

## **BOARD OF TRUSTEES**

## MONTHLY MEETING

# Wednesday, November 20, 2024 Riverfront Library



## **Table of Contents**

a.)	Agenda	3
b.)	Minutes of October 23, 2024 Meeting	5
c.)	Bill List: Schedules #869	9
d.)	Management Report	19
e.)	Circulation	21
f.)	Electronic Resources	25
g.)	Book Stock	27

## YONKERS PUBLIC LIBRARY AGENDA FOR BOARD MEETING NOVEMBER 20, 2024 RIVERFRONT LIBRARY

#### **MINUTES**

[ACTION ITEM] Approve Minutes of Meeting on October 23, 2024

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

**WLS REPORT** 

#### **PERSONNEL REPORT**

**[ACTION ITEM]** Ratify the following appointments:

Scuderi, Laurie; Permanent Clerk II, \$61,883/yr, effective 10/25/2024 Merlo-Rosales, Silvia; Permanent Clerk II Spanish Speaking, \$54,283/yr, effective 10/25/2024 Sullo, Frank; Permanent Clerk II, \$54,283/yr, effective 10/25/2024

Acknowledge the following termination:

Miller, Alecia; Junior Clerk (P/T), \$16.00/hr, effective 11/2/2024 Javier, Sade; Junior Clerk (P/T), \$16.00/hr, effective 11/11/2024

#### **COMMITTEE REPORTS**

Buildings & Grounds - Daily (chair), Puglia

Employee Relations - Puglia (chair), Daily

Finance, Budget & Planning – Jannetti (chair)

Fundraising & Development - Jannetti (chair)

Foundation Update:

Outreach - Edoziem (chair), Phelan, Sabatino

Policy - Sabatino (chair)

### **RATIFY PAYMENT OF BILLS**

[ACTION ITEM] Schedule #869

**NEW BUSINESS** 

**PUBLIC COMMENT** 

**EXECUTIVE SESSION** 

#### **NEXT MEETING DATE**

December 18, 2024 at 7:00pm at Crestwood Library

### YONKERS PUBLIC LIBRARY BOARD MEETING GRINTON I. WILL LIBRARY OCTOBER 23, 2024

### **ATTENDANCE**

TRUSTEES: Nancy Maron

Joseph Puglia Stephen Jannetti Patricia Phelan Ofunne Edoziem

LIBRARY DIRECTOR: Jesse Montero

ASSISTANT LIBRARY DIRECTOR: Shauna Porteus

BUSINESS MANAGER: Vivian Presedo

ADMINISTRATIVE SECRETARY: James Hackett

WLS BOARD REPRESENTATIVE: Trustee Phelan

UNION REPRESENTATIVE: Brandon Neider

GUESTS: Patricia Ricardo, Guillermo Rodas, Zahra

Baird, Tara Somersall

The Board Meeting began at 7:01 pm.

#### **MINUTES**

On motion of Trustee Puglia, seconded by Trustee Edoziem and unanimously carried, the Board approved the Minutes of the Meeting of September 19, 2024.

#### MANAGEMENT REPORT

Director Montero asked Will Library Branch Administrator Tara Somersall to introduce Guillermo Rodas, the newest clerk in the Will Circulation Department. Mr. Rodas thanked the Board for the welcome and the opportunity to join YPL. He stated that the department has been very accommodating and easy to work with. Director Montero added that he is also the recipient of the Homer Award for exceptional diligence and customer service.

Director Montero announced the recent passing of Lucia Trovato and Joan Bielemeier. Ms. Trovato, who was a long-time part-time clerk at Will Library who also worked in the Mayor's Office, passed away earlier in the week. Ms. Bielemeier retired from the Will Library last year and passed away earlier in the month.

Director Montero reported that the temporary chiller used to cool Will Library during the warm months was recently removed from the parking lot. He was hopeful that a permanent chiller may be ready by next summer following a request for proposals that will be issued shortly. Construction will likely take up to four months, but the library will be prepared to rent a temporary chiller again if it is completed in time.

Assistant Director Porteus discussed several programs over the last month. YC3, the third annual Yonkers comic convention, was hosted by Riverfront Library on October 3 and saw over 4,200 patrons enter the building that day. The convention featured cosplay, panel discussions, vendor tables and a lego tournament. Riverfront Library also hosted a Superhero Dance Party for adults with developmental disabilities the evening before that featured a DJ, dance lesson and costume and dance contest that was very successful. She added that more inclusive programming was being planned, mentioning a holiday karaoke party for adults with developmental disabilities at Riverfront and a "Senior Prom" for senior citizens on February 14, Valentine's Day, at Will.

Director Montero reported that Will Library hosted a successful back-to-school party on September 25 that featured the popular children's TV show icon Bluey and a bubble bus. The event drew approximately 600 to the library parking lot and is the product of a growing partnership with the Kiwanis Club of East Yonkers, who supported a similar Summer Reading Kickoff event in June and expects to support a Winter Wonderland program in December.

Director Montero reported that Crestwood Library celebrated its 98th anniversary on October 15. The celebration was supported by the Friends of Crestwood Library and featured a display of hearts that allowed patrons to share notes of appreciation for the library.

Director Montero reported that 137 Yonkers High School International Baccalaureate (IB) students came to Riverfront Library for its annual IB day. Every year staff and faculty from Riverfront Library and Sarah Lawrence College instruct students on various research topics such as historical investigation and searching library catalogs and resources.

Director Montero announced that Yonkers Public Library was officially awarded \$215,000 in New York State Aid for Library Construction on October 1. The aid will support approximately \$142,000 in existing capital funding to renovate Crestwood Library. Yonkers Public Library is working with the City of Yonkers Engineering Department to manage the project and architectural planning firm Fuller D'Angelo to prepare and draw up the bidding documents and contract. Director Montero hopes construction will begin in 2025 and be complete before Crestwood celebrates its 100th anniversary the following year.

Trustee Edoziem asked if the project would make the building ADA-accessible; Director Montero stated that this first phase of the project would fix major infiltration points in the

aging building, such as the windows and chimney, to prevent heat loss and flooding. He expects a second phase would make the building ADA-accessible, but would likely require significantly more funding and hoped Crestwood's 100th anniversary might raise awareness and support for such a plan.

Director Montero also announced that Riverfront Library was awarded a \$27,000 Community Development Block Grant (CDBG). The grant is administered by the City of Yonkers Planning Department and funded by the federal Department of Housing and Urban Development for services and facilities in low-to-moderate income Census tracts, such as where Riverfront is located. The grant will fund many of the wayfinding and accessibility improvements identified by wayfinding consultant Steven Winter Associates in a report that was funded by last year's CDBG grant.

Trustee Phelan inquired about the ownership status of the driveway at Crestwood. Director Montero replied that he is currently investigating if the driveway on Chittenden Avenue is owned by the library or its neighbor, who is planning to put their property on the market soon, and intends to review property maps at the Department of Housing and Buildings next week.

#### UNION REPRESENTATIVE'S REPORT

Union Representative Neider had no report.

#### **WLS REPORT**

Trustee Phelan reported there will be a WLS Board Meeting next Tuesday and will report on it next month.

#### PERSONNEL REPORT

On motion of Trustee Jannetti, seconded by Trustee Puglia and unanimously carried, the Board ratified the following appointments:

Zatkovich, Stephanie; Junior Clerk (P/T), \$16.00/hr, effective 9/28/2024 Rodas, Guillermo; Permanent Clerk I Spanish Speaking, \$46,003.00/yr, effective 10/4/2024 Alin, Mohammed; Junior Clerk (P/T), \$16.00/hr, effective 10/12/2024

Acknowledged the following resignation: Tapia, Erik; Page (P/T), \$16.00/hr, effective 8/15/2024

#### **COMMITTEE REPORTS**

Finance, Budget & Planning – Jannetti (chair).

Chair Jannetti stated that he would have a report next month following a trustee education and professional development course he will be attending. President Maron commented that she was looking forward to discussing the next fiscal year's budget in the coming months.

### <u>Fundraising & Development</u> - Jannetti (chair).

Foundation Update: President Maron reported that the Foundation has chosen to honor Wilson Kimball, President of the Municipal Housing Authority of Yonkers, and Eugene Howell, YPL's longest-tenured librarian, at next year's annual gala. She also reported that the Foundation approved a donation of \$35,000 to the library at its last meeting. The money will fund programs such as Born to Read, STEM camps, the virtual author talk series, and National Library Week programming. President Maron also added that the family of Lucia Trovato graciously asked mourners to donate to the Foundation in lieu of flowers and mentioned that the Foundation continues to plan to make its annual appeal in November and discussed new ways to promote it.

#### **PAYMENT OF BILLS**

On motion of Trustee Jannetti, seconded by Trustee Phelan and unanimously carried, the Board approved payment of bills as listed on Schedule #868.

#### **NEW BUSINESS**

The Board discussed its tradition of closing the library early on Christmas Eve most years to allow staff to be home early for the holiday. On motion of Trustee Phelan, seconded by Trustee Puglia and unanimously carried, the Board voted to close the library at 12:00 pm on Tuesday, December 24, 2024.

Director Montero presented the proposed schedule of holiday closings for 2025. On motion of Trustee Jannetti, seconded by Trustee Phelan and unanimously carried, the Board approved closing the library according to the proposed holiday schedule.

#### **NEXT MEETING DATE**

Wednesday, November 20, 2024 at 7:00pm at Riverfront Library

On motion of Trustee Jannetti, seconded by Trustee Phelan and unanimously carried, the Board adjourned the Meeting at 7:42 pm.

Jesse Montero Library Director & Secretary

SCHEDULE: 869

## **Yonkers Public Library** Bill List Oct. 2024

Vendor Name	<u>Description</u>	<u>Date</u>	<u>Amount</u>
CAPITAL FUNDS KG+D ARCHITECT NATIONAL BUSINESS FURNITURE TOTAL	LIB RENOVATIONS: CHILLER REPL DOUBLE PEDESTAL DESKS-WILL	10/28/2024 10/4/2024	27,660.00 4,221.00 <b>31,881.00</b>
	PROG: HOMEWORK HELPER-RIV PROG: HOMEWORK HELPER-RIV PROG: HOMEWORK HELPER-RIV TECH SUPPORT-SEPT 2024 MISC EXPENSES: NYSCA MEMBERSHIP:A GANTZER/E FUSCO PROG: THREE TITANS SPANISH ART YONKERS PROJECT: HOME NEWS PROG: ART WORKSHOP-WILL 9/25/24 LOST BOOKS LOST BOOKS PROG: ZOOM SOUND MEDITATIONS (2) PROG: FAMILY CONCERT-RIV 10/12/24 PROG: TECHNOLOGY CLASSES (3)-WIL PROG: CONCERT-RIV 10/20/2024 PROG: SPANISH LANG WORKSHOP PROG: ZOOM ZUMBA CLASS 10/29/24 PROG: ZOOM SENIOR FITNESS (4) TONER: PUBLIC PRINTING SUPPLIES: PAPER 2 INV PUBLIC PRINTING: TONER 4 INV PROG: MUSIC CLASS- WILL PROG: HOMEWORK HELPER-CREST PROG: HOMEWORK HELPER-CREST PROG: SALA DANCE & PERCUSSION PROG: SUPERHERO DANCE PARTY PROG: ZOOM ZUMBA (4 SESSIONS) GROUP TOUR TENEMENT MUS 10/25/24	10/4/2024 10/30/2024 10/16/2024 10/2/2024 10/23/2024 10/23/2024 10/23/2024 10/23/2024 10/2/2024 10/9/2024 10/9/2024 10/9/2024 10/23/2024 10/23/2024 10/23/2024 10/23/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024 10/9/2024	,
MANOR BAGEL PROJECTME LLC RONG, YIAN-YANG RONG, YIAN-YANG RONG, YIAN-YANG SCHREIBER, ELYSE SIEGAL, MARTN	DINNER-BOARD MEETING 9/19/2024 PROG: READING ONLINE 9/25/2024 PROG: ZOOM QI CLASS 9/22/2024 PROG: ZOOM QI GONG 2 INV PROG: TAI-CHI CLASSES (3) REIMB EXP: TENEMENT MUSEUM PROG: HOMEWORK HELPER-WILL	10/9/2024 10/9/2024 10/2/2024 10/30/2024 10/9/2024 10/30/2024 10/30/2024	285.00 50.00 150.00 150.00 225.00 55.27 1,050.00

ST GEORGE LIVING HISTORY STRICKER, DOREEN SYNERGESTIC FITNESS SOLTNS THIRSTY RADISH TOLLS BY MAIL	PROG: MAKING YG FRANKENSTEIN PROG: MAHJONG CLASSES (6) PROG: ZOOM ENIOR FITNESS (2) PROG: ZOOM VIBRANT SOUPS TRIPS TO FEEDING WESTCHESTER	10/30/2024 10/23/2024 10/9/2024 10/16/2024 10/2/2024	225.00 300.00 600.00 200.00 8.57
TORRES, ARNALDO TRACYSTEMS, INC. VELASQUEZ, ANGEL W. B. MASON CO., INC. ZELNIK, JOEL TOTAL	REIMB EXP: DJ SUPERHERO DANCE UNIPRINT ANNUAL SUP/VISITOR PASS PTOG: DRAG & DRAW ART GALLERY SUPPLIES: PAPER PROG: "THE LADY SINGS SINATRA"	10/9/2024 10/30/2024 10/30/2024 10/9/2024 10/30/2024	380.00 11,092.18 200.00 985.40 400.00 <b>32,346.61</b>
GRANTS FUNDS			
AMERICAN EXPRESS	SUPPLIES: BOOKS, SOFTWARE-NYSCA	10/1/2024	127.85
AMERICAN EXPRESS	MISC EXPENSES: NYSCA	10/28/2024	677.26
BETHUNE, ELIZABETH DE	PROG: FIGURE DRAWING: NYSCA	10/1/2024	150.00
BINT-KADI, HAIFA	REIMB EXP:ART BOOTCAMP-NYSCA	10/23/2024	259.17
DE BETHUNE, ELIZABETH	PROG: DRAWING INSTRUCT-NYSCA	10/21/2024	150.00
MD ENTERPRISES PROPANELS	PRO PANELS & STIFFENERS: NYSCA	10/2/2024	2,057.00
ROCKLEY FAMILY FOUNDATION	PROG: LIBRARY DIGITAL PIANO	10/23/2024	3,783.00
VARADI, BRIGITTA	PROG: ARTIST BOOTCAMP-NYSCA	10/21/2024	600.00
VILLANUEVA, PHYLISHA	POETRY SERIE: NYSCA	10/2/2024	1,000.00
WOODS, DEMETRIUS B.	PROG: MODEL/LIFE DRAWING: NYSCA	10/21/2024	150.00
TOTAL			8,954.28

Abbey loc & Spring Water   1001/2024	Date	Num	Memo	Amount
1001/12024   182178	Abbey Ice & Spring	g Water		
1001/12024   15612   spring water-RF   70.50   1007/2024   17868   spring water-Will   78.00   1007/2024   17870   spring water - CW   33.00   10/31/2024   18935   spring water - CW   33.00   10/31/2024   18935   spring water - CW   33.00   30.00   Total Abbey Ice & Spring Water   Spring water - CW   33.00   Total Abbey Ice & Spring Water   Spring water - CW   33.00   Total Abbey Ice & Spring Water   Market   Spring water - Will   Spring water   Will   Will   Will   Will   Will   Will   Will   Will			water cooler renta	47.25
1007/2024   17869   spring water - Will   76.00	10/01/2024	182178	water cooler renta	47.25
1007/2024   17869   spring water - Will   78.00	10/01/2024	15612	spring water-RF	70.50
1007/2024	10/07/2024	17868	spring water-RF	140.50
10/29/2024   18934   spring water - CW   93.00	10/07/2024	17869	spring water - Will	78.00
Total Abbey Ice & Spring Water   S35.00	10/07/2024	17870	spring water - CW	25.50
Total Abbey Ice & Spring Water	10/29/2024	18934	spring water -CW	33.00
Adirondacks Protection Services 10/01/2024 1164-2025-0205W 10/08/2024 1166-2025-0205W 10/08/2024 1166-2025-0205W 10/08/2024 1167-2025-0205W 10/08/2024 1167-2025-0205W 10/08/2024 1167-2025-0205W 10/08/2024 1167-2025-0205W 10/08/2024 1167-2025-0205W 10/08/2024 1177-2025-0205W 10/08/2024 1177-2025-0205W 10/08/2024 1177-2025-0205W 10/08/2024 1177-2025-0205W 10/08/2024 1177-2025-0205W 10/08/2024 1177-2025-0205W 10/08/2024 1178-2025-0205W 10/08/2024 1176-2025-0205W 10/08/2024 091224AE 10/08/2024 091224AE 10/08/2024 091224AE 10/08/2024 091224AE 10/08/2024 091224AE 10/08/2024 10/08	10/31/2024	18935	spring water - Will	93.00
10/04/2024	Total Abbey Ice &	Spring Water		535.00
10/04/12/024	Adirondacks Prote	ection Services		
10/08/2024	10/01/2024	1164-2025-0205R	unarmed security	3,945.16
10/08/2024	10/01/2024	1165-2025-0205W	unarmed security	2,262.56
10/15/2024	10/08/2024	1166-2025-0205R	unarmed security	4,188.60
1015/2024	10/08/2024	1167-2025-0205W	unarmed security	2,864.00
10/21/2024	10/15/2024	1169-2025-0205R	unarmed security	3,694.56
10/21/2024	10/15/2024	1170-2025-0205W	unarmed security	2,878.32
10/29/2024	10/21/2024	1171-2025-0205R	unarmed security	4,654.00
10/29/2024	10/21/2024	1172-2025-0205W	unarmed security	2,885.48
10/31/2024	10/29/2024	1173-2025-0205R	unarmed security	3,408.16
10/31/2024	10/29/2024	1174-2025-0205W	unarmed security	2,412,92
10/31/2024	10/31/2024	1175-2025-0205R		
Almstead Tree & Shrub Care Co. 10/08/2024 321583 grind stump and m 3,981.00  Total Almstead Tree & Shrub Care Co.  American Express 10/01/2024 091224AE supplies, software, 1,826.64 10/01/2024 091224AE supplies, software, 430.96 10/01/2024 091224AE supplies, software, 576.00 10/01/2024 091224AE supplies, software, 17.48 10/01/2024 091224AE supplies, software, 695.90 10/01/2024 091224AE supplies, software, 861.23 10/028/2024 101324AE supplies, software, 861.23 10/28/2024 101324AE supplies, materials 1,944.77 10/28/2024 101324AE supplies, materials 606.90 10/28/2024 101324AE supplies, materials 1,491.22 10/28/2024 101324AE supplies, materials 722.24 10/28/2024 101324AE supplies, materials 722.24 10/28/2024 101324AE supplies, materials 586.13  Total American Express 9,759.47  Amoils, Roseanne 10/21/2024 126RA job coach 9/4-9/25/ 1,080.00  B & H Photo 10/21/2024 227870572 lorex rackmount tray 97.20  Total B & H Photo 97.20  Baby Fingers LLC 10/01/2024 20 FALL 2024 Creative Sign Lang 200.00  Total Baby Fingers LLC 400.00  Baird, Zahra 10/07/2024 10224ZB employee reimbur 80.25 10/29/2024 101624ZMB employee reimbur 92.32 10/31/2024 102624ZMB employee reimbur 92.32 10/31/2024 102624ZMB employee reimbur 184.85				
Total Almstead Tree & Shrub Care Co.   3,981.00	Total Adirondacks	Protection Services		40,353.76
Total Almstead Tree & Shrub Care Co.   3,981.00	Al	hand Come Co		
American Express  10/01/2024 091224AE supplies, software, 430.96 10/01/2024 091224AE supplies, software, 576.00 10/01/2024 091224AE supplies, software, 576.00 10/01/2024 091224AE supplies, software, 17.48 10/01/2024 091224AE supplies, software, 695.90 10/01/2024 091224AE supplies, software, 695.90 10/01/2024 091224AE supplies, software, 861.23 10/028/2024 101324AE supplies, materials 1,944.77 10/28/2024 101324AE supplies, materials 606.90 10/28/2024 101324AE supplies, materials 722.24 10/28/2024 101324AE supplies, materials 722.24 10/28/2024 101324AE supplies, materials 722.24 10/28/2024 101324AE supplies, materials 586.13  Total American Express 9,759.47  Amoils, Roseanne 10/21/2024 126RA job coach 9/4-9/25/ 1,080.00  B & H Photo 10/21/2024 227870572 lorex rackmount tray 97.20  Total B & H Photo 10/21/2024 20 FALL 2024 Creative Sign Lang 200.00 10/29/2024 21 FALL 2024 Creative Sign Lang 200.00 10/29/2024 21 FALL 2024 Creative Sign Lang 200.00 Total Baby Fingers LLC 400.00  Baird, Zahra 10/07/2024 10224ZB employee reimbur 80.25 10/29/2024 101624ZMB employee reimbur 92.32 10/31/2024 102624ZMB employee reimbur 92.32 10/31/2024 102624ZMB employee reimbur 184.85  Total Baird, Zahra 357.42			grind stump and m	3,981.00
10/01/2024	Total Almstead Tre	ee & Shrub Care Co.		3,981.00
10/01/2024       091224AE       supplies, software,       576.00         10/01/2024       091224AE       supplies, software,       17.48         10/01/2024       091224AE       supplies, software,       695.90         10/01/2024       091224AE       supplies, software,       861.23         10/01/2024       091224AE       supplies, software,       861.23         10/28/2024       101324AE       supplies, materials       606.90         10/28/2024       101324AE       supplies, materials       1,944.77         10/28/2024       101324AE       supplies, materials       722.24         10/28/2024       101324AE       supplies, materials       722.24         10/28/2024       101324AE       supplies, materials       786.13         Total American Express       9,759.47         Amoils, Roseanne       1,080.00         B & H Photo       1,080.00         Total Amoils, Roseanne       1,080.00         B & H Photo       97.20         Total B & H Photo       97.20         Baby Fingers LLC       Creative Sign Lang       200.00         Total Baby Fingers LLC       400.00         Baird, Zahra       employee reimbur       80.25	American Express			
10/01/2024       091224AE       supplies, software,       576.00         10/01/2024       091224AE       supplies, software,       695.90         10/01/2024       091224AE       supplies, software,       861.23         10/01/2024       091224AE       supplies, software,       861.23         10/28/2024       101324AE       supplies, materials       606.90         10/28/2024       101324AE       supplies, materials       1,491.22         10/28/2024       101324AE       supplies, materials       722.24         10/28/2024       101324AE       supplies, materials       722.24         10/28/2024       101324AE       supplies, materials       586.13         Total American Express       9,759.47         Amoils, Roseanne       10/21/2024       1,080.00         Total Amoils, Roseanne       1,080.00         B & H Photo       97.20         Total B & H Photo       97.20         Baby Fingers LLC       10/01/2024       20 FALL 2024       Creative Sign Lang       200.00         Total Baby Fingers LLC       400.00       400.00         Baird, Zahra       10/07/2024       101624ZMB       employee reimbur       92.32         10/31/2024       1016	10/01/2024	091224AE	supplies, software,	1,826.64
10/01/2024	10/01/2024	091224AE	supplies, software,	430.96
10/01/2024	10/01/2024	091224AE	supplies, software,	576.00
10/01/2024         091224AE         supplies, software,         861.23           10/28/2024         101324AE         supplies, materials         1,944.77           10/28/2024         101324AE         supplies, materials         606.90           10/28/2024         101324AE         supplies, materials         722.24           10/28/2024         101324AE         supplies, materials         722.24           10/28/2024         101324AE         supplies, materials         586.13           Total American Express         9,759.47           Amoils, Roseanne         10/21/2024         126RA         job coach 9/4-9/25/         1,080.00           Total Amoils, Roseanne         1,080.00         1,080.00         97.20           Total B & H Photo         97.20         97.20           Total B & H Photo         97.20           Baby Fingers LLC         10/01/2024         20 FALL 2024         Creative Sign Lang         200.00           Total Baby Fingers LLC         400.00         400.00           Baird, Zahra         10/07/2024         10224ZB         employee reimbur         80.25           10/29/2024         10624ZMB         employee reimbur         92.32           10/31/2024         102624ZMB	10/01/2024	091224AE	supplies, software,	17.48
10/28/2024       101324AE       supplies, materials       1,944.77         10/28/2024       101324AE       supplies, materials       606.90         10/28/2024       101324AE       supplies, materials       722.24         10/28/2024       101324AE       supplies, materials       722.24         10/28/2024       101324AE       supplies, materials       586.13         Total American Express       9,759.47         Amoils, Roseanne       1,080.00         Total Amoils, Roseanne       1,080.00         B & H Photo       10/21/2024       227870572       lorex rackmount tray       97.20         Total B & H Photo       97.20         Baby Fingers LLC       10/01/2024       20 FALL 2024       Creative Sign Lang       200.00         10/29/2024       21 FALL 2024       Creative Sign Lang       200.00         Total Baby Fingers LLC       400.00         Baird, Zahra       employee reimbur       80.25         10/29/2024       10624ZMB       employee reimbur       92.32         10/31/2024       102624ZMB       employee reimbur       184.85         Total Baird, Zahra	10/01/2024	091224AE	supplies, software,	695.90
10/28/2024       101324AE       supplies, materials       606.90         10/28/2024       101324AE       supplies, materials       1,491.22         10/28/2024       101324AE       supplies, materials       722.24         10/28/2024       101324AE       supplies, materials       586.13         Total American Express       9,759.47         Amoils, Roseanne       10/21/2024       1,080.00         Total Amoils, Roseanne       1,080.00         B & H Photo       97.20         Total B & H Photo       97.20         Baby Fingers LLC       200.00         10/01/2024       20 FALL 2024       Creative Sign Lang       200.00         Total Baby Fingers LLC       400.00         Baird, Zahra       employee reimbur       80.25         10/07/2024       101624ZMB       employee reimbur       92.32         10/31/2024       102624ZMB       employee reimbur       184.85         Total Baird, Zahra       357.42	10/01/2024	091224AE	supplies, software,	861.23
10/28/2024       101324AE       supplies, materials       1,491.22         10/28/2024       101324AE       supplies, materials       722.24         10/28/2024       101324AE       supplies, materials       586.13         Total American Express       9,759.47         Amoils, Roseanne       job coach 9/4-9/25/       1,080.00         Total Amoils, Roseanne       1,080.00         B & H Photo       97.20         Total B & H Photo       97.20         Baby Fingers LLC       207.20         10/04/2024       20 FALL 2024       Creative Sign Lang       200.00         Total Baby Fingers LLC       400.00         Baird, Zahra       employee reimbur       80.25         10/29/2024       101624ZMB       employee reimbur       92.32         10/31/2024       102624ZMB       employee reimbur       184.85         Total Baird, Zahra       357.42	10/28/2024	101324AE	supplies, materials	1,944.77
10/28/2024       101324AE       supplies, materials       722.24         10/28/2024       101324AE       supplies, materials       586.13         Total American Express       9,759.47         Amoils, Roseanne       10/21/2024       1,080.00         Total Amoils, Roseanne       1,080.00         B & H Photo       97.20         Total B & H Photo       97.20         Baby Fingers LLC       10/01/2024       20 FALL 2024       Creative Sign Lang       200.00         10/29/2024       21 FALL 2024       Creative Sign Lang       200.00         Total Baby Fingers LLC       400.00         Baird, Zahra       10/07/2024       10/24ZBB       employee reimbur       80.25         10/29/2024       101624ZMB       employee reimbur       92.32         10/31/2024       102624ZMB       employee reimbur       184.85         Total Baird, Zahra       357.42	10/28/2024	101324AE	supplies, materials	606.90
10/28/2024       101324AE       supplies, materials       586.13         Total American Express       9,759.47         Amoils, Roseanne 10/21/2024       126RA       job coach 9/4-9/25/       1,080.00         Total Amoils, Roseanne       1,080.00         B & H Photo 10/21/2024       227870572       lorex rackmount tray       97.20         Total B & H Photo 20/10/2024       20 FALL 2024       Creative Sign Lang       200.00         10/01/2024 20 FALL 2024 21 FALL 2024 Creative Sign Lang       200.00       200.00         Total Baby Fingers LLC       400.00         Baird, Zahra 10/07/2024 10224ZB employee reimbur employee reimbur employee reimbur employee reimbur 92.32 10/31/2024 102624ZMB employee reimbur employee reimbur employee reimbur 184.85         Total Baird, Zahra 357.42	10/28/2024	101324AE	supplies, materials	1,491.22
10/28/2024       101324AE       supplies, materials       586.13         Total American Express       9,759.47         Amoils, Roseanne 10/21/2024       126RA       job coach 9/4-9/25/       1,080.00         Total Amoils, Roseanne       1,080.00         B & H Photo 10/21/2024       227870572       lorex rackmount tray       97.20         Total B & H Photo 20/10/2024       97.20       97.20         Baby Fingers LLC 20/24 10/2024       Creative Sign Lang 200.00       200.00         Total Baby Fingers LLC 2024 Creative Sign Lang 200.00       200.00         Total Baby Fingers LLC 400.00       400.00         Baird, Zahra 20/2024 10224ZB employee reimbur employee reimbur employee reimbur 92.32       80.25         10/31/2024 102624ZMB employee reimbur employee reimbur employee reimbur 184.85       357.42	10/28/2024	101324AE		•
Amoils, Roseanne       1,080.00         Total Amoils, Roseanne       1,080.00         B & H Photo 10/21/2024 227870572       lorex rackmount tray       97.20         Total B & H Photo 20/10/2024 20 FALL 2024 20	10/28/2024	101324AE	supplies, materials	586.13
10/21/2024       126RA       job coach 9/4-9/25/       1,080.00         Total Amoils, Roseanne       1,080.00         B & H Photo 10/21/2024       227870572       lorex rackmount tray       97.20         Total B & H Photo 97.20       97.20         Baby Fingers LLC 10/01/2024 20 FALL 2024 Creative Sign Lang 10/29/2024 21 FALL 2024 Creative Sign Lang 200.00       200.00         Total Baby Fingers LLC 400.00       400.00         Baird, Zahra 10/07/2024 10224ZB employee reimbur employee reimbur 92.32 10/31/2024 102624ZMB employee reimbur 92.32 10/31/2024 102624ZMB employee reimbur 184.85         Total Baird, Zahra 357.42	Total American Ex	press		9,759.47
10/21/2024       126RA       job coach 9/4-9/25/       1,080.00         Total Amoils, Roseanne       1,080.00         B & H Photo 10/21/2024       227870572       lorex rackmount tray       97.20         Total B & H Photo 97.20       97.20         Baby Fingers LLC 10/01/2024 20 FALL 2024 Creative Sign Lang 10/29/2024 21 FALL 2024 Creative Sign Lang 200.00       200.00         Total Baby Fingers LLC 400.00       400.00         Baird, Zahra 10/07/2024 10224ZB employee reimbur employee reimbur 92.32 10/31/2024 102624ZMB employee reimbur 92.32 10/31/2024 102624ZMB employee reimbur 184.85         Total Baird, Zahra 357.42	Ameila Dananna			
Total Amoils, Roseanne       1,080.00         B & H Photo 10/21/2024       227870572       lorex rackmount tray       97.20         Total B & H Photo       97.20         Baby Fingers LLC 10/01/2024       20 FALL 2024       Creative Sign Lang       200.00         10/29/2024       21 FALL 2024       Creative Sign Lang       200.00         Total Baby Fingers LLC       400.00         Baird, Zahra 10/07/2024       10224ZB 10/29/2024       employee reimbur 10624ZMB       80.25 10/31/2024       80.25 10/31/2024       102624ZMB       employee reimbur 184.85         Total Baird, Zahra       357.42		126RA	iob coach 9/4-9/25/	1.080.00
10/21/2024         227870572         lorex rackmount tray         97.20           Total B & H Photo         97.20           Baby Fingers LLC         200.00           10/01/2024         20 FALL 2024         200.00           10/29/2024         21 FALL 2024         200.00           Total Baby Fingers LLC         400.00           Baird, Zahra         employee reimbur         80.25           10/29/2024         101624ZMB         employee reimbur         92.32           10/31/2024         102624ZMB         employee reimbur         184.85           Total Baird, Zahra         357.42	Total Amoils, Rose		,	
10/21/2024         227870572         lorex rackmount tray         97.20           Total B & H Photo         97.20           Baby Fingers LLC         200.00           10/01/2024         20 FALL 2024         200.00           10/29/2024         21 FALL 2024         200.00           Total Baby Fingers LLC         400.00           Baird, Zahra         employee reimbur         80.25           10/29/2024         101624ZMB         employee reimbur         92.32           10/31/2024         102624ZMB         employee reimbur         184.85           Total Baird, Zahra         357.42				,
Baby Fingers LLC       10/01/2024 20 FALL 2024 20 Creative Sign Lang       200.00         10/29/2024 21 FALL 2024 Creative Sign Lang       200.00         Total Baby Fingers LLC       400.00         Baird, Zahra       10/07/2024 10224ZB employee reimbur       80.25         10/29/2024 101624ZMB employee reimbur       92.32         10/31/2024 102624ZMB employee reimbur       184.85         Total Baird, Zahra       357.42		227870572	lorex rackmount tray	97.20
10/01/2024       20 FALL 2024       Creative Sign Lang       200.00         10/29/2024       21 FALL 2024       Creative Sign Lang       200.00         Total Baby Fingers LLC       400.00         Baird, Zahra       10/07/2024       10224ZB       employee reimbur       80.25         10/29/2024       101624ZMB       employee reimbur       92.32         10/31/2024       102624ZMB       employee reimbur       184.85         Total Baird, Zahra       357.42	Total B & H Photo			97.20
Total Baby Fingers LLC       400.00         Baird, Zahra       10/07/2024 10224ZB employee reimbur       80.25         10/29/2024 101624ZMB employee reimbur       92.32         10/31/2024 102624ZMB employee reimbur       184.85         Total Baird, Zahra       357.42		20 FALL 2024	Creative Sign Lang	200.00
Baird, Zahra       10/07/2024 10224ZB       employee reimbur       80.25         10/29/2024 101624ZMB       employee reimbur       92.32         10/31/2024 102624ZMB       employee reimbur       184.85         Total Baird, Zahra       357.42	10/29/2024	21 FALL 2024		200.00
10/07/2024       10224ZB       employee reimbur       80.25         10/29/2024       101624ZMB       employee reimbur       92.32         10/31/2024       102624ZMB       employee reimbur       184.85         Total Baird, Zahra       357.42	Total Baby Fingers	LLC		400.00
10/29/2024       101624ZMB       employee reimbur       92.32         10/31/2024       102624ZMB       employee reimbur       184.85         Total Baird, Zahra       357.42	•			
10/31/2024       102624ZMB       employee reimbur       184.85         Total Baird, Zahra       357.42				
Total Baird, Zahra 357.42	10/29/2024	101624ZMB	employee reimbur	92.32
•	10/31/2024	102624ZMB	employee reimbur	184.85
Baker & Taylor	Total Baird, Zahra			357.42
	Baker & Taylor			

Date	Num	Memo	Amount
10/07/2024 10/07/2024 10/07/2024 10/16/2024 10/16/2024 10/16/2024 10/29/2024 10/29/2024 10/29/2024	AUG-24 AUG-24 LS24090115 LS24090115 LS24090115 SEPT-24 SEPT-24 SEPT-24	materials Aug 1-Au materials Aug 1-Au materials Aug 1-Au book leasing 10/2/ book leasing 10/2/ book leasing 10/2/ materials materials materials	6,680.56 6,680.56 6,680.56 24,582.60 21,070.80 1,170.60 7,054.07 7,054.07 7,054.08
Total Baker & Tay	lor		88,027.90
Barnes & Noble 10/21/2024 10/21/2024 10/21/2024 10/21/2024	4583508 4583550 4585508 4585987	materials materials materials materials	125.38 318.68 213.55 271.07
Total Barnes & No	ble		928.68
Book Page 10/07/2024	S83898	Nov 24-Oct 25 sub	2,880.00
Total Book Page			2,880.00
Bubble Bus 10/21/2024	2024-267	daylight bubble ev	579.94
Total Bubble Bus			579.94
Cablevision Lightp 10/15/2024 10/15/2024	oath 101357902 101357913	internet 10/1-10/31 phones 10/1-10/31/	4,173.23 3,548.55
Total Cablevision	Lightpath		7,721.78
Cablevision Optim 10/07/2024 10/28/2024	um 07803550279OCT24 07803550279NOV24	internet/phones 9/ internet/phones 10	140.55 140.62
Total Cablevision	Optimum		281.17
Caruso, Elizabeth 10/01/2024	091624EC	employee reimbur	37.62
Total Caruso, Eliza	abeth		37.62
Cengage Learning 10/16/2024	85742128	subscription 10/1/	4,512.61
Total Cengage Lea	arning		4,512.61
Citadel Pest Contr 10/01/2024 10/31/2024	ol 5046 5073	pest treatment pest treatment - Will	260.00 260.00
Total Citadel Pest	Control		520.00
Cosmos Music Co 10/01/2024 10/29/2024	078CMC 082	Spanish music mo Spanish music/mo	200.00 200.00
Total Cosmos Mus	ic Corp		400.00
Crown Janitorial 10/07/2024	846921-1	janitorial supplies	2,361.91
Total Crown Janite	orial		2,361.91
Demco 10/01/2024	7537468	23-pocket steel lite	741.00

Date	Num	Memo	Amount
Total Demco			741.00
Displays2Go 10/31/2024	PSI2407699	sign holders w/ ov	74.85
Total Displays2Go	)		74.85
DPW PASNY			
10/01/2024 10/01/2024 10/01/2024 10/01/2024 10/01/2024 10/01/2024 10/16/2024 10/16/2024	JUL-2024 JUL-2024 Aug-2024 Aug-2024 Aug-2024 SEP-2024 SEP-2024	power usage power usage credit power usage electric charges electric charges	16,204.20 1,254.28 17,928.00 0.00 0.00 -710.51 15,927.95 371.83
Total DPW PASN)	,		50,975.75
Encantos Media S	tudios, PBC		
10/01/2024	1123	Susie Jaramillo sto	250.00
Total Encantos Mo	edia Studios, PBC		250.00
Five Star Equipme 10/08/2024	ent Repair R68428	repair tenannt ma	348.40
Total Five Star Eq	uipment Repair		348.40
Friends of Philipse 10/01/2024	e Manor Hall 091824	armchair time trav	50.00
Total Friends of P	hilipse Manor Hall		50.00
Fun Express LLC			
10/07/2024	73287084901	children program s	190.73
Total Fun Express	LLC		190.73
Fusco, Eileen 10/07/2024	092724EF	employee reimbur	72.11
Total Fusco, Eilee	n		72.11
10/01/2024 10/01/2024 10/01/2024 10/07/2024 10/07/2024 10/07/2024 10/07/2024 10/07/2024 10/07/2024 10/07/2024 10/07/2024 10/07/2024 10/07/2024 10/07/2024 10/16/2024 10/16/2024 10/16/2024 10/29/2024 10/29/2024	75707686 75712111 75726886 72824639 73565258 74442010 75673366 75732163 75732164 75736545 75736616 75736687 75751409 75757893 75764566 75765099 75801266 75805712 75810342	dual monitor stand thunderbolt go dock HP toner cartridges credit smart router credit surface pro credit Samsung tv HP roller kit Kingston memory toner cartridge ver video conference s toner cartridges v Apple macbook pr flash drives usb adapter conve sonicwall content apc replacement b 128GB flash drives apc replacement b power adapters/ch	502.44 288.00 820.92 -194.23 -763.34 -617.63 240.00 34.10 738.28 66.13 1,895.70 2,234.27 134.94 296.30 1,092.87 446.03 83.75 117.10
10/29/2024 10/29/2024 10/29/2024 10/31/2024	75814727 75819249 75819287 75828291	Apple IPad 10.9" 2 toner cartridges defender series IP HP black toner car	1,655.31 1,223.93 135.72 134.29
10/31/2024 Total GovConnect	75832566 tion	10ft mini stereo du	10,972.68

Date	Num	Memo	Amount
Grainger 10/21/2024	9277306883	plate casters; com	154.80
Total Grainger		_	154.80
Gruppuso Plumbi	na		
10/08/2024	24-219	faucet repair	790.00
10/08/2024	24-220	new cartridges for	438.00
Total Gruppuso P	lumbing		1,228.00
Home Depot Cred	lit Service		
10/07/2024	7547389	ant & termite killer	23.97
10/07/2024	9533740	anchors/amped re	83.74
10/31/2024	2080021	back blower; cords	401.50
10/31/2024 10/31/2024	4514815	fabric floor cord caster swivel brak	54.96
10/31/2024	5540269 6051556	paint, doorstop kic	60.80 48.20
10/31/2024	7080082	paint, doorstop kie	430.30
Total Home Depot			1,103.47
ISE OP Office Plus		husiness and De	20.40
10/29/2024 10/31/2024	470909 470789	business cards-Be YPL mailing envelo	38.49
		TFL maining envelo	1,321.99
Total ISE OP Office	e Plus		1,360.48
Keane & Beane 10/21/2024	109768	professional fees 9	420.00
Total Keane & Be	ane		420.00
Laperuta, Patricia	1		
10/01/2024	92024PL	employee reimbur	223.33
10/01/2024	92024PL	employee reimbur	29.99
10/01/2024	92024PL	employee reimbur	24.00
Total Laperuta, Pa	atricia		277.32
Living Arts Village 10/08/2024	0031	music/storytime w/	100.00
Total Living Arts \	/illage	_	100.00
Total Living Arts v	rillage		100.00
Lloyd, Joan 10/08/2024	100124JL	earring making wo	100.00
Total Lloyd, Joan		_	100.00
Midwest Tape	E06000040		44.00
10/07/2024	506038248	materials	14.99
10/07/2024 10/07/2024	506039150 506088986	materials materials	86.07 16.49
10/07/2024	506088988	materials materials	75.57
10/07/2024	506088989	materials	9.09
10/07/2024	506089330	materials	37.78
10/21/2024	506122754	materials	26.98
10/21/2024	506122756	materials	27.98
10/21/2024	506122757	materials	13.99
10/21/2024	506122758	materials	27.99
10/21/2024	506122759	materials	17.49
10/21/2024	506122760	materials	31.48
10/21/2024	506156011	materials	15.39
10/21/2024	506156012	materials	90.95
10/21/2024	506156013	materials	26.98
10/29/2024	506188912	materials	18.89
10/29/2024	506188913	materials	73.46
10/29/2024	506188914	materials	20.99
10/29/2024	506188916	materials _	17.49

Date	Num	Memo	Amount
Total Midwest Ta	ре		650.05
Mitchell's NY			
10/31/2024	21640	subscription 9/27	1,832.00
10/31/2024	21641	subscription 8/23	984.00
10/31/2024	21642	subscription 9/25	1,975.60
Total Mitchell's N	Υ		4,791.60
National Learning 10/07/2024	g Corp 09262024-4	materials	45.45
Total National Le		_	45.45
Overdrive			
10/01/2024	01322CO24273206	materials	1,121.52
10/01/2024	01322CO24276662	materials	811.68
10/01/2024	01322DA24274081	materials	51.96
10/07/2024	01322CO24280319	materials	1,589.19
10/07/2024	01322CO24284791	materials	3,054.60
10/07/2024	01322CO24284942	materials	909.82
10/07/2024	01322DA24281722	materials	87.50
10/07/2024	01322DA24281723	materials	182.99
10/16/2024	01322DA24294772	materials	27.50
10/16/2024	01322DA24294773	materials	85.50
10/16/2024	01322CO24293407	materials	1,260.52
10/16/2024	01322CO24293477	materials	1,569.85
10/21/2024	01322CO24300033	materials	2,116.40
10/21/2024	01322DA24301212	materials	66.50
10/21/2024	01322DA24305751	materials	22.50
10/29/2024	01322CO24313594	materials	1,876.98
10/29/2024	01322DA24314280	materials	102.50
10/31/2024	01322CO24326624	materials	1,697.87
10/31/2024 10/31/2024	01322CO24331382 01322DA24327361	materials materials	841.85 69.99
	01322DA24327301	materials	
Total Overdrive			17,547.22
Porteus, Shauna 10/15/2024	10-7-24SP	employee reimbur	268.00
Total Porteus, Sh	auna	_	268.00
Preferred Busine	22		
10/29/2024	109500	absence request f	827.50
Total Preferred B	Business		827.50
Presedo, Vivian			
10/07/2024	092624VP	employee reimbur	42.00
10/07/2024	092624VP	employee reimbur	18.00
Total Presedo, Vi	vian	_	60.00
Proquest			
10/07/2024	70852130	Ancestry, heritage	11,164.72
Total Proquest			11,164.72
Reserve Account	-Pitney Bowes		
10/29/2024	OCT2424RA-Will	Will library postag	1,000.00
10/29/2024	OCT2424RA-Riv	Riverfront postage	950.00
Total Reserve Ac	count-Pitney Bowes		1,950.00
S & S Worldwide 10/01/2024	IN101475762	velvet art fabric el	54.26
Total S & S World	lwide	_	54.26
Safeguard Lock 8	& Kev		
10/08/2024	14999	lock installation in	300.00

Date	Num	Memo	Amount
10/21/2024 10/29/2024	15172 15205	install privacy leve keys cut to code	250.00 20.00
Total Safeguard L	ock & Key		570.00
Schalls Hardware 10/16/2024	Store, INC. 3029	nylon rope	4.20
Total Schalls Hard	lware Store, INC.		4.20
Schavrien, Judith 10/16/2024	JS091824	music & merriment	50.00
Total Schavrien, J	ludith		50.00
Securitas Technol 10/16/2024 10/16/2024 10/16/2024 10/21/2024 10/21/2024	logy Corporation 6004526335 6004526336 6004547991 6004574174 6004574175	maintenance 10/1 monitor/maintenan monitor/maintenan maintenance 11/1 monitor/maintenan	217.16 548.33 304.53 217.16 326.96
Total Securitas Te	echnology Corporation		1,614.14
Sterling Sanitary S 10/16/2024	Supply A05438	custodial supplies	1,764.80
Total Sterling San	itary Supply		1,764.80
Stormwind LLC 10/08/2024	59216	lib enterprise 12 m	2,500.00
Total Stormwind L	LC		2,500.00
Torres, Arnaldo 10/07/2024	100224AT	employee reimbur	383.52
Total Torres, Arna	ildo		383.52
United Rentals 10/01/2024 10/29/2024	232598938-006 232598938-007	chiller w/electrical chiller w/electrical	22,228.00 15,596.00
Total United Renta	als		37,824.00
Verizon 10/01/2024 10/01/2024 10/07/2024 10/15/2024 10/28/2024 10/28/2024 10/31/2024	91433721910CT24 91433730150CT24 91479310650CT24 91441092740CT24 9143372191N0V24 9143373015N0V24 9147931065N0V24	phones 9/16-10/15/ phones 9/16-10/15/ phones 9/19-10/18/ phones 10/1-10/31/ phones 10/16-11/1 phones 10/16-11/1 phones 10/19-11/1	162.21 55.47 39.86 49.69 162.81 55.73 41.32
Total Verizon			567.09
Verizon Wireless 10/07/2024 10/15/2024 10/28/2024	9973547554 9974605757 9975974068	cell phones 8/11-9/ cell phones 8/24-9/ cell phones 9/11-1	558.67 354.78 558.74
Total Verizon Wire	eless		1,472.19
Vestis 10/07/2024 10/07/2024 10/07/2024 10/16/2024	26654109 26657422 26660520 26686124	custodial uniforms custodial uniforms custodial uniforms custodial jacket	1,044.28 86.94 747.57 55.97
Total Vestis			1,934.76
Wayne's Electric S 10/08/2024	Service 092411	supply and install	2,638.65

Date	Num	Memo	Amount			
10/16/2024	092413	install cabling from	3,575.00			
10/16/2024	092414	route cabling to ex	3,925.0			
Total Wayne's El	ectric Service		10,138.65			
WB Mason						
10/01/2024	249031339	office supplies	62.98			
10/01/2024	249032571	dry erase markers	39.92			
10/01/2024	249059661	crayons	12.58			
10/01/2024	249070004	water bottles	33.90			
10/01/2024	249144880	eraser caps	12.80			
10/01/2024	249261867	air duster cleaner	35.16			
10/01/2024	249266854	batteries	19.99			
10/01/2024	249267237	children program s	30.39			
10/01/2024	249267811	calendar refills/ba	165.63			
10/01/2024	249267811	calendar refills/ba	165.63			
10/01/2024	249268385	weekly planner	27.98			
10/01/2024	249284809	children program s	150.66			
10/01/2024	249292004	calendar refills	50.97			
10/07/2024	249422990	office chairs	547.77			
10/07/2024	249466675	sanitizer wipes	463.92			
10/07/2024	249486955	sanitizer wipes sanitizer	158.97			
10/07/2024		water bottles				
	249488675 249551703		135.60			
10/16/2024		pushpins	25.98			
10/16/2024	249558130	batteries	159.96			
10/16/2024	249588744	office supplies	181.32			
10/16/2024	249591980	office supplies	26.78			
10/16/2024	249593357	water bottles	33.90			
10/16/2024	249597250	tape dispenser	15.75			
10/16/2024	249616702	crayons	12.58			
10/16/2024	249651957	water bottles	81.36			
10/16/2024	249652109	office supplies	574.50			
10/16/2024	249657540	office supplies	47.44			
10/21/2024	249684630	banker boxes	112.57			
10/21/2024	249701917	library supplies	104.00			
10/21/2024	249720640	labels	34.10			
10/21/2024	249751161	clasp envelopes	33.60			
10/29/2024	249855257	Halloween progra	50.9			
10/29/2024	249914580	water bottles	20.46			
10/29/2024	249945384	program supplies	34.36			
10/31/2024	250039831	construction paper	4.72			
10/31/2024	250046832	office supplies, wa	168.82			
10/31/2024	250069503	cardstock paper	25.04			
Total WB Mason			3,863.07			
Westchester Lib	rary System AR00000384	Mi-1 9	637.50			
		Memorial & museu				
	er Library System		637.50			
Wolf Conservation 10/31/2024	102524	virtual field trip ev	200.00			
Total Wolf Conse	rvation Center		200.00			
Zev Haber Music		music alasses 0/F	EE0.00			
10/16/2024	6114	music classes 9/5,	550.00			
Total Zev Haber	Music by Zev		550.00			
TAL			334,667.77			

Code	Account Name	Adopted	Current Budget (w/	Spent Previous	Spent This Month	\(\tag{TD}\)		
404		Budget	transfers)	Months	(Oct)	YTD	Balance	% used
101	Salaries	7,210,217	7,210,217	1,473,049	551,496	2,024,545	5,185,672	28.08%
103	Temp Services	602,800	602,800	121,323	45,704	167,027	435,773	27.71%
150	Termination Payments	35,000	35,000	1,234	0	1,234	33,766	3.53%
198	Overtime	300,372	300,372	37,447	29,628	67,075	233,297	22.33%
	Personal Services Total:	8,148,389	8,148,389	1,633,053	626,829	2,259,882	5,888,507	27.73%
280	Reference Materials	83,000	83,000	15,303	12,926	28,229	54,771	34.01%
281	Books	450,000	450,000	15,144	93,011	108,155	341,845	24.03%
	Materials Total	533,000	533,000	30,447	105,936	136,383	396,617	25.59%
301	Office Supplies	100660	100660	15955	5,833	21,788	78,872	21.64%
306	Janitorial Supplies	36550	36550	9798	4637	14,435	22,115	39.49%
308	Wearing Apparel	6,950	6,950	1,749	1,935	3,684	3,266	53.00%
309	Fuel For Heating	78,250	78,250	59	0	59	78,191	0.08%
312	Hardware	10,200	10,200	1,470	1,658	3,128	7,072	30.67%
313	Misc. Supplies	1,000	1,000	0	0	0	1,000	0.00%
314	Electrical Supplies	300	300	250	0	250	50	83.33%
327	Nursery Supplies	400	400	0	0	0	400	0.00%
361	Gas	2,000	2,000	218	0	218	1,782	10.90%
	Material and Supplies Total	236,310	236,310	29,499	14,063	43,562	192,748	18.43%
401	Insurance	120,355	120,355	47,543	0	47,543	72,812	39.50%
402	Telephones	64,000	64,000	13,640	5,651	19,291	44,709	30.14%
403	Printing	18,310	18,310	9,771	866	10,637	7,673	58.09%
404	Lights and Power	170,000	170,000	35,318	16,300	51,618	118,382	30.36%
405	Postage	3,100	3,100	46	1,950	1,996	1,104	64.39%
406	Freight and Express	500	500	37	0	37	463	7.40%
407	Equipment Maint. And Repair	49,460	49,460	9,130	5,426	14,556	34,904	29.43%
408	Rental of Equipment	174,987	174,987	67,042	15,596	82,638	92,349	47.23%
409	Building Maint. And Repair	85,000	85,000	2,493	8,044	10,537	74,463	12.40%
410	Milage Allowance	685	685	400	0	400	285	58.39%
413	Professional Fees	256,000	256,000	36,793	14,325	51,118	204,882	19.97%
415	Outside Labor & Related Charges	350,000	350,000	50,459	24,571	75,030	274,970	21.44%
419	Misc. Expenses	37,750	37,750	1,770	-49,095	-47,325	85,075	-125.36%
421	Rent Riverfront	750,000	750,000	750,000	0	750,000	0	100.00%
422	Janitorial Service	2,900	2,900	520	260	780	2,120	26.90%
424	Maint. Of Office Equipment	4,600	4,600	0	0	0	4,600	0.00%
425	Subscriptions and Publicationns	159,680	159,680	43,152	23,349	66,501	93,179	41.65%
430	IT Hardware Maint.	53,000	53,000	12,839	4,975	17,814	35,186	33.61%
431	IT Software Licensing and Maint.	477,750	477,750	179,565	9,257	188,822	288,928	39.52%
436	Tuition/Bd/Travel Reimbursement	10,000	10,000	1,902	18	1,920	8,080	19.20%
446	Automobile Repair	6,000	6,000	770	0	770	5,230	12.83%
481	Binding of Books	500	500	0	0	0	500	0.00%
496	Special Projects	31,250	31,250	7,073	3,328	10,401	20,849	33.28%
	Contractual Services Total	2,825,827	2,825,827	1,270,263	84,821	1,355,084	1,470,743	47.95%
	Total Operating Budget	11,743,526	11,743,526	2,963,262	831,649	3,794,911	7,948,615	32.31%

## Yonkers Public Library (YPL) Board of Trustees Meeting Management Report November 20, 2024

**Early Voting at YPL:** YPL's Riverfront Library and Will Library served as early voting locations from October 26 to November 3. As two of only three early voting locations in all of Yonkers during a Presidential general election, both locations were busy throughout the entire early voting period. Based on informal discussions with poll workers we estimate over 10,000 votes were cast at Will Library and approximately 6,000 votes were cast at Riverfront Library. Despite long lines and crowding at the Will Library parking lot, it was overall a smooth operation with few issues. Special thanks is owed to YPL's custodial staff and its contracted security guards for ensuring a safe and efficient voting experience for thousands of Yonkers residents.

Will Library Staff Spaces: This fall, YPL expanded and refreshed several staff workrooms at Will Library. The former Story Room, a program room which had been underused since the Children's Department began offering events in their collections area, was converted to a new office for the Fine Arts staff. This allowed the Circulation Department staff to move into the former Fine Arts office, and the Children's Department to relocate some members into a second workroom. Some circulation staff that have never previously had desks for back-of-house work now have space to be productive when off their service desks. All in all, approximately 400 square feet of new staff space was activated, five offices were patched and repainted, and 6 new desks and 9 new chairs were ordered in the process. This is likely the most significant improvement of staff space at Will Library in decades, and YPL hopes to further refresh desks and workroom spaces for the remainder of Will Library staff in coming months. Will Library administration, custodial staff and IT are commended for making it a smooth and efficient process.

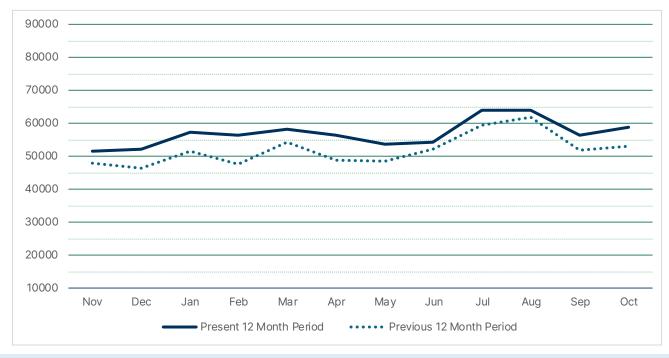
**Facilities Updates:** YPL and the City of Yonkers made progress on a number of facilities projects at Crestwood Library and Will Library in recent weeks:

- YPL selected architectural firm Fuller D'Angelo to develop construction documents and provide construction administration for improvement projects at Crestwood Library. Expected improvements include new windows, fire safety systems, and LED lighting upgrades.
- Architects KG+D finalized construction documents for bidding on the Will Library chiller and switchgear replacement project. The City of Yonkers Purchasing Department is now responsible for publishing, advertising and setting a due date for the request for proposals. Once awarded, KG+D expects a four month construction process. YPL hopes the project will be completed by mid-2025, but as a backup plan it intends to rent a chiller for at least a portion of the cooling season.
- State Senator Shelley Mayer has recommended Yonkers Public Library (YPL) to receive a \$200,000 Local and Community Assistance Program (LoCAP) grant for repaving the Will Library parking lot. The City of Yonkers issued a funding commitment letter agreeing to cover any costs beyond \$200,000 to complete the project. The preliminary application has already been

submitted and will be reviewed by the New York State Senate. This is the first time in institutional memory that YPL has been considered for this grant.

**YPL Online Store:** YPL launches its online store this month. It offers YPL branded shirts, sweatshirts, totes and coffee mugs. The online store is powered by Bonfire, a free online platform that handles payment processing, order fulfillment and customer service. YPL receives a commission for every item sold through the online store without having to invest in any inventory. Bonfire has been in business for over ten years with thousands of nonprofits that have raised over \$30 million through the platform.

## CIRCULATION SUMMARY YONKERS PUBLIC LIBRARY



	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Present 12 Month Period	51647	52248	57192	56451	58290	56554	53772	54394	64002	64029	56528	58852
Previous 12 Month Period	48076	46392	51612	47788	54365	48955	48700	52101	59574	62015	51932	52944
	7.4%	12.6%	10.8%	18 1%	7 2%	15 5%	10.4%	11%	7.4%	3 2%	8 9%	11 2%

	Oct-23	Oct-24		
_audiobook	344	354	10	2.9%
_biography	463	501	38	8.2%
_express	301	199	-102	-33.9%
_fiction	5279	5715	436	8.3%
_foreign_language	417	377	-40	-9.6%
_juv_audiobook	53	104	51	96.2%
_juv_fiction	14270	15731	1461	10.2%
_juv_foreign	569	559	-10	-1.8%
_juv_movie	1053	1005	-48	-4.6%
_juv_nonfiction	2025	2657	632	31.2%
_magazine	110	130	20	18.2%
_movie	5122	5300	178	3.5%
_music	1503	1666	163	10.8%
_new_book	2075	2109	34	1.6%
_nonfiction	3829	4049	220	5.7%
_ya_av	312	198	-114	-36.5%
_ya_fiction	1333	1699	366	27.5%
_ya_nonfiction	177	206	29	16.4%
_Electronic Content Use	13187	15762	2575	19.5%

Circulation Profile:	Oct-23	Oct-24	
_audiobook	0.6%	0.6%	0.0%
_biography	0.9%	0.9%	0.0%
_express	0.6%	0.3%	-0.2%
_fiction	10.0%	9.7%	-0.3%
_foreign_language	0.8%	0.6%	-0.1%
_juv_audiobook	0.1%	0.2%	0.1%
_juv_fiction	27.0%	26.7%	-0.2%
_juv_foreign	1.1%	0.9%	-0.1%
_juv_movie	2.0%	1.7%	-0.3%
_juv_nonfiction	3.8%	4.5%	0.7%
_magazine	0.2%	0.2%	0.0%
_movie	9.7%	9.0%	-0.7%
_music	2.8%	2.8%	0.0%
_new_book	3.9%	3.6%	-0.3%
_nonfiction	7.2%	6.9%	-0.4%
_ya_av	0.6%	0.3%	-0.3%
_ya_fiction	2.5%	2.9%	0.4%
_ya_nonfiction	0.3%	0.4%	0.0%
_Electronic Content Use	24.9%	26.8%	1.9%

## CIRCULATION SUMMARY RIVERFRONT LIBRARY



	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Present 12 Month Period	11358	11499	12004	12596	13584	12493	12782	12836	15984	16041	12953	13105
<b>Previous 12 Month Period</b>	10377	9351	10515	9674	11106	10807	10325	11236	14080	15065	11546	11604
	0.5%	23.0%	1/1 2%	30.2%	22.3%	15.6%	23.8%	1/1 2%	13 5%	6.5%	12 2%	12 0%

	Oct-23	Oct-24		
_audiobook	47	73	26	55.3%
_biography	111	115	4	3.6%
_express	129	110	-19	-14.7%
_fiction	989	1250	261	26.4%
_foreign_language	225	215	-10	-4.4%
_juv_audiobook	9	21	12	133.3%
_juv_fiction	4223	4745	522	12.4%
_juv_foreign	393	362	-31	-7.9%
_juv_movie	332	347	15	4.5%
_juv_nonfiction	476	689	213	44.7%
_magazine	1	2	1	100.0%
_movie	1620	1789	169	10.4%
_music	436	552	116	26.6%
_new_book	237	359	122	51.5%
_nonfiction	1038	1064	26	2.5%
_ya_av	179	83	-96	-53.6%
_ya_fiction	717	883	166	23.2%
_ya_nonfiction	53	43	-10	-18.9%

Circulation Profile:	Oct-23	Oct-24	
_audiobook	0.4%	0.6%	0.2%
_biography	1.0%	0.9%	-0.1%
_express	1.1%	0.8%	-0.3%
_fiction	8.5%	9.5%	1.0%
_foreign_language	1.9%	1.6%	-0.3%
_juv_audiobook	0.1%	0.2%	0.1%
_juv_fiction	36.4%	36.2%	-0.2%
_juv_foreign	3.4%	2.8%	-0.6%
_juv_movie	2.9%	2.6%	-0.2%
_juv_nonfiction	4.1%	5.3%	1.2%
_magazine	0.0%	0.0%	0.0%
_movie	14.0%	13.7%	-0.3%
_music	3.8%	4.2%	0.5%
_new_book	2.0%	2.7%	0.7%
_nonfiction	8.9%	8.1%	-0.8%
_ya_av	1.5%	0.6%	-0.9%
_ya_fiction	6.2%	6.7%	0.6%
_ya_nonfiction	0.5%	0.3%	-0.1%

## **CIRCULATION SUMMARY GRINTON I. WILL LIBRARY**

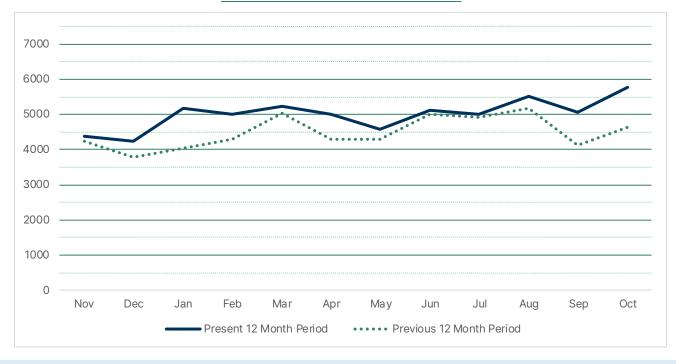


	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Present 12 month period	23116	23009	24664	24696	25403	24438	22587	22746	27816	26554	23465	24222
Previous 12 month period	24141	24101	26378	23890	27911	23999	23350	25065	28533	29439	23781	23516
	-4.2%	-4.5%	-6.5%	3.4%	-9.0%	1.8%	-3.3%	-9.3%	-2.5%	-9.8%	-1.3%	3.0%

	Oct-23	Oct-24		
_audiobook	268	274	6	2.2%
_biography	276	273	-3	-1.1%
_express	155	83	-72	-46.5%
_fiction	3467	3478	11	0.3%
_foreign_language	189	154	-35	-18.5%
_juv_audiobook	32	70	38	118.8%
_juv_fiction	8375	8863	488	5.8%
_juv_foreign	172	177	5	2.9%
_juv_movie	609	485	-124	-20.4%
_juv_nonfiction	1258	1493	235	18.7%
_magazine	58	51	-7	-12.1%
_movie	3204	3226	22	0.7%
_music	989	1071	82	8.3%
_new_book	1428	1252	-176	-12.3%
_nonfiction	2253	2313	60	2.7%
_ya_av	65	87	22	33.8%
_ya_fiction	507	628	121	23.9%
_ya-nonfiction	93	133	40	43.0%

Circulation Profile:	Oct-23	Oct-24	
_audiobook	1.1%	1.1%	0.0%
_biography	1.2%	1.1%	0.0%
_express	0.7%	0.3%	-0.3%
_fiction	14.7%	14.4%	-0.4%
_foreign_language	0.8%	0.6%	-0.2%
_juv_audiobook	0.1%	0.3%	0.2%
_juv_fiction	35.6%	36.6%	1.0%
_juv_foreign	0.7%	0.7%	0.0%
_juv_movie	2.6%	2.0%	-0.6%
_juv_nonfiction	5.3%	6.2%	0.8%
_magazine	0.2%	0.2%	0.0%
_movie	13.6%	13.3%	-0.3%
_music	4.2%	4.4%	0.2%
_new_book	6.1%	5.2%	-0.9%
_nonfiction	9.6%	9.5%	0.0%
_ya_av	0.3%	0.4%	0.1%
_ya_fiction	2.2%	2.6%	0.4%
_ya-nonfiction	0.4%	0.5%	0.2%

## CIRCULATION SUMMARY CRESTWOOD LIBRARY



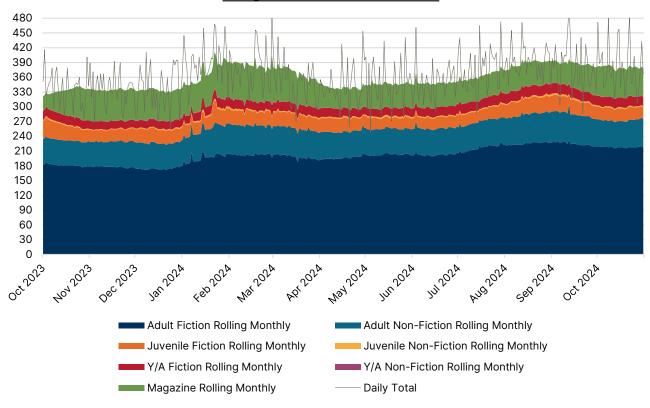
	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Present 12 Month Period	4381	4245	5178	5017	5223	5001	4577	5127	5015	5526	5070	5763
<b>Previous 12 Month Period</b>	4237	3774	4033	4298	5048	4292	4297	4994	4908	5168	4138	4637
	3 4%	12 5%	28 4%	16 7%	3 5%	16.5%	6.5%	2 7%	2 2%	6.9%	22 5%	24 3%

	Oct-23	Oct-24		
_audiobook	29	7	-22	-75.9%
_biography	76	113	37	48.7%
_express	17	6	-11	-64.7%
_fiction	823	987	164	19.9%
_foreign_language	3	8	5	166.7%
_juv_audiobook	12	13	1	8.3%
_juv_fiction	1672	2123	451	27.0%
_juv_foreign	4	20	16	400.0%
_juv_movie	112	173	61	54.5%
_juv_nonfiction	291	475	184	63.2%
_magazine	51	77	26	51.0%
_movie	298	285	-13	-4.4%
_music	78	43	-35	-44.9%
_nonfiction	538	672	134	24.9%
_new_book	410	498	88	21.5%
_ya_av	68	28	-40	-58.8%
_ya_fiction	109	188	79	72.5%
_ya_nonfiction	31	30	-1	-3.2%

Circulation Profile:	Oct-23	Oct-24	
_audiobook	0.6%	0.1%	-0.5%
_biography	1.6%	2.0%	0.3%
_express	0.4%	0.1%	-0.3%
_fiction	17.7%	17.1%	-0.6%
_foreign_language	0.1%	0.1%	0.1%
_juv_audiobook	0.3%	0.2%	0.0%
_juv_fiction	36.1%	36.8%	0.8%
_juv_foreign	0.1%	0.3%	0.3%
_juv_movie	2.4%	3.0%	0.6%
_juv_nonfiction	6.3%	8.2%	2.0%
_magazine	1.1%	1.3%	0.2%
_movie	6.4%	4.9%	-1.5%
_music	1.7%	0.7%	-0.9%
_nonfiction	11.6%	11.7%	0.1%
_new_book	8.8%	8.6%	-0.2%
_ya_av	1.5%	0.5%	-1.0%
_ya_fiction	2.4%	3.3%	0.9%
_ya_nonfiction	0.7%	0.5%	-0.1%

## **ELECTRONIC RESOURCES SUMMARY**

### **Daily OverDrive Checkouts**



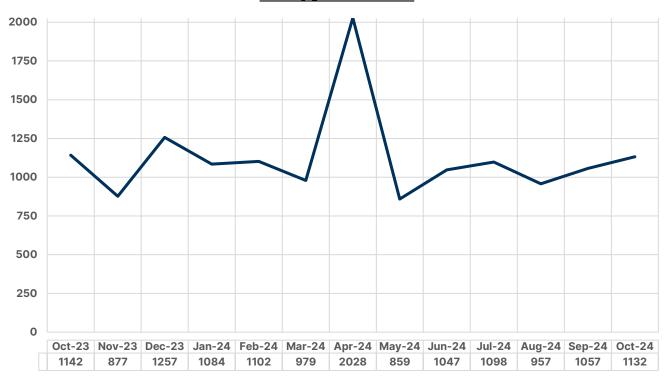
	Adult	Adult	Juvenile	Juvenile	Y/A	Y/A		
	<b>Fiction</b>	<b>Non-Fiction</b>	<b>Fiction</b>	<b>Non-Fiction</b>	<b>Fiction</b>	<b>Non-Fiction</b>	Magazine	TOTAL
Oct-23	5561	1556	771	57	530	8	1962	10445
Nov-23	5286	1593	809	36	460	13	1903	10100
Dec-23	5528	1572	816	<b>73</b>	515	18	1861	10383
Jan-24	6313	1922	960	108	591	23	2170	12087
Feb-24	5901	1693	814	62	519	15	1987	10991
Mar-24	5941	1729	851	<b>72</b>	556	15	1669	10833
Apr-24	6090	1615	<b>753</b>	67	473	7	1292	10297
May-24	6255	1629	705	88	533	10	1542	10762
Jun-24	6128	1588	706	62	591	9	1385	10469
Jul-24	6925	1701	833	63	632	18	1493	11665
Aug-24	7004	1920	1018	108	644	20	1448	12162
Sep-24	6589	1652	778	<b>73</b>	589	18	1702	11401
Oct-24	6768	1801	742	68	581	13	1845	11818

## **ELECTRONIC RESOURCES SUMMARY**

## **Hoopla Circulation**

	Audiobook	Comic	eBook	Movie	Music	Television	Binge Pass	Total
Oct-23	799	102	427	84	69	73	14	1568
Nov-23	858	129	481	119	85	114	21	1807
Dec-23	852	135	522	149	94	75	28	1855
Jan-24	1009	172	634	125	70	131	32	2173
Feb-24	938	122	600	146	97	125	21	2049
Mar-24	1022	171	602	175	100	170	22	2262
Apr-24	1069	148	619	185	91	167	14	2293
May-24	1117	144	539	193	66	129	17	2205
Jun-24	1042	110	525	213	88	158	26	2162
Jul-24	1142	165	667	203	86	133	28	2424
Aug-24	1215	164	706	242	117	139	23	2606
Sep-24	1205	140	727	195	128	158	29	2582
Oct-24	1303	163	752	249	132	174	36	2809

### **Kanopy Downloads**



## **BOOK STOCK**

### **OCTOBER 2024**

RIVERFRONT LIBRARY	2024	2023
Number of volumes at end of previous month	162,476	
Number of volumes added this month	565	
TOTAL	163,041	
Number of volumes lost/withdrawn this month	134	
TOTAL VOLUMES RIVERFRONT LIBRARY	162,907	160,758
GRINTON I. WILL BRANCH		
Number of volumes at end of previous month	167,904	
Number of volumes added this month	703	
TOTA L	168,607	
Number of volumes lost/withdrawn this month	278	
TOTAL VOLUMES GRINTON I. WILL BRANCH	168,329	161,110
CRESTWOOD BRANCH		
Number of volumes at end of previous month	34,109	
Number of volumes added this month	369	
TOTAL	34,478	
Number of volumes lost/withdrawn this month	6	
TOTAL CRESTWOOD BRANCH	34,472	31,297
TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	365,708	353,165