



# BOARD OF TRUSTEES

## MONTHLY MEETING

**Wednesday, December 18, 2024**  
Crestwood Library



# **Table of Contents**

<b>a.)</b>	<b>Agenda</b>	<b>3</b>
<b>b.)</b>	<b>Minutes of November 20, 2024 Meeting</b>	<b>5</b>
<b>c.)</b>	<b>Bill List: Schedules #870</b>	<b>9</b>
<b>d.)</b>	<b>Management Report</b>	<b>16</b>
<b>e.)</b>	<b>Circulation</b>	<b>18</b>
<b>f.)</b>	<b>Electronic Resources</b>	<b>22</b>
<b>g.)</b>	<b>Book Stock</b>	<b>24</b>

**YONKERS PUBLIC LIBRARY  
AGENDA FOR BOARD MEETING  
DECEMBER 18, 2024  
CRESTWOOD LIBRARY**

**MINUTES**

**[ACTION ITEM]** Approve Minutes of Meeting on November 20, 2024

**MANAGEMENT REPORT**

**UNION REPRESENTATIVE'S REPORT**

**WLS REPORT**

**PERSONNEL REPORT**

No personnel updates

**COMMITTEE REPORTS**

**Buildings & Grounds** - Daily (chair), Puglia

Discussion of Capital Budget Request

**Employee Relations** - Puglia (chair), Daily

**Finance, Budget & Planning** – Jannetti (chair)

**Fundraising & Development** - Jannetti (chair)

Foundation Update:

**Outreach** - Edoziem (chair), Phelan, Sabatino

**Policy** - Sabatino (chair)

**RATIFY PAYMENT OF BILLS**

**[ACTION ITEM]** Schedule #870

**NEW BUSINESS**

Appointing of Nominating Committee for Officers for 2025

Discussion of Meeting Schedule for 2025

**PUBLIC COMMENT****NEXT MEETING DATE**

TBD

YONKERS PUBLIC LIBRARY  
BOARD MEETING  
RIVERFRONT LIBRARY  
NOVEMBER 20, 2024

**ATTENDANCE**

TRUSTEES:	Nancy Maron Joseph Puglia Michael Sabatino John Daily Jr.
LIBRARY DIRECTOR:	Jesse Montero
ASSISTANT LIBRARY DIRECTOR:	NONE
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	NONE
UNION REPRESENTATIVE:	Brandon Neider
GUESTS:	Patricia Ricardo, Mary Robison

The Board Meeting began at 7:00 pm.

**MINUTES**

On motion of Trustee Puglia, seconded by Trustee Sabatino and unanimously carried, the Board approved the Minutes of the Meeting of October 23, 2024.

**MANAGEMENT REPORT**

Director Montero reported that early voting successfully concluded at Riverfront and Will libraries. While official totals are not available, he estimated that approximately 10,000 people voted at Will and 6,000 voted at Riverfront from October 26 through November 3. He was proud that YPL could be host to two of the three locations in Yonkers and thanked the staff at both libraries for a smooth operation.

Director Montero discussed changes in several staff spaces at Will Library. He reported that, because the Children’s Room has hosted most juvenile programming for the last several years, the Story Room was repurposed as the new office for the Fine Arts department. In turn, the old Fine Arts office was repurposed as an additional office for the circulation department. In total the changes created over 400 square feet of office space for as many as five employees.

Director Montero updated the Board on several ongoing facilities projects. He reported that the City of Yonkers’ architectural consultant, Fuller D’Angelo, was in the process of preparing construction specifications and bidding documents for building renovations at Crestwood Library; the project is funded by the library’s capital budget and New York State aid for library construction and will feature new windows, fire alarm system and lighting. Director Montero also reported that KG+D, the architectural firm managing the Will Library chiller replacement project, has completed its construction specifications and bidding documents and delivered them to the City of Yonkers Purchasing Department to manage the bidding process. He expects construction to take up to four months after the contract is awarded, but will prepare to rent a temporary chiller again in case the project is not completed by the summer. Director Montero also announced that Senator Shelley Mayer recommended YPL for a \$200,000 Local Community Assistance Program (LOCAP) grant to fund a new parking lot at the Will Library and the City of Yonkers has committed to cover any additional costs beyond what the grant will fund. The New York State Senate is currently reviewing the application.

Director Montero presented the new Yonkers Public Library merchandise store. The online store features the library’s new logo on a variety of products, including clothing, coffee mugs, tote bags and more. The company Bonfire manages the website as well as production and shipping at no cost to the library and the library receives a portion of the sales. He believed the merchandise would be good advertising for YPL and raise its profile and thanked Assistant Director Porteus for managing the project. The store will launch the day after Thanksgiving on Black Friday in time for the holidays.

### **UNION REPRESENTATIVE’S REPORT**

No report.

### **WLS REPORT**

No report.

### **PERSONNEL REPORT**

On motion of Trustee Daily Jr., seconded by Trustee Sabatino and unanimously carried, the Board ratified the following appointments:

Scuderi, Laurie; Permanent Clerk II, \$61,883/yr, effective 10/25/2024

Merlo-Rosales, Silvia; Permanent Clerk II Spanish Speaking, \$54,283/yr, effective 10/25/2024

Sullo, Frank; Permanent Clerk II, \$54,283/yr, effective 10/25/2024

Acknowledged the following resignation:

Miller, Alecia; Junior Clerk (P/T), \$16.00/hr, effective 11/2/2024

Javier, Sade; Junior Clerk (P/T), \$16.00/hr, effective 11/11/2024

Trustee Sabatino took a moment to observe the passing of long-time part-time library employee and friend of the library Lucia Trovato. Director Montero noted that over \$2,000 was donated to the Foundation in honor of Ms. Trovato.

## **COMMITTEE REPORTS**

### **Finance, Budget & Planning** – Jannetti (chair).

President Maron discussed requesting a capital budget to fund renovations to the interior of Will Library, especially the Auditorium. She urged the Board to advocate for and support administration when they make their formal request for the next fiscal year and asked the Committee and other trustees to join her on a call to discuss the request in more detail later in the month.

### **Fundraising & Development** - Jannetti (chair)

Foundation Update: President Maron reported that the annual appeal is now primarily an online campaign, largely eschewing the traditional mail appeal. She displayed samples of the appeal spotlighting the Born to Read program and noted that the parents and children featured in the publicity were actually library employees and their children. President Maron thanked Manager of Marketing and Public Relations Patricia Ricardo for working with the Foundation to produce the promotional materials, who added that while Born to Read was the headline, many materials and posters were customized to feature different programs and services at strategic locations and communications. The Board discussed the timeline and promotion of the appeal in detail.

## **PAYMENT OF BILLS**

On motion of Trustee Puglia, seconded by Trustee Daily Jr. and unanimously carried, the Board approved payment of bills as listed on Schedule #869.

## **NEW BUSINESS**

The Board discussed professional development opportunities to attend before the end of the year. Trustee Sabatino discussed a financial planning workshop he attended with President Maron last week at WLS that focused on creative fundraising ideas, such as planned and legacy giving, estate donations and life insurance. President Maron commented that while it was conducted by Apple Bank she found the workshop to be very library focused and particularly useful for the Foundation. The Board discussed the ideas and research from the workshop at greater length.

Director Montero announced that Art Gallery Curator Haifa Bint-Kadi recently completed a mosaic which illustrates the creation story of the Lenape tribe, who once inhabited the local area, and invited the trustees to view it on the first floor as they left the building.

### **NEXT MEETING DATE**

Wednesday, December 18, 2024 at 7:00pm at Crestwood Library

On motion of Trustee Sabatino, seconded by Trustee Puglia and unanimously carried, the Board adjourned the Meeting at 7:35 pm.

Jesse Montero  
Library Director & Secretary



# Yonkers Public Library Bill List Nov. 2024

<u>Vendor Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
<b>CAPITAL FUNDS</b>			
GOVCONNECTION, INC.	HP P24V G5HD LED-LCD MONITORS	11/8/2024	1,025.80
HANDI-LIFT INC.	PROG: DRAWING PRESENTATION	11/21/2024	9,669.90
MRA INTERNATIONAL	E-RATE CUSTOMER DISCOUNT	11/8/2024	1,270.44
NATIONAL BUS FURNITURE, LLC	MESH BACK FABRIC TASK CHAIRS	11/13/2024	1,390.08
NATIONAL BUS FURNITURE, LLC	SINGLE & DOUBLE PEDESTAL DESKS	11/8/2024	7,537.41
<b>TOTAL</b>			<b>20,893.63</b>
<b>CONTRIBUTIONS FUNDS</b>			
ALVAREZ, ASHLEY	PROG: HOMEWORK HELPER-RIV	11/13/2024	375.00
AMERICAN EXPRESS	MISCELLANEOUS EXPENSES	11/20/2024	154.89
AMERICAN LIBRARY ASSOC	ALA CONFERENCE 10/20/2024	11/6/2024	220.00
AMERICAN MUSEUM OF NAT HIST	LIBRARY PREMIUM VOUCHERS (100)	11/13/2024	1,000.00
BECK TOMLINSON, KOREN	PROG: ART WORKSHOP-WILL	11/20/2024	200.00
BERMEO, CARLOS	REIMB EXP: EXTRA PAINT	11/13/2024	177.95
BIG FLAVORS FM TINY KITCHEN	PROG: HOLIDAY STARTERS&SIDES	11/20/2024	275.00
CITY OF YONKERS	FEES & FINES: LOST BOOKS	11/13/2024	34.00
CITY OF YONKERS	FEES & FINES: LOST BOOKS	11/26/2024	35.96
CITY OF YONKERS	FEES & FINES: LOST BOOKS	11/6/2024	69.82
FOR THE PEOPLE AND KIDS, INC	PROG: URBAN GARDEN SERIES	11/13/2024	546.58
FRADELI'S	DINNER-BOARD MEETING 10/23/2024	11/6/2024	177.25
GIBBONS FAMILY FITNESS	PROG: SENIOR STRETCHING (4)	11/20/2024	400.00
GIBBONS FAMILY FITNESS	PROG: SENIOR FITNESS CLASSES	11/26/2024	665.00
GOVCONNECTION, INC.	TONER: PUBLIC PRINTING	11/26/2024	190.98
GOVCONNECTION, INC.	TONER: PUBLIC PRINTING	11/26/2024	501.92
HABER, ZEV	PROG: MUSIC CLASS-WILL 10/25/24	11/13/2024	275.00
HAWKINS, SARAH	PROG: HOMEWORK HELPER-CREST	11/20/2024	765.00
ICAMP	PROG: AFTER SCHOOL CLASS	11/6/2024	160.00
LANGHORN, ANTHONY	PROG: NATIVE AMERICAN CELEB	11/20/2024	300.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASSES	11/26/2024	225.00
MARKOWITZ, ROBERT	PROG: CHILDREN'S MUSICAL	11/13/2024	300.00
NOVAK, JAMIE	PROG: QUICK HOLIDAY TIDY-UPS	11/26/2024	125.00
RONG, JIAN-YANG	PROG: ZOOM QI GONG CLASSES	11/26/2024	150.00
SCHULLER SCHULTZ, CATHERINE	PROG: WORKSHOP-POWER PIECES	11/20/2024	150.00
SPAGNOLO, ELLA	PROG: SHADES OF AUTUMN CONCERT	11/26/2024	475.00
TOLLS BY MAIL	TRIP TO GOYA-HISP HERITAGE	11/6/2024	17.63
WAH CHAN, YAO	PROG: TAI CHI CLASSES (3)	11/6/2024	225.00
<b>TOTAL</b>			<b>8,191.98</b>
<b>GRANTS FUNDS</b>			
AMERICAN EXPRESS	OFFICE & PROG SUPPLIES-NYSICA	11/21/2024	71.33
DE BETHUNE, ELIZABETH	PROG: FIGURE DRAWING	11/18/2024	150.00
KG + D ARCHITECTS	SERVS RENDERED: DRAINAGE STUDY	11/14/2024	1,250.00
LANGHORN, ANTHONY	UNVEILING COMM MOSAIC-NYSICA	11/21/2024	200.00
<b>TOTAL</b>			<b>1,671.33</b>

**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 November 2024

Date	Num	Memo	Amount
<b>Abbey Ice &amp; Spring Water</b>			
11/15/2024	19867	spring water - Will ...	85.50
11/15/2024	19868	spring water - CW	33.00
11/22/2024	19866	spring water- RF	145.50
<b>Total Abbey Ice &amp; Spring Water</b>			<b>264.00</b>
<b>Able &amp; Ready</b>			
11/18/2024	26613	service-main board	640.95
<b>Total Able &amp; Ready</b>			<b>640.95</b>
<b>Addo-Prempeh, Victoria</b>			
11/15/2024	110824VAP	employee reimbur...	91.96
<b>Total Addo-Prempeh, Victoria</b>			<b>91.96</b>
<b>Adirondacks Protection Services</b>			
11/20/2024	1178-2025-0205R	unarmed security ...	5,008.42
11/20/2024	1179-2025-0205W	unarmed security ...	4,029.51
<b>Total Adirondacks Protection Services</b>			<b>9,037.93</b>
<b>Alvarez, Kevin</b>			
11/08/2024	19KA-OCT24	tech support Octo...	120.00
<b>Total Alvarez, Kevin</b>			<b>120.00</b>
<b>American Express</b>			
11/21/2024	111224AE	supplies, hardwar...	3,362.71
11/21/2024	111224AE	supplies, hardwar...	540.18
11/21/2024	111224AE	supplies, hardwar...	1,140.20
11/21/2024	111224AE	supplies, hardwar...	97.92
11/21/2024	111224AE	supplies, hardwar...	82.71
11/21/2024	111224AE	supplies, hardwar...	349.95
<b>Total American Express</b>			<b>5,573.67</b>
<b>American Paper Supply Co.</b>			
11/26/2024	9255859	upright vacuum sa...	1,178.26
11/26/2024	9255968	Hepa filter sanitair...	85.33
11/26/2024	9283894	janitorial products	1,968.16
<b>Total American Paper Supply Co.</b>			<b>3,231.75</b>
<b>Amoils, Roseanne</b>			
11/08/2024	127RA	job coach 10/9-10/...	1,080.00
<b>Total Amoils, Roseanne</b>			<b>1,080.00</b>
<b>Assured Partners Northeast</b>			
11/20/2024	2562735	commercial policy ...	12,652.43
11/20/2024	2562735	commercial policy ...	12,652.42
11/20/2024	2562735	commercial policy ...	8,434.95
<b>Total Assured Partners Northeast</b>			<b>33,739.80</b>
<b>Baker &amp; Taylor</b>			
11/18/2024	OCT-24	Oct. 1 - Oct. 31, 20...	8,061.87
11/18/2024	OCT-24	Oct. 1 - Oct. 31, 20...	8,061.87
11/18/2024	OCT-24	Oct. 1 - Oct. 31, 20...	5,061.87
<b>Total Baker &amp; Taylor</b>			<b>21,185.61</b>
<b>Barnes &amp; Noble</b>			
11/18/2024	4589948	materials	184.96
11/18/2024	4592137	materials	493.67
11/18/2024	4592160	materials	331.89
11/26/2024	4593959	materials	151.11
<b>Total Barnes &amp; Noble</b>			<b>1,161.63</b>
<b>Bennett, Jon Scott</b>			

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 12/04/24  
 Accrual Basis

**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 November 2024

Date	Num	Memo	Amount
11/26/2024	011JSB	Pound Ridge Mass...	50.00
11/26/2024	111624JSB	Peekskill Riots 3pt...	200.00
Total Bennett, Jon Scott			250.00
Cablevision Lightpath			
11/08/2024	101377752	internet 11/1-11/30...	4,173.23
11/08/2024	101377771	phones 11/1-11/30/...	3,548.55
Total Cablevision Lightpath			7,721.78
Cablevision Optimum			
11/21/2024	07803065546NOV24	cable box 11/8-12/...	4.97
Total Cablevision Optimum			4.97
Con Edison (Consolidated Edison)			
11/08/2024	1166421000NOV24	GAS 9/26-10/25/24	217.91
Total Con Edison (Consolidated Edison)			217.91
Cosmos Music Corp			
11/18/2024	089CMC	Spanish music/mo...	200.00
Total Cosmos Music Corp			200.00
Crown Janitorial			
11/22/2024	849152-1	janitorial supplies	2,316.49
Total Crown Janitorial			2,316.49
Demco			
11/22/2024	7568053	NEW classification...	188.60
Total Demco			188.60
Derentiis, Rosetta			
11/08/2024	053RD	technology classe...	270.00
Total Derentiis, Rosetta			270.00
Displays2Go			
11/22/2024	PSI2415384	legal sized wall mo...	119.88
Total Displays2Go			119.88
DPW PASNY			
11/26/2024	OCT-2024	electric charges	11,644.29
11/26/2024	OCT-2024	electric charges	341.17
Total DPW PASNY			11,985.46
Ebsco			
11/18/2024	9263959	sports Illustrated/ ...	102.60
11/18/2024	9263960	sports Illustrated/ ...	170.40
11/18/2024	9263961	sports Illustrated/ ...	102.60
11/26/2024	2500796	subscription (stan...	128.77
11/26/2024	2500895	subscription	-19.99
11/26/2024	9258846	subscription (mag...	73.04
11/26/2024	9258847	subscription	8,646.38
11/26/2024	9258848	subscription	10,247.48
11/26/2024	9258849	subscription (mag...	1,262.50
Total Ebsco			20,713.78
GovConnection			
11/08/2024	75702660	toner cartridges v...	947.85
11/08/2024	75855722	HP toner cartridges	416.07
11/08/2024	75855722	HP toner cartridges	252.15
11/08/2024	75861989	dual monitor stands	594.96
11/15/2024	75841718	HP toner cartridges	482.61
11/15/2024	75846281	genuine drum cart	868.52
11/15/2024	75859250	super high yield to...	919.45

**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 November 2024

Date	Num	Memo	Amount
11/15/2024	75868788	dual monitor stand	198.32
11/15/2024	75885846	makerbot PLA mix...	581.37
11/15/2024	75886898	Microsoft Windows...	5,391.00
11/22/2024	75902037	HP 312X color 3-pa...	589.38
11/22/2024	75902143	GPRO gaming key...	280.67
11/22/2024	75902673	Cisco unmanaged ...	124.89
11/22/2024	75911351	xerox waste toner ...	105.75
<b>Total GovConnection</b>			<b>11,752.99</b>
<b>Gruppuso Plumbing</b>			
11/26/2024	24-251	cleared stoppage	291.00
11/26/2024	24-253	replaced flushome...	390.00
<b>Total Gruppuso Plumbing</b>			<b>681.00</b>
<b>Hudson Archival/Microimaging</b>			
11/22/2024	16528	2000-2017 board o...	12.00
<b>Total Hudson Archival/Microimaging</b>			<b>12.00</b>
<b>Keane &amp; Beane</b>			
11/26/2024	111072	professional servic...	2,058.00
<b>Total Keane &amp; Beane</b>			<b>2,058.00</b>
<b>Living Arts Village</b>			
11/08/2024	0032	music/storytime w/...	200.00
<b>Total Living Arts Village</b>			<b>200.00</b>
<b>Midwest Tape</b>			
11/15/2024	506222212	materials	82.55
11/15/2024	506241832	materials	13.99
11/15/2024	506288430	materials	23.78
11/15/2024	506288147	materials	25.19
11/15/2024	506288148	materials	16.49
11/15/2024	506288431	materials	41.98
11/15/2024	506288432	materials	19.58
11/15/2024	506288433	materials	27.99
11/15/2024	506222213	materials	25.49
11/15/2024	506222215	materials	52.47
11/15/2024	506222216	materials	15.39
11/15/2024	506238017	materials	13.99
11/15/2024	506238018	materials	48.98
11/15/2024	506241830	materials	68.56
11/15/2024	506241831	materials	13.99
11/15/2024	506241833	materials	27.98
11/15/2024	506241834	materials	215.49
11/26/2024	506320429	materials	11.99
11/26/2024	506320681	materials	20.99
11/26/2024	506320682	materials	58.07
<b>Total Midwest Tape</b>			<b>824.94</b>
<b>Multicultural Books and Video</b>			
11/18/2024	24-0796	materials	184.86
<b>Total Multicultural Books and Video</b>			<b>184.86</b>
<b>National Business Furniture</b>			
11/08/2024	ZK252327	mesh back fabric t...	176.61
<b>Total National Business Furniture</b>			<b>176.61</b>
<b>National Learning Corp</b>			
11/18/2024	10162024-3	materials	43.95
11/18/2024	M-11052024-2	materials	82.92
<b>Total National Learning Corp</b>			<b>126.87</b>
<b>North State Mechanical Corp.</b>			

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 12/04/24  
 Accrual Basis

**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 November 2024

Date	Num	Memo	Amount
11/18/2024	1002	a/c shutdown- Will ...	3,960.00
<b>Total North State Mechanical Corp.</b>			<b>3,960.00</b>
<b>Overdrive</b>			
11/08/2024	01322CO24333588	materials	1,618.90
11/08/2024	01322CO24335892	materials	934.37
11/08/2024	01322CO24336654	materials	3,467.65
11/08/2024	01322DA24334564	materials	120.00
11/08/2024	01322DA24334565	materials	149.99
11/18/2024	01322CO24342564	materials	1,198.49
11/18/2024	01322CO24344441	materials	1,178.83
11/26/2024	01322CO24351206	materials	1,085.76
11/26/2024	01322CO24355807	materials	141.72
11/26/2024	01322CO24355829	materials	1,482.91
11/26/2024	01322CO24356097	materials	995.60
<b>Total Overdrive</b>			<b>12,374.22</b>
<b>Safeguard Lock &amp; Key</b>			
11/08/2024	15160	reinstall lock/cylin...	215.00
11/18/2024	15121	install 2 alarm lock...	1,425.00
<b>Total Safeguard Lock &amp; Key</b>			<b>1,640.00</b>
<b>Scaringella Auto Repair</b>			
11/18/2024	9-12-24	inspection/ oil cha...	214.95
<b>Total Scaringella Auto Repair</b>			<b>214.95</b>
<b>Schalls Hardware Store, INC.</b>			
11/15/2024	3097	hardware supplies	178.85
<b>Total Schalls Hardware Store, INC.</b>			<b>178.85</b>
<b>Securitas Technology Corporation</b>			
11/26/2024	6004631149	maintenance 12/1-...	217.16
11/26/2024	6004631150	monitor/maintenan...	326.96
<b>Total Securitas Technology Corporation</b>			<b>544.12</b>
<b>Sound Associates, INC.</b>			
11/08/2024	17372	installation in Will li...	4,250.00
<b>Total Sound Associates, INC.</b>			<b>4,250.00</b>
<b>Sprout Social, Inc.</b>			
11/26/2024	INV-66327	subscription 11/18...	3,228.00
<b>Total Sprout Social, Inc.</b>			<b>3,228.00</b>
<b>Sterling Sanitary Supply</b>			
11/15/2024	A08300	janitorial supplies	955.20
<b>Total Sterling Sanitary Supply</b>			<b>955.20</b>
<b>Torres, Arnaldo</b>			
11/26/2024	112024AT	employee reimbur...	81.61
<b>Total Torres, Arnaldo</b>			<b>81.61</b>
<b>Verizon</b>			
11/08/2024	9144109274NOV24	phones 11/1-11/30/...	49.80
<b>Total Verizon</b>			<b>49.80</b>
<b>Verizon Wireless</b>			
11/08/2024	9977042071	cell phones 9/24-1...	338.25
11/21/2024	9978410337	cell phones 10/11-...	558.74
<b>Total Verizon Wireless</b>			<b>896.99</b>
<b>Wayne's Electric Service</b>			

10:54 AM  
 12/04/24  
 Accrual Basis

**YONKERS PUBLIC LIBRARY**  
**Bill List- Operating Account**  
 November 2024

Date	Num	Memo	Amount
11/08/2024	102402	replaced lighting fi...	1,814.75
11/26/2024	112404	check for burnt wir...	1,055.00
<b>Total Wayne's Electric Service</b>			<b>2,869.75</b>
<b>WB Mason</b>			
11/08/2024	246094725	program supplies	57.84
11/08/2024	249971636	Halloween progra...	17.52
11/08/2024	250101716	office supplies	37.19
11/08/2024	250104045	water bottles	13.56
11/08/2024	250113327	poster board	19.67
11/08/2024	250113781	library supplies	44.31
11/08/2024	250119761	batteries	79.96
11/08/2024	250238414	bulletin boards	67.08
11/26/2024	250278902	2025 planner	27.98
11/26/2024	250283894	alpha labels	16.56
11/26/2024	250299668	alpha labels	66.24
11/26/2024	250423839	library supplies	9.70
11/26/2024	250423845	library supplies	9.70
11/26/2024	250424135	office supplies	87.14
11/26/2024	250424215	office supplies	121.23
<b>Total WB Mason</b>			<b>675.68</b>
<b>Westchester Library System</b>			
11/18/2024	AR00000427	laptop support 10/...	300.00
<b>Total Westchester Library System</b>			<b>300.00</b>
<b>Whelan, Aili</b>			
11/26/2024	111524AW	employee reimbur...	239.95
<b>Total Whelan, Aili</b>			<b>239.95</b>
<b>Zev Haber Music by Zev</b>			
11/18/2024	6240	music class 10/17, ...	550.00
<b>Total Zev Haber Music by Zev</b>			<b>550.00</b>
<b>TOTAL</b>			<b>169,142.56</b>

YPL Operating Budget FY2025 (November)

Code	Account Name	Adopted Budget	Current Budget (w/ transfers)	Spent Previous Months	Spent This Month (Nov)	YTD	Balance	% used
101	Salaries	7,210,217	7,210,217	2,024,545	547,846	2,572,391	4,637,826	35.68%
103	Temp Services	602,800	602,800	167,027	55,502	222,529	380,271	36.92%
150	Termination Payments	35,000	35,000	1,234	0	1,234	33,766	3.53%
198	Overtime	300,372	300,372	67,075	2,887	69,962	230,410	23.29%
	Personal Services Total:	8,148,389	8,148,389	2,259,881	606,235	2,866,116	5,282,273	35.17%
280	Reference Materials	83,000	83,000	28,229	1,137	29,366	53,634	35.38%
281	Books	450,000	450,000	108,155	34,847	143,002	306,998	31.78%
	Materials Total	533,000	533,000	136,384	35,984	172,368	360,632	32.34%
301	Office Supplies	100660	100660	21788	6,238	28,026	72,634	27.84%
306	Janitorial Supplies	36550	36550	14435	6768	21,203	15,347	58.01%
308	Wearing Apparel	6,950	6,950	3,684	0	3,684	3,266	53.01%
309	Fuel For Heating	78,250	78,250	59	0	59	78,191	0.08%
312	Hardware	10,200	10,200	3,128	1,772	4,900	5,300	48.04%
313	Misc. Supplies	1,000	1,000	0	0	0	1,000	0.00%
314	Electrical Supplies	300	300	250	0	250	50	83.33%
327	Nursery Supplies	400	400	0	0	0	400	0.00%
361	Gas	2,000	2,000	218	218	436	1,564	21.80%
	Material and Supplies Total	236,310	236,310	43,562	14,996	58,558	177,752	24.78%
401	Insurance	120,355	120,355	47,543	33,740	81,283	39,072	67.54%
402	Telephones	64,000	64,000	19,291	4,500	23,791	40,209	37.17%
403	Printing	18,310	18,310	10,637	0	10,637	7,673	58.09%
404	Lights and Power	170,000	170,000	51,618	11,985	63,603	106,397	37.41%
405	Postage	3,100	3,100	1,996	0	1,996	1,104	64.39%
406	Freight and Express	500	500	37	0	37	463	7.40%
407	Equipment Maint. And Repair	49,460	49,460	14,556	5,813	20,369	29,091	41.18%
408	Rental of Equipment	174,987	174,987	82,638	0	82,638	92,349	47.23%
409	Building Maint. And Repair	85,000	85,000	10,537	3,551	14,088	70,912	16.57%
410	Milage Allowance	685	685	400	0	400	285	58.39%
413	Professional Fees	256,000	256,000	51,118	6,088	57,206	198,794	22.35%
415	Outside Labor & Related Charges	350,000	350,000	75,030	9,473	84,503	265,497	24.14%
419	Misc. Expenses	37,750	37,750	-47,325	0	-47,325	85,075	-125.36%
421	Rent Riverfront	750,000	750,000	750,000	0	750,000	0	100.00%
422	Janitorial Service	2,900	2,900	780	0	780	2,120	26.90%
424	Maint. Of Office Equipment	4,600	4,600	0	1,351	1,351	3,249	29.37%
425	Subscriptions and Publicationns	159,680	159,680	66,501	20,714	87,215	72,465	54.62%
430	IT Hardware Maint.	53,000	53,000	17,814	3,737	21,551	31,449	40.66%
431	IT Software Licensing and Maint.	477,750	477,750	188,822	14,232	203,054	274,696	42.50%
436	Tuition/Bd/Travel Reimbursement	10,000	10,000	1,902	0	1,902	8,098	19.02%
446	Automobile Repair	6,000	6,000	770	0	770	5,230	12.83%
481	Binding of Books	500	500	0	12	12	488	2.40%
496	Special Projects	31,250	31,250	10,401	2,994	13,395	17,855	42.87%
	Contractual Services Total	2,825,827	2,825,827	1,355,066	118,191	1,473,257	1,352,570	52.14%
	Total Operating Budget	11,743,526	11,743,526	3,794,893	775,406	4,570,299	7,173,227	38.92%

**Yonkers Public Library (YPL) Board of Trustees Meeting  
Management Report  
November 20, 2024**

**Holidays at YPL:** YPL celebrated the holidays with Winter Wonderland events at all three locations the week of December 2nd. That same week, Friends of Crestwood Library hosted a holiday breakfast at the library which was attended by local elected officials and other community leaders. Throughout the month, staff are hosting holiday-themed activities, programs, film screenings, and more. They are providing outreach at holiday gatherings across the city from Untermyer Gardens to St. Joseph's Medical Center and hosting holiday gift drives and giveaway events for other organizations. Special thanks to YPL staff Paul Emond, Eugene Howell, Mary Jackson, and Samantha Morton who dressed up for the occasion.

**New York State Council of the Arts (NYSCA) Grant:** For the second year, YPL received a 2025 NYSCA Support for Organizations grant. It is a flexible, general operating grant that will allow YPL to expand stipends for artists and teaching artists; purchase equipment and materials; and promote and advertise gallery shows and programs. YPL is especially pleased that the size of the grant increased from \$25,000 in 2024 to \$40,000 in 2025.

**"Windows and Doors" Exhibition:** The grant announcement came shortly before Riverfront Art Gallery opened one of its most significant exhibitions - "Windows and Doors" - on December 2nd. The exhibition is a collaboration between YPL and Rehabilitation Through the Arts (RTA), an arts-in-prison nonprofit that was founded at Sing Sing in 1996. RTA has been shown to drastically reduce the rates of recidivism (3%, compared to the national rate of 60%) in its participants. The exhibition features works from over thirty currently and formerly incarcerated artists from Sing Sing, Bedford Women's, and Green Haven correctional facilities. The event runs through January 3rd. YPL is already planning to host another exhibition with the group next year.

**New Art Installations:** In the last month, YPL also unveiled two new semi-permanent art installations:

- The mosaic "The Legend of the Four Crows" was installed on the first floor of Riverfront Library on November 18th. It is a collaboration between YPL gallery curator Haifa Bint-Kadi, assistant curator Aliya Moudud, and community artists Deborah Dismond, Christoph Sawyer, and Linda Winters that began work in October 2023, the mosaic illustrates one of the Lenape Nation's creation stories. The mosaic is an acknowledgment of the Lenape land that Riverfront Library occupies. The mosaic portrays animals that are significant to both the nearby Hudson River ecosystem and Lenape heritage, including the turtle, bear, muskrat, egret, eel, and sturgeon. It was conceived in consultation with Lenape Center in Manhattan. The materials for the mosaic were paid for in part with NYSCA funds.
- YPL commissioned White Plains-based illustrator Erwin Ong to create a mural in the teen space at Will Library. The concept for the mural was developed through focus groups with teen patrons using the space. It was paid for through ArtsWestchester and NYSCA funding.

**Riverfront Library Honored by Mexican Consulate:** On Friday, December 13th, staff at Riverfront Library were honored by the Consulate General of Mexico in New York for hosting its "Consulate



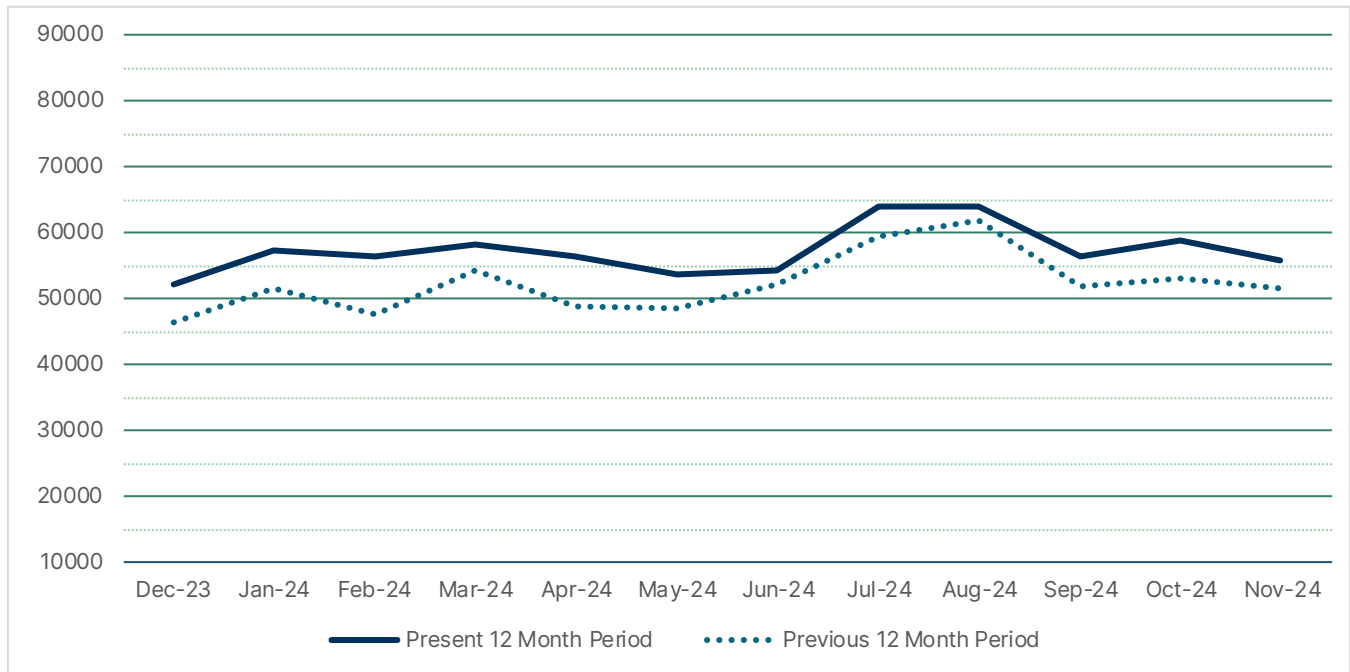
on Wheels” program. YPL hosts this program multiple times throughout the year, which issues Mexican passports, consular cards and voting cards to Mexicans living abroad. The award recognizes the partnership between YPL and the Consulate General for “the wellbeing of the Mexican community.” YPL has worked with the consulate since at least 2015, and is interested in hosting similar services for the consulates of El Salvador and the Dominican Republic.

**Events at Crestwood Library:** In recognition of the library hosting this month’s meeting, we highlight some of the more notable events offered by the always-active Crestwood Library over the last month:

- Homeschool Entrepreneur Holiday Fair: homeschooled children demonstrated their entrepreneurial skills through a holiday fair on December 7th. Students created a product or service, developed a marketing strategy, and sold items or services at a holiday fair.
- Seventh Grade Book Tastings: PS15 organized class trips to Crestwood Library and students sampled different genres of books to broaden their reading horizons.
- “Friendsgiving with Bluey”: a partnership with Kiwanis Club of East Yonkers.
- Bruce Museum Field Trip: local art history Professor Val Franco led a trip to Greenwich’s Bruce Museum with local residents with NYSCA funding assistance.
- Diwali Cultural Celebration (with Yonkers NNORC): the significance of Diwali and the healing power of ragas were highlighted via musical performances by Satish Gambhir, Hassan Khan and Satiyaki Dutta.
- Clothing Swap: organized by part-time junior clerk Nora-Grayce Orosz.

# CIRCULATION SUMMARY

## YONKERS PUBLIC LIBRARY



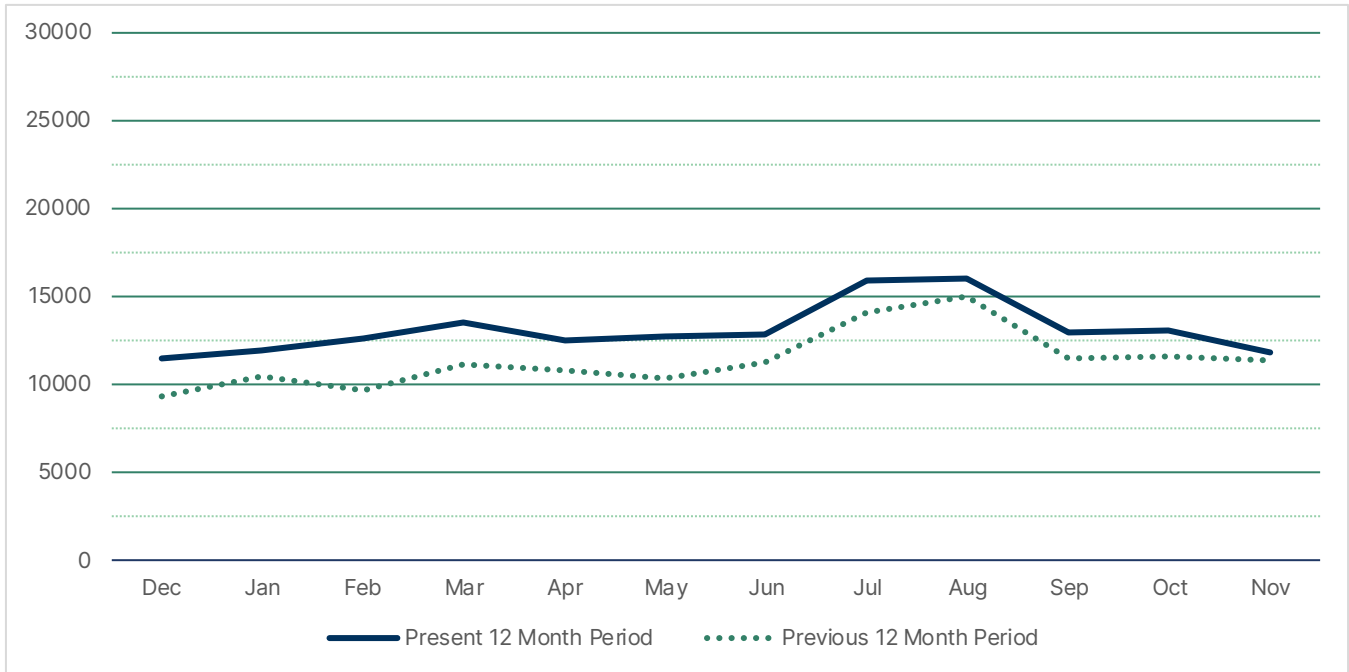
	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24
<b>Present 12 Month Period</b>	<b>52248</b>	<b>57192</b>	<b>56451</b>	<b>58290</b>	<b>56554</b>	<b>53772</b>	<b>54394</b>	<b>64002</b>	<b>64029</b>	<b>56528</b>	<b>58852</b>	<b>55936</b>
<b>Previous 12 Month Period</b>	<b>46392</b>	<b>51612</b>	<b>47788</b>	<b>54365</b>	<b>48955</b>	<b>48700</b>	<b>52101</b>	<b>59574</b>	<b>62015</b>	<b>51932</b>	<b>52944</b>	<b>51647</b>
	12.6%	10.8%	18.1%	7.2%	15.5%	10.4%	4.4%	7.4%	3.2%	8.9%	11.2%	8.3%

	Nov-23	Nov-24		
_audiobook	367	312	-55	-15.0%
_biography	508	446	-62	-12.2%
_express	306	206	-100	-32.7%
_fiction	4969	5000	31	0.6%
_foreign_language	390	365	-25	-6.4%
_juv_audiobook	43	93	50	116.3%
_juv_fiction	14368	14700	332	2.3%
_juv_foreign	484	549	65	13.4%
_juv_movie	993	977	-16	-1.6%
_juv_nonfiction	2066	2444	378	18.3%
_magazine	75	150	75	100.0%
_movie	4676	5011	335	7.2%
_music	1443	1820	377	26.1%
_new_book	2096	1986	-110	-5.2%
_nonfiction	3738	3926	188	5.0%
_ya_av	233	221	-12	-5.2%
_ya_fiction	1345	1526	181	13.5%
_ya_nonfiction	252	184	-68	-27.0%
<b>Electronic Content Use</b>	<b>12792</b>	<b>15539</b>	<b>2747</b>	<b>21.5%</b>

Circulation Profile:	Nov-23	Nov-24	
_audiobook	0.7%	0.6%	-0.2%
_biography	1.0%	0.8%	-0.2%
_express	0.6%	0.4%	-0.2%
_fiction	9.6%	8.9%	-0.7%
_foreign_language	0.8%	0.7%	-0.1%
_juv_audiobook	0.1%	0.2%	0.1%
_juv_fiction	27.8%	26.3%	-1.5%
_juv_foreign	0.9%	1.0%	0.0%
_juv_movie	1.9%	1.7%	-0.2%
_juv_nonfiction	4.0%	4.4%	0.4%
_magazine	0.1%	0.3%	0.1%
_movie	9.1%	9.0%	-0.1%
_music	2.8%	3.3%	0.5%
_new_book	4.1%	3.6%	-0.5%
_nonfiction	7.2%	7.0%	-0.2%
_ya_av	0.5%	0.4%	-0.1%
_ya_fiction	2.6%	2.7%	0.1%
_ya_nonfiction	0.5%	0.3%	-0.2%
<b>Electronic Content Use</b>	<b>24.8%</b>	<b>27.8%</b>	<b>3.0%</b>

# CIRCULATION SUMMARY

## RIVERFRONT LIBRARY



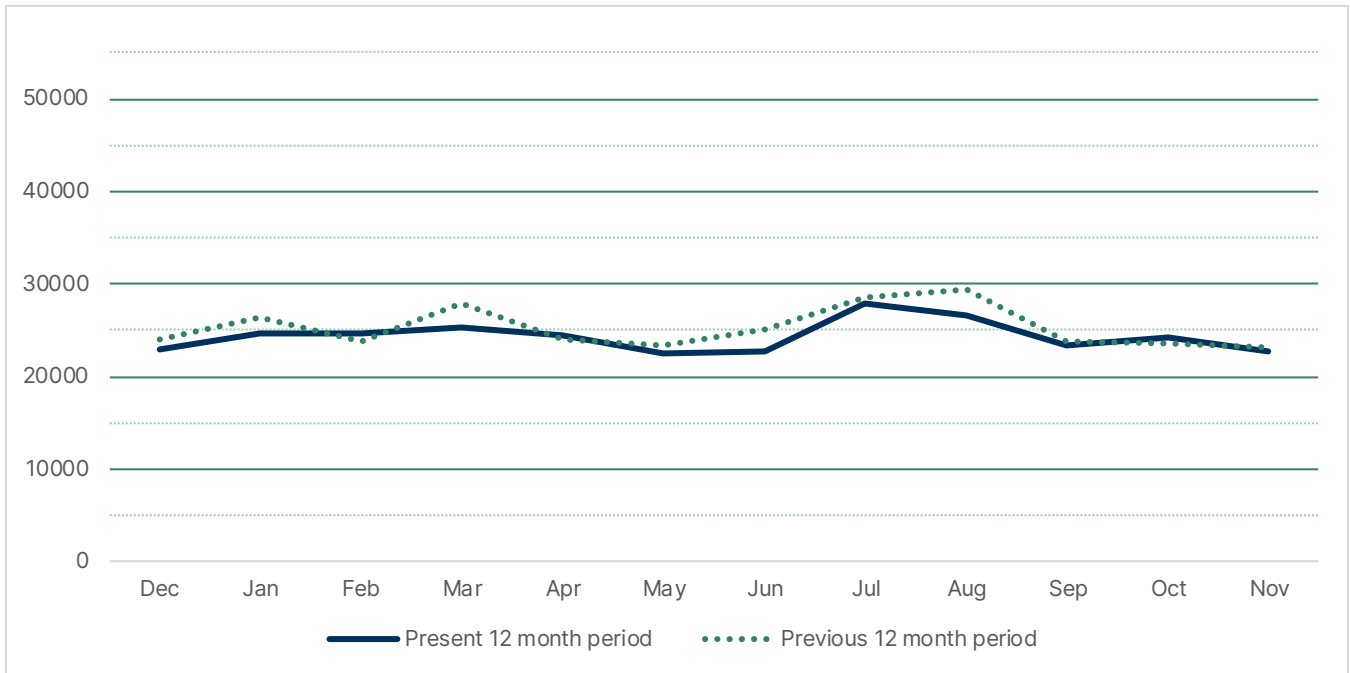
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
<b>Present 12 Month Period</b>	<b>11499</b>	<b>12004</b>	<b>12596</b>	<b>13584</b>	<b>12493</b>	<b>12782</b>	<b>12836</b>	<b>15984</b>	<b>16041</b>	<b>12953</b>	<b>13105</b>	<b>11808</b>
<b>Previous 12 Month Period</b>	<b>9351</b>	<b>10515</b>	<b>9674</b>	<b>11106</b>	<b>10807</b>	<b>10325</b>	<b>11236</b>	<b>14080</b>	<b>15065</b>	<b>11546</b>	<b>11604</b>	<b>11358</b>
	23.0%	14.2%	30.2%	22.3%	15.6%	23.8%	14.2%	13.5%	6.5%	12.2%	12.9%	4.0%

	Nov-23	Nov-24		
_audiobook	63	57	-6	-9.5%
_biography	145	114	-31	-21.4%
_express	118	132	14	11.9%
_fiction	958	1083	125	13.0%
_foreign_language	216	225	9	4.2%
_juv_audiobook	2	33	31	1550.0%
_juv_fiction	4310	4144	-166	-3.9%
_juv_foreign	293	358	65	22.2%
_juv_movie	271	270	-1	-0.4%
_juv_nonfiction	589	585	-4	-0.7%
_magazine	2	4	2	100.0%
_movie	1308	1767	459	35.1%
_music	404	473	69	17.1%
_new_book	286	404	118	41.3%
_nonfiction	1053	1028	-25	-2.4%
_ya_av	134	117	-17	-12.7%
_ya_fiction	725	695	-30	-4.1%
_ya_nonfiction	114	20	-94	-82.5%

Circulation Profile:	Nov-23	Nov-24	
_audiobook	0.6%	0.5%	-0.1%
_biography	1.3%	1.0%	-0.3%
_express	1.0%	1.1%	0.1%
_fiction	8.4%	9.2%	0.7%
_foreign_language	1.9%	1.9%	0.0%
_juv_audiobook	0.0%	0.3%	0.3%
_juv_fiction	37.9%	35.1%	-2.9%
_juv_foreign	2.6%	3.0%	0.5%
_juv_movie	2.4%	2.3%	-0.1%
_juv_nonfiction	5.2%	5.0%	-0.2%
_magazine	0.0%	0.0%	0.0%
_movie	11.5%	15.0%	3.4%
_music	3.6%	4.0%	0.4%
_new_book	2.5%	3.4%	0.9%
_nonfiction	9.3%	8.7%	-0.6%
_ya_av	1.2%	1.0%	-0.2%
_ya_fiction	6.4%	5.9%	-0.5%
_ya_nonfiction	1.0%	0.2%	-0.8%

# CIRCULATION SUMMARY

## GRINTON I. WILL LIBRARY



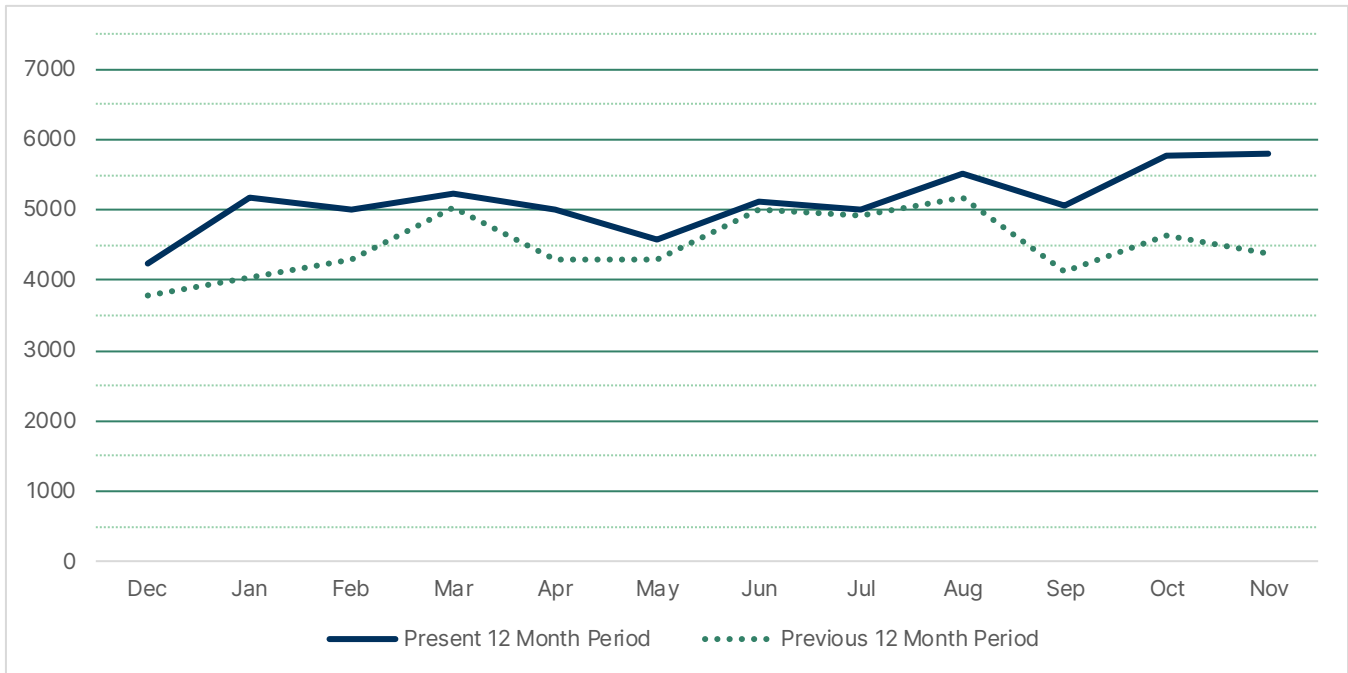
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
<b>Present 12 month period</b>	<b>23009</b>	<b>24664</b>	<b>24696</b>	<b>25403</b>	<b>24438</b>	<b>22587</b>	<b>22746</b>	<b>27816</b>	<b>26554</b>	<b>23465</b>	<b>24222</b>	<b>22784</b>
<b>Previous 12 month period</b>	<b>24101</b>	<b>26378</b>	<b>23890</b>	<b>27911</b>	<b>23999</b>	<b>23350</b>	<b>25065</b>	<b>28533</b>	<b>29439</b>	<b>23781</b>	<b>23516</b>	<b>23116</b>
	-4.5%	-6.5%	3.4%	-9.0%	1.8%	-3.3%	-9.3%	-2.5%	-9.8%	-1.3%	3.0%	-1.4%

	Nov-23	Nov-24		
_audiobook	263	243	-20	-7.6%
_biography	299	245	-54	-18.1%
_express	175	71	-104	-59.4%
_fiction	3238	2996	-242	-7.5%
_foreign_language	171	129	-42	-24.6%
_juv_audiobook	25	43	18	72.0%
_juv_fiction	8469	8387	-82	-1.0%
_juv_foreign	187	184	-3	-1.6%
_juv_movie	607	530	-77	-12.7%
_juv_nonfiction	1231	1471	240	19.5%
_magazine	27	60	33	122.2%
_movie	3053	2885	-168	-5.5%
_music	986	1278	292	29.6%
_new_book	1435	1117	-318	-22.2%
_nonfiction	2167	2242	75	3.5%
_ya_av	61	67	6	9.8%
_ya_fiction	504	588	84	16.7%
_ya-nonfiction	100	107	7	7.0%

Circulation Profile:	Nov-23	Nov-24		
_audiobook	1.1%	1.1%	-0.1%	
_biography	1.3%	1.1%	-0.2%	
_express	0.8%	0.3%	-0.4%	
_fiction	14.0%	13.1%	-0.9%	
_foreign_language	0.7%	0.6%	-0.2%	
_juv_audiobook	0.1%	0.2%	0.1%	
_juv_fiction	36.6%	36.8%	0.2%	
_juv_foreign	0.8%	0.8%	0.0%	
_juv_movie	2.6%	2.3%	-0.3%	
_juv_nonfiction	5.3%	6.5%	1.1%	
_magazine	0.1%	0.3%	0.1%	
_movie	13.2%	12.7%	-0.5%	
_music	4.3%	5.6%	1.3%	
_new_book	6.2%	4.9%	-1.3%	
_nonfiction	9.4%	9.8%	0.5%	
_ya_av	0.3%	0.3%	0.0%	
_ya_fiction	2.2%	2.6%	0.4%	
_ya-nonfiction	0.4%	0.5%	0.0%	

# CIRCULATION SUMMARY

## CRESTWOOD LIBRARY



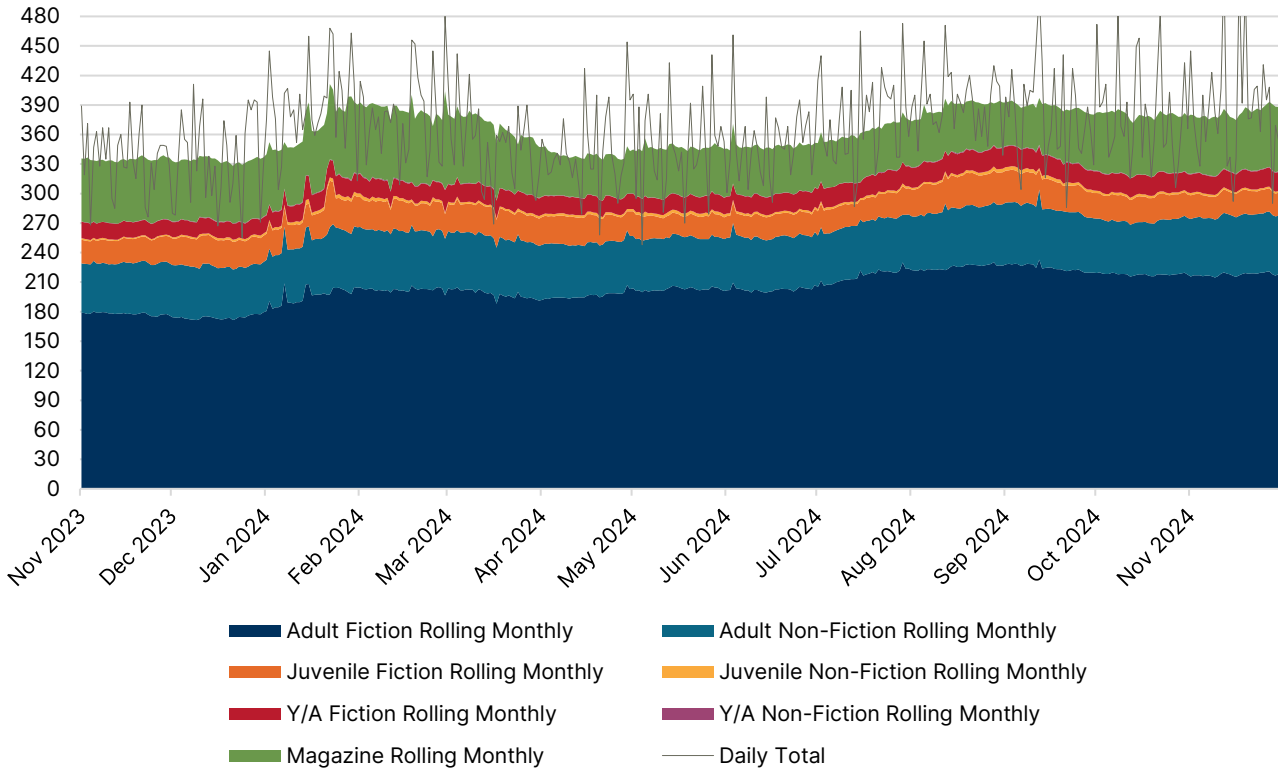
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
<b>Present 12 Month Period</b>	<b>4245</b>	<b>5178</b>	<b>5017</b>	<b>5223</b>	<b>5001</b>	<b>4577</b>	<b>5127</b>	<b>5015</b>	<b>5526</b>	<b>5070</b>	<b>5763</b>	<b>5805</b>
<b>Previous 12 Month Period</b>	<b>3774</b>	<b>4033</b>	<b>4298</b>	<b>5048</b>	<b>4292</b>	<b>4297</b>	<b>4994</b>	<b>4908</b>	<b>5168</b>	<b>4138</b>	<b>4637</b>	<b>4381</b>
	12.5%	28.4%	16.7%	3.5%	16.5%	6.5%	2.7%	2.2%	6.9%	22.5%	24.3%	32.5%

	Nov-23	Nov-24		
_audiobook	41	12	-29	-70.7%
_biography	64	87	23	35.9%
_express	13	3	-10	-76.9%
_fiction	773	921	148	19.1%
_foreign_language	3	11	8	266.7%
_juv_audiobook	16	17	1	6.3%
_juv_fiction	1589	2169	580	36.5%
_juv_foreign	4	7	3	75.0%
_juv_movie	115	177	62	53.9%
_juv_nonfiction	246	388	142	57.7%
_magazine	46	86	40	87.0%
_movie	315	359	44	14.0%
_music	53	69	16	30.2%
_nonfiction	518	656	138	26.6%
_new_book	375	465	90	24.0%
_ya_av	38	37	-1	-2.6%
_ya_fiction	116	243	127	109.5%
_ya_nonfiction	38	57	19	50.0%

Circulation Profile:	Nov-23	Nov-24	
_audiobook	0.9%	0.2%	-0.7%
_biography	1.5%	1.5%	0.0%
_express	0.3%	0.1%	-0.2%
_fiction	17.6%	15.9%	-1.8%
_foreign_language	0.1%	0.2%	0.1%
_juv_audiobook	0.4%	0.3%	-0.1%
_juv_fiction	36.3%	37.4%	1.1%
_juv_foreign	0.1%	0.1%	0.0%
_juv_movie	2.6%	3.0%	0.4%
_juv_nonfiction	5.6%	6.7%	1.1%
_magazine	1.0%	1.5%	0.4%
_movie	7.2%	6.2%	-1.0%
_music	1.2%	1.2%	0.0%
_nonfiction	11.8%	11.3%	-0.5%
_new_book	8.6%	8.0%	-0.5%
_ya_av	0.9%	0.6%	-0.2%
_ya_fiction	2.6%	4.2%	1.5%
_ya_nonfiction	0.9%	1.0%	0.1%

# ELECTRONIC RESOURCES SUMMARY

## Daily OverDrive Checkouts



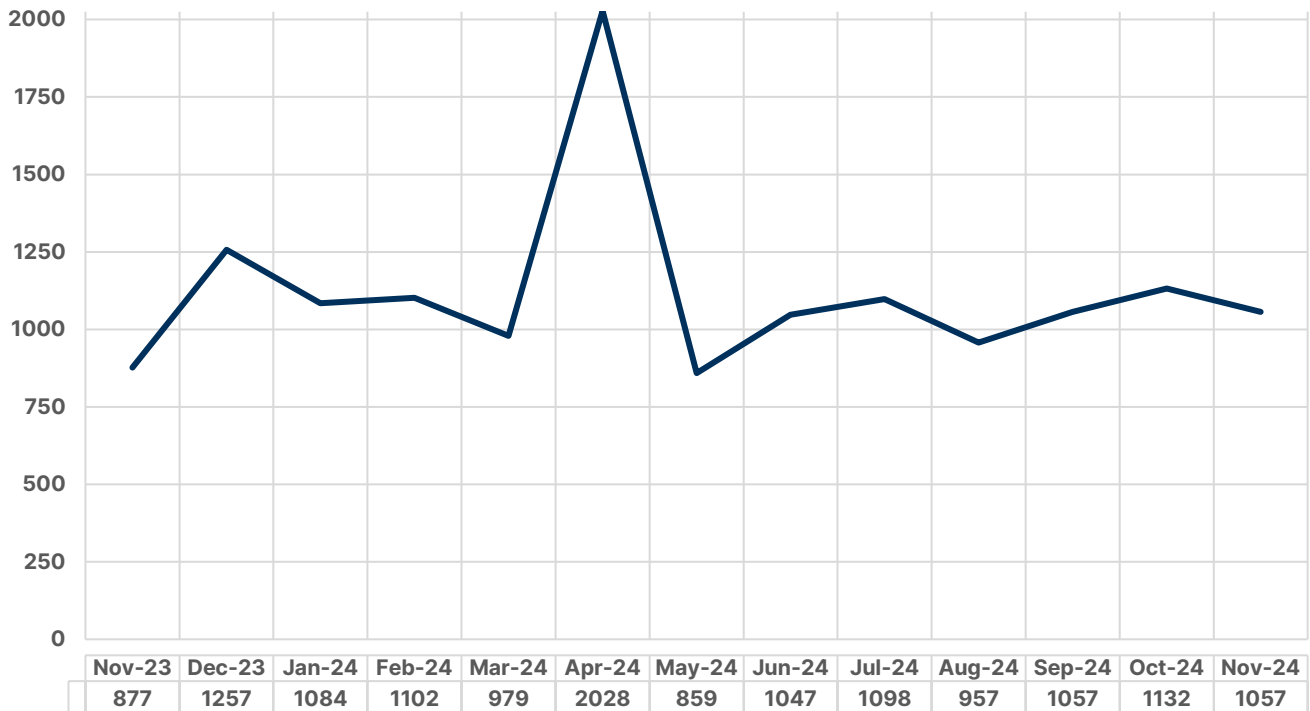
	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	Magazine	TOTAL
Oct-23	5561	1556	771	57	530	8	1962	10445
Nov-23	5286	1593	809	36	460	13	1903	10100
Dec-23	5528	1572	816	73	515	18	1861	10383
Jan-24	6313	1922	960	108	591	23	2170	12087
Feb-24	5901	1693	814	62	519	15	1987	10991
Mar-24	5941	1729	851	72	556	15	1669	10833
Apr-24	6090	1615	753	67	473	7	1292	10297
May-24	6255	1629	705	88	533	11	1542	10762
Jun-24	6128	1588	706	62	591	9	1385	10469
Jul-24	6925	1701	833	63	632	18	1493	11665
Aug-24	7004	1920	1018	108	644	20	1448	12162
Sep-24	6589	1652	778	73	589	18	1702	11401
Oct-24	6768	1801	742	68	581	13	1845	11818
Nov-24	6545	1782	700	50	579	19	1962	11637

# ELECTRONIC RESOURCES SUMMARY

## Hoopla Circulation

	Audiobook	Comic	eBook	Movie	Music	Television	Binge Pass	Total
Nov-23	858	129	481	119	85	114	21	1807
Dec-23	852	135	522	149	94	75	28	1855
Jan-24	1009	172	634	125	70	131	32	2173
Feb-24	938	122	600	146	97	125	21	2049
Mar-24	1022	171	602	175	100	170	22	2262
Apr-24	1069	148	619	185	91	167	14	2293
May-24	1117	144	539	193	66	129	17	2205
Jun-24	1042	110	525	213	88	158	26	2162
Jul-24	1142	165	667	203	86	133	28	2424
Aug-24	1215	164	706	242	117	139	23	2606
Sep-24	1205	140	727	195	128	158	29	2582
Oct-24	1303	163	752	249	132	174	36	2809
Nov-24	1339	160	795	275	107	130	36	2842

## Kanopy Downloads



# BOOK STOCK

NOVEMBER 2024

<b>RIVERFRONT LIBRARY</b>	<b>2024</b>	<b>2023</b>
Number of volumes at end of previous month	<b>162,907</b>	
Number of volumes added this month	<b>404</b>	
<b>TOTAL</b>	<b>163,311</b>	
Number of volumes lost/withdrawn this month	<b>206</b>	
<b>TOTAL VOLUMES RIVERFRONT LIBRARY</b>	<b>163,105</b>	<b>160,758</b>

<b>GRINTON I. WILL BRANCH</b>		
Number of volumes at end of previous month	<b>168,329</b>	
Number of volumes added this month	<b>553</b>	
<b>TOTAL</b>	<b>168,882</b>	
Number of volumes lost/withdrawn this month	<b>95</b>	
<b>TOTAL VOLUMES GRINTON I. WILL BRANCH</b>	<b>168,787</b>	<b>161,711</b>

<b>CRESTWOOD BRANCH</b>		
Number of volumes at end of previous month	<b>34,472</b>	
Number of volumes added this month	<b>157</b>	
<b>TOTAL</b>	<b>34,629</b>	
Number of volumes lost/withdrawn this month	<b>9</b>	
<b>TOTAL CRESTWOOD BRANCH</b>	<b>34,620</b>	<b>31,495</b>

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<b>TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY</b>	<b>366,512</b>	<b>353,964</b>
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