



BOARD OF TRUSTEES

MONTHLY MEETING

Wednesday, October 23, 2024
Grinton I. Will Library



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**YONKERS PUBLIC LIBRARY
AGENDA FOR BOARD MEETING
OCTOBER 23, 2024
GRINTON I. WILL LIBRARY**

MINUTES

[ACTION ITEM] Approve Minutes of Meeting on September 19, 2024

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

WLS REPORT

PERSONNEL REPORT

[ACTION ITEM] Ratify the following appointments:

Zatkovich, Stephanie; Junior Clerk (P/T), \$16.00/hr, effective 9/28/2024

Rodas, Guillermo; Permanent Clerk I Spanish Speaking, \$46,003.00/yr, effective 10/4/2024

Alin, Mohammed; Junior Clerk (P/T), \$16.00/hr, effective 10/12/2024

Acknowledge the following termination:

Tapia, Erik; Page (P/T), \$16.00/hr, effective 8/15/2024

COMMITTEE REPORTS

Buildings & Grounds - Daily (chair), Puglia

Employee Relations - Puglia (chair), Daily

Finance, Budget & Planning – Jannetti (chair)

Fundraising & Development - Jannetti (chair)

Foundation Update:

Outreach - Edoziem (chair), Phelan, Sabatino

Policy - Sabatino (chair)

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #868

NEW BUSINESS

[ACTION ITEM] Approve 2025 Holiday Schedule

PUBLIC COMMENT

EXECUTIVE SESSION

NEXT MEETING DATE

TBD

YONKERS PUBLIC LIBRARY
BOARD MEETING
RIVERFRONT LIBRARY
SEPTEMBER 19, 2024

ATTENDANCE

TRUSTEES:	Joseph Puglia Stephen Jannetti Patricia Phelan Michael Sabatino John Daily Jr. Ofunne Edoziem
LIBRARY DIRECTOR:	Jesse Montero
ASSISTANT LIBRARY DIRECTOR:	Shauna Porteus
BUSINESS MANAGER:	NONE
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	Trustee Phelan
UNION REPRESENTATIVE:	NONE
GUESTS:	Patricia Ricardo, Zahra Baird, Cathleen Walsh, Joe Harbeson, Linda Youngren

The Board Meeting began at 7:09 pm.

MINUTES

On motion of Trustee Daily, seconded by Trustee Phelan and unanimously carried, the Board approved the Minutes of the Meeting of July 24, 2024.

MANAGEMENT REPORT

Director Montero introduced Patricia Ricardo as the new Manager of Public Relations and Marketing. She began in August and has already begun to take initiatives promoting the library, specifically citing changes in the newsletter. Although she is new to libraries, he said she has already brought new energy and ideas to Yonkers Public Library. The Board

welcomed Ms. Ricardo. He also introduced Luis Martinez as a new custodial worker to Riverfront Library.

Director Montero discussed the summer at YPL. He reported that Riverfront Library recorded a new high of patron visits over the summer following the installation of new gate counters in May, leading him to believe that attendance may have been previously undercounted; the new counters recorded over 140,000 visits from June through August, and does not count attendance in the Auditorium. Director Montero also reported that the summer meals program at Riverfront and Will Library, in partnership with Yonkers Public Schools, distributed over 8,000 meals and the Summer Reading Buddies program at Riverfront, in partnership with Family Services Society of Yonkers, saw over 250 participants twice a week and featured visits from elected officials like Mayor Spano, Senator Stewart-Cousins and County Executive Latimer. He believed the success of both programs drove much of the record patron visits and thanked the staff for a fun and busy summer.

Trustee Sabatino arrived at 7:14 pm.

Director Montero reported that YPL kicked off the Born to Read program on September 12 at St. John's Riverside Hospital. The program hopes to raise awareness of the lifelong benefits of reading to infants and young toddlers and provides a care package with a library card and application, bib, bilingual board book and diapers to mothers and their newborn children. Over 400 packages have already been prepared and are funded by the Foundation for Yonkers Public Library. The program was featured on News12 and the library has already received interest in a partnership with Westchester County and the Childcare Council of Westchester. The Board discussed the capacity for expansion.

Director Montero reported that YPL will receive a \$25,000 grant from Con Edison, the largest in the library's history from Con Ed. The grant is intended to support sustainability services and programs and will continue to fund the Seed Library and pollinator garden but also fund new STEM programs designed to raise environmental awareness in young people.

Director Montero also discussed Hispanic Heritage month at YPL. The month will feature music and dance performances, art workshops, culinary programs and film screenings across all three libraries.

UNION REPRESENTATIVE'S REPORT

NONE.

WLS REPORT

Trustee Phelan updated the Board on Westchester Library System's IT services. She reported that IT Director Wilson Arana stated at the last meeting many member libraries were moving

away from WLS' managed services and finding their own providers and he was concerned about the impact that could have on cybersecurity. Director Montero discussed YPL's transition from WLS's managed services to their own independent management, but noted it was easier for large systems like YPL than smaller libraries.

PERSONNEL REPORT

On motion of Trustee Jannetti, seconded by Trustee Sabatino and unanimously carried, the Board ratified the following appointments:

Arline, Kimberly; Permanent Clerk II, \$54,283.00/yr, effective 8/2/2024
Nembhard, Ajarni; Custodial Worker (P/T), \$16.00/hr, effective 8/3/2024
Davila Casiano, Humberto; Custodial Worker (P/T), \$16.00/hr, effective 8/3/2024
Lawrence, Eleanora; Page (P/T), \$16.00/hr, effective 8/3/2024
Villanueva, Harrison; Page (P/T), \$16.00/hr, effective 8/10/2024
Ricardo-Ortiz, Patricia; Permanent Manager of Public Relations and Marketing, \$89,000/yr, effective 8/12/2024
Donahue, Alleah; Page (P/T), \$16.00/hr, effective 8/17/2024
Martinez, Luis; Permanent Custodial Worker, \$52,026/yr, effective 8/30/2024

Acknowledged the following resignation:

Barcelo, Luis; Permanent Custodial Worker, \$55,812/yr, effective 9/1/2024

COMMITTEE REPORTS

Buildings & Grounds - Daily (chair), Puglia.

Chair Daily said he would have an update at the next meeting and would email the Board notes to review.

Employee Relations - Puglia (chair), Daily.

Trustee Daily reiterated his interest in examining the viability of a clean slate labor contract. Director Montero noted that Board President Maron had reached out to Union President Savarese on this matter.

Finance, Budget & Planning – Jannetti (chair).

On motion of Trustee Jannetti, seconded by Trustee Daily and unanimously carried, the Board authorized Business Manager to renew or find the best rates for the following CDs scheduled to expire:

10/10/2024 John Jutkowitz Fund: Sunnyside Federal Savings & Loans Bank, 12 mo. CD, \$11,077.95, 1.50%

10/10/2024 David S. Kogan Memorial Fund: Sunnyside Federal Savings & Loans Bank, 12 mo. CD, \$5,233.16, 1.50%

10/10/2024 Rita G. Murphy Fund: Sunnyside Federal Savings & Loans Bank, 12 mo. CD, \$5,525.36, 1.50%

10/10/2024 Contributions Fund: Sunnyside Federal Savings & Loans Bank, 12 mo. CD, \$64,893.70, 1.50%

10/26/2024 Contributions Fund: Sunnyside Federal Savings & Loan Bank, 12 mo. CD, \$54,572.61, 1.50%

Outreach - Edoziem (chair), Phelan, Sabatino.

Chair Edoziem reported that she and Director Montero connected with Andrus to discuss the possibility of a partnership. She suggested allowing them table space at the libraries to promote their services for mothers with children up to 5 years of age.

Policy - Sabatino (chair).

Chair Sabatino encouraged other trustees to review the library's policies and make suggestions for review. Director Montero thanked the Board for their approval of the Code of Conduct at the last meeting and commented that many staff were pleased with the updated policy.

Fundraising & Development - Jannetti (chair).

Chair Jannetti reported that he was looking into trustee development and training opportunities. Director Montero and Assistant Director Porteus said that they would share links and ideas with him.

PAYMENT OF BILLS

On motion of Trustee Jannetti, seconded by Trustee Edoziem and unanimously carried, the Board approved payment of bills as listed on Schedule #866 & #867.

PUBLIC COMMENT

Cathleen Walsh of the Friends of Crestwood Library discussed a proposal she shared with the Board to purchase property at 3 Chittenden Avenue, next to Crestwood Library. The owner expects to put the property on the market soon and the Friends believe the property would be a good addition to the library. The Friends asked the Board for their support as they further

study the feasibility and explore fundraising options. The Board discussed their proposal at length and thanked them for sharing it with them.

On motion of Trustee Sabatino, seconded by Trustee Jannetti and unanimously carried, the Board went into Executive Session at 7:53 pm to discuss the proposed acquisition of real property. The Board exited the session at 8:02 pm.

On motion of Trustee Jannetti, seconded by Trustee Daily and unanimously carried, the Board adjourned the Meeting at 8:04 pm.

Jesse Montero
Library Director & Secretary

Yonkers Public Library Bill List Sept. 2024

<u>Vendor Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
CONTRIBUTIONS FUNDS			
AMERICAN EXPRESS	MISCELLANEOUS EXPENSE	9/3/2024	39.25
AMERICAN EXPRESS	MISCELLANEOUS EXPENSES	9/25/2024	1,375.18
CACACE, LAURA	REIMB EXP:1000 BKS BEF KINDER	9/3/2024	31.80
CITY OF YONKERS	LOST BOOKS	9/25/2024	43.73
CLIFTON, MICHELLE	PROG: SOUND MEDITATION (2)	9/11/2024	200.00
GOVCONNECTION, INC.	TONER: PUBLIC PRINTING	9/25/2024	564.88
GOVCONNECTION, INC.	TONER: PUBLIC PRINTING	9/18/2024	3,467.32
GREENBURGH NATURE CENTER	ANNUAL MEMB RENEWALS-RIV/WILL	9/11/2024	170.00
GROUNDWORK HUDSON VALLEY	SERVICES RENDERED/GREEN TEAM	9/11/2024	1,683.37
GUGGENHEIM MUSEUM & FOUND	ANNUAL MEMB RENEWALS-RIV/WILL	9/11/2024	1,000.00
ICAMP	WC SUMMER AFTER SCHOOL (2)	9/3/2024	8,960.00
INTREPID MUSEUM FOUNDATION	MEMBERSHIP RENEWALS (3)	9/18/2024	2,850.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA	9/11/2024	75.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA 2 SESSIONS	9/25/2024	150.00
MARKOWITZ, ROBERTO	PROG: THE GUITA GUY 4 SESSIONS	9/25/2024	600.00
MARTINEZ, RUSSELL	REIMB EXP: LUNCH/CUST DEPT	9/11/2024	70.00
NATIONAL NOTARY ASSOCIATION	ANNUAL MEMB RENEWAL-R GUIDA	9/11/2024	80.00
PAPPA, MICHAEL	PROG: FITNESS CLASS VIA ZOOM	9/11/2024	100.00
PROJECTME, LLC	PROG: YOGA NIDRA VIA ZOOM (9)	9/11/2024	450.00
REILLY, SHANNON	PROG: VIRTUAL YOGA (3)	9/11/2024	150.00
ROOS, JOANNE	PROG: REPLACEMENT CK (2679-LOST)	9/3/2024	75.00
SAWYER, CHRISTOPHER	ALL AMERICAN SHORT STORIES	9/18/2024	80.00
SOCIETY/FREE CHURCH ST MARY	BOOKS: CHURCH OF ST MARY (3)	9/3/2024	90.00
SUCH, MARIALYNDIA	PROG: ZOOM ZUMBA	9/25/2024	75.00
WILDEMAN, RODDY	ART INSTALLATION	9/25/2024	600.00
TOTAL			22,980.53
GRANTS			
BAIRD, ZARAH M.	REIMB EXP: ADMIS KATONA MUS-NYS	9/16/2024	70.00
FRANCO, VALERIE	LECT-KATONAH ART MUS-NYSCA ZM	9/16/2024	150.00
FRANCO, VALERIE	LECT-KATONAH ART MUS-NYSCA PRS	9/16/2024	150.00
SMITH, CHRISTEINA	VIDEO INTERV GALLERY EXH- NYSCA	9/16/2024	75.00
SOUND ASSOCIATES	REIM EXP-LIB VIDEO SCREEN -WILL	9/16/2024	4,628.00
TOTAL			5,073.00

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10/01/24

Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 September 2024

Date	Num	Memo	Amount
Abbey Ice & Spring Water			
09/19/2024	16924	spring water - RF	70.50
09/19/2024	16926	spring water - CW	40.50
09/23/2024	12725	spring water - RF	85.50
09/23/2024	16925	spring water- Will	55.50
Total Abbey Ice & Spring Water			252.00
Adirondacks Protection Services			
09/09/2024	1158-2025-0205R	unarmed security ...	3,980.96
09/09/2024	1159-2025-0205W	unarmed security ...	2,506.00
09/19/2024	1160-2025-0205R	unarmed security ...	3,179.04
09/19/2024	1161-2025-0205W	unarmed security ...	1,904.56
09/23/2024	1162-2025-0205R	unarmed security ...	3,909.36
09/23/2024	1163-2025-0205W	unarmed security ...	2,548.96
Total Adirondacks Protection Services			18,028.88
Alvarez, Kevin			
09/19/2024	17KA	Tech support Aug ...	355.00
Total Alvarez, Kevin			355.00
American Express			
09/09/2024	081324AE	software, material...	1,958.31
09/09/2024	081324AE	software, material...	611.50
09/09/2024	081324AE	software, material...	139.12
09/09/2024	081324AE	software, material...	250.00
09/09/2024	081324AE	software, material...	371.94
09/09/2024	081324AE	software, material...	357.26
09/09/2024	081324AE	software, material...	24.89
09/09/2024	081324AE	software, material...	220.28
Total American Express			3,933.30
Amoils, Roseanne			
09/19/2024	125RA	job coach 8/7-8/28/...	1,080.00
Total Amoils, Roseanne			1,080.00
Archival Methods LLC			
09/09/2024	63631	library supplies	413.54
Total Archival Methods LLC			413.54
Baker & Taylor			
09/03/2024	JUL-24	Jul 1-Jul 31 2024 ...	9,411.96
09/03/2024	JUL-24	Jul 1-Jul 31 2024 ...	9,411.96
09/03/2024	JUL-24	Jul 1-Jul 31 2024 ...	7,911.96
Total Baker & Taylor			26,735.88
Barnes & Noble			
09/09/2024	4568917	materials	11.89
09/19/2024	4570975	materials	182.90
09/23/2024	4574996	materials	15.16
09/23/2024	4574995	credit materials	-18.95
09/23/2024	4574965	materials	215.73
09/23/2024	4570996	credit materials	-36.60
Total Barnes & Noble			370.13
Brodart			
09/23/2024	645542	library supplies	42.04
Total Brodart			42.04
Cablevision Lightpath			
09/19/2024	101338205	internet 9/1-9/30/24	3,906.85
09/19/2024	101338246	phones 9/1-9/30/24	3,321.96

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 September 2024

Date	Num	Memo	Amount
Total Cablevision Lightpath			7,228.81
Con Edison (Consolidated Edison)			
09/19/2024	1166421000SEP24	GAS 7/29-8/27/24	218.48
Total Con Edison (Consolidated Edison)			218.48
Cosmos Music Corp			
09/09/2024	075	Spanish music/mo...	200.00
Total Cosmos Music Corp			200.00
Crown Janitorial			
09/09/2024	845126-1	janitorial supplies	2,911.43
09/23/2024	845682-1	janitorial supplies	833.29
Total Crown Janitorial			3,744.72
Demco			
09/23/2024	7530931	flat shelf booktrucks	1,062.10
Total Demco			1,062.10
Fun Express LLC			
09/09/2024	73238692501	children program s...	159.08
09/23/2024	73270160901	program supplies	369.60
Total Fun Express LLC			528.68
Fusco, Eileen			
09/23/2024	091724EF	employee reimbur...	155.70
Total Fusco, Eileen			155.70
GovConnection			
09/09/2024	75646406	smart extruder	233.66
09/09/2024	75656066	makerbot PLA fila...	46.44
09/19/2024	75482508	blu-ray disc player	78.98
09/19/2024	75661915	wall mount rack en...	510.17
09/19/2024	75661921	brother tape	25.48
09/19/2024	75661970	4-port usb mini	166.50
09/19/2024	75677882	J-hook cable supp...	76.49
09/19/2024	75677892	lamp for epson po...	158.32
09/19/2024	75492526	toner cartridges	1,785.39
09/19/2024	75492601	HP Smart Buy Z2 t...	1,625.22
09/19/2024	75493334	toner cartridges	296.22
09/19/2024	75501755	toner cartridges	750.17
09/19/2024	75536519	credit yellow toner	-296.22
09/19/2024	75540622	credit black toner	-143.16
09/19/2024	75606093	HP 210x toner car...	444.33
09/23/2024	75686827	toner cartridges	1,129.76
09/23/2024	75691528	credit goodwill	-138.65
09/23/2024	75693126	fixed cantilever shelf	247.61
09/23/2024	75694045	toner cartridges v...	1,098.66
09/23/2024	75694062	inkjet paper	44.97
09/23/2024	75694080	rack enclosure ca...	516.96
09/23/2024	75698428	toner cartridges v...	366.22
Total GovConnection			9,023.52
Grey House Publishing			
09/03/2024	986361	materials	396.00
09/03/2024	986362	materials	264.00
Total Grey House Publishing			660.00
Grigg, Eddie			
09/09/2024	000026	Summer Camp Art ...	300.00
Total Grigg, Eddie			300.00
Ingram Library Services			

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 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 September 2024

Date	Num	Memo	Amount
09/09/2024	83383057	materials	16.19
Total Ingram Library Services			16.19
Keane & Beane			
09/25/2024	108692	legal services	357.00
Total Keane & Beane			357.00
Language Lizard LLC			
09/03/2024	18145	materials	30.94
Total Language Lizard LLC			30.94
Lexis-Nexis/Matt Bender			
09/03/2024	42357233	subscription 8/24-...	4,301.00
Total Lexis-Nexis/Matt Bender			4,301.00
Lloyd, Joan			
09/19/2024	080724JL	Crafts for a Cause:...	100.00
Total Lloyd, Joan			100.00
Macintosh Electric Corp			
09/19/2024	12785	wiring in Will audit...	1,695.00
Total Macintosh Electric Corp			1,695.00
Mackenzie Automatic Doors			
09/25/2024	427278	adjustment made t...	773.00
09/25/2024	427229	replaced control kit	1,634.00
Total Mackenzie Automatic Doors			2,407.00
Messi, Elaine			
09/09/2024	080124	balloon twisting sh...	300.00
Total Messi, Elaine			300.00
Midwest Tape			
09/09/2024	505914229	materials	48.98
09/09/2024	505914880	materials	48.98
09/09/2024	505943924	materials	27.98
09/09/2024	505943925	materials	55.27
09/09/2024	505943926	materials	24.49
09/09/2024	505943927	materials	23.99
09/19/2024	505497417	materials	111.92
09/19/2024	505994982	materials	84.67
09/19/2024	505994984	materials	73.46
09/19/2024	505994985	materials	115.45
09/19/2024	505994986	materials	115.45
09/23/2024	506018660	materials	50.37
09/23/2024	506018661	materials	107.71
Total Midwest Tape			888.72
Mitchell's NY			
09/03/2024	21417	subscription 8/2-9/...	1,832.00
09/03/2024	21418	subscription 6/28-...	984.00
09/03/2024	21419	subscription 7/31-...	1,975.60
Total Mitchell's NY			4,791.60
Multicultural Books and Video			
09/03/2024	24-1049B	materials	68.85
09/19/2024	24-0916B	materials	128.63
09/19/2024	24-1493A	materials	249.21
Total Multicultural Books and Video			446.69
National Learning Corp			

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 Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 September 2024

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
09/19/2024	08292024-3	materials	52.95
Total National Learning Corp			52.95
Overdrive			
09/03/2024	01322CO24243081	materials	1,034.52
09/03/2024	01322CO24245888	materials	1,008.13
09/03/2024	01322CO24246798	materials	1,289.23
09/03/2024	01322CO24248159	materials	1,195.71
09/09/2024	01322CO24249503	materials	1,106.25
09/09/2024	01322CO24252083	materials	27.50
09/09/2024	01322CO24252504	materials	416.81
09/19/2024	01322CO24258540	materials	1,378.02
09/23/2024	01322CO24266048	materials	1,326.38
09/23/2024	01322CO24268961	materials	1,026.69
09/23/2024	01322CO24269956	materials	1,153.34
09/23/2024	01322DA24266498	materials	47.50
Total Overdrive			11,010.08
PBC Guru			
09/09/2024	INV-503721	speakers consorti...	6,500.00
Total PBC Guru			6,500.00
Pitney Bowes 2			
09/19/2024	3319601792	lease 7/22/24-10/2...	154.74
Total Pitney Bowes 2			154.74
Playaway Products			
09/03/2024	470982	materials	55.79
09/03/2024	472090	materials	54.86
09/09/2024	472437	materials	53.00
Total Playaway Products			163.65
Presedo, Vivian			
09/19/2024	91124VP	petty cash reimbur...	15.96
09/19/2024	91124VP	petty cash reimbur...	131.81
09/19/2024	91124VP	petty cash reimbur...	116.51
09/19/2024	91124VP	petty cash reimbur...	11.00
09/19/2024	91124VP	petty cash reimbur...	45.70
09/19/2024	91124VP	petty cash reimbur...	2.00
Total Presedo, Vivian			322.98
Proquest			
09/23/2024	63265389	microfilm-NY Time...	15,315.35
09/23/2024	63265389	microfilm-NY Time...	15,315.35
Total Proquest			30,630.70
Safeguard Lock & Key			
09/09/2024	14972	key copies	25.00
09/19/2024	14820	install leverset w/ r...	350.00
Total Safeguard Lock & Key			375.00
Scaringella Auto Repair			
09/09/2024	8-23-24	oil change/rear sw...	769.95
Total Scaringella Auto Repair			769.95
Schalls Hardware Store, INC.			
09/19/2024	2960	hardware supplies	167.33
Total Schalls Hardware Store, INC.			167.33
Schavrien, Judith			
09/19/2024	JS090624	Music & Merriment...	100.00

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 10/01/24
 Accrual Basis

YONKERS PUBLIC LIBRARY

Bill List- Operating Account

September 2024

Date	Num	Memo	Amount
Total Schavrien, Judith			100.00
Securly, INC.			
09/25/2024	134060	mobile device man...	803.25
Total Securly, INC.			803.25
Sunoco LLC			
09/19/2024	40109985A	heating oil	-325.05
09/19/2024	40392704	heating oil	354.30
09/25/2024	A40109985	heating oil-remaini...	29.25
Total Sunoco LLC			58.50
Torres, Arnaldo			
09/09/2024	082924AT	employee reimbur...	343.83
Total Torres, Arnaldo			343.83
Verizon			
09/19/2024	9144109274SEP24	phones 9/1-9/30/24	49.56
Total Verizon			49.56
Verizon Wireless			
09/09/2024	9972196205	cell phones 7/24-8/...	337.36
Total Verizon Wireless			337.36
Vestis			
09/23/2024	26646752	custodial women p...	183.56
Total Vestis			183.56
Wayne's Electric Service			
09/09/2024	082412	replace ballasts in ...	1,180.85
Total Wayne's Electric Service			1,180.85
WB Mason			
09/19/2024	248986753	copy paper	492.70
09/23/2024	248897810	office supplies	196.65
Total WB Mason			689.35
Yonkers Parking Authority			
09/25/2024	24-0442	employee parking ...	315.00
Total Yonkers Parking Authority			315.00
Zev Haber Music by Zev			
09/09/2024	6109	music class 8/2, 8/...	550.00
Total Zev Haber Music by Zev			550.00
TOTAL			144,425.56

YPL Operating Budget FY2025 (September)

Code	Account Name	Adopted Budget	Current Budget (w/ transfers)	Spent Previous Months	Spent This Month (Sept)	YTD	Balance	% used
101	Salaries	7,210,217	7,210,217	923,962	549,087	1,473,049	5,737,168	20.43%
103	Temp Services	602,800	602,800	76,353	44,970	121,323	481,477	20.13%
150	Termination Payments	35,000	35,000	0	1,234	1,234	33,766	3.53%
198	Overtime	300,372	300,372	27,471	9,976	37,447	262,925	12.47%
	Personal Services Total:	8,148,389	8,148,389	1,027,786	605,267	1,633,053	6,515,336	20.04%
280	Reference Materials	83,000	83,000	10,783	4,520	15,303	67,697	18.44%
281	Books	450,000	450,000	13,653	1,491	15,144	434,856	3.37%
	Materials Total	533,000	533,000	24,436	6,011	30,447	502,553	5.71%
301	Office Supplies	100660	100660	7502	8,453	15,955	84,705	15.85%
306	Janitorial Supplies	36550	36550	6053	3745	9,798	26,752	26.81%
308	Wearing Apparel	6,950	6,950	1,440	309	1,749	5,201	25.16%
309	Fuel For Heating	78,250	78,250	0	59	59	78,191	0.08%
312	Hardware	10,200	10,200	358	1,112	1,470	8,730	14.42%
313	Misc. Supplies	1,000	1,000	0	0	0	1,000	0.00%
314	Electrical Supplies	300	300	0	250	250	50	83.33%
327	Nursery Supplies	400	400	0	0	0	400	0.00%
361	Gas	2,000	2,000	0	218	218	1,782	10.92%
	Material and Supplies Total	236,310	236,310	15,353	14,147	29,500	206,810	12.48%
401	Insurance	120,355	120,355	47,543	0	47,543	72,812	39.50%
402	Telephones	64,000	64,000	9,713	3,927	13,640	50,360	21.31%
403	Printing	18,310	18,310	6,180	3,591	9,771	8,539	53.37%
404	Lights and Power	170,000	170,000	19,182	16,136	35,318	134,682	20.78%
405	Postage	3,100	3,100	0	46	46	3,054	1.47%
406	Freight and Express	500	500	12	25	37	463	7.38%
407	Equipment Maint. And Repair	49,460	49,460	7,949	1,181	9,130	40,330	18.46%
408	Rental of Equipment	174,987	174,987	44,565	22,477	67,042	107,945	38.31%
409	Building Maint. And Repair	85,000	85,000	798	1,695	2,493	82,507	2.93%
410	Milage Allowance	685	685	222	178	400	285	58.41%
413	Professional Fees	256,000	256,000	20,341	16,452	36,793	219,207	14.37%
415	Outside Labor & Related Charges	350,000	350,000	31,037	19,422	50,459	299,541	14.42%
419	Misc. Expenses	37,750	37,750	565	1,205	1,770	35,980	4.69%
421	Rent Riverfront	750,000	750,000	750,000	0	750,000	0	100.00%
422	Janitorial Service	2,900	2,900	260	260	520	2,380	17.93%
424	Maint. Of Office Equipment	4,600	4,600	0	0	0	4,600	0.00%
425	Subscriptions and Publicationns	159,680	159,680	12,521	30,631	43,152	116,528	27.02%
430	IT Hardware Maint.	53,000	53,000	7,158	5,681	12,839	40,161	24.22%
431	IT Software Licensing and Maint.	477,750	477,750	173,622	5,943	179,565	298,185	37.59%
436	Tuition/Bd/Travel Reimbursement	10,000	10,000	1,891	11	1,902	8,098	19.02%
446	Automobile Repair	6,000	6,000	0	770	770	5,230	12.83%
481	Binding of Books	500	500	0	0	0	500	0.00%
496	Special Projects	31,250	31,250	3,530	3,543	7,073	24,177	22.63%
	Contractual Services Total	2,825,827	2,825,827	1,137,089	133,173	1,270,262	1,555,565	44.95%
	Total Operating Budget	11,743,526	11,743,526	2,204,664	758,598	2,963,262	8,780,264	25.23%

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2024-JUNE 30, 2025
 REVENUE**

REVENUE CATEGORY	BUDGETED REVENUE 2023-2024	REVENUE REALIZED 7/1/2024-6/30/2025
	<hr/>	<hr/>
		9/30/2024
Fees & Fines	\$4,000	\$360
Rental of Property	4,500	3,110
E-Rate	0	0
Miscellaneous	2,500	0
	<hr/>	<hr/>
Total Library Generated Revenues	\$11,000	\$3,470
State Funding	55,986	66,109
Transfer from City of Yonkers General Fund	11,008,623	11,008,623
	<hr/>	<hr/>
Total	\$11,075,609	\$11,078,202

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2024-JUNE 30, 2025
 GRANTS FUNDS**

	AMOUNT AWARDED	AMOUNT AVAILABLE 9/30/2024
DANY	250,000	982
* SED-LDA	211,412	148,469
2023 STATE CONSTRUCTION	529,014	529,014
SED-LDA (2)	211,412	180,319
Foundation for YPL (Dec 2023)	25,000	(240)
NYSCLA	25,000	12,204

* City had not applied final payment.

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2024-JUNE 30, 2025
 CAPITAL FUNDS**

		ORIGINAL AMOUNT	AMOUNT AVAILABLE 9/30/2024
C2099CP			
510647	Will Library Auditorium Improv.	55,000	0
510874	Boiler Upgrades	568,000	53,504
511056	Will Library Elevator	400,000	67,393
511055	Crestwood Library Improvements	169,398	141,572
511054	Acquisition of Library Books and other materials	300,000	201,599
51192	Will Library Renovations	2,000,000	1,983,579

BANK ACCOUNT INFORMATION

SEPTEMBER 30, 2024

<u>BANK</u>	<u>RATE</u>	<u>ACCOUNT NAME</u>	<u>NUMBER</u>	<u>EXP.</u>	<u>TYPE</u>	<u>9/30/2024</u>
<u>ENDOWMENTS AND TRUSTS</u>						
<u>SAUNDERS ENDOWMENT GOAL \$65,000</u>						
		SAUNDERS BOOK FUND				\$75,074.78
<u>JUTKOWITZ ENDOWMENT GOAL \$10,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	2.25%	JOHN JUTKOWITZ THEATER FUND	1121699	10/10/2024	12 MO CD	\$11,077.95
<u>KOGAN ENDOWMENT GOAL \$5,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	2.25%	DAVID S. KOGAN MEM FUND	1121706	10/10/2024	12 MO. CD	\$5,233.16
<u>MURPHY ENDOWMENT GOAL \$5,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	2.25%	RITA G. MURPHY MEM FUND	1127114	10/10/2024	12 MO. CD	\$5,525.36
<u>CHECKING ACCOUNT</u>						
STERLING NATIONAL BANK	N/A	YPL TRUST ACCOUNT	6700288970	----	CHECKING	\$8,307.83
<u>UNRESTRICTED ACCOUNTS</u>						

<u>CONTRIBUTIONS FUNDS</u>						
		CONTRIBUTIONS ACCOUNT				\$28,400.54
SUNNYSIDE FEDERAL SAVINGS & LOANS	2.25%	CONTRIBUTIONS ACCOUNT	1121681	10/10/2024	12 MO. CD	\$65,867.11
SUNNYSIDE FEDERAL SAVINGS & LOANS	2.25%	CONTRIBUTIONS ACCOUNT	1103671	10/26/2024	12 MO. CD	\$55,620.09
<u>CHECKING ACCOUNT</u>						
STERLING NATIONAL BANK	0.01%	CONTRIBUTIONS ACCOUNT	6700289260	----	CHECKING	\$75,250.73

Yonkers Public Library (YPL) Board of Trustees Meeting

Management Report

October 22, 2024

Notable Events At YPL: in the last month, YPL hosted several memorable events.

- *Yonkers Comic Book and Cosplay Convention (YC3):* On October 5, YPL partnered with Evan Bishop and Katori Walker of 320 Arts to host YC3 at Riverfront Library. The event featured panel discussions with comic book creators and influencers; a cosplay runway show; a vendor gallery; a Lego tournament; and gaming activities. Legoland Discovery Center and the New York City and Hudson Valley chapters of Ghostbusters were among the partners, as well as over a dozen vendors. The event was a rousing success. That day's gate count indicated over 4,200 visits just to the library portion of One Larkin Center (which would not include participants who just visited the atrium or auditorium, which hosted the runway and panel discussions). That was roughly 3,000 more visits than the day before. YPL is already making plans with 320 Arts to host YC3 again next year.
- *Superhero Dance Party:* On October 4, the night before YC3, YPL hosted its first ever Superhero Dance Party. This event was focused on adults with developmental disabilities who often lack opportunities to socialize, mingle and have fun. The event took place at Riverfront Library and drew over 80 participants. A staffer from the NYS Office for People with Developmental Disabilities wrote afterwards to applaud its success and to thank YPL for hosting the event. YPL is exploring other festive, inclusive events catered towards other audiences, such as older adults.
- *Back to School Block Party with Bluey/Bubble Bus:* On September 25, YPL partnered with the Kiwanis Club of East Yonkers to host an outdoor back to school party with Bluey and the Bubble Bus to bookend a similar end-of-school event earlier in the year. Once again hundreds of happy children (and their parents) attended to be photographed with Bluey and revel to the music and bubbles from the Bubble Bus.
- *International Baccalaureate (IB) Day:* On October 25, the Riverfront Reference Department hosted 132 students from Yonkers High School's International Baccalaureate (IB) program for a day of research and instruction. It was the largest IB class in several years. Topics included "Effective searching in the YPL catalog," "Introduction to Historical Investigation," and "JSTOR, Chronicling Americ, and Gale OneFile." YHS were highly complimentary of YPL staff.
- *Crestwood Library 98th Birthday:* on October 15, Crestwood Library celebrated the building's 98th birthday with members of the public and officers from the Friends of the Crestwood Library.

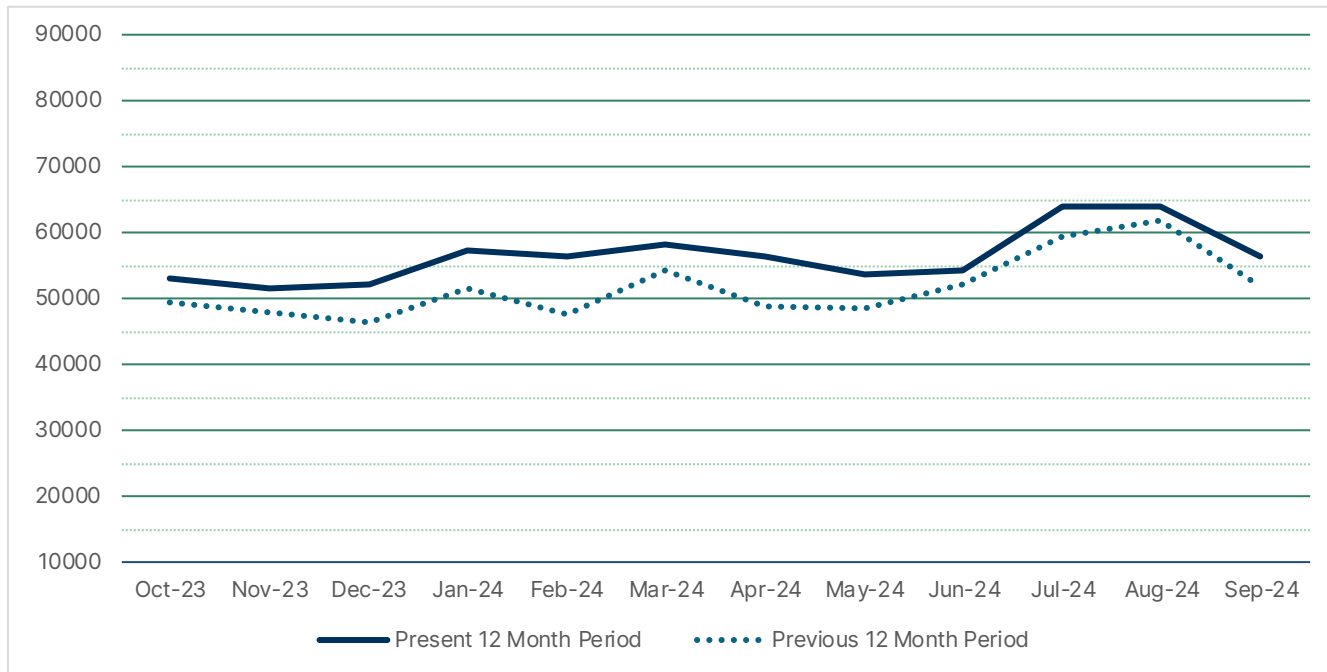
New York State Library Construction Aid Grant: On October 1, New York State formally awarded YPL \$215,000 for improvements to Crestwood Library. The funds will be added to \$142,000 in capital funds already allocated by the City of Yonkers. YPL is working with the City of Yonkers' Engineering Department for additional project management and support on this and other construction projects.

The library has already contracted with architectural firm Fuller D'Angelo for construction documents and management. The scope of work will include fire prevention and alarm systems, replacement of the library's original windows with more energy efficient windows that will retain the library's character, and an LED lighting upgrade.

Community Development Block Grant (CDBG) Award: Earlier this month, YPL was formally awarded \$27,000 in CDBG funds from the City of Yonkers Department of Planning and Development. The grant will be focused on updating signage and wayfinding improvements as recommended by Steven Winter Associates, a firm specializing in inclusive wayfinding and space use planning. YPL is already planning ways to better leverage its digital signage and bring its restroom signage up to code.

CIRCULATION SUMMARY

YONKERS PUBLIC LIBRARY



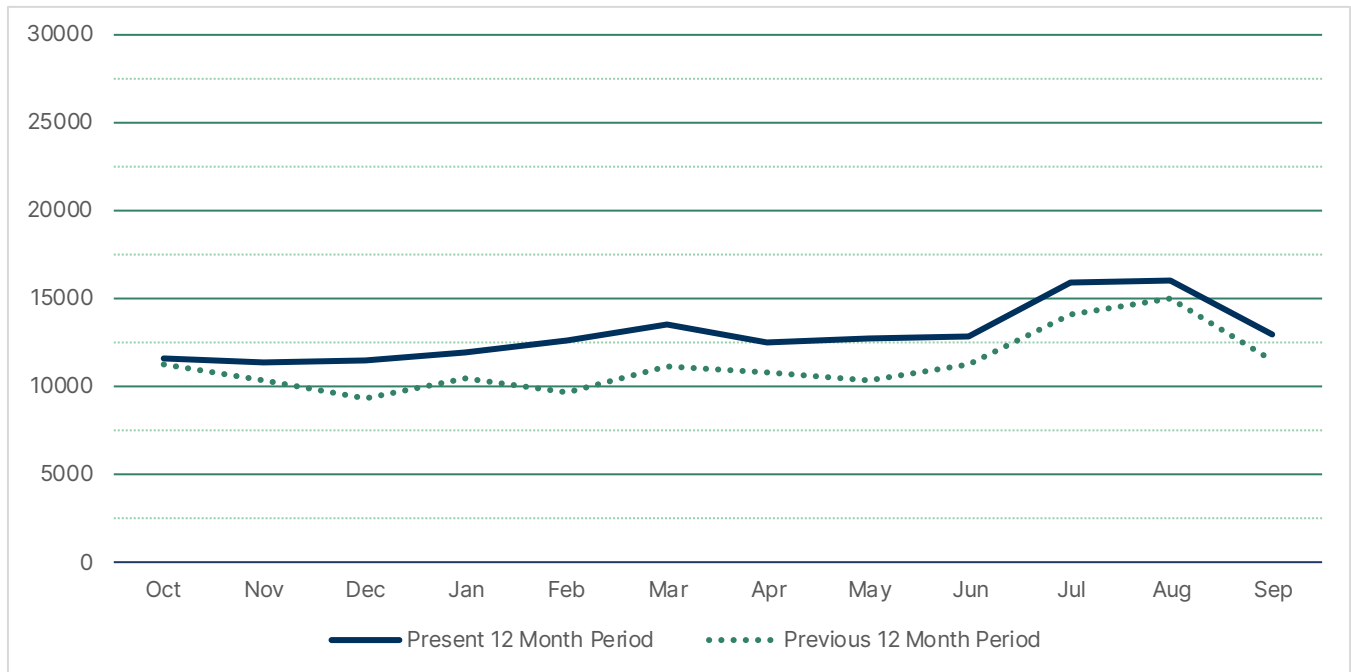
	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24
Present 12 Month Period	52944	51647	52248	57192	56451	58290	56554	53772	54394	64002	64029	56528
Previous 12 Month Period	49425	48076	46392	51612	47788	54365	48955	48700	52101	59574	62015	51932
	7.1%	7.4%	12.6%	10.8%	18.1%	7.2%	15.5%	10.4%	4.4%	7.4%	3.2%	8.9%

	Sep-23	Sep-24		
_audiobook	392	310	-82	-20.9%
_biography	491	522	31	6.3%
_express	346	223	-123	-35.5%
_fiction	5288	5654	366	6.9%
_foreign_language	455	376	-79	-17.4%
_juv_audiobook	79	87	8	10.1%
_juv_fiction	13361	14888	1527	11.4%
_juv_foreign	418	517	99	23.7%
_juv_movie	931	883	-48	-5.2%
_juv_nonfiction	1935	2203	268	13.9%
_magazine	167	141	-26	-15.6%
_movie	5501	5279	-222	-4.0%
_music	1434	1392	-42	-2.9%
_new_book	2144	2079	-65	-3.0%
_nonfiction	3909	4033	124	3.2%
_ya_av	274	251	-23	-8.4%
_ya_fiction	1607	1828	221	13.8%
_ya_nonfiction	259	293	34	13.1%
_Electronic Content Use	12467	15040	2573	20.6%

Circulation Profile:	Sep-23	Sep-24	
_audiobook	0.8%	0.5%	-0.2%
_biography	0.9%	0.9%	0.0%
_express	0.7%	0.4%	-0.3%
_fiction	10.2%	10.0%	-0.2%
_foreign_language	0.9%	0.7%	-0.2%
_juv_audiobook	0.2%	0.2%	0.0%
_juv_fiction	25.7%	26.3%	0.6%
_juv_foreign	0.8%	0.9%	0.1%
_juv_movie	1.8%	1.6%	-0.2%
_juv_nonfiction	3.7%	3.9%	0.2%
_magazine	0.3%	0.2%	-0.1%
_movie	10.6%	9.3%	-1.3%
_music	2.8%	2.5%	-0.3%
_new_book	4.1%	3.7%	-0.5%
_nonfiction	7.5%	7.1%	-0.4%
_ya_av	0.5%	0.4%	-0.1%
_ya_fiction	3.1%	3.2%	0.1%
_ya_nonfiction	0.5%	0.5%	0.0%
_Electronic Content Use	24.0%	26.6%	2.6%

CIRCULATION SUMMARY

RIVERFRONT LIBRARY



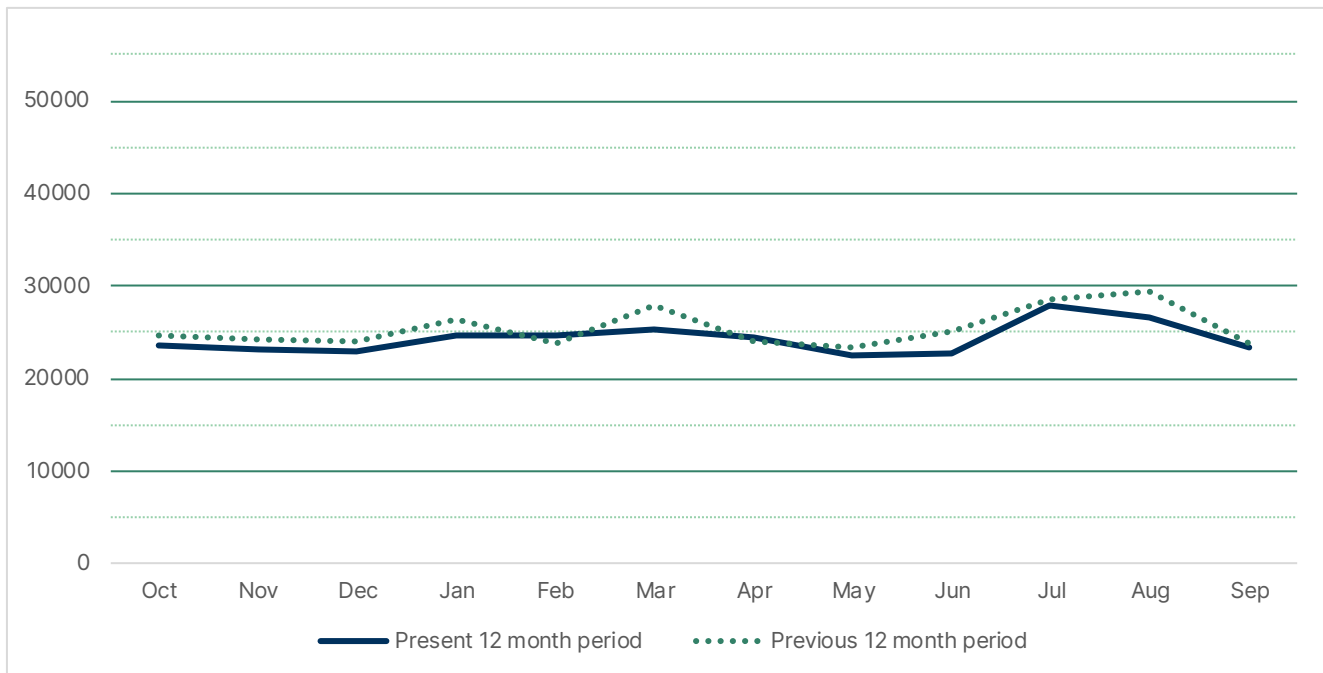
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Present 12 Month Period	11604	11358	11499	12004	12596	13584	12493	12782	12836	15984	16041	12953
Previous 12 Month Period	11226	10377	9351	10515	9674	11106	10807	10325	11236	14080	15065	11546
	3.4%	9.5%	23.0%	14.2%	30.2%	22.3%	15.6%	23.8%	14.2%	13.5%	6.5%	12.2%

	Sep-23	Sep-24		
_audiobook	73	55	-18	-24.7%
_biography	137	115	-22	-16.1%
_express	158	124	-34	-21.5%
_fiction	1061	1148	87	8.2%
_foreign_language	228	205	-23	-10.1%
_juv_audiobook	4	19	15	375.0%
_juv_fiction	3952	4633	681	17.2%
_juv_foreign	272	345	73	26.8%
_juv_movie	354	244	-110	-31.1%
_juv_nonfiction	457	626	169	37.0%
_magazine	2	2	0	0.0%
_movie	1732	1879	147	8.5%
_music	342	608	266	77.8%
_new_book	227	368	141	62.1%
_nonfiction	1103	1014	-89	-8.1%
_ya_av	159	124	-35	-22.0%
_ya_fiction	841	998	157	18.7%
_ya_nonfiction	86	70	-16	-18.6%

Circulation Profile:	Sep-23	Sep-24	
_audiobook	0.6%	0.4%	-0.2%
_biography	1.2%	0.9%	-0.3%
_express	1.4%	1.0%	-0.4%
_fiction	9.2%	8.9%	-0.3%
_foreign_language	2.0%	1.6%	-0.4%
_juv_audiobook	0.0%	0.1%	0.1%
_juv_fiction	34.2%	35.8%	1.5%
_juv_foreign	2.4%	2.7%	0.3%
_juv_movie	3.1%	1.9%	-1.2%
_juv_nonfiction	4.0%	4.8%	0.9%
_magazine	0.0%	0.0%	0.0%
_movie	15.0%	14.5%	-0.5%
_music	3.0%	4.7%	1.7%
_new_book	2.0%	2.8%	0.9%
_nonfiction	9.6%	7.8%	-1.7%
_ya_av	1.4%	1.0%	-0.4%
_ya_fiction	7.3%	7.7%	0.4%
_ya_nonfiction	0.7%	0.5%	-0.2%

CIRCULATION SUMMARY

GRINTON I. WILL LIBRARY



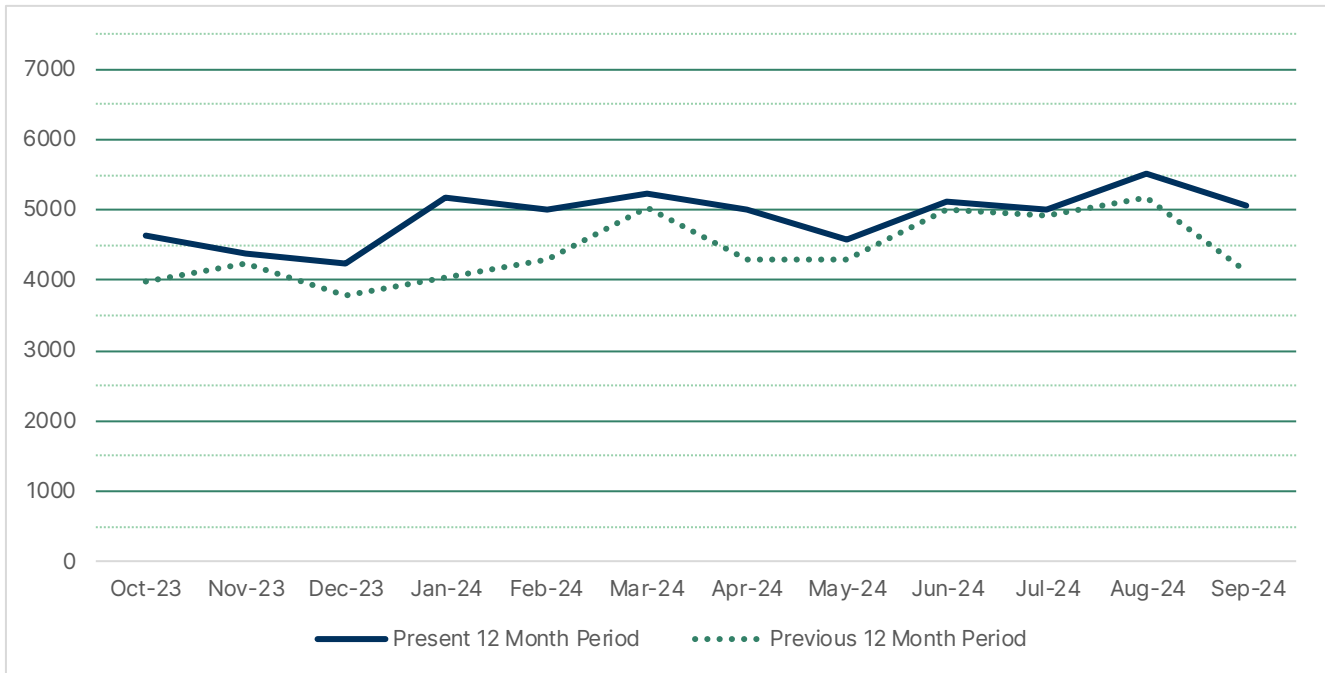
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Present 12 month period	23516	23116	23009	24664	24696	25403	24438	22587	22746	27816	26554	23465
Previous 12 month period	24725	24141	24101	26378	23890	27911	23999	23350	25065	28533	29439	23781
	-4.9%	-4.2%	-4.5%	-6.5%	3.4%	-9.0%	1.8%	-3.3%	-9.3%	-2.5%	-9.8%	-1.3%

	Sep-23	Sep-24		
_audiobook	283	246	-37	-13.1%
_biography	276	293	17	6.2%
_express	175	69	-106	-60.6%
_fiction	3479	3446	-33	-0.9%
_foreign_language	222	161	-61	-27.5%
_juv_audiobook	66	49	-17	-25.8%
_juv_fiction	8118	8572	454	5.6%
_juv_foreign	137	160	23	16.8%
_juv_movie	484	503	19	3.9%
_juv_nonfiction	1230	1305	75	6.1%
_magazine	79	57	-22	-27.8%
_movie	3396	3107	-289	-8.5%
_music	1025	756	-269	-26.2%
_new_book	1545	1278	-267	-17.3%
_nonfiction	2266	2404	138	6.1%
_ya_av	88	91	3	3.4%
_ya_fiction	670	659	-11	-1.6%
_ya-nonfiction	141	182	41	29.1%

Circulation Profile:	Sep-23	Sep-24	
_audiobook	1.2%	1.0%	-0.1%
_biography	1.2%	1.2%	0.1%
_express	0.7%	0.3%	-0.4%
_fiction	14.6%	14.7%	0.1%
_foreign_language	0.9%	0.7%	-0.2%
_juv_audiobook	0.3%	0.2%	-0.1%
_juv_fiction	34.1%	36.5%	2.4%
_juv_foreign	0.6%	0.7%	0.1%
_juv_movie	2.0%	2.1%	0.1%
_juv_nonfiction	5.2%	5.6%	0.4%
_magazine	0.3%	0.2%	-0.1%
_movie	14.3%	13.2%	-1.0%
_music	4.3%	3.2%	-1.1%
_new_book	6.5%	5.4%	-1.1%
_nonfiction	9.5%	10.2%	0.7%
_ya_av	0.4%	0.4%	0.0%
_ya_fiction	2.8%	2.8%	0.0%
_ya-nonfiction	0.6%	0.8%	0.2%

CIRCULATION SUMMARY

CRESTWOOD LIBRARY



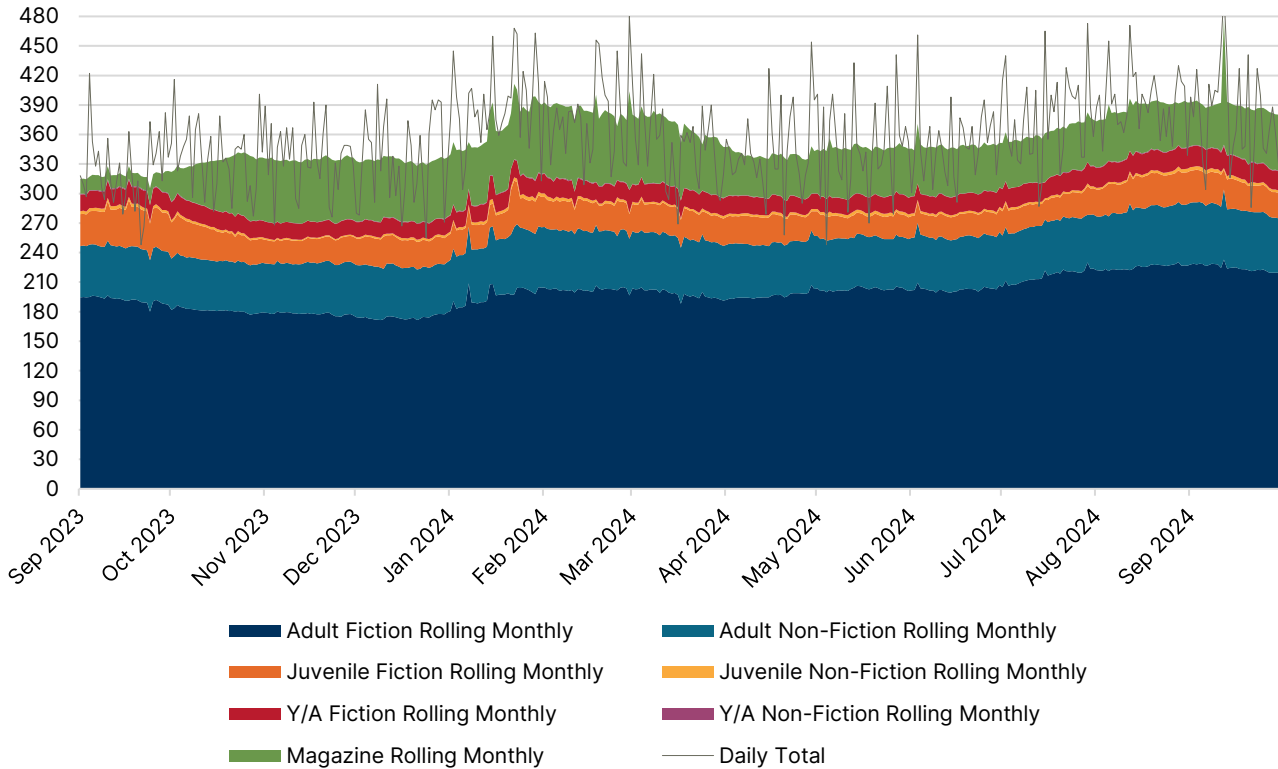
	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24
Present 12 Month Period	4637	4381	4245	5178	5017	5223	5001	4577	5127	5015	5526	5070
Previous 12 Month Period	3986	4237	3774	4033	4298	5048	4292	4297	4994	4908	5168	4138
	16.3%	3.4%	12.5%	28.4%	16.7%	3.5%	16.5%	6.5%	2.7%	2.2%	6.9%	22.5%

	Sep-23	Sep-24		
_audiobook	36	9	-27	-75.0%
_biography	78	114	36	46.2%
_express	13	30	17	130.8%
_fiction	748	1060	312	41.7%
_foreign_language	5	10	5	100.0%
_juv_audiobook	9	19	10	111.1%
_juv_fiction	1291	1683	392	30.4%
_juv_foreign	9	12	3	33.3%
_juv_movie	93	136	43	46.2%
_juv_nonfiction	248	272	24	9.7%
_magazine	86	82	-4	-4.7%
_movie	373	293	-80	-21.4%
_music	67	28	-39	-58.2%
_nonfiction	540	615	75	13.9%
_new_book	372	433	61	16.4%
_ya_av	27	36	9	33.3%
_ya_fiction	96	171	75	78.1%
_ya_nonfiction	32	41	9	28.1%

Circulation Profile:	Sep-23	Sep-24	
_audiobook	0.9%	0.2%	-0.7%
_biography	1.9%	2.2%	0.4%
_express	0.3%	0.6%	0.3%
_fiction	18.1%	20.9%	2.8%
_foreign_language	0.1%	0.2%	0.1%
_juv_audiobook	0.2%	0.4%	0.2%
_juv_fiction	31.2%	33.2%	2.0%
_juv_foreign	0.2%	0.2%	0.0%
_juv_movie	2.2%	2.7%	0.4%
_juv_nonfiction	6.0%	5.4%	-0.6%
_magazine	2.1%	1.6%	-0.5%
_movie	9.0%	5.8%	-3.2%
_music	1.6%	0.6%	-1.1%
_nonfiction	13.0%	12.1%	-0.9%
_new_book	9.0%	8.5%	-0.4%
_ya_av	0.7%	0.7%	0.1%
_ya_fiction	2.3%	3.4%	1.1%
_ya_nonfiction	0.8%	0.8%	0.0%

ELECTRONIC RESOURCES SUMMARY

Daily OverDrive Checkouts



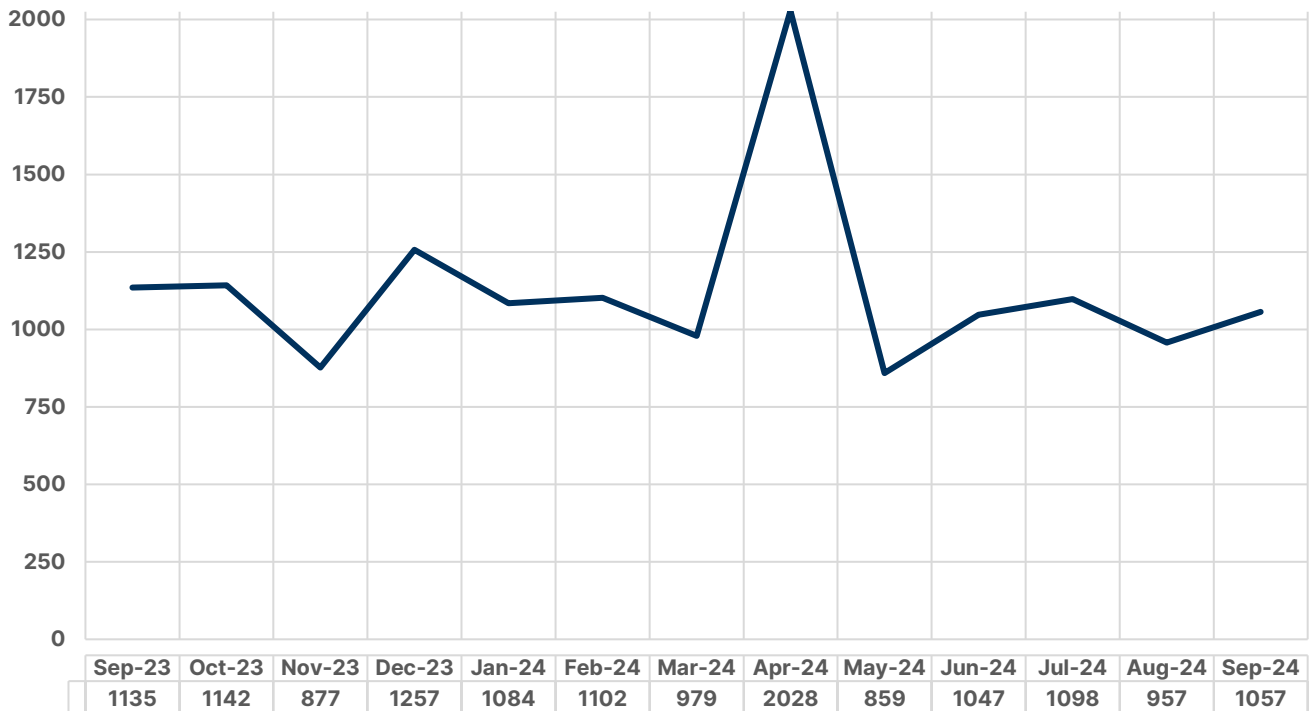
	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	Magazine	TOTAL
Sep-23	5616	1602	1163	79	531	23	679	9693
Oct-23	5561	1556	771	57	530	8	1962	10445
Nov-23	5286	1593	809	36	460	13	1903	10100
Dec-23	5528	1572	816	73	515	18	1861	10383
Jan-24	6313	1922	960	108	591	23	2170	12087
Feb-24	5901	1693	814	62	519	15	1987	10991
Mar-24	5941	1729	851	72	556	15	1669	10833
Apr-24	6090	1615	753	67	473	7	1292	10297
May-24	6255	1629	705	88	533	10	1542	10762
Jun-24	6128	1588	706	62	591	9	1385	10469
Jul-24	6925	1701	833	63	632	18	1493	11665
Aug-24	7004	1920	1018	108	644	20	1448	12162
Sep-24	6589	1652	778	73	589	18	1702	11401

ELECTRONIC RESOURCES SUMMARY

Hoopla Circulation

	Audiobook	Comic	eBook	Movie	Music	Television	Binge Pass	Total
Sep-23	731	104	476	125	87	79	13	1615
Oct-23	799	102	427	84	69	73	14	1568
Nov-23	858	129	481	119	85	114	21	1807
Dec-23	852	135	522	149	94	75	28	1855
Jan-24	1009	172	634	125	70	131	32	2173
Feb-24	938	122	600	146	97	125	21	2049
Mar-24	1022	171	602	175	100	170	22	2262
Apr-24	1069	148	619	185	91	167	14	2293
May-24	1117	144	539	193	66	129	17	2205
Jun-24	1042	110	525	213	88	158	26	2162
Jul-24	1142	165	667	203	86	133	28	2424
Aug-24	1215	164	706	242	117	139	23	2606
Sep-24	1205	140	727	195	128	158	29	2582

Kanopy Downloads



BOOK STOCK

SEPTEMBER 2024

RIVERFRONT LIBRARY	2024	2023
Number of volumes at end of previous month	161,151	
Number of volumes added this month	525	
TOTAL	162,676	
Number of volumes lost/withdrawn this month	200	
TOTAL VOLUMES RIVERFRONT LIBRARY	162,476	160,164
GRINTON I. WILL BRANCH		
Number of volumes at end of previous month	167,062	
Number of volumes added this month	989	
TOTAL	168,051	
Number of volumes lost/withdrawn this month	147	
TOTAL VOLUMES GRINTON I. WILL BRANCH	167,904	160,695
CRESTWOOD BRANCH		
Number of volumes at end of previous month	33,769	
Number of volumes added this month	417	
TOTAL	34,186	
Number of volumes lost/withdrawn this month	77	
TOTAL CRESTWOOD BRANCH	34,109	31,128
TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	364,489	351,987

QUARTERLY REPORTS

RIVERFRONT LIBRARY QUARTERLY REPORT JULY-SEPTEMBER 2024

The Riverfront Library is committed to serving the needs of the Yonkers community by providing it with access to free sources of information, knowledge, and entertainment, both within and beyond our walls. Moreover, we provide our patrons with a variety of programs of interest to them and we offer them, as needed, reader's advisory services and reference and referral assistance. (The Library's programs are available to everyone, including people who are homebound because of age or disability.)

Programming

More than 1,600 patrons participated in the Adult Services department during the quarter under review, including teens, tweens, and adults. In addition to film screenings, there were programs on technology, job searching, and wellness, as well as GED tutoring sessions. Teens and adults created paper flowers, painted mugs, did a sewing project, and participated in a variety of other summer programs. Our adult patrons are taking better care of themselves with help from our Zumba classes. In celebration of Hispanic Heritage month, the library screened several Hispanic-related movies.

Our young adult patrons were encouraged to find adventure through summer reading, and nearly 700 students participated in this year's Summer Reading program.

The Riverfront Children's Department continued during the quarter to demonstrate a commitment to and passion for public service. 5,791 patrons attended the department's summer programs. In addition, the department's Reading Buddies program drew 1,397 participants.

Among this quarter's programs were *Storytime with Mr. Ralph*, *Terrific Toddler Time*, *Babies and Books*, *Bilingual Storytime*, *Sing, Sign, and Storytime*, *Music by Zev*, *Musica with Ms. Marilyn*, *Cuentos in the Cove*, *Spanish Language through Movement*, *Red Panda Day Craft*, *Art Starts*, *America Reads*, and *Indoor Recess*. Also held was a session of pumpkin painting and a birthday party for Curious George.

The Children's Department presented other activities off-site, including Storytimes that were held at St. Peter's Daycare, the Small World Daycare, the Queen's Daughters Daycare, the Family Services of Westchester Daycare, the R.A.B, Stem Childcare, and the Mary J. Blige Center.

Having been provided with the food from the organization Feeding Westchester, the staff in the Children's Department gave out food during the quarter to 2,117 patrons (members of 1,106 local households).

There were a total of 473 notarizations for the quarter. (The notarization service is free to our patrons but is available only by appointment.)

The services provided by the Children's Department during the quarter, taking into account both the food pantry and the varied programming, reached a total of 10,771 participants.

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James Hackett and Charlie Loftus, in conjunction with the Accessibility Committee, created programming for the Sensory Room and supervised the summer intern Alleah Donahue who was assigned there. A variety of groups were invited to experience the space during the quarter. Activities there included story times and movies and drew 355 participants.

Arnaldo Torres and Elyse Schreiber planned this year's *Yonkers Future Stars* program. Held in the Riverfront Library Auditorium, there were fifteen contestants and 250 people in attendance. Thanks must go out to the Yonkers Public Library Foundation for its support of this event: the Foundation's help allowed us to offer gift cards to the winners.

Ana Gantzer, the librarian who oversees the sustainability program known as the Seed Library, has been invited to present a talk describing the program to the LibLearnX conference (formerly ALA MidWinter) in Phoenix in January 2025. As part of the program, the Riverfront Library distributed more than 10,000 seed packets to patrons over the summer. (The Seed Library is sponsored by Con Edison, and thousands of seeds were donated to the Seed Library by the Chas C. Hart Seed Company.).

Community Engagement

During the *Back to School* nights, the Children's Department visited several schools, namely, the VIVE School, the PEARLS Hawthorne School, the Eugenio Maria de Hostos School, the Cesar Chavez School, the Justice Sonia Sotomayor Community School, the Enrico Fermi School, and the Charter School of Educational Excellence. In addition, the department has started holding Storytime at the Philipse Manor Hall on the first Saturday of each month.

The Adult Services Department visited the Riverside High School and Yonkers Montessori School 27, during the *Back to School* nights, and also participated in a library card sign-up at Sarah Lawrence College.

We reached out to new patrons and reconnected with old friends at several community events during the quarter, including Riverfest, the Dominican Day Festival, and the National Night Out.

Adult Services librarian Ben Cosgrove managed the first blood drive held at the Riverfront Library in over a year, at which 47 people donated blood. Ben Cosgrove, Oz Coto-Chang, and Sandy Amoyaw represented YPL at the annual New York Blood Service Luncheon in Tarrytown. (We hope to schedule an additional blood drive at Riverfront before the end of the year.)

The Yonkers Public Library was awarded a grant for \$4,315 from the Metropolitan New York Library Council to digitize the *Yonkers Home News*, the World War Two local newspaper published by the Alexander Smith Carpet Factory for the benefit of Yonkers servicemen. Mary Robison is supervising the project, with the assistance of members of the Archives team (Jackie Leone, Charlie Loftus, and Michael Walsh). It is hoped that the text of this important local history resource, once digitized, will become more accessible to the public.

We are happy to report that the Yonkers Public Library was awarded a grant of \$7,500 from the United Way of Westchester, Putnam's Pepsi and the Mary J. Blige Strength of a Woman Community Fund. This

QUARTERLY REPORTS

funding was secured by the efforts of Eileen Fusco and Arnaldo Torres, and it will support five participants in their culinary career internships in the organization Culinary Career Pathways including again, their certification in food safety and handling.

Staff Development

The Riverfront staff participated in a number of professional development opportunities to enhance their job performance. To this end, the staff attended Baker & Taylor's Advanced Search training, Overdrive Marketplace's one-on-one training, Evergreen Reports training, and a session on Best in Fall Nonfiction.

Library Displays

A variety of themes and holidays were highlighted by library displays during the quarter, among them the following: Hispanic Heritage Month, National Artist Appreciation Month, and National Football Month; National Aviation Day, National Zoo Day, National Cheese Pizza Day, World Engineering Day, World Chocolate Day, Women's Equality Day, Fashion Day, Developmental Disabilities Awareness Day, and Dog Day. Other displays honored Superheroes, Classical Music, the Anniversary of the Moon Landing, and the reading goal of 1,000 Books before Kindergarten.

I express my appreciation to the Riverfront staff for an outstanding performance during this last quarter. Thank you, my colleagues. Your dedication and hard work have not gone unnoticed.

Respectfully Submitted,

Sandy Ernest Amoyaw,
Branch Administrator
The Riverfront Library

QUARTERLY REPORTS

GRINTON I WILL LIBRARY **QUARTERLY REPORT** **JULY-SEPTEMBER 2024**

The Yonkers Will Library staff welcomed Summer with exciting and fun-filled programming. The Children's room just concluded a very successful summer with its Back to School Block Party featuring Bubble Bus and Bluey! 684 people came to see Bluey, generously provided by the East Yonkers Kiwanis Club. Penny's Party Place donated their face painting services, and we look forward to having both of them back for our "Winter Wonderland" event in December! In July and August, 7,678 people attended our 178 programs for ages 0-12! In September we began expanding our community outreach to nearby schools. Aili Whelan, Laura Cacace, Jessica Neto and Sharon DeYoung visited open houses for DiChiaro, Dodson, School 29, and Montessori 31, as well as one daycare. Montessori 31 grades 4-6 will continue visiting monthly during the school year, and we are setting up a new partnership to visit their grade 1-3 classes monthly. Aili Whelan also attended the "Reading Camp Out" event hosted by the Montessori PTA. Kathleen DiSilvio has made beautiful displays for our Autumn books, and Jessica, Laura, and Sharon have been working on our passive programming-the "Seek and Find" activity, our "Poetry Pit Stop", and the Joke box continue to be very popular! We celebrated Hispanic Heritage Month with a series of international craft afternoons and a special storytime with Youtube sensation Susie Jaramillos of Canticos books. Sharon DeYoung and Kathleen DiSilvio started a bilingual storytime series with the help of one our Spanish speaking patrons. Laura and Jessica have continued their "Series Squad" book club for tweens. The Children's Department is looking forward to more fall collaborations, including a storytime at Tibbets Park and the return of the Homework Helper and Cooper the Therapy Dog!

The Young Adult Department kicked-off the summer with several National Sweet Treats. Such as Freezer Pop Day, Ice Cream Day, Cheese Cake and Chocolate Chip Cookie Day. Some other programming included: Painting with Teresa, Bling's the Thing: Earring Workshop with Joan Lloyd and Teen Cinema.

In the Reference Department Enhanced Fitness for Seniors, Sahaja Yoga Meditation and Coffee, Crosswords, & Crafts continues to be very popular. Staff participated in Evergreen Reports training, Mobile Printing, and Overdrive. The Will library had two authors for the month of September. Bronx-born author and playwright Ed Friedman, read from his book I Will Not Be Ignored. Also, award winning author and Yonkers native James Hannaham had an intimate book discussion in the Conference room on the Mezzanine level. Will has very limited spacing but James insisted on having the book talk here since most of his fondest memories was at the Will Library. Both Shauna Porteus and Tara Somersall attended this event.

Tina Marie Lucchese, Silvia Merlo-Rosales, Patricia Ricardo along with Shauna Porteus and Tara Somersall are part of the Merchandising Committee. Members of the Committee meet on a weekly basis to beautify each department from the promotion of library programs, transforming displays, signage, and re-arrangement of furniture. Tara Somersall attended the 12th National Conference of African American Librarians in New Orleans.

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Looking ahead, the Will Library expects to do more collaborations and programming in the coming months.

Respectfully Submitted,

Tara Somersall
Branch Administrator
Grinton I. Will Library

QUARTERLY REPORTS

CRESTWOOD LIBRARY QUARTERLY REPORT JULY-SEPTEMBER 2024

Our 2024 Summer Reading theme “Adventure Begins At Your Library” set the tone for this quarter. The weekly summer reading themes during July and August (Yonkers & Beyond: Neighborhoods, Museums; Games from Around the World; Cinema; Birds; Water; Wildlife; Under the Stars and Gardens Parks) served as a springboard to showcase library materials and electronic and print resources during our programs and activities which led patrons of all ages to discover great books plus new, fun and educational experiences all summer long.

Building improvements, thanks to Russell Martinez, included replacement of the light structure in the teen room plus new ballasts in the main reading room by an electrician. A new part-time custodian, Humberto Davila Casiano, joined our staff. Carlos Figueroa installed a new unit to house IT equipment in the staff room.

Friends of Crestwood Library (FOCL) continue to provide funding for lots of “extras” that augment and extend our programming for patrons of all ages. We are grateful for their support. Our community partnership with Yonkers NNORC has been successful in providing our seniors with programs and services that are timely and meaningful.

September is synonymous with back to school and three Crestwood Crew members continue their pursuit of higher education: Jackie Leone is at University of Buffalo Graduate School of Education for her Masters Degree in Library Science online. Her courses include: LIS 527 Special Projects: Creating Digital Archives for Crestwood Library and Crestwood Historical Society, LIS 503 History and Role of Libraries as Social Actors. Alison Robles is also enrolled at UB in the same program taking LIS 534, Resources and Services for Children; LIS 564 - Web Design and Development; LIS 557 - Information Visualization & LIS 531 - Marketing of Information Services. Liz Caruso is at CUNY Queens College Library Science and Information Studies enrolled in 777 Public Library Services for Young Adults.

YPL services and resources championing academic success were highlighted in and out of our library building. In addition to YPS school open nights, YPL had a presence at Annunciation School Open House Nights where Branch Administrator and Data Entry Clerk I Liz Caruso staffed a table in the lobby where many parents and teachers stopped by to learn about library resources at all 3 YPL locations. We are thankful to have Sarah Hawkins back this year as our Homework Helper.

Our Crestwood Crew worked tirelessly to ensure that we provide outstanding service to our patrons. Mary Nowak continues to work her magic using library materials in creative ways to invite and welcome people into our space. Liz Caruso facilitated sports watch parties and has been working on standardizing locations of our material in the library catalog to provide easier access to collections. Say Marte continues to empower patrons via art ZOOM classes run in conjunction with Yonkers NNORC on a variety of cultural celebrations and in many mediums. Jackie Leone spearheaded Sustainable You and our Crestwood Community Garden and digitized many items for our Crestwood Library Archive. Carina Zegers creates interactive Scavenger Hunts on various themes that engage Children and Teens. Nancy Wissman created a STEAM Saturday storytime to revitalize interest in literacy through science.

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Caroline Sullivan has steadily shepherded the 1000 Books Before Kindergarten Thursday morning programs that continue to nurture early literacy. Alison Robles and Nora-Grayce Orosz have been working with Patricia Riccardo, the new YPL Marketing Manager, to create content highlighting Crestwood Library happenings. We welcomed Stephanie Zatkovich to our crew.

Crestwood Crew staff development included participation in YPL Summer Reading, Reference and Adult Services, DEI, Hispanic Heritage Month, and WLS Circulation Committee Meetings.

We continue to strive to improve life in Yonkers for everyone by fostering literacy, culture, connection and community at our cozy Crestwood Library and beyond.

Respectfully submitted,

Z. Baird,
Crestwood Library Branch Administrator

QUARTERLY REPORTS

TECHNICAL PROCESSING DEPARTMENT **QUARTERLY REPORT** **JULY-SEPTEMBER 2024**

All departments received their allotments for the 2025 fiscal year and are working with these amounts each month. Orders are placed using the new allotments as guides for each months' spending.

Orders are placed as soon as they are received from the departments with Holiday and Seasonal orders taking priority in processing once they are delivered.

The Baker & Taylor Book Leasing Program continues to provide shelf ready new books for the branches that use their monthly quotas to obtain titles for their collections. These titles are then returned when they are no longer popular circulating items.

Tech Processing accommodates all requests from all departments for information, processed materials, and orders using whatever resources are necessary and available. Contacting and working with vendors is a large part of our work.

Mary DiChiara,
Technical Processing Dept.

QUARTERLY REPORTS

CUSTODIAL DEPARTMENT QUARTERLY REPORT JULY-SEPTEMBER 2024

In this quarter, my staff in all three facilities have been focused on constant disinfecting of high touch areas multiple times daily. We will continue this practice for the foreseeable future.

Crestwood

- This quarter we repaired some of the crumbling flagstone patio.
- Wayne electric replaced a number ballast. They also replaced a fixture that was found ready to fall in the teen area. We are waiting to upgrade the lighting to LED.
- We also provided the Crestwood staff help with weeding two truck Loads of books for discard.

Will

- To ensure the cleanest possible air quality, all air handler filters have again been replaced with the high quality Merv 13 filters.
- During this quarter we have been doing patching and painting to a number of areas in the main reading room. We also installed a new public bulletin board.
- In late September we began assembling and installing new desks in the Story room for the Fine arts staff ahead of their move.
- United OverHead Door Repair made repairs to the garage doors. They also did the annual service as well.

Riverfront

- This quarter my staff has been shampooing areas of carpeting nightly. We've also been ramping up our efforts in the public restrooms, Scrubbing floors and walls. Maintenance repaired the leaky fourth floor urinal.
- Assembled and installed file cabinets for literacy volunteers.
- Also we are installing new hand sanitizer dispensers stamped with the YPL logo as needed throughout the building.
- We have also been decluttering the basement storage area.

Staff:

- Luis Martinez has filled the vacant full time custodial position at Riverfront.

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- The part time custodial position at Crestwood has been filled by Humberto.
- A part time custodial position at Riverfront was filled by Ajarni Nembhard.
- Full time custodian Louis Barcelo resigned his position in August. That position remains unfilled.

Russell Martinez,
Supervisor of Custodians

QUARTERLY REPORTS

GRAPHICS DEPARTMENT QUARTERLY REPORT JULY-SEPTEMBER 2024

1000 Books party, July-October
A tour of Katonah Museum
Activity Station: July-October
Adopt a push for dog day
Afternoon tea snack and craft
Alzheimer's Seminars
America Reads
Animal embassy
Art Starts, September, October
Art with Erica, July-October
Art with Say, July-October
Art with Teresa, July-October
Art workshop with Koren Beck
Artist Bootcamp
Author Talk: Ed Friedman
Babies and books
Back to School Backpack Bash
Back to school block party
Back to School Financial Basics
Become a team leader
Bilingual Storytime
Blings the Thing, July, October
Bubble the silly entertainer
Cat day craft
Check our treat at crestwood
Cinema Club, July-October
Classical music appreciation
Colonial Manhattan
Coloring afternoon
Cooper Tuesdays, July-October
Cover crops
Crafts for a Cause
Creation Station, July-October
Crestwood 98th Birthday
Crestwood Clothing Swap
Crestwood puzzle swap
Cupcake decorating
Curious George Birthday Party
D and D gaming, July, Aug, Sept
Dear Crestwood
Diamond Painting
Diversity of Westchester birds
DIY Charm Necklaces
Dog Man Paw Patrol Party
Dominican Story & Craft
Early Voting
Emilie Surtees Concert
End of summer harvest
Enhance fitness for seniors
Essentials of the smartphone
Explore Mediterranean Diet
Feeding Westchester.
Filing wall story
Financial literacy six month checkup
Forever young book club, July-October
Friday Fiesta
Friends of Crestwood Bake Sale
Future of food
Get college ready Get Instagram ready
Get organized, July-October
Get Started with Chess, July-October
Ghosts & Goblins on Parade
Grab n Go, July-October
Greatest Generation
Himalaya tin art craft
Hispanic Animated Films
Hispanic Heritage Banner
Hispanic heritage children's calendar
Hispanic heritage craft
Hispanic heritage films
Hispanic heritage foods
Hispanic heritage month celebration
Hispanic Heritage Month Finale
Hispanic heritage month with susie Jaramillo
History lovers book club, July-October
Holiday Starters
Homework helper, Crestwood
Homework helper, Riverfront
Homework helper, Will
Homework helper, YPL
Hudson valley historic properties
Indoor recess
Italian american heritage celebration
Italian Heritage Month Story & Craft
Kids halloween costume party
Kristiana Deda
Laugh or scream
Learn to play mahjong
Lego club, July-October
Lighthouse stay light up craft
Lino Cuts Printmaking
Live drawing class
Live Drawing with Angel and Shay
Lotus lantern workshop
Make money wise
Make vibrant soups
Making of Young Frankenstein
Meet the Fire Truck
Memoir writing workshop
Mindfulness with Andrea
Mini millennial movies
Mix & Match Halloween Party
Mix and match september
Mixed media munch
Mixed Media Munch Hispanic Heritage Month
Movie of the month
Movies at the will branch August, July-October
Movies at your library, July-October
Movies, Riverfront, July-October
Multisensory mindfulness and meditation
Music & Merriment, July-October
Music by Zev, Riverfront, July-October
Music with Zev, Will, July-October
Musica with Miss Marilyn
Mystery thriller book club, July-October
Mystery thriller book club, July-October
National cooking day
National day of remembrance
National Quesadilla Day
Native American heritage
New Sustainable You, Veggies & Herbs
New York Mets watch party, July-October
New York Yankees watch party, July-October
Online book club, July-October
Paint a Pumpkin
Paint and juice, Hispanic heritage.
Painting with Teresa, July-October
Paper Flowers
Peekskill Riots, Wlil
Peekskill riots riverfront
Play Doh Day
Poetry of connection
Positive psychology book club, July-October
Positive psychology luncheon
Pound Ridge Massacre
Pretend fossil Keychain craft
Private consultation with a financial planner
Pumpkin decorating contest
Pumpkin painting
QiGong
Quick Holiday Decluttering
Rather be reading book club
Read a Book Day
Read to Cooper, July-October
Red Panda Day Craft
Reduce risk of falls
Researching your family house
Rhyme Time
Rhythms of Calm
Robert The guitar guy, July-October
Salsa dance workshop
Saturday story shorts, July-October
Saturday's story time sing along
Seed library



HOLIDAY SCHEDULE – 2025

<u>Holiday</u>	<u>Date</u>
New Year's Day	Wednesday, January 1
Dr. Martin Luther King Jr.'s Birthday	Monday, January 20
Lincoln's Birthday	Wednesday, February 12
Washington's Birthday	Monday, February 17
Easter	Sunday, April 20
Memorial Day	Monday, May 26
Juneteenth	Thursday, June 19
Independence Day	Friday, July 4
Labor Day	Monday, September 1
Columbus Day/Indigenous People's Day	Monday, October 13
Election Day	Tuesday, November 4
Veteran's Day	Tuesday, November 11
Thanksgiving Day	Thursday, November 27
Christmas Day	Thursday, December 25
Close at 5 p.m.:	
Thanksgiving Eve	Wednesday, November 26
Christmas Eve	Wednesday, December 24
New Year's Eve	Wednesday, December 31