar Eclipse (Flickr, flyers, posters)
 Superbowl Story Craft (Flickr)
 Superhero Day, Crestwood (Flickr)
 Superhero Day, Riverfront (Flickr, flyers, posters)
 Swiftie Superbowl Party (Flickr, flyers, posters)
 Teen Entrepreneurs (Flickr, flyers, posters)
 Tile Painting Craft (Flickr, flyers, posters)
 Traditional Irish Music (Flickr)
 Tuckahoe Marble Capital (Flickr, flyers)
 Tween Anime Movie, Mar, Apr (Flickr, flyers, posters)
 Ukulele Monthly Meetup (Flickr, flyers, posters)
 Understanding the Essentials of the Smartphone (Flickr, flyers, posters)
 Unicorn Party (Flickr, flyers, posters)
 Valentine's Day Storytime (Flickr, flyers, posters)
 Virtual Author Talks, March, April, May (Flickr, flyers, posters)
 Visiting US National Parks (Flickr, flyers, posters)
 Welcome Spring Story & Craft (Flickr, flyers, posters)
 When Animals Attacks Movies, Feb, March (Flickr, flyers, posters)
 Will Nintendo Switch Club (Flickr, flyers, posters)
 Winter Break Art Camp (Flickr, flyers, posters)
 Women's History Month Activity Station (Flickr, flyers, posters)
 Women's History Month Art Workshop (Flickr, flyers, posters)
 World Art Day (Flickr, flyers, posters)
 World Book Day (Flickr)
 World Read Aloud Day (Flickr, flyers, posters)
 YA Book Buzz, Feb (Flickr)
 Yonkers Beats (Flickr, flyers, posters)
 Yonkers Lost City of Hip Hop (Flickr, flyers, posters)
 Young Musicians of Westchester (Flickr, flyers, posters)
 Youth Art Month: Eric Carle (Flickr, flyers, posters)
 YPL Calendars, Feb, March, April (flyers)


 Graphic Artist

The naming of all Yonkers Public Library (YPL) buildings and spaces is the responsibility of the YPL Board of Trustees. Their consideration will be guided by the following criteria.

Yonkers Public Library will consider naming part of the building, other property or interior space(s) after an individual, foundation, organization or corporation in recognition of substantial contributions or financial gifts to the Foundation for the Yonkers Public Library (FYPL). Donors making such gifts may request to memorialize someone other than themselves with the financial gift, subject to the YPL Board of Trustees' approval.

The FYPL will seek financial contributions commensurate with the honor sought and compatible with the mission of the library. Naming opportunities need not be cost reflective; they may provide recognition of outstanding service contributions or generosity to the library.

Facilities subject to the guidelines include:

- Library building or major renovation
- Interior spaces or service areas, including library auditoriums
- Outdoor spaces - gardens, courtyards, walkways, or plazas
- Amenities such as a fireplace, artwork
- Primary or specialty collections

Generally library facilities are named in accordance with their geographical or functional designations. However, naming a library building as a whole will be considered by the Library Board of Trustees on a case-by-case basis under extraordinary circumstances.

Lists of potential recognition opportunities will be developed by YPL Trustees in collaboration with the Foundation prior to a fundraising campaign and presented to the YPL Board of Trustees for advance approval.

Donor Recognition Versus Property Naming

Donations received for equipping or furnishing a library area, that do not include the cost of building or renovating the space, can be given recognition through an appropriate plaque or alternative means within or adjacent to the space. This shall not constitute the "naming" of the space. When the equipment or furnishing becomes outdated, dysfunctional or is retired, the recognition will be withdrawn.

Guidelines

- All naming recognition must be consistent with the nature and mission of the library. In this regard, due attention shall be given to both long-term and short-term appropriateness of naming.

- When a proposal involves the use of the name of any person, approval is contingent on the agreement of that person.
- When a proposal involves the use of the name of a deceased person, approval is contingent on the agreement of that person's next of kin.
- The Board of Trustees reserves the right to change or remove the recognition should a significant change occur in the circumstances of the donor.

Visual Recognition

The Library Director, in consultation with the library marketing team, will be responsible for determining the manner in which the name is recognized (e.g. signage).

The Foundation will explain the library's naming policy to the donor, work with the donor to determine a suitable display based on policy guidelines and ask the donor to sign a naming agreement. Any commemoration technique must be consistent with the library's image and design requirements and is subject to review and approval by the YPL Board of Trustees.

Duration and Change of Use

When a change in the use of a previously named facility occurs because a program moves/ends or space is reassigned or demolished, some form of continuing recognition may be appropriate.

Property naming rights will remain in place for the useful life of the building or area, no less than ten (10) and not to exceed a period of twenty-five (25) years. Renewal of naming right after the twenty-five year period will be reviewed and approved by the library Board of Trustees.

If a previously named facility or space within the facility must be replaced or substantially renovated during the twenty-five year period, the name will remain as set forth in any gift agreements related to the prior naming action.

If a previously named facility or property must be replaced or substantially renovated after the twenty-five year period, the library Board of Trustees will consider renewing the naming right either in a space similar or related to the original named area or in the creation of an alternative memorial, in order to preserve the history of commemoration.

If a named gift donor becomes embroiled in controversy that is inconsistent with library and Board of Trustees' behavior policies and/or ethical standards, the Board of Trustees may vote to remove said name without notice to the donor and prior to the end of the original twenty-five (25) year term.

Gift agreements related to naming actions will be kept by the Foundation.

Procedures

As a 501c3 non-profit, the Foundation is responsible for the planning and management of private fundraising drives in support of the library. If the Foundation wishes to offer naming opportunities as part of a capital campaign, the Foundation will work with the library director and building committee to identify signature areas for

inclusion in the list. Giving levels associated with each naming opportunity will be recommended by the Foundation based on the campaign goal and number of gifts being requested at each giving level.

The YPL Board of Trustees will be asked to approve a list of naming opportunities associated with a campaign. Approval will enable the Foundation to offer listed naming opportunities to potential donors at agreed upon giving levels during the course of the campaign.

In general, donors will be recognized based on the agreed upon naming opportunity only after at least 75% of the pledge is fulfilled. Failure to fulfill a pledge in full will nullify the naming agreement. Gift recognition associated with individual campaign efforts will be subject to the campaign-specific gift acceptance policy.

2024 Proposed Room Rental Rates

Upon approval of YPL Board of Trustees to go into effect 7/1/2024

Riverfront Library

Room	Floor	Maximum Seats	Current Rate	Proposed Rate (for first 4 hours)	Proposed Rate (for each additional hour)	Proposed 8 Hour Rental Costs	Notes
Room 101	1	10	\$25.00	\$50.00	\$10.00	\$90.00	
Room 202	2	20	\$25.00	\$100.00	\$20.00	\$180.00	
Room 301	3	4	\$25.00	\$50.00	\$10.00	\$90.00	
Room 401	4	6	\$25.00	\$50.00	\$10.00	\$90.00	
Room 404	4	8	\$25.00	\$100.00	\$20.00	\$180.00	
Board Room	4	20	\$50.00	\$150.00	\$25.00	\$250.00	
Community Room	2	120	\$200.00	\$300.00	\$75.00	\$600.00	
Yonkers Room	4	50	\$75.00	\$200.00	\$50.00	\$400.00	
Riverfront Auditorium*	1	450	\$400 (first 4 hours, +\$75/hour)	\$600.00	\$150.00	\$1,200.00	Raise permit fee to \$100
Atrium*	1	100		\$300.00	\$50.00	\$500.00	

* Contingent upon approval from Parks Department

Will Library

Room	Floor	Maximum Seats	Current Rate	Proposed Rate (for first 4 hours)	Proposed Rate (for each additional hour)	Proposed 8 Hour Rental Costs	Notes
Auditorium	1	325	\$150.00	\$400.00	\$100.00	\$800.00	
Conference Room	2	20	\$35.00	\$100.00	\$25.00	\$200.00	
Board Room	2	15	\$35.00	\$100.00	\$25.00	\$200.00	
Flynn Room	1	20	\$50.00	\$100.00	\$25.00	\$200.00	

Notes

Filming costs are established on a case by case basis

Room rentals for weddings, birthdays and ceremonies are established on a case by case basis

Events that occur outside normal service hours will incur additional costs for guard and custodial coverage based on hourly fees or prorated salary. Any overtime incurred is reflected in the costs.