

# **BOARD OF TRUSTEES**

**MONTHLY MEETING**

**Thursday, April 20, 2023**

**Riverfront Library  
One Larkin Center  
Yonkers, NY 10701**

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**YONKERS PUBLIC LIBRARY  
AGENDA FOR MONTHLY BOARD MEETING  
APRIL 20, 2023  
RIVERFRONT LIBRARY**

**MINUTES**

[ACTION ITEM] Approve Minutes of Meeting on March 16, 2023.

**MANAGEMENT REPORT**

**UNION REPRESENTATIVE'S REPORT**

**PERSONNEL REPORT**

**[ACTION ITEM]**

Ratify the following appointments:

Gonzalez, Kayla; P/T Page, \$15.00/hour, eff. 3/17/2023

Jones, Zaniah; P/T Page, \$15.00/hour, eff. 3/17/2023

Whelan, Aili; Provisional Librarian III, \$84,697.00/year, eff. 3/31/2023

Gmitter, Andrew; P/T Custodial Worker, \$15.00/hour, eff. 3/31/2023

Acknowledge the following terminations:

Slattery, Seana; P/T Page, \$15.00/hour, eff. 3/30/2023

Mentzer, Hali; P/T Page, \$15.00/hour, eff. 4/8/2023

**COMMITTEE REPORTS**

**Fundraising & Development** – Jannetti (chair)

Foundation Update

**RATIFY PAYMENT OF BILLS**

[ACTION ITEM] Schedule #850

**EXECUTIVE SESSION**

**NEXT MEETING DATE**

Thursday, May 18, 2023 at Grinton I. Will Library

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
GRINTON I. WILL LIBRARY  
MARCH 16, 2023

**ATTENDANCE**

TRUSTEES:	Nancy Maron Joseph Puglia Patricia Phelan John A. Daily Jr. Michael Sabatino
LIBRARY DIRECTOR:	Jesse Montero
ASSISTANT LIBRARY DIRECTOR:	Shauna Porteus
BUSINESS MANAGER:	NONE
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Trustee Puglia
UNION REPRESENTATIVE:	Brandon Neider
GUESTS:	Angel Castro, Mary Robison, Kathleen Walsh, Linda Youngren

The Board Meeting began at 7:16 pm.

**MINUTES**

On motion of Trustee Puglia, seconded by Trustee Daily and unanimously carried, the Board approved the Minutes of the Meeting of February 16, 2023.

**MANAGEMENT REPORT**

Director Montero reported the hiring of Pablo Duran. Mr. Duran was hired on February 20 as a Custodial Worker in the Riverfront Custodial Department. He previously worked in a part-time capacity at Riverfront and has a background in carpentry.

Director Montero announced the conversion of the Arts & Crafts Room at Riverfront Library into the Sensory Room. The Sensory Room features special equipment, furniture and lighting that provides a calming environment for individuals with sensory processing challenges. The space was designed with input from Yonkers Public Schools therapists and special education therapists and is the first of its kind among regional libraries, including New York City. YPL staff are presently in the process of making policy and scheduling training to make the space open and accessible to the community.

Director Montero went on to summarize the other completed space improvement projects at YPL, displaying several before and after photos of various spaces.

Director Montero reported on the most recent author talk with Mary Calvi, which was hosted by the Foundation for Yonkers Public Library on February 17 at Riverfront Library. The event was attended by over 100 individuals and sold more than 100 copies of her most recent book, *If a Poem Could Live and Breathe*. It was the most well-attended in-person author talk since 2020. He noted Ms. Calvi would also be hosted by Crestwood Library the following week.

Assistant Director Porteus updated the Board on YPL's ongoing emergency and first aid training workshops. Approximately 40 staff members attended or have signed up to attend workshops at Riverfront and Will Libraries. The training was provided by Westchester County Department of Health and instructed staff in the appropriate use of Narcan, or Naloxone nasal spray.

Assistant Director Porteus updated the Board on YPL's partnership with the Center for Urban Renewal at Beczak (CURB). A passive art display of curated stories about the environment and nature was installed at the Riverfront Adult Services department and would be on display through March and April. Director Montero also discussed new displays by Groundwork Hudson Valley and Yonkers Historical Society at Will Library.

## **UNION REPRESENTATIVE'S REPORT**

Representative Neider reported that the Union was currently investigating possible violations of the collective bargaining agreement.

## **PERSONNEL REPORT**

On motion of Trustee Puglia, seconded by Trustee Phelan and unanimously carried, the Board ratified the following appointments:

Malave, Erik; Permanent Librarian Trainee, \$46,345.00/year, eff. 2/6/2023

Duran, Pablo; Permanent Custodial Worker, \$44,736.00/year, eff. 2/17/2023

Castro, Angel; Provisional Manager of Public Relations and Marketing, \$82,500.00/year, eff. 2/21/2023

## **COMMITTEE REPORTS**

President Maron updated the Board on procedure regarding committee reports, noting that only committees with reports to give would be included in the meeting agenda going forward, with the exception of the Fundraising & Development Committee, where she will continue to give a monthly update on behalf of the Foundation for Yonkers Public Library.

### **Fundraising & Development** – Jannetti (chair)

Foundation Update: President Maron reported that the Foundation had begun mailing invitations and selling tickets for its annual fundraising gala on May 10 at Riverfront Library and was pleased to note that the price of tickets remained the same as last year. She asked trustees to spread the word of the gala and to reach out to the Foundation with any ideas on sponsorships and auction items at the gala.

## **PAYMENT OF BILLS**

On motion of Trustee Puglia, seconded by Trustee Phelan and unanimously carried, the Board approved payment of bills as listed on Schedule #849.

## **NEW BUSINESS**

Trustee Sabatino arrived at 7:31 pm.

Director Montero presented the Board with a proposed update to the library's Affirmative Action policy following a review by Policy Committee Chair Sabatino at the last meeting. After some discussion, the Board, on motion of Trustee Daily and seconded by Trustee Phelan, unanimously passed the update to the library's Affirmative Action policy.

On motion of Trustee Puglia, seconded by Trustee Daily and unanimously carried, the meeting adjourned at 7:42 pm.

**NEXT BOARD MEETING DATE** – Thursday, April 20, 2023 at 7:00pm at Riverfront Library.

Jesse Montero  
Library Director & Secretary

# Yonkers Public Library

## Bill List March 2023

<u>Vendor Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
<b>CAPITAL FUNDS</b>			
AMERICAN PAPER & SUPPLY CO.	I-MOP XL BATTERY SET	3/27/2023	1,304.17
COMMUNITY PLAYTHINGS	LIBRARY FURNITURE-RIVERFRONT	3/21/2023	28,309.00
GOVCONNECTION, INC.	SURFACE PRO 9	3/24/2023	1,873.00
GOVCONNECTION, INC.	SMART BUY HP ELITEONE 800	3/24/2023	12,147.80
GREENMAN-PEDERSEN, INC.	ELEVATOR-ENGINEERING SERVICE	3/8/2023	1,650.00
HASTINGS ROOFING, INC.	ROOFING REPAIRS-CRESTWOOD	3/8/2023	12,612.00
KRUEGER INTERNATIONAL, INC.	INSTALLATION & SHIPPING	3/27/2023	1,753.00
KRUEGER INTERNATIONAL, INC.	TABLES SENSORY RM-RIVERFRONT	3/24/2023	6,103.77
KRUEGER INTERNATIONAL, INC.	TRAINING TABLES 30X72	3/27/2023	7,305.60
NATIONAL BUSINESS FURNITURE	FOLDING TABLES	3/21/2023	1,134.00
SCHOOL OUTFITTERS	BLACK MOBILE STACK CHAIRS	3/21/2023	3,208.05
SCHOOL SPECIALTY	FLOOR TILES	3/21/2023	10,943.90
UNLLINE, INC.	PORTABLE DIVIDER/DRIL; DRIVER SET	3/24/2023	5,554.13
<b>TOTAL</b>			<b>93,898.42</b>
<b>CONTRIBUTIONS FUNDS</b>			
AMERICAN EXPRESS	NETWORK SOLUTIONS & INTERESTS	3/29/2023	44.53
AMERICAN EXPRESS	SEED SUPPLIES-FOUNDATION YPL	3/15/2023	85.00
AMERICAN MUSEUM OF NAT. HIST.	50 BOUCHERS-LLIBRARY PASSES	3/29/2023	500.00
ARTS WESTCHESTER	TICKETS (4) & JOURNAL AD	3/8/2023	500.00
BAKER & TAYLOR	YAROSLOW MEMORIAL BOOK PLATE	3/22/2023	32.28
BAKER & TAYLOR	YAROSLOW MEMORIAL BOOK PLATE	3/22/2023	36.97
BELLA VISTA DELI	BOARD MEETING 3/16/23	3/16/2023	182.00
CAMPOVERDE, ANGELICA	HOMEWORK HELPER-RIVERFRONT	3/22/2023	292.50
CAMPOVERDE, ANGELICA	HOMEWORK HELPER-RIVERFRONT	3/15/2023	375.00
CHAMBER OF COMMERCE-YKRS	2023 MEMBERSHIP	3/15/2023	350.00
FRANCIS, RICARDO	PROG: ARTIST TALK	3/22/2023	300.00
FRANCIS, RICARDO	PROG: FATE & PROGRESS	3/22/2023	1,200.00
GILLETTE, COURTNEY	EVENT: MARY CALVI-FOUNDATION	3/1/2023	75.00
GREENBURGH PUBLIC LIBRARY	PROG: CONFRONTING HATE	3/22/2023	50.00
HAWKINS, SARAH	PROG: HOMEWORK HELPER-CREST	3/29/2023	315.00
HAWKINS, SARAH	PROG: HOMEWORK HELPER-CREST	3/6/2023	315.00
HAWKINS, SARAH	PROG: HOMEWORK HELPER-CREST	3/22/2023	360.00
MANOR BAGELS CAFÉ	BOARD MEETING-2/16/2023	3/8/2023	159.30
SCHREIBER, ELYSE	REIMB EXP: ALA MEMBERSHIP	3/22/2023	56.00
SIEGAL, MARTIN	HOMEWORK HELPER-WILL	3/8/2023	870.00
STORM KING ART CENTER	MEMBERSHIP-CRESTWOOD	3/15/2023	125.00
TORRES, ARNALDO	REIMB EXP: ALA MEMBERSHIP	3/29/2023	56.00
TOWN OF YORKTOWN PUB LIB	LOST BOOK	3/1/2023	10.99
<b>TOTAL</b>			<b>6,290.57</b>

<u>Vendor Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
<b>GRANTS</b>			
AMERICAN EXPRESS	PROGRAMS SUPPLIES-METRO	3/27/2023	517.07
ARMSTRONG, APRIL	STORYTELLING BLACK HIST-METRO	3/21/2023	375.00
AVILA, TERESA	PROG: ESL/SPANISH 101 (JAN)-METRO	3/30/2023	400.00
AVILA, TERESA	PROG: ESL/SPANISH 101 (FEB)-METRO	3/30/2023	400.00
AVILA, TERESA	PROG: VIRTUAL ESL (ZOOM)-METRO	3/30/2023	500.00
BABY FINGERS, LLC	PROG: SIGN LANGUAGE-METRO	3/22/2023	175.00
ENDERS, GEROME	WORKSHOP:LOST CITY HIPHOP-METR	3/22/2023	500.00
FRANCO, VALERIE	ART PRESIDENTIAL PORTRAITS-METR	3/21/2023	150.00
FRANCO, VALERIE	WOMEN IMPRESSIONISTS-METRO	3/21/2023	150.00
HABER, ZEV	PROG: MUSIC CLASS-METRO	3/27/2023	550.00
J & G CONSULTING	INTERACTIVE DRUM CIRCLE-METRO	3/1/2023	400.00
LLOYD, JOAN	CRAFTS FOR A CAUSE-METRO	3/21/2023	100.00
NY STUDIO OF IRISH STEP DANCE	PROG: DANCE PERFORMANCE-METRO	3/27/2023	100.00
PEPPER ESTES, DEBORAH	CUSTOM CUT MOSAIC TILES-METRO	3/21/2023	3,200.00
PEREIRA, TERESA	WOMEN'S HISTORY MONTH-METRO	3/22/2023	200.00
RODRIGUEZ, ELIAS	HARLEM REN PRESENTATION-METRO	3/16/2023	250.00
TOWN OF PELHAM PUBLIC LIBRARY	BIRDING 101-PRESBITERIAN	3/29/2023	25.00
WEINER, EVAN	BLACK HISTORY MONTH-METRO	3/22/2023	100.00
ZUCKERMAN, SUSAN L.	PROG:WOMEN OF NY-METRO	3/22/2023	195.00
<b>TOTAL</b>			<b>8,287.07</b>



**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 March 2023

Date	Num	Memo	Amount
<b>Abbey Ice &amp; Spring Water</b>			
03/21/2023	79676	spring water	126.50
03/21/2023	83026	spring water	115.50
03/21/2023	83027	spring water	100.50
<b>Total Abbey Ice &amp; Spring Water</b>			<b>342.50</b>
<b>ABM Systems</b>			
03/16/2023	0000022884	emergency servic...	2,251.25
<b>Total ABM Systems</b>			<b>2,251.25</b>
<b>Addo-Prempeh, Victoria</b>			
03/27/2023	032023VAP	reimbursement for...	107.93
<b>Total Addo-Prempeh, Victoria</b>			<b>107.93</b>
<b>Alford, Tracy</b>			
03/21/2023	002TA	graphic design for ...	100.00
<b>Total Alford, Tracy</b>			<b>100.00</b>
<b>American Express</b>			
03/16/2023	021723AE	software	134.00
03/24/2023	031323AE	materials, supplies...	1,349.95
03/24/2023	031323AE	materials, supplies...	97.90
03/24/2023	031323AE	materials, supplies...	25.94
03/24/2023	031323AE	materials, supplies...	207.33
03/24/2023	031323AE	materials, supplies...	92.49
03/31/2023	32123AE	software	9,593.40
<b>Total American Express</b>			<b>11,501.01</b>
<b>American Paper Supply Co.</b>			
03/27/2023	J1327203	janitorial supplies	1,559.43
<b>Total American Paper Supply Co.</b>			<b>1,559.43</b>
<b>Amoils, Roseanne</b>			
03/16/2023	030123RA	job coach 2/1-2/22/...	1,080.00
<b>Total Amoils, Roseanne</b>			<b>1,080.00</b>
<b>Aramark</b>			
03/27/2023	25369987	custodial uniform ...	227.34
<b>Total Aramark</b>			<b>227.34</b>
<b>Baird, Zahra</b>			
03/17/2023	22123ZB	program supplies	36.31
<b>Total Baird, Zahra</b>			<b>36.31</b>
<b>Baker &amp; Taylor</b>			
03/24/2023	FEB-23	materials	10,000.00
03/24/2023	FEB-23	materials	10,000.00
03/24/2023	FEB-23	materials	5,784.97
<b>Total Baker &amp; Taylor</b>			<b>25,784.97</b>
<b>Barnes &amp; Noble</b>			
03/16/2023	4385826	materials	1,127.69
03/16/2023	4388779	materials	231.99
03/16/2023	4392394	materials	1,672.75
03/21/2023	4394292	materials	828.15
03/21/2023	4394811	materials	293.81
03/21/2023	4394812	materials credit	-38.81
03/27/2023	4397680	materials	804.53
<b>Total Barnes &amp; Noble</b>			<b>4,920.11</b>
<b>Blackstone Publishing</b>			
03/17/2023	1194206	materials	83.20

**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 March 2023

Date	Num	Memo	Amount
03/17/2023	2086781	materials	41.60
03/24/2023	2092756	materials	41.60
<b>Total Blackstone Publishing</b>			<b>166.40</b>
<b>Blue Shield Security &amp; Protection Inc.</b>			
03/16/2023	016 2023-4732W	unarmed security ...	10,393.50
03/16/2023	016-A 2023-4732R	unarmed security ...	16,100.50
<b>Total Blue Shield Security &amp; Protection Inc.</b>			<b>26,494.00</b>
<b>Cablevision Lightpath</b>			
03/27/2023	100992863	internet 3/1-3/31/23	4,439.61
03/27/2023	100992872	phones 3/1-3/31/23	3,778.30
<b>Total Cablevision Lightpath</b>			<b>8,217.91</b>
<b>Cablevision Optimum</b>			
03/16/2023	07803544469MAR23	cable boxes 3/1-3/...	16.80
03/16/2023	07803550279MAR23	internet & phones2...	141.48
03/16/2023	07803065546FEB23	cable boxes 2/8-3/...	8.40
03/27/2023	07803065546MAR23	cable box 3/8-4/7/23	8.40
03/31/2023	07803550279APR23	internet & phone 3/...	141.48
<b>Total Cablevision Optimum</b>			<b>316.56</b>
<b>Cengage Learning</b>			
03/24/2023	80876777	subscription 3/13/...	17,778.60
<b>Total Cengage Learning</b>			<b>17,778.60</b>
<b>Citadel Pest Control</b>			
03/16/2023	4662	pest treatment	200.00
03/23/2023	4680	pest treatment	200.00
<b>Total Citadel Pest Control</b>			<b>400.00</b>
<b>Con Edison (Consolidated Edison)</b>			
03/24/2023	5909214217MAR23	gas charges 2/1-3/...	190.36
<b>Total Con Edison (Consolidated Edison)</b>			<b>190.36</b>
<b>Cooper, Marcia</b>			
03/16/2023	2-8-23MC	cooking class Vale...	160.00
<b>Total Cooper, Marcia</b>			<b>160.00</b>
<b>Crown Janitorial</b>			
03/16/2023	814782-1	custodial supplies	1,000.00
03/16/2023	814782-1	custodial supplies	718.24
03/21/2023	815472-1	janitorial supplies	63.08
03/27/2023	815691-2	bulbs	351.28
03/27/2023	815851-1	credit return tissu...	-147.84
03/27/2023	816546-1	jumbo dispensers	620.28
<b>Total Crown Janitorial</b>			<b>2,605.04</b>
<b>Demco</b>			
03/16/2023	7258840	library supplies	173.77
03/16/2023	7258932	oak magazine wall ...	143.45
03/16/2023	7259398	shelf markers	86.07
03/16/2023	7263216	library supplies	96.36
03/16/2023	7257624	library supplies	96.36
03/17/2023	7258934	library supplies	2,759.16
03/24/2023	7278733	oversize book sup...	336.00
03/27/2023	7278768	crayola crayons	15.98
<b>Total Demco</b>			<b>3,707.15</b>
<b>Derentis, Rosetta</b>			
03/16/2023	025	technology classe...	270.00
03/16/2023	26RD	technology class 2...	202.50

**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 March 2023

Date	Num	Memo	Amount
Total Derentis, Rosetta			472.50
Ebsco			
03/16/2023	2301932	materials	121.97
Total Ebsco			121.97
ESI Employee Assistance Group			
03/16/2023	49539	eap services 3/1/2...	3,570.00
Total ESI Employee Assistance Group			3,570.00
Figueroa, Carlos			
03/21/2023	022223CF	reimbursement ha...	28.84
03/21/2023	030723CF	reimbursement mil...	32.15
03/21/2023	030723CF-1	reimbursement su...	51.65
Total Figueroa, Carlos			112.64
Five Star Equipment Repair			
03/31/2023	R65151	repair to annihilar...	1,756.55
Total Five Star Equipment Repair			1,756.55
Fusco, Eileen			
03/21/2023	030723EF	reimbursement pr...	59.97
Total Fusco, Eileen			59.97
GovConnection			
03/16/2023	73748228	toner cartridges	890.00
03/16/2023	73748229	ink cartridges	613.80
03/16/2023	73757185	toner cartridges	1,325.66
03/16/2023	73760585	adapter converter	323.05
03/16/2023	73760586	complete 3yr busin...	498.00
03/16/2023	73760591	surgearrest 8 outlet	456.90
03/16/2023	73768650	sonic wall	4,430.00
03/21/2023	73748230	surface pro signat...	291.48
03/21/2023	73748179	headphones	120.05
03/27/2023	73815868	xerox waste toner ...	214.00
03/27/2023	73834954	usb extension cable	31.20
03/27/2023	73844844	crucial P3 Plus Drive	286.27
03/27/2023	73853772	pro signature keyb...	348.00
03/27/2023	73860852	business 3yr. Surf...	249.00
03/27/2023	73861586	printer cartridges	986.27
03/27/2023	73794713	yellow laserjet cart...	5,889.31
03/27/2023	73794716	full motion tv wall ...	291.75
03/27/2023	73799227	wall mount plasma...	52.30
03/27/2023	73834955	keyboard	242.00
03/27/2023	73858514	hdmi adapters w/c...	299.90
Total GovConnection			17,838.94
Gruppuso Plumbing			
03/16/2023	23-31	water filtration sys...	1,789.00
Total Gruppuso Plumbing			1,789.00
Handi-Lift Service Company			
03/27/2023	107770	elevator repairs (p...	3,780.00
Total Handi-Lift Service Company			3,780.00
Ingram Library Services			
03/17/2023	74353677	materials	117.93
03/17/2023	74353678	materials	16.14
03/17/2023	74353679	materials	14.97
03/17/2023	74353680	materials	13.46
03/17/2023	74431822	materials	18.31
03/17/2023	74431823	materials	17.23
03/17/2023	74431824	materials	44.41
03/17/2023	74431825	materials	8.80

**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 March 2023

Date	Num	Memo	Amount
03/24/2023	74973632	materials	14.29
03/24/2023	74973633	materials	9.60
03/24/2023	74973634	materials	89.66
03/24/2023	74973635	materials	10.19
<b>Total Ingram Library Services</b>			<b>374.99</b>
<b>Keane &amp; Beane</b>			
03/27/2023	89066	professional servic...	420.00
<b>Total Keane &amp; Beane</b>			<b>420.00</b>
<b>Laperuta, Patricia</b>			
03/17/2023	3123PL	petty cash reimbur...	35.07
03/17/2023	3123PL	petty cash reimbur...	235.12
<b>Total Laperuta, Patricia</b>			<b>270.19</b>
<b>Law Office of Vincent Toomey</b>			
03/21/2023	1320	SEIU Negotiations	5,784.78
<b>Total Law Office of Vincent Toomey</b>			<b>5,784.78</b>
<b>Ledesma, Solyaris</b>			
03/16/2023	2-14-23	zumba class 2/14/2...	75.00
03/16/2023	2-28-23SL	zumba class 2/28/2...	75.00
03/21/2023	3-7-23SL	zumba class (zoom)	75.00
03/23/2023	3-14-23	zumba class 3/14/2...	75.00
03/27/2023	3-14-23SL	zumba class 3/14/23	75.00
<b>Total Ledesma, Solyaris</b>			<b>375.00</b>
<b>Lexis-Nexis/Matt Bender</b>			
03/21/2023	34914528	renewal subscrip...	2,959.00
<b>Total Lexis-Nexis/Matt Bender</b>			<b>2,959.00</b>
<b>Mackenzie Automatic Doors</b>			
03/16/2023	417962	automatic door ma...	2,110.00
<b>Total Mackenzie Automatic Doors</b>			<b>2,110.00</b>
<b>Midwest Tape</b>			
03/17/2023	503324802	materials	221.07
03/17/2023	503324803	materials	11.24
03/17/2023	503324805	materials	27.29
03/17/2023	503324806	materials	65.07
03/17/2023	503324807	materials	9.09
03/17/2023	503378369	materials	61.55
03/17/2023	503384650	materials	69.26
03/17/2023	503384651	materials	120.67
03/17/2023	503384653	materials	95.15
03/17/2023	503384654	materials	45.46
03/21/2023	503416913	materials	26.23
03/21/2023	503416915	materials	106.35
03/21/2023	503416916	materials	43.38
03/21/2023	503416917	materials	126.65
03/27/2023	503481689	materials	14.39
03/27/2023	503481831	materials	200.08
03/27/2023	503481832	materials	129.43
03/27/2023	503481833	materials	152.52
03/27/2023	503481834	materials	20.99
<b>Total Midwest Tape</b>			<b>1,545.87</b>
<b>Mitchell's NY</b>			
03/17/2023	19221	subscription 1/20-...	1,728.00
03/17/2023	19222	subscription 1/18-...	1,384.00
03/24/2023	19354	subscription 2/10-...	1,008.00
<b>Total Mitchell's NY</b>			<b>4,120.00</b>

**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
March 2023

Date	Num	Memo	Amount
<b>Multicultural Books and Video</b>			
03/17/2023	23-0731	materials	146.02
03/17/2023	23-0731	materials	4.40
<b>Total Multicultural Books and Video</b>			<b>150.42</b>
<b>National Business Furniture</b>			
03/16/2023	ZK200021	folding tables	1,134.00
<b>Total National Business Furniture</b>			<b>1,134.00</b>
<b>Open Systems Metro</b>			
03/16/2023	76756	fire alarm monitori...	375.00
<b>Total Open Systems Metro</b>			<b>375.00</b>
<b>Overdrive</b>			
03/23/2023	01322CO23045844	materials	1,770.22
03/23/2023	01322CO23055545	materials	1,202.92
03/23/2023	01322CO23055632	materials	2,010.52
03/23/2023	01322CO23062834	materials	218.24
03/23/2023	01322CO23064253	materials	894.08
03/23/2023	01322CO23082650	materials	1,350.50
03/23/2023	01322DA23056275	materials	9.99
03/23/2023	01322DA23067562	materials	15.99
03/23/2023	01322DA23067563	materials	15.99
03/23/2023	01322DA23088325	materials	1.99
<b>Total Overdrive</b>			<b>7,490.44</b>
<b>Pencilvester, LLC</b>			
03/16/2023	21423	messy science pro...	125.00
<b>Total Pencilvester, LLC</b>			<b>125.00</b>
<b>Pereira, Teresa</b>			
03/21/2023	YPL022523	painting workshop ...	200.00
<b>Total Pereira, Teresa</b>			<b>200.00</b>
<b>Pitney Bowes 2</b>			
03/31/2023	3317237032	lease 1/22-4/21/23	154.74
<b>Total Pitney Bowes 2</b>			<b>154.74</b>
<b>Plymouth Rocket, INC.</b>			
03/16/2023	1809	subscription rene...	600.00
<b>Total Plymouth Rocket, INC.</b>			<b>600.00</b>
<b>Riti, Palma M.</b>			
03/16/2023	2-10-23PR	cpr training classe...	1,640.00
<b>Total Riti, Palma M.</b>			<b>1,640.00</b>
<b>Rong, Jian-Yang</b>			
03/16/2023	22723JYR	Qi Gong class 2/6, ...	150.00
03/27/2023	3-13-23JYR	Qi Gong class 3/6, ...	75.00
<b>Total Rong, Jian-Yang</b>			<b>225.00</b>
<b>S &amp; S Worldwide</b>			
03/27/2023	IN101161867	cardstock/color sp...	61.11
<b>Total S &amp; S Worldwide</b>			<b>61.11</b>
<b>Safeguard Lock &amp; Key</b>			
03/16/2023	12848	install detex 230D ...	675.00
03/16/2023	12749	key copies	52.00
03/31/2023	13010	furnish/install entr...	250.00
<b>Total Safeguard Lock &amp; Key</b>			<b>977.00</b>



**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 March 2023

Date	Num	Memo	Amount
<b>Schalls Hardware Store, INC.</b>			
03/21/2023	1652	hardware	198.39
<b>Total Schalls Hardware Store, INC.</b>			<b>198.39</b>
<b>Sprague Operating Resources</b>			
03/16/2023	00011632290	bioheat oil 2/23/23	12,414.32
03/16/2023	00011610465	bioheat oil crestwo...	1,136.12
03/27/2023	00011661365	bioheat oil Crestw...	655.55
<b>Total Sprague Operating Resources</b>			<b>14,205.99</b>
<b>Sterling Sanitary Supply</b>			
03/21/2023	AV7534	satellite dual exten...	995.00
<b>Total Sterling Sanitary Supply</b>			<b>995.00</b>
<b>Torres, Arnaldo</b>			
03/17/2023	21623AT	reimbursement Bl...	26.02
03/17/2023	21623-2AT	reimbursement Bl...	24.99
03/17/2023	21623-1AT	reimbursement Bl...	83.70
<b>Total Torres, Arnaldo</b>			<b>134.71</b>
<b>Utica National Insurance Group</b>			
03/23/2023	031623UNIG	auto/commercial p...	8,312.20
03/23/2023	031623UNIG	auto/commercial p...	8,312.20
03/23/2023	031623UNIG	auto/commercial p...	4,178.60
<b>Total Utica National Insurance Group</b>			<b>20,803.00</b>
<b>Verizon</b>			
03/16/2023	9143372191MAR23	phones 2/16-3/15/23	153.19
03/16/2023	9143373015MAR23	phones 2/16-3/15/23	52.01
03/16/2023	9147931065MAR23	phones 2/19-3/18/23	40.62
03/16/2023	9144109274FEB23	phones 2/1-2/28/23	46.43
03/24/2023	9143373015APR23	phones 3/16-4/15/23	53.52
03/27/2023	9144109274MAR23	phones 3/1-3/31/23	48.01
03/31/2023	9143372191APR23	phones 3/16-4/15/23	160.12
03/31/2023	9147931065APR23	phones 3/19-4/18/23	38.76
<b>Total Verizon</b>			<b>592.66</b>
<b>Verizon Wireless</b>			
03/16/2023	9928439776	cell phones 1/24-2/...	341.30
03/16/2023	9927382971	cell phones 1/11-2/...	437.87
03/24/2023	9929783674	cell phones 2/11-3/...	812.79
<b>Total Verizon Wireless</b>			<b>1,591.96</b>
<b>Wayne's Electric Service</b>			
03/27/2023	032305	service call-no po...	295.00
<b>Total Wayne's Electric Service</b>			<b>295.00</b>
<b>WB Mason</b>			
03/16/2023	236270323	program supplies	19.46
03/16/2023	26258704	index binders	3.96
03/27/2023	236812723	water bottles	26.70
03/27/2023	237075871	office/program sup...	180.87
03/27/2023	237076507	table covers	17.12
03/27/2023	237077079	program supplies	59.18
<b>Total WB Mason</b>			<b>307.29</b>
<b>Yonkers Parking Authority</b>			
03/22/2023	23-0031	26 employee parki...	8,020.74
03/24/2023	23-0149	employee parking ...	8,946.21
<b>Total Yonkers Parking Authority</b>			<b>16,966.95</b>
<b>ZooBean, Inc.</b>			

9:15 AM

04/04/23

Accrual Basis

YONKERS PUBLIC LIBRARY  
Bill List- Operating Account  
March 2023

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<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
03/24/2023	28723	Beanstack Plus su...	3,570.00
Total ZooBean, Inc.			3,570.00
TOTAL			<u>228,201.93</u>

YPL Operating Budget Fiscal 2023 (March)

Code	Account Name	Adopted Budget	Current Budget (w/ transfers)	Spent Previous Months	Spent This Month (March)	YTD	Balance	% used
101	Salaries	6,578,527	6,578,527	3,943,927	731,244	4,675,171	1,903,356	71.07%
103	Temp Services	615,914	615,914	330,178	49,362	379,540	236,374	61.62%
150	Termination Payments	35,000	35,000	80,937	0	80,937	-45,937	231.25%
198	Overtime	419,880	378,880	133,478	30,237	163,715	215,165	43.21%
	Personal Services Total:	7,649,321	7,608,321	4,488,520	810,844	5,299,364	2,308,957	69.65%
280	Reference Materials	83,000	83,000	75,648	711	76,359	6,641	92.00%
281	Books	450,000	450,000	268,871	43,662	312,533	137,467	69.45%
	Materials Total	533,000	533,000	344,519	44,373	388,892	144,108	72.96%
301	Office Supplies	100,410	100,410	46,802	20,697	67,499	32,911	67.22%
306	Janitorial Supplies	36,000	36,000	25,715	536	26,251	9,749	72.92%
308	Wearing Apparel	3,300	3,300	2,000	0	2,000	1,300	60.61%
309	Fuel For Heating	77,000	77,000	29,688	656	30,344	46,656	39.41%
312	Hardware	10,200	10,200	8,851	579	9,430	770	92.45%
313	Misc. Supplies	1,000	1,000	0	0	0	1,000	0.00%
314	Electrical Supplies	300	300	240	0	240	60	80.00%
327	Nursery Supplies	300	300	58	0	58	242	19.33%
361	Gas	2,000	2,000	1,612	190	1,802	198	90.12%
C0397	Contingent	15,000	15,000	0	0	0	15,000	0.00%
	Material and Supplies Total	245,510	245,510	114,966	22,657	137,623	107,887	56.06%
401	Insurance	108,920	108,920	42,186	20,803	42,186	66,734	38.73%
402	Telephones	63,900	63,900	37,789	5,787	43,576	20,324	68.19%
403	Printing	19,810	19,810	6,661	0	6,661	13,149	33.62%
404	Lights and Power	169,500	169,500	45,615	0	45,615	123,885	26.91%
405	Postage	3,100	3,100	0	0	0	3,100	0.00%
406	Freight and Express	500	500	4	0	4	496	0.80%
407	Equipment Maint. And Repair	47,700	47,700	34,550	1,757	36,307	11,393	76.11%
408	Rental of Equipment	11,214	52,214	70,800	155	70,955	-18,741	135.89%
409	Building Maint. And Repair	85,000	85,000	18,202	18,696	36,898	48,102	43.41%
410	Milage Allowance	685	685	59	0	59	626	8.61%
413	Professional Fees	295,500	295,500	101,039	22,206	123,245	172,255	41.71%
415	Outside Labor & Related Charges	311,500	311,500	130,525	18,506	149,031	162,470	47.84%
419	Misc. Expenses	36,750	44,432	-5,400	18,526	13,126	31,306	29.54%
421	Rent Riverfront	750,000	750,000	0	0	0	750,000	0.00%
422	Janitorial Service	2,900	2,900	1,180	400	1,580	1,320	54.48%
424	Maint. Of Office Equipment	3,400	3,400	1,546	0	1,546	1,854	45.47%
425	Subscriptions and Publicationns	154,699	154,699	154,851	-4,219	150,632	4,067	97.37%
430	IT Hardware Maint.	52,000	52,000	40,360	4,703	45,063	6,937	86.66%
431	IT Software Licensing and Maint.	479,100	479,100	355,488	23,121	378,609	100,491	79.03%
436	Tuition/Bd/Travel Reimbursement	10,000	10,000	1,854	32	1,886	8,114	18.86%
446	Automobile Repair	6,000	6,000	2,038	0	2,038	3,962	33.97%
481	Binding of Books	600	600	0	0	0	600	0.00%
496	Special Projects	30,000	30,000	27,505	150	27,655	2,345	92.18%
497	Contingent	5,000	5,000	0	0	0	5,000	0.00%
	Contractual Services Total	2,647,778	2,696,460	1,066,852	130,622	1,176,671	1,519,789	43.64%
	Total Operating Budget	11,075,609	11,083,291	6,014,857	1,008,495	7,002,549	4,080,742	63.18%



**YONKERS PUBLIC LIBRARY  
 QUARTERLY BUDGET REPORT  
 FOR THE YEAR JULY 1, 2022-JUNE 30, 2023  
 REVENUE**

REVENUE CATEGORY	REVISED BUDGETED REVENUE 2022-2023	REVENUE REALIZED 7/1/2022-3/31/2022
		<b>3/31/2023</b>
Fees & Fines	\$4,000	\$773
Rental of Property	4,500	2,626
Miscellaneous (Includes E-Rate)	2,500	0
Total Library Generated Revenues	\$11,000	\$3,399
State Funding	55,986	58,019
Transfer from City of Yonkers General Fund	11,008,623	11,008,623
 Total	\$11,075,609	\$11,070,041

**YONKERS PUBLIC LIBRARY  
 QUARTERLY BUDGET REPORT  
 FOR THE YEAR JULY 1, 2022-JUNE 30, 2023  
 GRANTS FUNDS**

	<b>AMOUNT AWARDED</b>	<b>AMOUNT AVAILABLE</b>
		<b>3/31/2022</b>
DANY	250,000	18,917
* SED-LDA	211,412	148,469
MONTEFIORE ADDITION	95,475	2,496
SED-LDA (2)	211,412	180,319
Foundation for YPL	25,000	16,418

\* City had not applied final payment.

**YONKERS PUBLIC LIBRARY  
 QUARTERLY BUDGET REPORT  
 FOR THE YEAR JULY 1, 2022-JUNE 30, 2023  
 CAPITAL FUNDS**

		<b>ORIGINAL AMOUNT</b>	<b>AMOUNT AVAILABLE 3/31/2022</b>
<b>C2099CP</b>			
510647	Will Library Auditorium Improv.	55,000	48,229
510874	Boiler Upgrades	568,000	53,504
510931	Elevator Replacement	412,000	390,500
511000	Acquisition of Library Books and other materials	900,000	110,001
511056	Will Library Elevator	400,000	398,350
511055	Crestwood Library Improvements	169,398	142,586
511054	Acquisition of Library Books and other materials	300,000	300,000

**BANK ACCOUNT INFORMATION**

**MARCH 2023**

<u>BANK</u>	<u>RATE</u>	<u>ACCOUNT NAME</u>	<u>NUMBER</u>	<u>EXP.</u>	<u>TYPE</u>	<u>3/31/2022</u>
<b><u>ENDOWMENTS AND TRUSTS</u></b>						
<b><u>SAUNDERS ENDOWMENT GOAL \$65,000</u></b>						
STERLING NATIONAL BANK		SAUNDERS BOOK FUND				\$75,074.78
<b><u>JUTKOWITZ ENDOWMENT GOAL \$10,000</u></b>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	JOHN JUTKOWITZ THEATER FUND	1121699	10/11/2023	12 MO CD	\$11,041.41
<b><u>KOGAN ENDOWMENT GOAL \$5,000</u></b>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	DAVID S. KOGAN MEM FUND	1121706	10/11/2023	12 MO. CD	\$5,215.90
<b><u>MURPHY ENDOWMENT GOAL \$5,000</u></b>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	RITA G. MURPHY MEM FUND	112714	10/11/2023	12 MO. CD	\$5,507.13
<b><u>CHECKING ACCOUNT</u></b>						
STERLING NATIONAL BANK	N/A	YPL TRUST ACCOUNT	6700288970	----	CHECKING	\$8,107.41
<b><u>UNRESTRICTED ACCOUNTS</u></b>						
***						
<b><u>CONTRIBUTIONS FUNDS</u></b>						
STERLING NATIONAL BANK		CONTRIBUTIONS ACCOUNT				\$28,400.54
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	CONTRIBUTIONS ACCOUNT	1121681	10/11/2023	12 MO. CD	\$64,893.70
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	CONTRIBUTIONS ACCOUNT	1103671	10/27/2023	12 MO. CD	\$54,572.61
<b><u>CHECKING ACCOUNT</u></b>						
STERLING NATIONAL BANK	0.01%	CONTRIBUTIONS ACCOUNT	6700289260	----	CHECKING	\$86,396.90

**Yonkers Public Library (YPL) Board of Trustees Meeting**  
**Management Report**  
**April 20, 2023**

**FY24 Executive Budget:** Mayor Mike Spano released the FY24 Executive Budget on Friday, April 14, 2023. The city included almost the entirety of the library's request, minus some money for part-time and overtime funds (where the library almost always has savings at the fiscal year's end). Furthermore, the library's sole capital budget request - \$3,470,723 for Will Library renovations - was included in the executive budget. Of \$206 million in citywide capital requests, "only" \$96 million was included in the executive capital budget. YPL will discuss and justify its funding requests during a City Council budget hearing next month.

**State of the City Address:** YPL was pleased to host Mayor Spano's State of the City Address at Riverfront Library Auditorium on March 30th, the first time it had been held in that location since 2019. During the speech, the Mayor took time to praise Yonkers Public Library, focusing on the 1,000 Books Before Kindergarten program; recent room improvements (including Riverfront Library's new Teen Room, The Cove, Will Library meeting rooms, and the Crestwood Library's children's floor); and the soon to open Sensory Room. The Mayor also officially unveiled YPL's new logo and announced our plans for a new website launching this month. The highlight was his proposal to open a fourth location in Southeast Yonkers. YPL was delighted to be recognized for these accomplishments and the healthy applause it received for them, and looks forward to conversations around a fourth location.

**Westchester County Department of Health Special Recognition Award:** On the morning of March 30th, YPL's Riverfront Library was honored with a special recognition award from the Westchester County Department of Health. The award recognized Riverfront Library's partnership with the county in hosting 17 COVID-19 vaccination clinics, which administered over 1,800 shots (many new Yonkers Public Schools students). The awards ceremony was held at Scarsdale Public Library and attended by Health Commissioner Sherlita Amler and County Executive George Latimer.

**Riverfront Library Open House and "The Cove" Ribbon Cutting:** Riverfront Library hosted a two-day "Open House" on April 18 and 19 to welcome new patrons and reintroduce older ones to its many children's services and resources. The second day was also a ribbon cutting for "The Cove" - the new playroom formerly known as the Small People's Place. Mayor Spano and various elected officials are expected to attend the event, which also serves to highlight all of the recent interior improvements across the YPL campus.

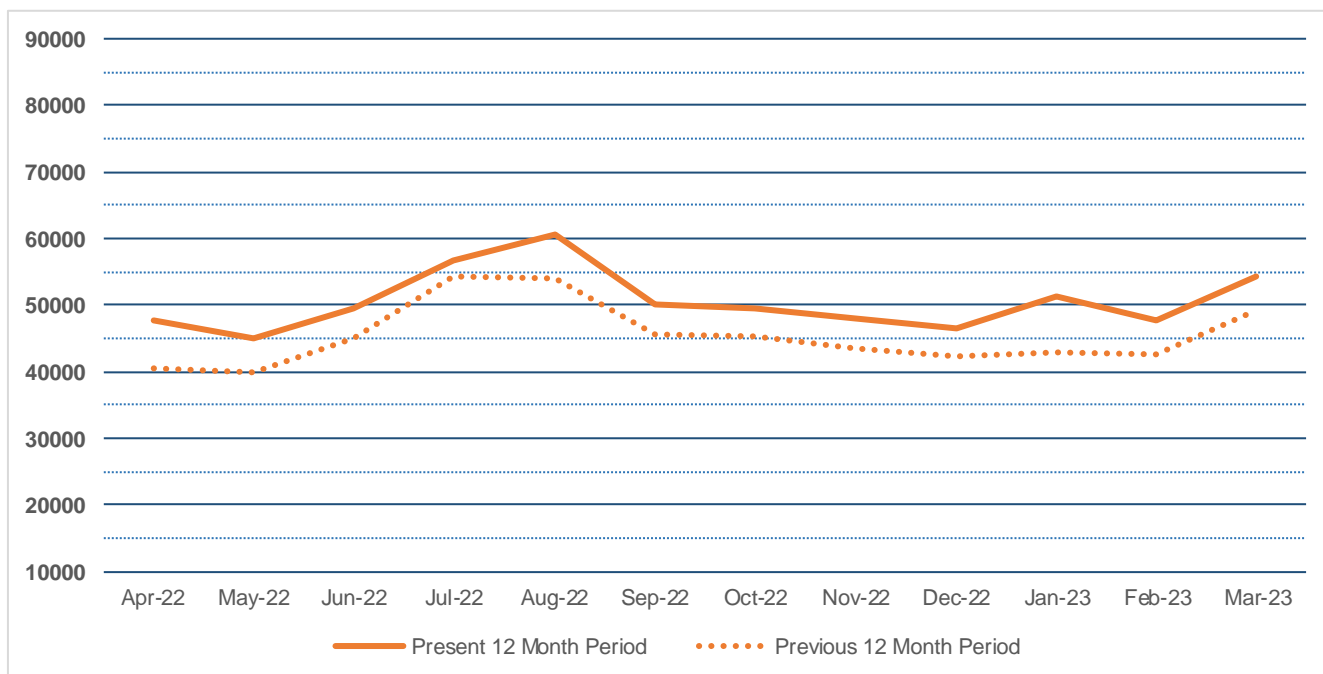
**Will Library Facilities Updates:** Will Library is once again renting a chiller for the 2023 cooling season as YPL works to procure funding for a full replacement and enhancement of its HVAC systems. It is also in the process of laying the groundwork for a larger project, including the removal of the outdated water tower and electrical enhancements that will be a prerequisite for modern chiller technologies. Finally, YPL received the permit for work on the elevator refurbishment project, which will be project managed through the City of Yonkers Engineering Department and construction managed through Iron Sword Enterprises. We are awaiting a start date.

**Seed Library:** Yonkers Public Library has relaunched the very popular Seed Library for its second year. The project, led by Ana Gantzer, adult services librarian at the Riverfront Library, and Jackie Leone, librarian-in-training at the Crestwood Library, pivoted from purchasing expensive seed packets from the Hudson Valley Seed Company to working with seed suppliers who sold in bulk. This model enabled us to reduce seed waste while doubling the packets offered to the community. Each packet was assembled by staff and volunteers and stamped with YPL's new logo. This year's offerings include 25 varieties of flowers, herbs and vegetables. Staff have also created a list of gardening, sustainability and ecological events to compliment the Seed Library.

**Einstein Medical Students Program List:** The Einstein first-year medical students will host their first program in May titled "Pathways to a Career in Medicine." This will be a panel discussion specifically marketed to teens with an interest in the medical field. Other programs include a cancer prevention program (adults), two storytimes (kids) and learning about human anatomy using virtual reality (teens). Einstein College of Medicine is turning this pilot program into a requirement for all first year students and have invited the library to participate for a second year.

# CIRCULATION SUMMARY

## YONKERS PUBLIC LIBRARY



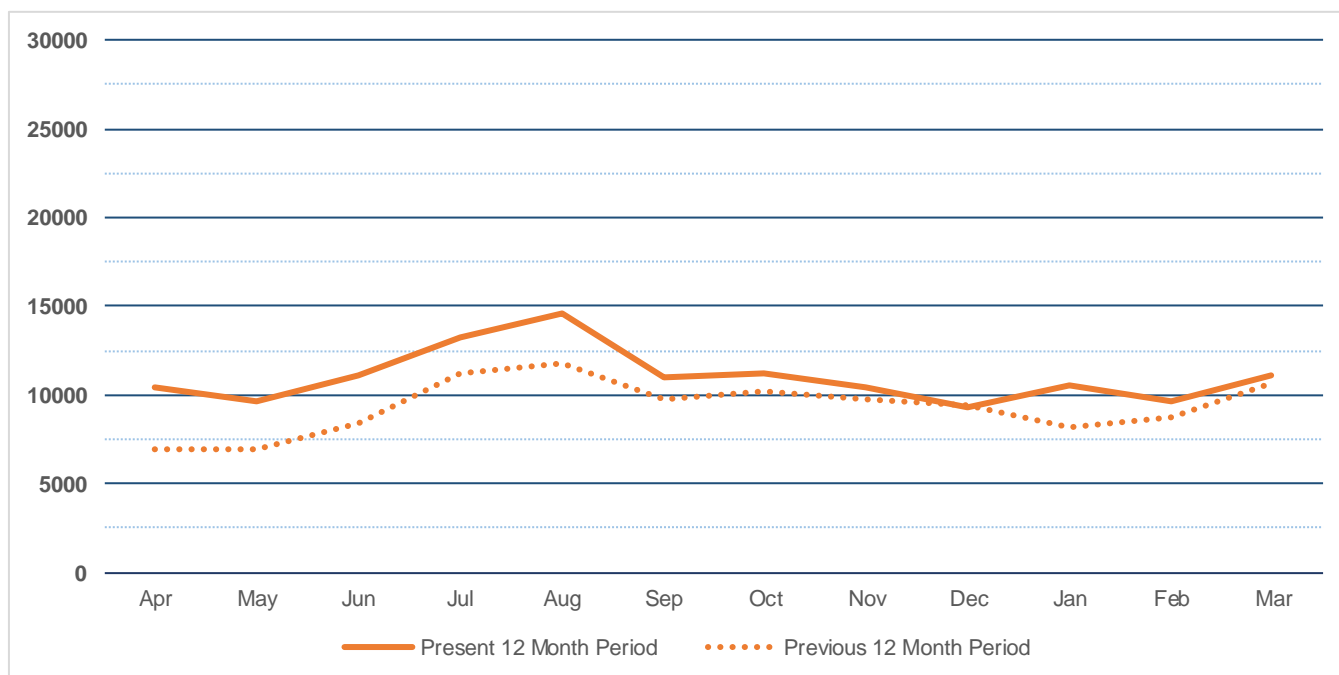
	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
<b>Present 12 Month Period</b>	<b>47610</b>	<b>44960</b>	<b>49508</b>	<b>56877</b>	<b>60724</b>	<b>50211</b>	<b>49419</b>	<b>48076</b>	<b>46380</b>	<b>51419</b>	<b>47643</b>	<b>54204</b>
<b>Previous 12 Month Period</b>	<b>40556</b>	<b>39791</b>	<b>45122</b>	<b>54386</b>	<b>54016</b>	<b>45574</b>	<b>45241</b>	<b>43400</b>	<b>42421</b>	<b>42936</b>	<b>42523</b>	<b>49355</b>
	17.4%	13.0%	9.7%	4.6%	12.4%	10.2%	9.2%	10.8%	9.3%	19.8%	12.0%	9.8%

	Mar-22	Mar-23		
<b>_audiobook</b>	546	434	-112	-20.5%
<b>_biography</b>	534	577	43	8.1%
<b>_express</b>	454	393	-61	-13.4%
<b>_fiction</b>	5192	5809	617	11.9%
<b>_foreign_language</b>	341	354	13	3.8%
<b>_juv_audiobook</b>	64	63	-1	-1.6%
<b>_juv_fiction</b>	11403	13883	2480	21.7%
<b>_juv_foreign</b>	272	375	103	37.9%
<b>_juv_movie</b>	1325	962	-363	-27.4%
<b>_juv_nonfiction</b>	2451	2882	431	17.6%
<b>_magazine</b>	167	99	-68	-40.7%
<b>_movie</b>	6539	6713	174	2.7%
<b>_music</b>	1883	1700	-183	-9.7%
<b>_new_book</b>	2291	2734	443	19.3%
<b>_nonfiction</b>	4151	4537	386	9.3%
<b>_ya_av</b>	227	289	62	27.3%
<b>_ya_fiction</b>	1628	1465	-163	-10.0%
<b>_ya_nonfiction</b>	236	189	-47	-19.9%
<b>Electronic Content Use</b>	8980	10139	1159	12.9%

<b>Circulation Profile:</b>	Mar-22	Mar-23	
_audiobook	1.1%	0.8%	-0.3%
_biography	1.1%	1.1%	0.0%
_express	0.9%	0.7%	-0.2%
_fiction	10.5%	10.7%	0.2%
_foreign_language	0.7%	0.7%	0.0%
_juv_audiobook	0.1%	0.1%	0.0%
<b>_juv_fiction</b>	<b>23.1%</b>	<b>25.6%</b>	<b>2.5%</b>
_juv_foreign	0.6%	0.7%	0.1%
_juv_movie	2.7%	1.8%	-0.9%
_juv_nonfiction	5.0%	5.3%	0.4%
_magazine	0.3%	0.2%	-0.2%
_movie	13.2%	12.4%	-0.9%
_music	3.8%	3.1%	-0.7%
_new_book	4.6%	5.0%	0.4%
_nonfiction	8.4%	8.4%	0.0%
_ya_av	0.5%	0.5%	0.1%
_ya_fiction	3.3%	2.7%	-0.6%
_ya_nonfiction	0.5%	0.3%	-0.1%
Electronic Content Use	18.2%	18.7%	0.5%

# CIRCULATION SUMMARY

## RIVERFRONT LIBRARY



	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
<b>Present 12 Month Period</b>	<b>10450</b>	<b>9641</b>	<b>11129</b>	<b>13249</b>	<b>14637</b>	<b>11038</b>	<b>11226</b>	<b>10377</b>	<b>9351</b>	<b>10515</b>	<b>9674</b>	<b>11106</b>
<b>Previous 12 Month Period</b>	<b>6928</b>	<b>6918</b>	<b>8405</b>	<b>11229</b>	<b>11756</b>	<b>9812</b>	<b>10201</b>	<b>9799</b>	<b>9399</b>	<b>8169</b>	<b>8702</b>	<b>10611</b>
	50.8%	39.4%	32.4%	18.0%	24.5%	12.5%	10.0%	5.9%	-0.5%	28.7%	11.2%	4.7%

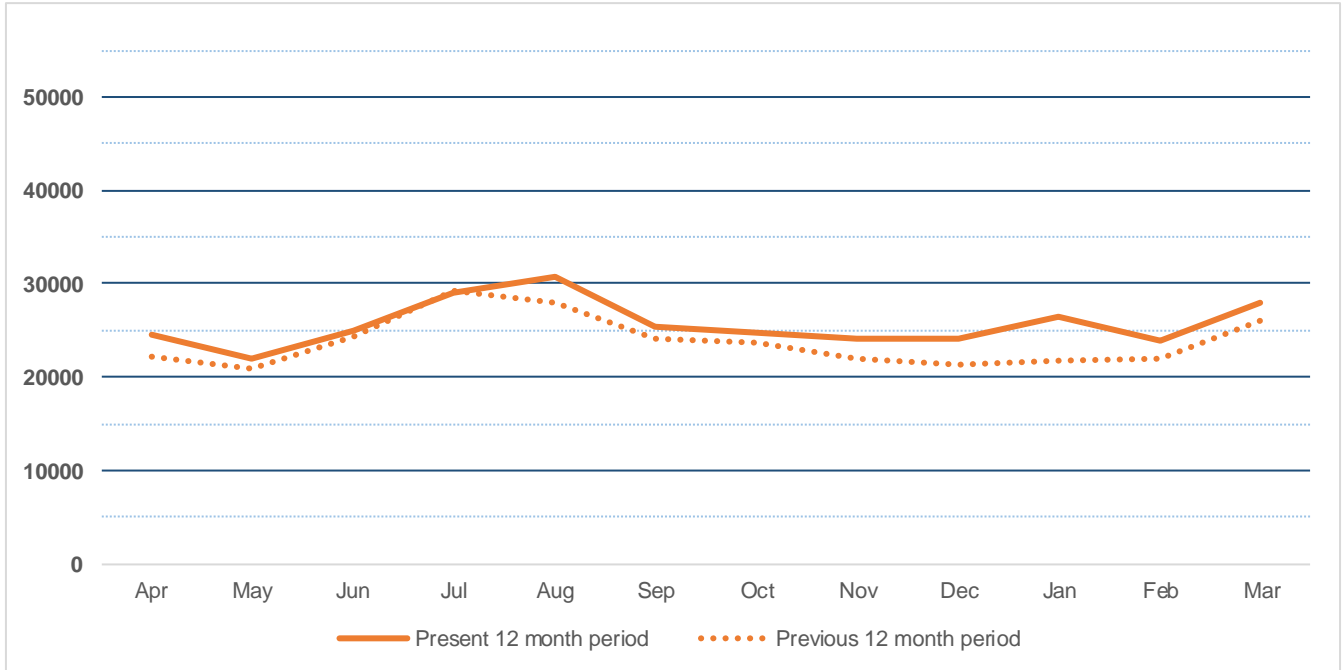
	Mar-22	Mar-23		
<b>audiobook</b>	101	67	-34	-33.7%
<b>biography</b>	147	135	-12	-8.2%
<b>express</b>	240	171	-69	-28.8%
<b>fiction</b>	1125	1078	-47	-4.2%
<b>foreign_language</b>	204	227	23	11.3%
<b>juv_audiobook</b>	2	6	4	200.0%
<b>juv_fiction</b>	2384	2974	590	24.7%
<b>juv_foreign</b>	168	210	42	25.0%
<b>juv_movie</b>	385	211	-174	-45.2%
<b>juv_nonfiction</b>	456	621	165	36.2%
<b>magazine</b>	1	2	1	100.0%
<b>movie</b>	2154	2181	27	1.3%
<b>music</b>	346	383	37	10.7%
<b>new_book</b>	327	225	-102	-31.2%
<b>nonfiction</b>	1165	1255	90	7.7%
<b>ya_av</b>	139	125	-14	-10.1%
<b>ya_fiction</b>	756	765	9	1.2%
<b>ya_nonfiction</b>	76	52	-24	-31.6%

<b>Circulation Profile:</b>	Mar-22	Mar-23	
_audiobook	1.0%	0.6%	-0.3%
_biography	1.4%	1.2%	-0.2%
_express	2.3%	1.5%	-0.7%
_fiction	10.6%	9.7%	-0.9%
_foreign_language	1.9%	2.0%	0.1%
_juv_audiobook	0.0%	0.1%	0.0%
_juv_fiction	22.5%	26.8%	4.3%
_juv_foreign	1.6%	1.9%	0.3%
_juv_movie	3.6%	1.9%	-1.7%
_juv_nonfiction	4.3%	5.6%	1.3%
_magazine	0.0%	0.0%	0.0%
_movie	20.3%	19.6%	-0.7%
_music	3.3%	3.4%	0.2%
_new_book	3.1%	2.0%	-1.1%
_nonfiction	11.0%	11.3%	0.3%
_ya_av	1.3%	1.1%	-0.2%
_ya_fiction	7.1%	6.9%	-0.2%
_ya_nonfiction	0.7%	0.5%	-0.2%



# CIRCULATION SUMMARY

## GRINTON I. WILL LIBRARY



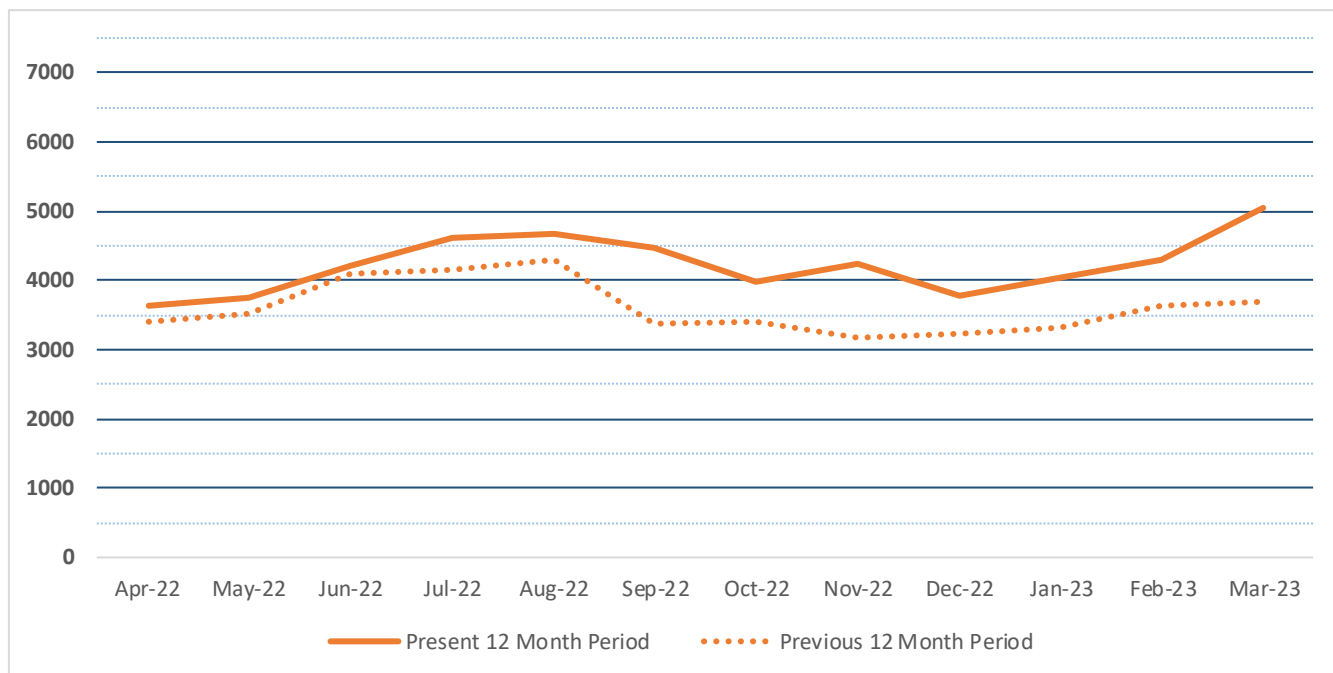
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Present 12 month period	24614	22051	24869	29002	30817	25355	24725	24141	24101	26378	23890	27911
Previous 12 month period	22280	20815	24351	29135	28046	24025	23574	21930	21304	21763	21901	26072
	10.5%	5.9%	2.1%	-0.5%	9.9%	5.5%	4.9%	10.1%	13.1%	21.2%	9.1%	7.1%

	Mar-22	Mar-23		
<b>audiobook</b>	396	329	-67	-16.9%
<b>biography</b>	334	396	62	18.6%
<b>express</b>	204	207	3	1.5%
<b>fiction</b>	3454	3908	454	13.1%
<b>foreign_language</b>	133	113	-20	-15.0%
<b>juv_audiobook</b>	52	46	-6	-11.5%
<b>juv_fiction</b>	8158	9524	1,366	16.7%
<b>juv_foreign</b>	99	151	52	52.5%
<b>juv_movie</b>	881	649	-232	-26.3%
<b>juv_nonfiction</b>	1719	1838	119	6.9%
<b>magazine</b>	95	37	-58	-61.1%
<b>movie</b>	3969	3860	-109	-2.7%
<b>music</b>	1426	1245	-181	-12.7%
<b>new_book</b>	1570	1902	332	21.1%
<b>nonfiction</b>	2512	2758	246	9.8%
<b>ya_av</b>	45	113	68	151.1%
<b>ya_fiction</b>	709	573	-136	-19.2%
<b>ya-nonfiction</b>	124	114	-10	-8.1%

Circulation Profile:	Mar-22	Mar-23	
_audiobook	1.5%	1.2%	-0.3%
_biography	1.3%	1.4%	0.1%
_express	0.8%	0.7%	0.0%
_fiction	13.2%	14.0%	0.8%
_foreign_language	0.5%	0.4%	-0.1%
_juv_audiobook	0.2%	0.2%	0.0%
_juv_fiction	31.3%	34.1%	2.8%
_juv_foreign	0.4%	0.5%	0.2%
_juv_movie	3.4%	2.3%	-1.1%
_juv_nonfiction	6.6%	6.6%	0.0%
_magazine	0.4%	0.1%	-0.2%
_movie	15.2%	13.8%	-1.4%
_music	5.5%	4.5%	-1.0%
_new_book	6.0%	6.8%	0.8%
_nonfiction	9.6%	9.9%	0.2%
_ya_av	0.2%	0.4%	0.2%
_ya_fiction	2.7%	2.1%	-0.7%
_ya-nonfiction	0.5%	0.4%	-0.1%

# CIRCULATION SUMMARY

## CRESTWOOD LIBRARY



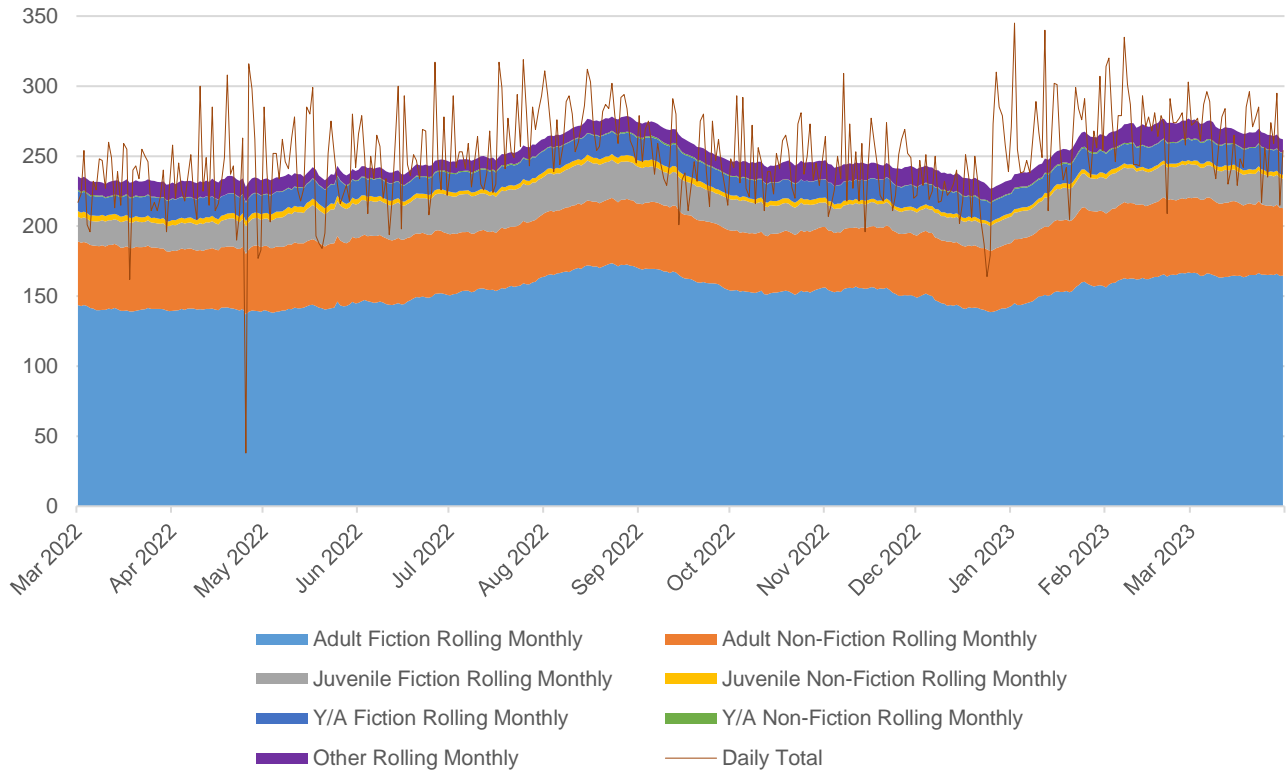
	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
<b>Present 12 Month Period</b>	<b>3650</b>	<b>3748</b>	<b>4214</b>	<b>4617</b>	<b>4679</b>	<b>4486</b>	<b>3986</b>	<b>4237</b>	<b>3774</b>	<b>4033</b>	<b>4298</b>	<b>5048</b>
<b>Previous 12 Month Period</b>	<b>3412</b>	<b>3517</b>	<b>4088</b>	<b>4150</b>	<b>4314</b>	<b>3379</b>	<b>3415</b>	<b>3187</b>	<b>3246</b>	<b>3320</b>	<b>3630</b>	<b>3692</b>
	7.0%	6.6%	3.1%	11.3%	8.5%	32.8%	16.7%	32.9%	16.3%	21.5%	18.4%	36.7%

	Mar-22	Mar-23		
<b>_audiobook</b>	49	38	-11	-22.4%
<b>_biography</b>	53	46	-7	-13.2%
<b>_express</b>	10	15	5	50.0%
<b>_fiction</b>	613	823	210	34.3%
<b>_foreign_language</b>	4	14	10	250.0%
<b>_juv_audiobook</b>	10	11	1	10.0%
<b>_juv_fiction</b>	861	1385	524	60.9%
<b>_juv_foreign</b>	5	14	9	180.0%
<b>_juv_movie</b>	59	102	43	72.9%
<b>_juv_nonfiction</b>	276	423	147	53.3%
<b>_magazine</b>	71	60	-11	-15.5%
<b>_movie</b>	416	672	256	61.5%
<b>_music</b>	111	72	-39	-35.1%
<b>_nonfiction</b>	474	524	50	10.5%
<b>_new_book</b>	394	607	213	54.1%
<b>_ya_av</b>	43	51	8	18.6%
<b>_ya_fiction</b>	163	127	-36	-22.1%
<b>_ya_nonfiction</b>	36	23	-13	-36.1%

<b>Circulation Profile:</b>	Mar-22	Mar-23	
_audiobook	1.3%	0.8%	-0.6%
_biography	1.4%	0.9%	-0.5%
_express	0.3%	0.3%	0.0%
_fiction	16.6%	16.3%	-0.3%
_foreign_language	0.1%	0.3%	0.2%
_juv_audiobook	0.3%	0.2%	-0.1%
<b>_juv_fiction</b>	<b>23.3%</b>	<b>27.4%</b>	<b>4.1%</b>
_juv_foreign	0.1%	0.3%	0.1%
_juv_movie	1.6%	2.0%	0.4%
_juv_nonfiction	7.5%	8.4%	0.9%
_magazine	1.9%	1.2%	-0.7%
_movie	11.3%	13.3%	2.0%
_music	3.0%	1.4%	-1.6%
_nonfiction	12.8%	10.4%	-2.5%
_new_book	10.7%	12.0%	1.4%
_ya_av	1.2%	1.0%	-0.2%
_ya_fiction	4.4%	2.5%	-1.9%
_ya_nonfiction	1.0%	0.5%	-0.5%

# ELECTRONIC RESOURCES SUMMARY

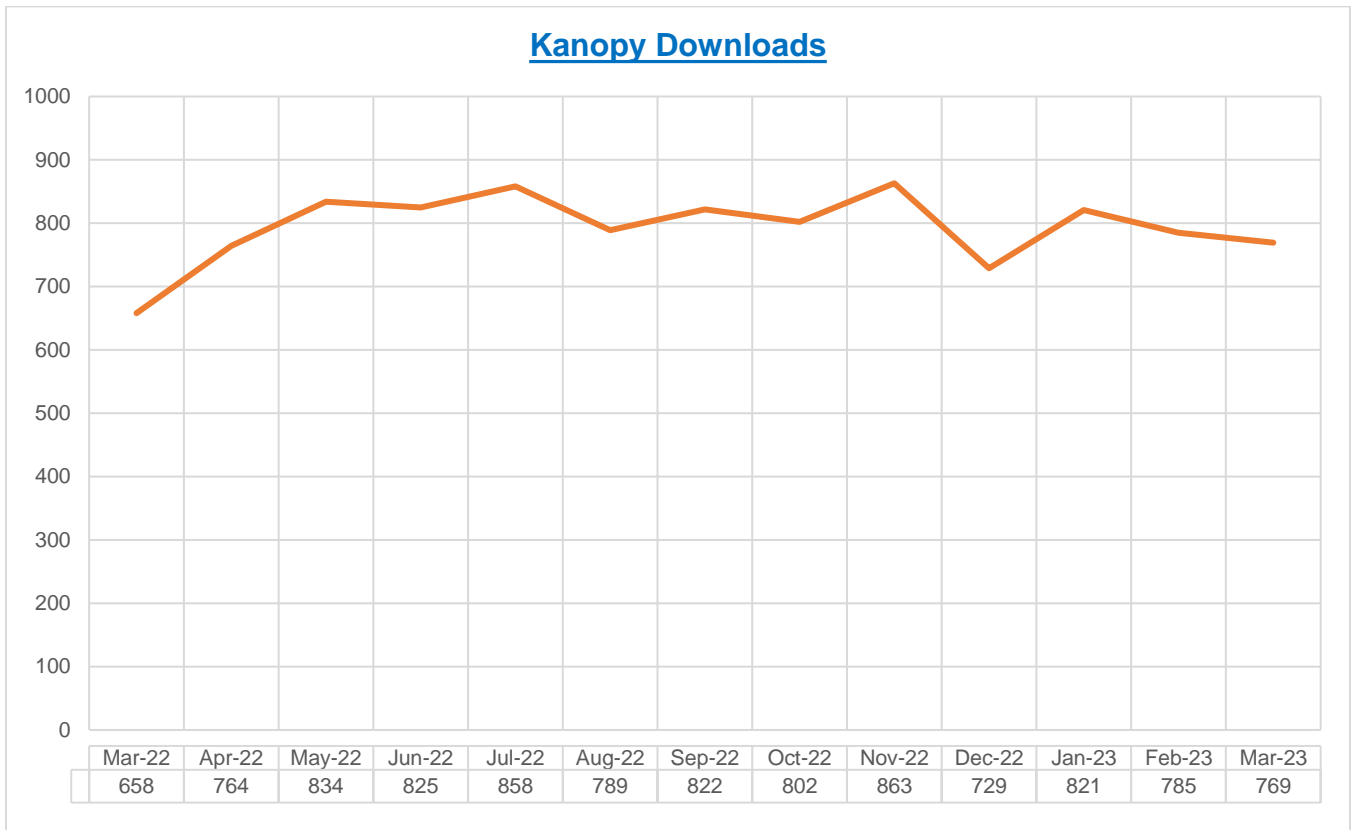
## Daily OverDrive Checkouts



	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	Other	TOTAL
Mar-22	4314	1315	568	103	460	11	344	7115
Apr-22	4165	1388	583	117	401	9	319	6982
May-22	4524	1435	750	121	399	16	221	7466
Jun-22	4529	1319	812	90	392	23	238	7403
Jul-22	5054	1366	824	102	466	18	265	8095
Aug-22	5306	1440	825	142	491	24	318	8546
Sep-22	4641	1282	677	88	399	20	310	7417
Oct-22	4831	1357	541	110	399	5	401	7644
Nov-22	4503	1317	505	74	461	12	390	7262
Dec-22	4391	1411	577	81	423	21	293	7197
Jan-23	4899	1639	748	102	472	28	337	8225
Feb-23	4676	1512	655	71	420	22	386	7742
Mar-23	5098	1497	659	86	476	13	303	8132



# ELECTRONIC RESOURCES SUMMARY



### Hoopla Circulation

	Audiobook	Comic	eBook	Movie	Music	Television	Binge Pass	Total
<b>Mar-22</b>	495	95	305	84	72	134	12	1197
<b>Apr-22</b>	501	104	262	94	53	138	2	1154
<b>May-22</b>	502	111	253	90	81	171	12	1220
<b>Jun-22</b>	475	101	228	74	61	113	16	1068
<b>Jul-22</b>	477	83	231	90	61	105	9	1056
<b>Aug-22</b>	533	106	295	93	66	153	10	1256
<b>Sep-22</b>	501	64	244	97	44	128	15	1093
<b>Oct-22</b>	472	85	234	79	45	110	11	1036
<b>Nov-22</b>	518	102	284	92	54	128	18	1196
<b>Dec-22</b>	570	97	266	70	96	113	16	1228
<b>Jan-23</b>	643	120	383	67	69	143	22	1447
<b>Feb-23</b>	574	94	312	90	64	111	9	1254
<b>Mar-23</b>	517	86	318	109	88	109	11	1238

# **BOOK STOCK**

MARCH 2023

<b>RIVERFRONT LIBRARY</b>	<b>2023</b>	<b>2022</b>
Number of volumes at end of previous month	<b>157,880</b>	
Number of volumes added this month	<b>1,138</b>	
<b>TOTAL</b>	<b>159,018</b>	
Number of volumes lost/withdrawn this month	<b>240</b>	
<b>TOTAL VOLUMES RIVERFRONT LIBRARY</b>	<b>158,778</b>	<b>152,378</b>

<b>GRINTON I. WILL BRANCH</b>		
Number of volumes at end of previous month	<b>155,297</b>	
Number of volumes added this month	<b>1,075</b>	
<b>TOTAL</b>	<b>156,372</b>	
Number of volumes lost/withdrawn this month	<b>640</b>	
<b>TOTAL VOLUMES GRINTON I. WILL BRANCH</b>	<b>155,732</b>	<b>150,030</b>

<b>CRESTWOOD BRANCH</b>		
Number of volumes at end of previous month	<b>27,464</b>	
Number of volumes added this month	<b>393</b>	
<b>TOTAL</b>	<b>27,857</b>	
Number of volumes lost/withdrawn this month	<b>9</b>	
<b>TOTAL CRESTWOOD BRANCH</b>	<b>27,848</b>	<b>24,422</b>

<b>TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY</b>	<b>342,358</b>	<b>326,830</b>
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# QUARTERLY REPORTS

## RIVERFRONT LIBRARY QUARTERLY REPORT JANUARY-MARCH 2023

The Riverfront Library continues to provide a welcoming place where patrons of all ages and cultures can come together – in person or online – to experience the joy of reading, to express their creativity, to satisfy their curiosity, and to create and share valuable content. The Library is the hub of the community, sustained by its professional leadership and its excellent customer service. Our goal is to create pathways to the future.

### **Programming**

Providing patrons with access to information and opportunity is one of the most effective ways to empower and engage them. It lies at the very heart of our mission – whether we are assisting patrons to become more technically savvy, to master other critical skills, or to become more career-ready.

More than 2,000 patrons attended a variety of programming events hosted by the Riverfront Adult Services/Reference Department during the first three months of this year. In addition to craft programs, film screenings, and video game tournaments (open to adults, teens, and tweens), Black History Month was celebrated through dance, music, and food; and a local milestone was commemorated, 50 years of Hip Hop in Yonkers.

Adult patrons attended programs on the Harlem Renaissance, the Gilded Age, and Women of New York, as well as sessions devoted to American Sign Language, to music, to crafts, and to technology.

Our Teen patrons participated during this time in practice SAT/ACT exam sessions, as well as sessions on financial planning and on preparing college essays. Craft sessions for them included sewing, weaving, and craft.

With the aim of providing every child in the community with access to reading materials, library cards, and library services, the Children's Department continues to expand its programming.

The department presented 132 programs during the quarter, drawing a total attendance of 2,231. The programs were designed to promote early literacy, to encourage reading for pleasure, to provide children with opportunities to explore a variety of personal interests, and to spark their imaginations.

Among the programs presented during the quarter were *Black History poster making*, *Origami paper making*, *bracelet making*, *Legorama*, *Family Board Games*, *Paint and Juice*, *Babies and Books*, *Terrific Toddler Time*, *Father Goose Stories*, *Sing and Storytime*, *Valentine's Day Story and Craft*, *Dr. Seuss Story and Craft*, and *Spring Story and Craft*. Also presented were *CAPE* [Community Adventure Play Experience from SaraH Lawrence College Child Development Institute], *Indoor Recess*, *Imagination Playground*, *Beading Craft with Chris*, *Musical Storytime with Miss Sabrina*, and *Music with Zev*.

The information desk in the Children's Department continues to be a hub of activity, helping children of all ages to find printed books, audio books, DVD's, and a variety of items in their areas of interest. Reader's Advisory is especially active (and important) here, inasmuch as parents try to find books that their kids would enjoy and that are at the appropriate reading level.

The Children's Department also conducts programs off-site, with Storytime events taking place this quarter at Small World Daycare, St. Peter's Day Care Center, the Queen's Daughter's Center, the Mary J. Blige Daycare, the Vive School, and at Family Services of Yonkers.

### **Notary Service**

## **QUARTERLY REPORTS**

Children's Department Librarian Ralph Guida is a State-certified notary public. As such, and without charging a fee, he notarizes documents for the Library's patrons. During the first quarter of the year, 182 documents were notarized. (The notary service is available only by appointment.)

During the quarter, the Adult Department offered library tours and classes – in both English and Spanish – to 76 students from P.S.15, the Rising Ground School and Sarah Lawrence College.

Sarah Lawrence College Internship Program. Mary Robison, Diane Mignault and several Sarah Lawrence College student interns, processing Local History archival materials and answering research questions (there were 18 this quarter). In addition, interviews were conducted through the Sarah Lawrence Community Leadership program with SLC students for the two Library internships that will be available during the coming summer.

*Miscellaneous.* Arnaldo Torres continues to work as secretary of the Yonkers YMCA Board of Trustees. Eugene Howell continues as the Library's liaison with the Yonkers Community Network, sharing the Network's current information throughout the YPL system relating to social services available to the community. The Branch Administrator, Sandy Amoyaw, continues to attend meetings of the Salvation Army, the Mayor's African-American Advisory Board, and the Yonkers Rotary International. Lawrence Farah also attends meetings of the Yonkers Rotary International, doing so as a Rotary member.

### **Special Recognition**

The Riverfront Library collaborated with the Westchester County Department of Health to host and promote a number of vaccine clinics. The clinics proved to be popular with local residents, as a total of 1,800 of them were vaccinated. The Library supported the effort by sharing time and resources and by messaging with the community. In addition, the Library's staff worked with the Department of Health to assist patrons in booking vaccination appointments at other locations in the city.

We are happy to report that, in consequence, the County Department of Health has honored the Riverfront Library with a Special Recognition Award – for making the library a safe, trusted, and inviting place for vaccination.

### **Collection Development**

The Riverfront Library continues to maintain a comprehensive, current, and accessible collection of materials that satisfies varied community needs and interests.

We have concentrated our collection development recently in several areas, ordering African-American history titles to fill collection gaps; enhancing the parenting and also the classic children's literature collections; augmenting the holdings in Spanish language and Arabic language materials (including in the Children's Department); purchasing more in the area of urban fiction; and expanding our holdings in some of the diverse formats in which popular or significant titles are now available.

### **Staff Development**

The Riverfront Library encourages the members of its staff to participate in professional workshops and webinars to enhance their job performance.

Recent staff initiatives to accomplish this end include the following:

## **QUARTERLY REPORTS**

- Mary Robison, Eileen Fusco, and Ana Gantzer represented the Yonkers Public Library at the American Library Association's annual conference, which was held this year in New Orleans; they returned with new ideas on programming and collection development.
- Members of the staff attended in-person training or webinars on subjects such as communicating with elected officials and working with patrons with intellectual disabilities, as well as sessions on research databases and library catalogs.
- Staff members also attended the Comic Con, the New York Library Association's Roundtable, as well as Narcan training and American Red Cross Training on Adult and Pediatric CPR/AED; and sessions on DEI, on the Summer Reading Buddies program, and on Exploring Race and Representation in Picture Books (an event organized by the Carle Museum of Picture Book Art).
- The YPL's DEI committee is co-chaired by Arnaldo Torres and Diane Mignault. They plan meeting topics and provide counsel on DEI matters.

### **Library Displays**

Displays in the Library help to create an inviting environment. Displays which promote library services, moreover, can have the positive effect of boosting circulation and attendance rates. Displays during the first quarter highlighted various events including the Chinese new year, Black History Month, Groundhog Day, Valentine's Day, Presidents Day, Women's History Month, St. Patrick's Day, and Spring Is Blooming. Displays focused on themes included Civil Rights, Disability Awareness, and Irish American Heritage. Displays also encouraged patrons to Tell A Fairytale and to recall the work of Dr. Seuss.

The Riverfront Library administration is most grateful to our staff for their dedication and their hard work in helping patrons of all ages and from all walks of life to discover stories, to learn skills, to find opportunities, to connect to services, and to work towards the fulfillment of their dreams.

**Respectfully Submitted.**

**Sandy Ernest Amoyaw  
Branch Administrator Riverfront Library**



# QUARTERLY REPORTS

## GRINTON I. WILL LIBRARY QUARTERLY REPORT JANUARY-MARCH 2023

We are very excited to announce the promotion of Aili Whelan from Librarian II/Acting Head of the Will Children's Department to the Head of Children's at the Will Library. Aili has been with Yonkers Public Library for 17 years and has contributed greatly to the department and to children's services. She is committed to Yonkers Public Library, serving the Yonkers community, fostering literacy and staff development. The children's room is a hub of activity and families enjoy the variety of programs coordinated by the staff. For example, the Lego club had more than 100 attendees for each session. Music by Zev, entertained 103 patrons and the new free play program was so popular that it was expanded to Mondays and Wednesdays. Enrollment in 1000 Books Before Kindergarten has increased and materials on Theodore Roosevelt were on display in honor of the Mary Calvi event. Other displays included: Brothers and Sisters, Rabbits, Diggers and Construction, Groundhog Day, African-Americans, and President's Day.

African-American History Month was celebrated with the following programs: showings of *The Immortal Life of Henrietta Lacks* and *Respect*, a musical Jazz afternoon with Acute Inflections; a discussion on Black athletes who made their mark on sports globally; a children's triple feature of three short films based on beloved picture books; an interactive drum circle; and a painting program where patrons created their version of Faith Ringgold's *Coming to Jones Road #4*. Additionally, new children's books focused on important figures and moments in Black History and culture were shared in an online blog, and a curated list of Black History books, DVDs, and biographies was compiled and distributed.

This year, AARP Tax-Aid preparation was back on-site after a three-year hiatus. It was the first year the service was administered by appointment only, and the first time staff was responsible for the entire registration process. They made this tax season incredibly successful by signing hundreds of patrons for appointments or guiding them through the online registration process. They also fielded hundreds of questions about the service; and taxes in general, and distributed necessary tax filing forms. Alan Houston was the point person who facilitated the service for both AARP and staff. Special thanks to Alan who led the training sessions for staff, and created an AARP Tax-Aide blog providing essential information about the service.

We cherish partnerships and community, and this quarter was no exception. The Yonkers Grinton I. Will Library was proud to be the recipient of a \$3000 grant from New York-Presbyterian Westchester in support of the Library's community programs. We also received a generous donation from the Westchester School for Special Children. We were also able to offer our auditorium for meetings held by the residents of 671 Bronx River Road, which is the cooperative that was severely damaged by a recent fire. Furthermore, Mainstream of WCC, who received US Department of Health and Human Services funding, partnered with us to offer a Famous Women Artists class. During the four sessions, the art, personal lives, and impact of four famous women artists were covered: Mary Cassatt, Berthe Morisot, Camille Claudel, and Frida Kahlo. Additionally, a patron generously contributed funds in memory of his mother, to be used for the purchase of large print materials.

The Yonkers Historical Society (YHS) continues to partner with the library to sponsor seminars and zoom webinars of historical significance. This February the Will Library was incredibly honored to have YHS install an exhibit of household items on loan from the Sherwood House on the main mezzanine floor. An Invasive Plant Species display with plant presses created by the Groundworks Hudson Valley Green team was showcased on the main level. Michael Walsh led a tour of the Will recording studio and provided an overview of the YPL digital archive to a class of Sarah Lawrence College students. They are creating digital archives and will soon be making use of the space. The Friends of the Yonkers Public Library held an incredibly successful weekend book sale and the Yonkers Youth Bureau surveyed patrons to learn about the needs of parents/caregivers, as well as how the community can better support them and their children. The City Council President's office also organized a town hall meeting on redistricting in the auditorium and County Legislator James Nolan held a public forum to provide information on the proposed Housing Compact laws.

## QUARTERLY REPORTS

Highlights from the first-quarter programs include: *Empowerment Physical Therapy*; *Operation Pedro Pan*; *African American Genealogy*; *History vs. Hollywood*; *Hacksaw Ridge*; *Confronting Ridge: 1937-1952*; *Women of New York*; *Understanding Pesticide Risks: Protecting Your Health and Your Yard*; and a very special program led by Michael Walsh, *Uncommon Valor at Iwo Jima*. People of all ages participated in our Winter Reading Challenge and our adult winner Eileen, read 31 books. She commended the library on the program. The Yonkers Will Library staff continues to support the health and wellness of our patrons. We focused on mental health when we hosted Sahaja Yoga Mediation, a self-care workshop, and a Declutter presentation. We also partnered with the Alzheimer's Association for the workshop *Healthy Living for Your Mind and Body in the New Year*, and with New York-Presbyterian Hospital Westchester to offer the *Nutrition to Reduce Your Risk of Cancer* program.

The staff continued to gain important skills and knowledge via their participation in CPR and Narcan trainings, DEI meetings, and many other professional development workshops and webinars, including *Communicating with Elected Officials about your Library*; *How to Train Your Community on Libby*; *Inspiring Meaningful Work: Public Libraries and Workforce Development*; and online *Cybersecurity KnowBe4* training.

This quarter the Branch Administrator met with Kristin Torres and Jesse Colchamiro from Safe Horizon, where educational child care is provided for adults who must appear in family court. She also attended meetings with the Friends of the Yonkers Public Library, elevator replacement engineers, Groundworks of the Hudson Valley staff, David Scotto and Asher Banks from AARP tax preparation service, and Evan Bishop and Katori Walker who are the organizers of Yonkers First Comic Con. Lastly, the Emergency Evacuation Plan was updated and shared with staff and a fire drill was conducted to help ensure the safety of patrons and employees.

This March, the Will Library set a post-COVID record high gate count of 21,526 and the quarter marked a period of excitement thanks to a bustling library with great services and programs, excellent customer service and facility improvements. I couldn't be prouder of the entire staff.

**Aurora Cruz**

**Grinton I. Will Branch Administrator**

# QUARTERLY REPORTS

## **CRESTWOOD LIBRARY QUARTERLY REPORT JANUARY-MARCH 2023**

This quarter our focus was on rekindling and spreading the joy of reading via hygge. Hygge is about taking time away from the daily rush to be together with people you care about - or even by yourself - to relax and enjoy life's quieter pleasures. Crestwood Library is a spot in the Yonkers community where hygge can be experienced via our customer service, in person and ZOOM programs, as well as in the actual physical space that feels like a home away from home for all those who choose to walk through our doors.

Crestwood Crew members have worked extensively with Yonkers NNORC as they underwent two successive changes in Directorship. We are now supporting and working with Valerie Litt, the latest NNORC Director. Our collaborative suite of 9am fitness programs this quarter had strong attendance as well as the special days (Valentine's & St. Patrick's Day) Bingo games. The now weekly Wednesday 4pm intergenerational art classes have developed quite a following and help deepen our community's exposure to the work and art styles of artists from around the world.

Our community partnerships continue to add to our foundation of meeting the informational, educational and recreational information needs of our patrons. Feeding Westchester's "Just Say Yes To Fruits and Vegetables" monthly sessions have inspired delicious and nutritious snacks and eating habits. Saint John's Riverside Hospital's Riverside Talk Webinar: Where We are Now - COVID, RSV and the Flu was timely and informative. New York Presbyterian collaborations included Acid Reflux, Optimizing Heart Health, and Food as Fuel raising awareness and making positive lifestyle changes.

Friends of Crestwood Library continues to be a champion of programs to all ages funding items like our reading tents, flannel board and stories, and sustainability and nature based programs. The highlight this quarter was the return of local Yonkers Author Mary Calvi to speak about her new book "If A Poem Could Live and Breathe: A Novel of Teddy Roosevelt's First Love." Her neighbor, Guy Campanile, offered such a warm and personal introduction of his good friend Mary and Mary offered such wonderful insights into research and the writing of her book.

Our online book clubs: History Lovers, Book Chat, Not Just for YA, YPL Reading Room (Positive Psychology), as well as Forever YA continue to provide opportunities for meaningful connection over literature, a library cornerstone. Grab'n'Go Packets are now a staple and draw people to drop by the library. The return of larger in-person programs, including the much awaited St. Patrick's Day Party and delicious Oreo Cookie Day, have been devoured by our patrons. Saturday Storytime has grown in popularity.

As part of the suite of programs delivered via grant funds, we were able to offer an Irish Step Dancing Zoom and a series of online ZOOM Storytelling sessions with Marianne McShane and April Armstrong. We tried a few new programs including Snack Buddies Storytime and StickerPalooza.

January highlights included a visit to the Mayor's Office to start plans on the Centennial of Crestwood (2023) as well as the start of WCC Communications & Media Art second year student Maria Leone's Internship. February highlights included Crestwood Crew Members visiting P.S. 15's Pre-K and English as a New Language (ENL) classes. February also brought renewed interest in helping others via community collaborative projects like Crafts for a Cause and PreCubs of Love. March highlights included the announcement of our Winter Reading Program winners: Mary Amato (Adult), Abigail Woodruff (Teen), Carmine Dente (Children's), Delaney Gannon(1000 Books) and Mary Nowak (Staff), as well as gearing up for the Seed Library and another Yonkers on The Move Season. The March Crestwood Historical Society hybrid program with Professor Val Franco "The Bronx River in Art and History" brought local lore and history to life.

Crestwood Crew Members were offered the opportunity and attended YPL system wide training for First Aid, CPR, AED and NARCAN. They also attended YPL wide Circulation and Children's Department meetings, strategic planning and website redesign meetings.

## **QUARTERLY REPORTS**

Thanks to the hard work, commitment and dedication of our staff and support of our community, we have had a wonderful Winter quarter and look forward to serving the people of Yonkers in the sweet spring days to come.

**Respectfully submitted,**

**Z. Baird. Branch Manager, Crestwood Library**

# **QUARTERLY REPORTS**

## **TECHNICAL PROCESSING DEPARTMENT QUARTERLY REPORT JANUARY-MARCH 2023**

The Tech. Processing Department has temporarily moved to the main floor for the anticipated elevator renovation project. This move will allow books to be delivered and distributed without having to bring them up and down the stairs. It is a big change from our normal office area but we are functioning nonetheless.

As many orders as possible are being placed on the Baker & Taylor processed accounts. Since these orders are sent directly to the departments, this will help keep the workload manageable in our departments' new space.

The Baker & Taylor Book Leasing Program continues to provide shelf ready new books for the branches that use their monthly quotas to obtain titles for their collections. These titles are then returned when they are no longer popular circulating items.

Several Tech. Processing staff members, full time and part time, have continued to participate in the DEI meetings.

Tech Processing accommodates all requests from the departments for information, processed materials, and orders using whatever resources are necessary and available. Contacting and working with vendors is a large part of our work.

Monthly budget balances are provided to each Department Head so that they can manage their ordering allotments.

**Mary DiChiara,  
Technical Processing Dept.**

# QUARTERLY REPORTS

## CUSTODIAL DEPARTMENT QUARTERLY REPORT JANUARY-MARCH 2022

In this quarter, my staff in all three facilities have been focused on constant disinfecting of high touch areas multiple times daily. We will continue this practice for the foreseeable future.

### Crestwood

- This quarter we installed a new thermostat. The previous one was not working properly.
- In March during a very strong wind storm one of our neighbor's tree limbs partially fell onto our property causing some roof and gutter damage. I came in to remove the tree limb and to assess the damage. Hastings roof repair was called in for an estimate. We are still waiting on that repair.

### Will

- To ensure the cleanest possible air quality, all air handler filters have again been replaced with the high quality Merv 13 filters.
- This quarter my staff and I added table top power outlets to the Main Reading room and the fine arts areas.
- Ahead of the elevator replacement project my staff along with the Tech Processing Department and the IT Department created a new work space in the Story Room. Desks, computers, tables, file cabinets and chairs were relocated to accommodate them. In order to provide sufficient power for the computers Wayne Electric was called to install more power outlets.

### Riverfront

- This quarter we have been busy with updates and changes to the Children's Department / Space. The Arts and Craft Room was converted into The Sensory Room. The old tables and chairs were removed and discarded. A new area rug, Bean bags, light up rod wall, bubble tube and platform installed. Also Carlos Figueroa and his team installed a wall mounted monitor. My staff and I installed tamper proof outlets and outlet covers for added safety.
- In the Small People's Place we removed all the existing furniture and toys to make way for the new "Cove" furniture and items.
- On the entire second floor we install outlet safety covers.

### Staff:

Long time Riverfront Custodian Hazel Muckelvaney has retired. She will be missed by all. Pablo Duran, our part time Custodian has filled her position.

**Russell Martinez,  
Supervisor of Custodians**

# QUARTERLY REPORTS

## GRAPHICS DEPARTMENT QUARTERLY REPORT OCTOBER-DECEMBER 2022

10 & 10 Organizing (Flickr, flyers, poster)  
100 Female Artists (Flickr, flyers, poster)  
African American Genealogy, Riverfront (Flickr, flyers, poster)  
African American Genealogy, Virtual (Flickr, flyers, poster)  
African American History (flyers)  
All About Wills (Flickr, flyers, poster)  
April is Sexual Assault Month (Flickr)  
Arbor Day Celebration (Flickr)  
Art of Julia Child (Flickr)  
Art With Say, March, April (Flickr)  
Art With Erica, March, April (Flickr)  
Artist Talk: The Black Iconic Flickr, flyers) Author Talk - Jenna Lee (Flickr, flyers, poster)  
Balancing a Budget (Flickr, flyers, poster)  
Big Flavors From a Tiny Kitchen (Flickr, flyers, poster)  
Black History Month Celebrate Athletes for (Flickr)  
Black History Month Celebrating the Dream (Flickr)  
Black History Month Harlem Renaissance (Flickr, flyers, posters)  
Black History Month Interactive Drum Circle (Flickr, flyers, posters)  
Black History Month Movies (Flickr, flyers, posters)  
Black History Month Painting with Teresa (Flickr, flyers, poster)  
Black History Month Triple Feature (Flickr, flyers, poster)  
The Black Iconic (Flickr, flyers, poster)  
The Black Iconic Closing Reception (Flickr, flyers, poster)  
The Bling's the Thing, Mother's Day (Flickr, flyers, posters)  
Board Games (Flickr, flyers, poster)  
Book Chat, January, February, March, April (Flickr)  
Bracelet Making, (Flickr, flyers, poster)  
Breathe in the Sky Art Exhibit (Flickr, flyers, poster)  
The Bronx River in Art & History (Flickr)  
Build With Lego, February, March, April (Flickr, flyers, poster)  
CAPE Community Adventure Play, March, April (Flickr, flyers, posters)  
Celebrate Earth Day  
Celebrate Love Your Pet Day (Flickr)  
Celebrate National Pet Day Chair Yoga, February, March, April (Flickr)  
Coach Charlie, February, March, April (Flickr)  
Coach Karina February, March, April (Flickr)  
Confronting Hate (Flickr, flyers, posters)  
Crafts for a Cause (Flickr)  
Create Your Own Victory Garden (Flickr, flyers, poster)  
Creation Station Cardmaking (Flickr)  
Crestwood Bake Sale (Flickr)  
Crestwood Chess Tournament (Flickr)  
Dental Storytime, Riverfront (Flickr, flyers, poster)  
Dia Children's Book Day (Flickr)  
Digital SAT (Flickr, poster)  
Earth Day Crestwood (Flickr)  
Easter Egg Decorating (Flickr, flyers, poster)  
Easter Grab & Go Craft (Flickr, flyers, poster)  
Enhanced Fitness for Seniors (Flickr, flyers, poster)  
Entrepreneurship (Flickr, flyers, posters)  
Evening with Mary Calvi (Flickr)  
Family Film, Will, February (Flickr, flyers, poster)  
Famous Women Artists (Flickr, flyers, poster)  
Fearless Journaling Series (Flickr, flyers, poster)  
Feature Films, Riverfront, February, March, April (Flickr, flyers, poster)  
Feeding Westchester (Flickr)  
Finding Better-For-You Budget (Flickr, flyers, poster)  
Fine Arts Films, March, April (Flickr, flyers, posters)  
Forever YA Book Club, February, March April (Flickr)  
Free Hearing Tests (Flickr, flyers, posters)  
Free Play @ Will (Flickr, flyers, posters)  
Fun Fridays with Imagination Playground (Flickr, flyers, posters)  
Get Organized, February, March, April (Flickr)  
Getting Up From the Floor (Flickr, flyers, poster) Graffiti Identity Model (Flickr, flyers, posters)  
Graphic Novel Club, March, April (Flickr, flyers, posters)  
Groundhog Day (Flickr)  
Grow Your Own Salsa Garden (Flickr, flyers, poster)  
Hacksaw Ridge: History vs Hollywood (Flickr, flyers, posters)  
Hacksaw Ridge (Flickr, flyers, posters)  
Happy Birthday Shakespeare (Flickr)  
"Happy Hour" at Will (Flickr, flyers, poster)  
Honor Flight: Salute to Veterans (Flickr)  
History Lover's Book Club, January, February (Flickr)  
Hot Cocoa & Hearts (Flickr, flyers, posters)  
Indoor Recess, February (Flickr, flyers, posters)  
Ins & Outs of Emergency Department (Flickr)  
Intro to Tai Chi (Flickr)  
James Bond Film Series, March, April (Flickr, flyers, poster)  
Kids Chess Club, March (Flickr, flyers, poster)  
Legorama Club, February, March, April (Flickr, flyers, poster)  
Lego, Creswood  
Lego Club, Will, March (Flickr, flyers, poster)  
Library Jazz Band (Flickr, poster)  
Lost Penny Scavenger Hunt (Flickr)  
Love the Earth Pajama Storytime (Flickr)  
Love Your Pet Day (Flickr)  
Lucky Day Bingo (Flickr)  
Magic of Wool (Flickr)  
Maker Monday, Teens & Seniors February, March, April (Flickr, poster)  
Masterpiece Structures (Flickr, flyers, poster)  
Matilda The Musical (Flickr, flyers, poster)  
May the 4th: The Empire Strikes Back (Flickr, flyers, poster)  
Meet Valerie Litt (Flickr)  
Memoirs Of Pentatonic Scale (Flickr, flyers, poster)  
Mindful Monday February, March, April (Flickr)  
Mix & Match Mondays: February, March, April (Flickr, flyers, posters)  
Mother's Day Concert (Flickr, flyers, poster)  
Mother's Day Earring Workshop (Flickr, flyers, poster)  
Movies at the Will Library, February, March, April (Flickr, flyers, posters)  
Movies at your Library: March (Flickr, flyers, posters)  
Music & Merriment (Flickr)  
Music with Zev - Will, March (Flickr, flyers, poster)  
Music With Zev - Riverfront, February, March, April (Flickr, flyers, posters)  
Mystery Thriller Book Club, February, March (Flickr, flyers, posters)  
National Library Week Bingo (Flickr, flyers, poster)  
National Library Week Grab & Go Craft (Flickr, flyers, poster)  
National Oreo Day (Flickr)  
National Poetry Month Events (Flickr, flyers, poster)  
Nature Crafternoon (Flickr)  
Nature Walks at Will (Flickr, flyers, poster)  
The New Sustainable You, February, March, April (Flickr)  
NNORC Consultations, Creswood, March, April (Flickr)  
NNORC Consultations, Will, February, March, April (Flickr, flyers, poster)  
Nourishing the Nervous System (Flickr, flyers, poster)  
The Older and Wiser Driver (Flickr, flyers, posters)  
Online Adult Book Club, February, March, April (Flickr)  
Oscar Movie Fridays (Flickr, flyers, poster)  
Painting with Teresa (Flickr, flyers, poster)  
Petite Concert, Women's History Month (Flickr, flyers, posters)  
Picture Book Bingo (Flickr, flyers, poster)  
Pilates, February, March, April (Flickr)  
Poetry Night Open Mic (Flickr, flyers, poster)  
Poetry Pajama Storytime (Flickr)  
Precubs of Love, February, March, April (Flickr)  
Presidential Portraits with Val Franco (Flickr)



Qi Gong For Beginners, February-June (Flickr, flyers, posters) Rather  
 Be Reading, March (Flickr, flyers, poster)  
 Read with Cooper, Crestwood, February, March, April (Flickr)  
 Read with Cooper, Will, March (Flickr, flyers, posters)  
 Robert the Guitar, March (Flickr, flyers, poster)  
 Sing, Sign & Storytime, February, March, April (Flickr, flyers, posters)  
 Snack Buddies (Flickr)  
 Sound Meditation, February, March, April (Flickr)  
 South Bronx Battles, Riverfront (Flickr, flyers, poster)  
 South Bronx Battles, Will (Flickr, flyers, poster)  
 Special Free Play Day (Flickr, flyers, posters)  
 Spring Break Art Cart (Flickr, flyers, poster)  
 Spring Break Fun (Flickr, flyers, poster)  
 Spring Toddler & Craft (Flickr, flyers, poster)  
 Staycation Storytime (Flickr)  
 St. Patrick's Day Party (Flickr)  
 St. Patrick's Day Story & Craft (Flickr, flyers, posters)  
 Stickerpalooza (Flickr)  
 Storycraft Sunday: Superbowl (Flickr)  
 Super Smash Bros Ultimate Tournament, Adults (Flickr, flyers,  
 posters)  
 Super Smash Bros Ultimate Tournament, Teens (Flickr, flyers,  
 posters)  
 Superscience Stem Activities (Flickr, flyers, poster)  
 Sustainability Grab & Go (Flickr)  
 Sustainable You Spring Edition (Flickr)  
 Swelling Health Implications (Flickr, flyers, poster)  
 Teen Tuesdays, February (Flickr)  
 Twinkling Stars Storytime (Flickr)  
 Uncommon Valor (Flickr, flyers, posters)\  
 Underground Railroad (Flickr)  
 Valentine Cooking Demo (Flickr, flyers, poster)  
 Valentine's Day Craft Grab & Go (Flickr, flyers, poster)  
 Valentine's Day Films (Flickr, flyers, poster)  
 Valentine's Day Storytime (Flickr, flyers, poster)  
 Valentine Grab&Go (Flickr, flyers, poster)  
 Valentine Storytime (Flickr, flyers, poster)  
 Virtual Author Talks, February, March, April (Flickr, flyers, poster)\  
 Volunteer Recognition Day (Flickr)  
 Wednesday Night Yoga, February, March, April (Flickr)  
 Will Green Team (Flickr, flyers, poster)  
 Will Spring Storytimes (Flickr, flyers, poster)  
 Winter Break Board Games (Flickr, flyers, poster)  
 Winter Break Fun: Art Cart (Flickr, flyers, poster)  
 Winter Reading Just Got Sweeter (Flickr)  
 Women's History Month Double Feature (Flickr, flyers, poster)  
 Women's History Month Sotry & Craft (Flickr, flyers, poster)  
 Women on Film Series (Flickr, flyers, poster)  
 YA Book Buzz, February, March, April (Flickr)  
 YFD Smokehouse (Flickr)  
 Yin Yoga, February, March, April (Flickr)  
 Yoga for Yogis February, March, April (Flickr) Yoga Nidra, February,  
 March, April (flickr)  
 Yonkers Future Stars Auditions (Flickr, flyers, poster) Yonkers on the  
 Move (Flickr)  
 Yonkers On the Move Ceremony (Flickr)  
 YPL Calendars, February, March, April (flyers)  
 Teen Tuesdays, February (Flickr)  
 Twinkling Stars Storytime (Flickr)  
 Uncommon Valor (Flickr, flyers, posters)\  
 Underground Railroad (Flickr)  
 Valentine Cooking Demo (Flickr, flyers, poster)  
 Valentine's Day Craft Grab & Go (Flickr, flyers, poster)  
 Valentine's Day Films (Flickr, flyers, poster)  
 Valentine's Day Storytime (Flickr, flyers, poster)  
 Valentine Grab&Go (Flickr, flyers, poster)  
 Valentine Storytime (Flickr, flyers, poster)  
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 Will Spring Storytimes (Flickr, flyers, poster)  
 Winter Break Board Games (Flickr, flyers, poster)  
 Winter Break Fun: Art Cart (Flickr, flyers, poster)  
 Winter Reading Just Got Sweeter (Flickr)

Women's History Month Double Feature (Flickr, flyers, poster)  
 Women's History Month Sotry & Craft (Flickr, flyers, poster)  
 Women on Film Series (Flickr, flyers, poster)  
 YA Book Buzz, February, March, April (Flickr)  
 YFD Smokehouse (Flickr)  
 Yin Yoga, February, March, April (Flickr)  
 Yoga for Yogis February, March, April (Flickr) Yoga Nidra, February,  
 March, April (flickr)  
 Yonkers Future Stars Auditions (Flickr, flyers, poster) Yonkers on the  
 Move (Flickr)  
 Yonkers On the Move Ceremony (Flickr)  
 YPL Calendars, February, March, April (flyers)



*Mario Pereira, Graphic Artist*