



BOARD OF TRUSTEES

MONTHLY MEETING

Wednesday, July 24, 2024
Grinton I. Will Library



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**YONKERS PUBLIC LIBRARY
AGENDA FOR BOARD MEETING
JULY 24, 2024
GRINTON I. WILL LIBRARY**

MINUTES

[ACTION ITEM] Approve Minutes of Meeting on June 13, 2024

MANAGEMENT REPORT

UNION REPRESENTATIVE'S REPORT

WLS REPORT

PERSONNEL REPORT

[ACTION ITEM] Ratify the following appointments:
Lucchese, Tinamarie; Permanent Clerk II, \$56,997/yr, effective 6/21/2024
Daglawi, Manal; Page (P/T), \$16.00/hr, effective 7/1/2024
Guzman, Randy; Page (P/T), \$16.00/hr, effective 7/6/2024

Acknowledge the following resignation:
Benedetti, Christopher; Custodial Worker, \$60,306/yr, effective 6/7/2024

COMMITTEE REPORTS

Buildings & Grounds - Daily (chair), Puglia

Employee Relations - Puglia (chair), Daily

Finance, Budget & Planning – Jannetti (chair)

Fundraising & Development - Jannetti (chair)

Foundation Update:

Outreach - Edoziem (chair), Phelan, Sabatino

Policy - Sabatino (chair)

RATIFY PAYMENT OF BILLS

[ACTION ITEM] Schedule #865

NEW BUSINESS

[ACTION ITEM] Approve Updated Code of Conduct

PUBLIC COMMENT

EXECUTIVE SESSION

NEXT MEETING DATE

TBD

YONKERS PUBLIC LIBRARY
BOARD MEETING
RIVERFRONT LIBRARY
JUNE 13, 2024

ATTENDANCE

TRUSTEES:	Nancy Maron Joseph Puglia Stephen Jannetti Michael Sabatino John Daily Jr. Ofunne Edoziem
LIBRARY DIRECTOR:	Jesse Montero
ASSISTANT LIBRARY DIRECTOR:	Shauna Porteus
BUSINESS MANAGER:	Vivian Presedo
ADMINISTRATIVE SECRETARY:	James Hackett
WLS BOARD REPRESENTATIVE:	NONE
UNION REPRESENTATIVE:	Brandon Neider
GUESTS:	Mary Robison, Benedict Cosgrove, Zahra Baird

The Board Meeting began at 7:00 pm.

President Maron opened the meeting by asking Director Montero to introduce a new staff member. Director Montero welcomed Benedict Cosgrove as the newest librarian in the Riverfront Reference Department. Mr. Cosgrove, who previously served in a part-time capacity for a year, was appointed to full-time status on April 26 and has over 30 years of experience in writing and editing. Mr. Cosgrove thanked Director Montero for the introduction and stated that he was fortunate to have the opportunity to work full-time for Riverfront and has enjoyed his time with the department so far.

MINUTES

On motion of Trustee Puglia, seconded by Trustee Jannetti and unanimously carried, the Board approved the Minutes of the Meeting of May 16, 2024.

MANAGEMENT REPORT

Director Montero was pleased to announce that Zahra Baird, Branch Administrator of Crestwood Library, was recently recognized by Westchester Library Association with the Bonnie Katz Award. The award, in honor of the late Ossining librarian, is given every year to a librarian who embodies a spirit of compassion, giving and service to patrons. This is the second time a Yonkers librarian has received the award, with Alan Houston having received it in 2021.

Director Montero reported that summer reading began on June 1 with a kickoff event at Will Library. The event, which was produced in partnership with the Kiwanis Club of Yonkers, was attended by over 600 and featured a bubble bus and performers. Riverfront will host an event later in the month on June 21, featuring the popular Zev the Entertainer. Director Montero noted that this year's summer reading program was the result of increased collaboration between YPL and Yonkers Public Schools and was looking forward to a successful summer.

Director Montero discussed YPL's celebration of Pride Month. He announced that the Riverfront Art Gallery will open the new exhibit "Radical Joy" on June 15 which celebrates the expression of queer joy, as well as an author talk sponsored by Sarah Lawrence College Writing Institute and Foundation for Yonkers Public Library (FYPL) on June 20 which will feature acclaimed authors Edgar Gomez and Amelia Possanza. He also reported that YPL participated in the annual Yonkers Pride Festival on June 8. Other planned events included a Drag Queen Story Hour on June 22 and a Drag and Draw art class on June 26.

Director Montero reported that YPL will again participate in Sarah Lawrence College's Community Leadership Internship Program (CLIP). Alleah Donahue will assist the Riverfront Children's Department with programming and services in the Sensory Room and Eleanora Lewis will assist with local history archives across all three buildings. The CLIP program began in late May and will continue through August; he noted that the program has been successfully managed by Head of Riverfront Reference Mary Robison for several years and has produced future librarian trainees, such as Charlie Loftus.

Director Montero reported that YPL was awarded \$5,000 by New York Presbyterian Hospital to support community health programs at Will Library, which was an increase of \$2,000 from previous years. The award will fund programming on healthy aging, women's health, emergency response and fall prevention.

President Maron asked about foot traffic in the buildings. Director Montero replied that new gate counters had been installed at Riverfront and Will libraries and, while the data is incomplete, he was hopeful that the new counters may reveal greater than previously thought counts.

Trustee Daily asked about the possibility of advertising services and programs in the Mayor's weekly newsletter. Director Montero agreed that advertising more in the newsletter would be a great way to promote library services and programs but he noted that while the library does make the newsletter sometimes, the marketing department is presently understaffed and it is difficult to regularly communicate the information by the weekly deadlines, but he would make it a priority as he expected marketing capacity to improve very soon.

UNION REPRESENTATIVE'S REPORT

Representative Neider reminded the Board that the current labor contract will expire in 17 days. Director Montero and President Maron asked if the Union was inviting them to negotiate; Representative Neider replied that the Union and Library do not need the City's approval to agree to a new contract and formally invited them to start negotiations. Director Montero asked what the status of negotiations were with SEIU 704A; Representative Neider confirmed that their contract with the City of Yonkers expired in December and he expected 704A to offer an invitation to the City soon but was pessimistic of making progress anytime soon.

Representative Neider left the meeting at 7:16 pm.

WLS REPORT

NONE

PERSONNEL REPORT

On motion of Trustee Jannetti, seconded by Trustee Sabatino and unanimously carried, the Board acknowledged the following terminations:

Lagual, Justin; P/T Page, \$16.00/hr, eff. 5/13/2024

Murshed, Salem; P/T Page, \$16.00/hr, eff. 5/17/2024

Coyle, Maryann; Permanent Clerk I, \$56,670/yr, eff. 5/24/2024 (retired)

COMMITTEE REPORTS

Buildings & Grounds - Daily (chair), Puglia.

Trustee Puglia raised a discussion on the feasibility of a new library. Director Montero continues to support the Mayor's proposed idea of a new library but noted that they were dependent on the City of Yonkers for a location and funding. Trustee Sabatino remarked that he was aware the Mayor has discussed several locations but nothing was finalized. President Maron suggested that a bookmobile might be a good way to improve access to library service

in the meantime; Trustee Sabatino added that a bookmobile might also help justify and stimulate enthusiasm for a new library; Chairperson Daily agreed that data would help demonstrate demand. President Maron asked Director Montero and Trustee Sabatino to continue discussions with the Deputy Mayor and Mayor respectively and Trustees Daily and Puglia to study improving access with a bookmobile further and discuss it again within the next six months.

Employee Relations - Puglia (chair), Daily.

The Board discussed the expiring labor contract, including a first step of combining the existing stipulations into one contractual document; the Board discussed what that process would entail and what the first steps might be.

President Maron asked the Employee Relations Committee to discuss other ways to support the staff, citing a luncheon they sponsored earlier in the year and FYPL's practice of honoring a staff member at their annual gala. Chairperson Puglia expressed his concern for the staff and the pressure they face to serve patrons with mental health issues. Director Montero thanked him for the acknowledgement and discussed the challenges the mental health crises has created to library service and the increased burnout among library workers nationwide; he added that he will be proposing a new code of conduct for the Board to approve at next month's meeting and hoped the new expectations would create a healthier work environment for staff.

Finance, Budget & Planning – Jannetti (chair).

President Maron announced to the Board that the City Council formally adopted a budget earlier in the week. Director Montero added that there were no additional cuts to the library's budget beyond the 25% cut to Sunday service that was already in the Mayor's executive budget last month.

Chairperson Jannetti discussed trustee continuing educational classes on the subject of finance and said he would attend one soon.

Outreach - Edoziem (chair), Phelan, Sabatino.

Chairperson Edoziem reported that she intends to discuss outreach to local family centers about their book-based needs and how the library can support them. Assistant Director Porteus suggested Children's Village in Dobbs Ferry; she noted that although they have a library a valuable partnership with them could still be formed.

Policy - Sabatino (chair).

Chairperson Sabatino asked trustees to also review the policy book and contact him about any suggestions they may have. Director Montero believed that the updated code of conduct

he will propose at the next meeting will improve policy and invited trustees to join his staff meetings on it.

Fundraising & Development - Jannetti (chair).

Foundation Update: President Maron reported that FYPL recently received a \$750 grant from the Rotary Club of Yonkers to support Make Music Day activities. She also reported that with the assistance of new FYPL staff they would pursue additional grants, including a capacity-planning grant that would fund a FYPL staff retreat and planning session in the fall that would hopefully lead to a restructuring of the Foundation.

President Maron discussed Make Music Day in Yonkers on June 21. She shared flyers of the activities planned for the day, specifically the Marching Cobras, a student drum corps that will perform on the front steps of Riverfront Library. She also shared drumsticks and other musical instruments that would be provided free of charge to the community for a public drum lesson the Marching Cobras would conduct during their performance.

PAYMENT OF BILLS

On motion of Trustee Edoziem, seconded by Trustee Daily and unanimously carried, the Board approved payment of bills as listed on Schedule #864.

NEW BUSINESS

Director Montero presented the 2023 NYS Annual Report for Public and Association Libraries included in the Board Report and asked the Board to approve it. On motion of Trustee Puglia, seconded by Trustee Jannetti and unanimously carried, the Board approved the Annual Report.

EXECUTIVE SESSION

President Maron motioned the Board into Executive Session at 7:48 pm to discuss the employment history and performance of a particular employee and asked Director Montero, Assistant Director Porteus and Business Manager Presedo to join them. The session ended at 8:14 pm.

On motion of Trustee Jannetti, seconded by Trustee Sabatino and unanimously carried, the Board voted to ratify the stipulation of settlement between Yonkers Public Library and employee #732671.

NEXT BOARD MEETING DATE – Wednesday, July 24, 2024 at 7:00pm at Grinton I. Will Library.

On motion of Trustee Daily, seconded by Trustee Puglia and unanimously carried, the Board adjourned the Meeting at 8:15 pm.

Jesse Montero
Library Director & Secretary

Yonkers Public Library

Bill List June 2024

<u>Vendor Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
CAPITAL FUNDS			
B&H PHOTO VIDEO	LOREX PRO 16-CHANNEL SWITCH	6/14/2024	562.49
DEMCO, INC.	SUPPLIES: GRAPHIC NOVEL LABELS	6/14/2024	160.68
KG & D ARCHITECTS, PC	SERV: RENOVATIONS-CHILLER-WILL	6/21/2024	2,250.00
WAYNE'S ELECTRIC SERV	SERV: DISCONNECT SWITCH CHILLER	6/14/2024	3,200.00
TOTAL			6,173.17
CONTRIBUTIONS FUNDS			
AMERICAN EXPRESS	MISCELLANEOUS EXPENSES	6/21/2024	655.37
CAMPOVERDE, ANGELICA	PROG: HOMEWORK HELPER-RIV	6/26/2024	285.00
CAMPOVERDE, ANGELICA	PROG: HOMEWORK HELPER-RIV	6/12/2024	360.00
CITY OF YONKERS	LOST BOOK	6/17/2024	5.00
CITY OF YONKERS	LOST BOOKS	6/26/2024	52.00
CROCKER, KEITH	PROG: RISE OF THE SINGER	6/26/2024	175.00
DERENTIIS, ROSETTA	PROG: TECHNOLOGY CLASSES (4)	6/26/2024	270.00
DIA ART FOUNDATION	LIBRARY MEMBERSHIP-8/1/24-7/31/25	6/26/2024	500.00
GIBBONS FAMILY FITNESS	PROG: SENIOR FITNESS	6/5/2024	475.00
HABER, ZEV	PROG: MUSIC CLASS	6/26/2024	275.00
HAWKINS, SARAH	PROG: HOMEWORK HELPER-CREST	6/26/2024	90.00
HAWKINS, SARAH	PROG: HOMEWORK HELPER-CREST	6/17/2024	675.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASS	6/26/2024	75.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASS	6/5/2024	75.00
LEDESMA, SOLYARIS	PROG: ZOOM ZUMBA CLASS	6/12/2024	75.00
MANOR BAGEL	MTGS: BD & JOSE ALVARADO 6/12/24	6/26/2024	320.00
MARKOWITZ, ROBERT	PROG: MUSICAL PERFORMANCE	6/26/2024	750.00
MCMANUS, MIKE	SERV: ART INSTALLATION (2)	6/17/2024	600.00
MESSI, ELAINE	PROG: CHILDREN'S EVENT	6/26/2024	300.00
PROJECTME, LLC	PROG: ZOOM POS PSYCHOLOGY	6/26/2024	150.00
PROJECTME, LLC	PROG: ZOOM POS PSYCHOLOGY	6/27/2024	150.00
RODRIGUEZ, MATTHEW	REIMB EXP: PARKING TICKET	6/26/2024	45.00
RONG, JIAN-YANG	PROG: ZOOM QI GONG CLASS	6/12/2024	75.00
RONG, JIAN-YANG	PROG: ZOOM QI GONG CLASS	6/21/2024	75.00
ROOS, JOANNE, RDH	PROG: AUTHOR VISIT	6/26/2024	75.00
SIEGAL, MARTIN	PROG: HOMEWORK HELPER- WILL	6/26/2024	759.00
SIEGAL, MARTIN	PROG: HOMEWORK HELPER -WILL	6/5/2024	2,085.00
ST GEORGE LIVING HIST PRODUCTION	PROG: MAKING OF THE BIRDCAGE!	6/26/2024	225.00
SUCH, MARIALYNDIA	PROG: ZOOM ZUMBA CLASS	6/26/2024	75.00
SYNERGESTIC FITNESS SOLUTIONS, L	PROG: ZOOM SENIOR FITNESS	6/5/2024	250.00
VELASQUEZ, ANGEL	PROG: DRAG STORY HOUR	6/12/2024	200.00
YONKERS DOWNTOWN BID	ANNUAL PRIDE FEST VENDOR '24	6/5/2024	80.00
ZELNIK, JOEL	PROG: THROUGH THE DECADES	6/26/2024	400.00
TOTAL			10,656.37
GRANTS			
FRANCO, VALERIE	PROG: ART SER-MOTHERS/CHILDREN	6/21/2024	150.00
STEVEN WINTER ASSOCS, INC	SERV: WAYFINDING AUDIT/RESEARCH	6/14/2024	9,737.50
TOTAL			9,887.50

YONKERS PUBLIC LIBRARY

Bill List- Operating Account

June 2024

Date	Num	Memo	Amount
A & C Furia Electric Motors			
06/07/2024	11576	septic tank/pump ...	785.00
Total A & C Furia Electric Motors			785.00
Abbey Ice & Spring Water			
06/07/2024	10431	spring water - RF	55.50
06/07/2024	10432	spring water - Will	85.50
06/07/2024	10433	spring water -CW	33.00
06/21/2024	181327	rental equipment	47.25
06/21/2024	181344	cooler rental	47.25
06/21/2024	9279	spring water	70.50
06/21/2024	11411	spring water	48.00
Total Abbey Ice & Spring Water			387.00
Adirondacks Protection Services			
06/07/2024	1122-2024-3219R	unarmed security ...	3,179.04
06/14/2024	1125-2024-3219R	unarmed security ...	4,296.00
06/21/2024	1127-2024-3219R	unarmed security ...	4,281.68
06/27/2024	1123-2024-3219W	unarmed security ...	2,076.40
06/27/2024	1126-2024-3219W	unarmed security ...	2,864.00
06/27/2024	1128-2024-3219W	unarmed security ...	2,303.79
06/27/2024	1130-2024-3219W	unarmed security ...	2,702.33
Total Adirondacks Protection Services			21,703.24
Almstead Tree & Shrub Care Co.			
06/21/2024	310876	tree care maintena...	2,981.00
Total Almstead Tree & Shrub Care Co.			2,981.00
Alvarez, Kevin			
06/07/2024	14KA	tech support May ...	372.24
06/07/2024	14KA	tech support May ...	27.76
Total Alvarez, Kevin			400.00
American Express			
06/21/2024	62124AE	materials, supplies...	4,817.96
06/21/2024	62124AE	materials, supplies...	456.39
06/21/2024	62124AE	materials, supplies...	86.97
06/21/2024	62124AE	materials, supplies...	2,007.56
06/21/2024	62124AE	materials, supplies...	470.00
Total American Express			7,838.88
American Petroleum			
06/14/2024	60963	repaired cap and c...	269.90
Total American Petroleum			269.90
Amoils, Roseanne			
06/14/2024	123RA	job coach 6/5-6/26/...	810.00
Total Amoils, Roseanne			810.00
Andracchi, Margaret			
06/14/2024	060524MA	employee reimbur...	124.02
Total Andracchi, Margaret			124.02
Argento & Sons			
06/14/2024	462615	labor, parking bra...	1,477.38
Total Argento & Sons			1,477.38
Avila, Teresa			
06/14/2024	VR32	ESL Class 5/1-5/29...	300.00
Total Avila, Teresa			300.00
B & H Photo			

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Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 June 2024

Date	Num	Memo	Amount
06/21/2024	224731167	Lorex Pro Series s...	562.49
Total B & H Photo			562.49
Baby Fingers LLC			
06/21/2024	19 SPRING 2024	Creative Sign Lang...	200.00
Total Baby Fingers LLC			200.00
Baird, Zahra			
06/07/2024	052924ZMB	employee reimbur...	87.04
Total Baird, Zahra			87.04
Baker & Taylor			
06/21/2024	MAY-24	materials	5,296.28
06/21/2024	MAY-24	materials	18,617.47
06/21/2024	MAY-24	materials	830.81
Total Baker & Taylor			24,744.56
Barnes & Noble			
06/07/2024	4545692	materials	357.91
06/07/2024	4546196	materials	475.44
06/21/2024	4549830	materials	513.05
06/21/2024	4550019	materials	205.28
06/21/2024	4550847	materials	53.47
Total Barnes & Noble			1,605.15
Blackstone Publishing			
06/07/2024	2149932	materials	41.60
06/07/2024	2154136	materials	41.60
Total Blackstone Publishing			83.20
Bubble Bus			
06/14/2024	041624BB	bubble performan...	579.94
Total Bubble Bus			579.94
Cablevision Lightpath			
06/07/2024	101283848	internet 6/1-6/30/24	4,173.23
06/07/2024	101283876	phones 6/1-6/30/24	1,689.93
06/07/2024	101283876	phones 6/1-6/30/24	1,075.43
06/07/2024	101283876	phones 6/1-6/30/24	193.53
06/07/2024	101283876	phones 6/1-6/30/24	589.57
Total Cablevision Lightpath			7,721.69
Cablevision Optimum			
06/21/2024	07803065546JUN24	cable box 6/8-7/7/24	8.40
06/21/2024	07803544469JUN24	cable box 6/1-6/30/...	16.80
06/21/2024	07803550279JUN24	internet/phones 5/...	140.46
Total Cablevision Optimum			165.66
Clifton, Michelle			
06/07/2024	MC060424	Sound meditation ...	250.00
Total Clifton, Michelle			250.00
Crown Janitorial			
06/14/2024	840910-1	janitorial supplies	1.70
06/14/2024	840910-1	janitorial supplies	2,062.59
Total Crown Janitorial			2,064.29
Elite Refrigeration Services, Inc.			
06/14/2024	8788	replacement of du...	8,565.00
Total Elite Refrigeration Services, Inc.			8,565.00

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07/05/24

Accrual Basis

YONKERS PUBLIC LIBRARY

Bill List- Operating Account

June 2024

Date	Num	Memo	Amount
FedEx			
06/07/2024	8-511-11246	shipment service	14.58
Total FedEx			14.58
Franco, Valerie			
06/21/2024	APRIL232024	International Sculp...	100.00
06/21/2024	APRIL232024	International Sculp...	50.00
Total Franco, Valerie			150.00
Fun Express LLC			
06/07/2024	73119367201	Summer Reading p...	863.82
06/07/2024	73126729801	children program s...	180.23
06/07/2024	73126729802	elmer's school glue	75.58
Total Fun Express LLC			1,119.63
Gaylord Bros.			
06/21/2024	2865865	storage/reference ...	459.44
06/21/2024	2867347	oversize file folders	84.25
Total Gaylord Bros.			543.69
GovConnection			
06/14/2024	75350628	Ergo keyboard w/ ...	64.43
06/14/2024	75360626	credit memo head...	-90.00
06/14/2024	75370860	Deep freeze licens...	7,686.00
Total GovConnection			7,660.43
Gruppuso Plumbing			
06/07/2024	24-135	leak in heating line	1,265.00
06/21/2024	24-140	repairs to staff bat...	150.00
Total Gruppuso Plumbing			1,415.00
Home Depot Credit Service			
06/07/2024	3065015	mortar mix, concre...	28.85
06/07/2024	3284951	tray liners, mulch, ...	260.09
06/07/2024	3284951	tray liners, mulch, ...	186.17
Total Home Depot Credit Service			475.11
Image Access, Inc.			
06/07/2024	M132467	service renewal 3/...	879.00
Total Image Access, Inc.			879.00
Ingram Library Services			
06/07/2024	82017765	materials	129.10
06/07/2024	82017766	materials	73.67
Total Ingram Library Services			202.77
ITG Larson, Inc.			
06/07/2024	5348	1yr. agreement 10/...	14,750.00
Total ITG Larson, Inc.			14,750.00
Keane & Beane			
06/21/2024	104463	professional servic...	2,541.00
06/21/2024	104464	professional servic...	85.75
06/21/2024	104464	professional servic...	103.25
Total Keane & Beane			2,730.00
Lakeshore Learning			
06/21/2024	526691052924	materials	998.25
Total Lakeshore Learning			998.25
Language Lizard LLC			

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07/05/24

Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 June 2024

Date	Num	Memo	Amount
06/07/2024	17994	materials	65.48
Total Language Lizard LLC			65.48
Laperuta, Patricia			
06/14/2024	060524PL	petty cash reimbur...	252.59
06/14/2024	060524PL	petty cash reimbur...	20.00
Total Laperuta, Patricia			272.59
Library Market			
06/21/2024	3348	annual hosting & ...	7,250.00
Total Library Market			7,250.00
Libraryworks, Inc.			
06/21/2024	4725	webinar registrati...	250.00
Total Libraryworks, Inc.			250.00
Living Arts Village			
06/14/2024	0029	music/storytime w/...	100.00
Total Living Arts Village			100.00
Lloyd, Joan			
06/07/2024	41224	jewelry making 4/1...	75.00
Total Lloyd, Joan			75.00
Macintosh Electric Corp			
06/07/2024	12572	electric work repla...	660.00
Total Macintosh Electric Corp			660.00
Markowitz, Robert			
06/14/2024	060824RM	Chose Happiness ...	100.00
Total Markowitz, Robert			100.00
Midwest Tape			
06/07/2024	505497414	materials	17.49
06/07/2024	505497416	materials	79.74
06/07/2024	505497418	materials	20.98
06/07/2024	505539062	materials	134.34
06/07/2024	505539063	materials	109.84
06/07/2024	505539064	materials	107.68
06/07/2024	505539065	materials	35.23
06/07/2024	505539067	materials	35.68
06/07/2024	505539068	materials	24.49
06/07/2024	505539069	materials	24.49
06/14/2024	505552345	materials	177.00
06/14/2024	505552346	materials	167.21
06/14/2024	505552347	materials	17.49
06/14/2024	505552348	materials	17.49
06/14/2024	505552349	materials	13.99
06/14/2024	505565600	materials	30.09
06/21/2024	505603551	materials	77.18
06/21/2024	505603553	materials	105.56
06/21/2024	505603554	materials	244.23
06/21/2024	505603555	materials	495.49
06/21/2024	505603556	materials	48.98
06/21/2024	505603557	materials	61.56
Total Midwest Tape			2,046.23
Multicultural Books and Video			
06/07/2024	24-1048	materials	338.79
06/07/2024	24-1049	materials	335.21
06/21/2024	24-0684	foreign language ...	342.13

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07/05/24

Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
 June 2024

Date	Num	Memo	Amount
Total Multicultural Books and Video			1,016.13
North State Mechanical Corp.			
06/14/2024	1157	refill & check purg...	4,920.00
06/14/2024	1158	install new expansi...	4,880.00
06/14/2024	1159	remove rotted exp...	4,680.00
Total North State Mechanical Corp.			14,480.00
Overdrive			
06/07/2024	01322CO24160140	materials	1,907.64
06/07/2024	01322CO24160706	materials	839.53
06/07/2024	01322DA24161395	materials	14.99
06/21/2024	01322CO24173815	materials	405.24
06/21/2024	01322DA24171527	materials	20.98
06/21/2024	01322CO24181028	materials	709.39
06/21/2024	01322DA24180649	materials	1.99
06/21/2024	01322DA24184729	materials	14.99
Total Overdrive			3,914.75
Piro, Barry			
06/14/2024	6-8-24BP	Haunted Happenin...	200.00
06/21/2024	6-10-24BP	purchased 2 Haunt...	30.00
Total Piro, Barry			230.00
Pitney Bowes 2			
06/14/2024	3319210815	lease 4/22-7/21/24	154.74
Total Pitney Bowes 2			154.74
Playaway Products			
06/07/2024	462904	materials	1,957.27
06/07/2024	462904	materials	388.66
06/07/2024	462904	materials	321.72
06/21/2024	464710	materials	217.58
Total Playaway Products			2,885.23
Presedo, Vivian			
06/14/2024	61124VP	petty cash reimbur...	118.94
06/14/2024	61124VP	petty cash reimbur...	118.18
06/14/2024	61124VP	petty cash reimbur...	61.85
06/14/2024	61124VP	petty cash reimbur...	14.50
Total Presedo, Vivian			313.47
Sarah Lawrence College			
06/07/2024	3SLC	admin fee intern pr...	1,372.24
06/07/2024	3SLC	admin fee intern pr...	127.76
Total Sarah Lawrence College			1,500.00
Savino, Patience			
06/14/2024	060324PS	art class 3/4-4/29/24	225.00
Total Savino, Patience			225.00
Schalls Hardware Store, INC.			
06/14/2024	2759	maintenance suppl...	176.44
Total Schalls Hardware Store, INC.			176.44
Schavrien, Judith			
06/14/2024	JS61224	music & merriment...	500.00
Total Schavrien, Judith			500.00
Securitas Technology Corporation			
06/21/2024	6004194122	maintenance moni...	217.16
06/21/2024	6004194123	maintenance moni...	548.33

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07/05/24

Accrual Basis

YONKERS PUBLIC LIBRARY Bill List- Operating Account June 2024

Date	Num	Memo	Amount
06/21/2024	6004218400	maintenance moni...	304.53
Total Securitas Technology Corporation			1,070.02
Sunoco LLC			
06/21/2024	40455252	heating oil-Will libr...	678.49
Total Sunoco LLC			678.49
Tomlinson, Koren Beck			
06/14/2024	045KBT	Art workshop	200.00
Total Tomlinson, Koren Beck			200.00
Torres, Arnaldo			
06/07/2024	052324AT	employee reimbur...	81.87
06/07/2024	053024AT	employee reimbur...	318.09
Total Torres, Arnaldo			399.96
Uline			
06/07/2024	178587463	dry erase boards	370.30
Total Uline			370.30
USA BUTTONS			
06/07/2024	152977	2 1/4 backs with pins	77.50
06/21/2024	153045	3 complete button ...	346.00
Total USA BUTTONS			423.50
Verizon			
06/21/2024	9144109274JUN24	phones 6/1-6/30/24	49.55
06/21/2024	9147931065JUN24	phones 5/19-6/18/24	40.28
Total Verizon			89.83
Verizon Wireless			
06/21/2024	9964915642	cell phones 4/24-5/...	300.00
06/21/2024	9964915642	cell phones 4/24-5/...	35.82
Total Verizon Wireless			335.82
WB Mason			
06/07/2024	246733917	office supplies/cha...	261.95
06/07/2024	246740243	children program s...	24.20
06/07/2024	246762565	children program s...	31.32
06/07/2024	246762565	children program s...	29.31
06/07/2024	246766037	copy paper	330.05
06/07/2024	246798880	copy paper	943.00
06/21/2024	247010732	office supplies	938.35
06/21/2024	247011019	office supplies	133.02
06/21/2024	247013957	batteries	32.99
06/21/2024	247014173	glue sticks	29.00
06/21/2024	247046791	goo gone	9.48
06/21/2024	247166856	wall clock	44.98
Total WB Mason			2,807.65
Whelan, Aili			
06/14/2024	060424AW	employee reimbur...	145.15
Total Whelan, Aili			145.15
Yonkers Parking Authority			
06/14/2024	24-0282	employee parking ...	8,505.00
Total Yonkers Parking Authority			8,505.00
Zev Haber Music by Zev			
06/14/2024	6089	music class 5/9, 5/...	550.00

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07/05/24
Accrual Basis

YONKERS PUBLIC LIBRARY
Bill List- Operating Account
June 2024

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
		Total Zev Haber Music by Zev	550.00
TOTAL			<u>166,434.68</u>

YPL Operating Budget FY 2024 (June)

Code	Account Name	Adopted Budget	Current Budget (w/ transfers)	Spent Previous Months	Spent This Month (June)	YTD	Balance	% used
101	Salaries	6,627,600	6,627,600	6,080,361	542,266	6,622,627	4,973	99.92%
103	Temp Services	559,136	559,136	479,346	44,190	523,536	35,600	93.63%
150	Termination Payments	35,000	35,000	51,335	2,234	53,569	-18,569	153.06%
198	Overtime	369,880	369,880	229,084	24,329	253,413	116,467	68.51%
	Personal Services Total:	7,591,616	7,591,616	6,840,126	613,019	7,453,145	138,471	98.18%
280	Reference Materials	83,000	83,000	83,000	0	83,000	0	100.00%
281	Books	450,000	450,000	324,720	40,547	365,267	84,733	81.17%
	Materials Total	533,000	533,000	407,720	40,547	448,267	84,733	84.10%
301	Office Supplies	100,660	100,660	48,162	14,427	62,589	38,071	62.18%
306	Janitorial Supplies	36,050	47,050	31,942	8,571	40,513	6,537	86.11%
308	Wearing Apparel	3,300	7,800	5,199	2,470	7,669	131	98.32%
309	Fuel For Heating	78,250	43,250	34,294	678	34,972	8,278	80.86%
312	Hardware	10,200	10,200	6,344	560	6,904	3,296	67.69%
313	Misc. Supplies	1,000	1,000	666	0	666	334	66.60%
314	Electrical Supplies	300	300	64	0	64	236	21.33%
327	Nursery Supplies	400	400	140	260	400	0	100.02%
361	Gas	2,000	2,000	812	0	812	1,188	40.60%
	Material and Supplies Total	232,160	212,660	127,623	26,966	154,589	58,071	72.69%
401	Insurance	114,450	114,450	42,186	0	42,186	72,264	36.86%
402	Telephones	64,000	64,000	51,633	3,548	55,181	8,819	86.22%
403	Printing	18,310	18,310	10,697	0	10,697	7,613	58.42%
404	Lights and Power	169,500	169,500	100,450	14,407	114,857	54,643	67.76%
405	Postage	3,100	3,100	1,800	155	1,955	1,145	63.06%
406	Freight and Express	500	500	461	15	476	24	95.12%
407	Equipment Maint. And Repair	49,460	49,460	33,198	765	33,963	15,497	68.67%
408	Rental of Equipment	71,214	73,714	65,650	30,477	96,127	-22,413	130.41%*
409	Building Maint. And Repair	85,000	85,000	54,050	26,479	80,529	4,471	94.74%
410	Milage Allowance	685	685	77	118	195	490	28.49%
413	Professional Fees	246,000	246,000	171,289	14,685	185,974	60,026	75.60%
415	Outside Labor & Related Charges	333,000	333,000	177,730	25,738	203,468	129,532	61.10%
419	Misc. Expenses	37,750	35,250	19,702	13,199	32,901	2,349	93.34%
421	Rent Riverfront	750,000	750,000	750,000	0	750,000	0	100.00%
422	Janitorial Service	2,900	2,900	2,440	0	2,440	460	84.14%
424	Maint. Of Office Equipment	3,400	3,400	1,734	0	1,734	1,666	51.00%
425	Subscriptions and Publicationns	159,680	181,680	122,034	10,451	132,485	49,195	72.92%
430	IT Hardware Maint.	53,000	53,000	545	87	545	52,455	1.03%
431	IT Software Licensing and Maint.	477,350	477,350	389,759	35,195	424,954	52,396	89.02%
436	Tuition/Bd/Travel Reimbursement	10,000	10,000	6,883	720	7,603	2,397	76.03%
446	Automobile Repair	6,000	6,000	4,262	1,477	5,739	261	95.66%
481	Binding of Books	500	500	0	451	451	49	90.17%
496	Special Projects	31,250	31,250	28,438	31	28,469	2,781	91.10%
497	Contingent	81,000	78,500	0	0	0	78,500	0.00%
	Contractual Services Total	2,768,049	2,787,549	2,035,018	177,999	2,212,930	574,619	79.39%
	Total Operating Budget	11,124,825	11,124,825	9,410,487	858,532	10,268,932	855,893	92.31%

* rental of chiller

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2023-JUNE 30, 2024
 REVENUE**

REVENUE CATEGORY	BUDGETED REVENUE 2023-2024	REVENUE REALIZED 7/1/2023-6/30/2024
	<hr/>	<hr/>
		6/30/2024
Fees & Fines	\$4,000	\$1,606
Rental of Property	4,500	5,555
E-Rate	0	24,438
Miscellaneous	2,500	3,220
	<hr/>	<hr/>
Total Library Generated Revenues	\$11,000	\$34,819
State Funding	55,986	69,043
Transfer from City of Yonkers General Fund	11,008,623	11,008,623
	<hr/>	<hr/>
Total	\$11,075,609	\$11,112,485

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2023-JUNE 30, 2024
 GRANTS FUNDS**

	AMOUNT AWARDED	AMOUNT AVAILABLE 6/30/2024
DANY	250,000	982
* SED-LDA	211,412	148,469
2023 STATE CONSTRUCTION	529,014	529,014
SED-LDA (2)	211,412	180,319
Foundation for YPL (Dec 2023)	25,000	3,904
NYSCA	25,000	20,809

* City had not applied final payment.

**YONKERS PUBLIC LIBRARY
 QUARTERLY BUDGET REPORT
 FOR THE YEAR JULY 1, 2023-JUNE 30, 2024
 CAPITAL FUNDS**

		ORIGINAL AMOUNT	AMOUNT AVAILABLE 6/30/2024
C2099CP			
510647	Will Library Auditorium Improv.	55,000	48,229
510874	Boiler Upgrades	568,000	53,504
511056	Will Library Elevator	400,000	67,393
511055	Crestwood Library Improvements	169,398	141,572
511054	Acquisition of Library Books and other materials	300,000	201,599
51192	Will Library Renovations	2,000,000	1,990,050

BANK ACCOUNT INFORMATION

JUNE 30, 2024

<u>BANK</u>	<u>RATE</u>	<u>ACCOUNT NAME</u>	<u>NUMBER</u>	<u>EXP.</u>	<u>TYPE</u>	<u>6/30/2024</u>
<u>ENDOWMENTS AND TRUSTS</u>						
<u>SAUNDERS ENDOWMENT GOAL \$65,000</u>						
STERLING NATIONAL BANK		SAUNDERS BOOK FUND				\$75,074.78
<u>JUTKOWITZ ENDOWMENT GOAL \$10,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	JOHN JUTKOWITZ THEATER FUND	1121699	10/10/2024	12 MO CD	\$11,077.95
<u>KOGAN ENDOWMENT GOAL \$5,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	DAVID S. KOGAN MEM FUND	1121706	10/10/2024	12 MO. CD	\$5,233.16
<u>MURPHY ENDOWMENT GOAL \$5,000</u>						
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	RITA G. MURPHY MEM FUND	1127114	10/10/2024	12 MO. CD	\$5,525.36
<u>CHECKING ACCOUNT</u>						
STERLING NATIONAL BANK	N/A	YPL TRUST ACCOUNT	6700288970	---	CHECKING	\$8,307.83
<u>UNRESTRICTED ACCOUNTS</u>						

<u>CONTRIBUTIONS FUNDS</u>						
STERLING NATIONAL BANK		CONTRIBUTIONS ACCOUNT				\$28,400.54
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	CONTRIBUTIONS ACCOUNT	1121681	10/10/2024	12 MO. CD	\$64,893.70
SUNNYSIDE FEDERAL SAVINGS & LOANS	1.50%	CONTRIBUTIONS ACCOUNT	1103671	10/26/2024	12 MO. CD	\$54,572.61
<u>CHECKING ACCOUNT</u>						
STERLING NATIONAL BANK	0.01%	CONTRIBUTIONS ACCOUNT	6700289260	---	CHECKING	\$32,205.67

Yonkers Public Library (YPL) Board of Trustees Meeting

Management Report

July 25, 2024

Summer 2024 is shaping up to be the busiest summer at YPL in years, with new and returning programs attracting far more visitors than at any point since the start of the COVID-19 Pandemic. Below is a partial list of notable summer programs.

Summer Reading Buddies:

returned to Riverfront Library on July 9th. This year has been notable due to the earlier planning and coordination between YPL and Family Services Society of Yonkers (FSSY) staff. Despite being large, crowded events with young children the program has run very smoothly in its first three weeks thanks to staff from Riverfront Administration, Riverfront Children's Department and Riverfront Custodial Department. As in previous years, YPL and FSSY have partnered with Yonkers Public Schools' Food Services programs to provide extra summer meals on Tuesdays and Wednesdays (Summer Reading Buddies days), when they distribute about 300 meals per day. The program will run through August 14th.

"Camp YPL":

Addressing a shortage of affordable camp offerings and activities in the area, YPL offers many camp-like offerings over the summer:

- For the third summer, Westchester Board of Legislators provided funding for YPL to hire iCamp for weekly STEM "camps" at both Riverfront Library and Will Library on topics including coding (Scratch), animation (PiskelApp), and Minecraft City Building.
- YPL is also hosting local artist Eddie Grigg to offer a daily afternoon "art camp" from 3-5pm, Monday-Thursday at Riverfront Library for ages 6-12.
- YPL has hosted other organizations including Sister to Sister and Environmental Leaders of Color for their camping and training programs.
- In a similar vein, YPL is hosting Sensory Friendly Movies and related activities for Yonkers Public Schools' Extended Year program at Yonkers Montessori Academy. Every Monday, YPL hosts 25-50 autistic students for movies, activities and lunch in an effort to raise awareness of library programs and services for summer school students.

Yonkers Comic Book and Cosplay Convention (YC3):

YPL staff is partnering with Evan Bishop of 320 Arts to host a series of events around the art and culture of comic books and costume play ("cosplay") this summer. Topics include "Publishing and Self-Publishing in Comics," "Build Your Hero's Costume Design," "Heroic Accessories with 3D Printing," and "Build Your Hero's Costume Design." This event series will culminate in the day-long Yonkers Comic Book and Cosplay Convention (YC3) at Riverfront Library on Saturday, October 5th.

Yonkers Rising Stars:

On Friday, July 12th, YPL hosted its Yonkers Future Stars talent show at the Riverfront Auditorium. Over 250 people attended the event, which featured over fifteen contestants. The winners received gift card prizes with funding assistance from the Foundation for the Yonkers Public Library (FYPL). Riverfront Library staff Arnaldo Torres and Elyse Schreiber were presented with City of Yonkers Certificates of

Recognition for their help in hosting this program and working with youth in the community over the years.

Feeding Westchester Partnership Update:

Last year, YPL initiated a partnership with Feeding Westchester to distribute Child Nutrition Bags to families through the Children’s Department at Riverfront Library. After a successful trial period, YPL recently expanded its partnership with Feeding Westchester to become a full food pantry which gives visitors more food options. After working hour transportation and logistical challenges the food pantry is working smoothly and has become a popular and important option for visitors to the Children’s Room, many of whom suffer from food insecurity. YPL hopes to continue its partnership with Feeding Westchester to provide nonperishable snacks for children and teens.

METRO Digitization Grant:

In June, YPL was informed that it had been awarded a \$4,315 grant from the Metropolitan New York Library Council (METRO) to digitize its holdings of *Yonkers Home News*. This paper was published from 1941-1946 by Alexander Smith & Sons Carpet Company for the 15,000 service members around the world during World War II to share Yonkers news and social history. YPL owns the entire 1,956 page run of the paper which will be digitized and made viewable and searchable through an online portal. This is YPL’s first ever digitization grant and part of a larger effort to professionalize its archival and local history services. It also coincides with Yonkers being designated a World War II American Heritage City for New York State by the National Park Service. :The grant was written and will be managed by Mary Robison, Head of the Riverfront Reference Department.

United Way's Strength of a Woman Grant:

YPL was awarded a \$7,500 grant from the United Way of Westchester and Putnam’s Pepsi x Mary J. Blige Strength of a Woman Community Fund to support a new Culinary Career Pathways Apprenticeship program. The grant will help support young women ages 16-24 with a paid apprenticeship with local Yonkers restaurants, access to a career coach, workshops on entrepreneurship and business plan development, and certification in food safety and handling.

YPL will partner with local restaurant Off the Hook to provide 10 women with paid 35 hours of training in a professional commercial kitchen to learn about food preparation, menu creation, hospitality management, and safety and food service health standards. Concurrently, the apprentices will have access to a career coach at the library who can help develop a resume, assist in job search and conduct mock interviews and an instructor who can assist in business plan development. Upon program completion, students will receive a \$800 stipend and be state certified in food safety and handling and management.

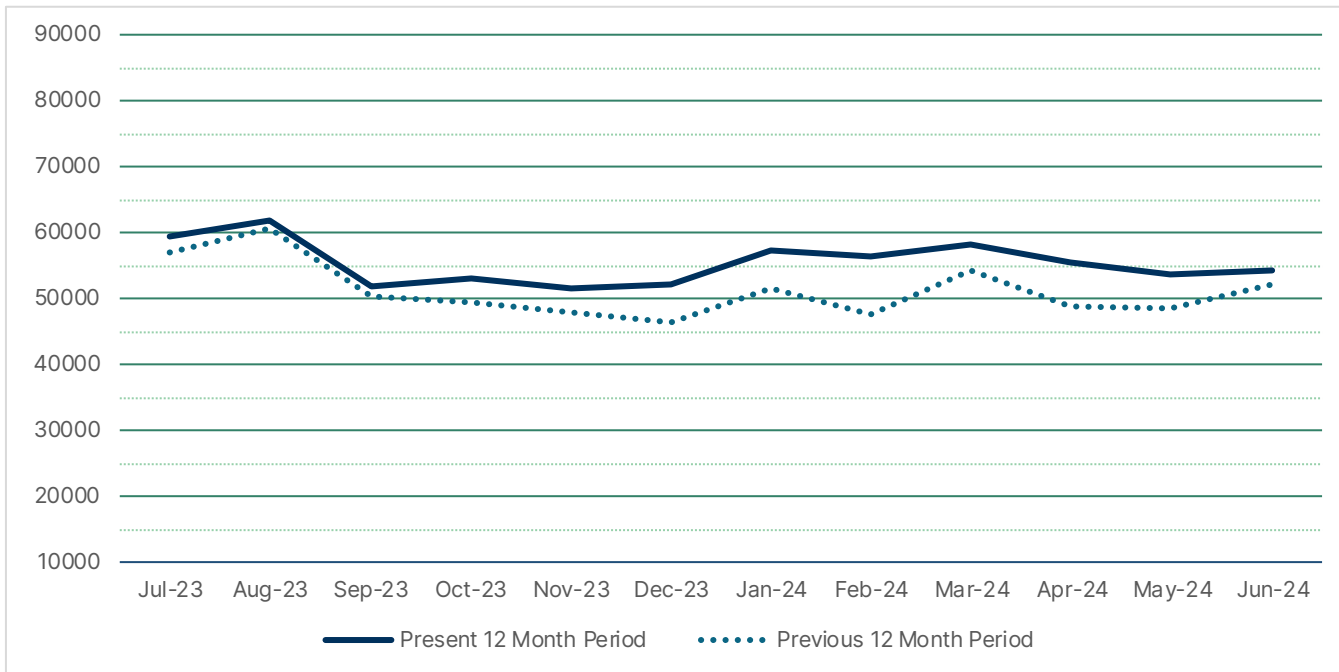
Marketing Manager Update:

YPL is pleased to announce that Patricia Ricardo-Ortiz has accepted the Marketing Manager position and will start early August 2024. Ms. Richardo-Ortiz specializes in brand awareness, public and media

relations and project management. She recently was the full-time marketing manager for one of the largest private health clinics serving the Bronx and since 2018, is a freelance media consultant for NBC Universal Telemundo. She is from the Dominican Republic, studied in Spain, but now calls Yonkers her home.

CIRCULATION SUMMARY

YONKERS PUBLIC LIBRARY



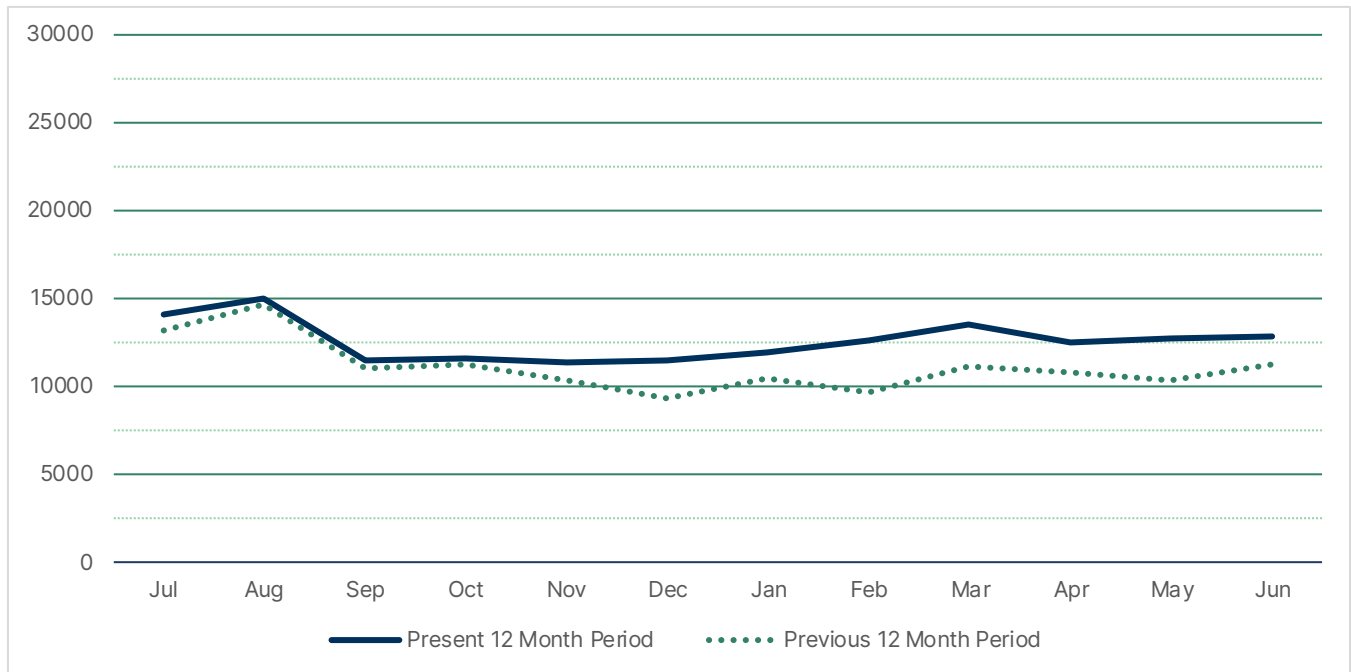
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Present 12 Month Period	59574	62015	51932	52944	51647	52248	57192	56451	58290	55540	53772	54394
Previous 12 Month Period	56882	60727	50217	49425	48076	46392	51612	47788	54365	48955	48700	52101
	4.7%	2.1%	3.4%	7.1%	7.4%	12.6%	10.8%	18.1%	7.2%	13.5%	10.4%	4.4%

	Jun-23	Jun-24		
_audiobook	433	333	-100	-23.1%
_biography	568	535	-33	-5.8%
_express	330	231	-99	-30.0%
_fiction	5808	6038	230	4.0%
_foreign_language	433	434	1	0.2%
_juv_audiobook	97	71	-26	-26.8%
_juv_fiction	13153	13369	216	1.6%
_juv_foreign	397	448	51	12.8%
_juv_movie	1012	1073	61	6.0%
_juv_nonfiction	1958	2220	262	13.4%
_magazine	98	124	26	26.5%
_movie	5880	5270	-610	-10.4%
_music	1973	1728	-245	-12.4%
_new_book	2510	2114	-396	-15.8%
_nonfiction	3781	3971	190	5.0%
_ya_av	298	277	-21	-7.0%
_ya_fiction	1888	1806	-82	-4.3%
_ya_nonfiction	215	267	52	24.2%
Electronic Content Use	10806	13685	2879	26.6%

Circulation Profile:	Jun-23	Jun-24	
_audiobook	0.8%	0.6%	-0.2%
_biography	1.1%	1.0%	-0.1%
_express	0.6%	0.4%	-0.2%
_fiction	11.1%	11.1%	0.0%
_foreign_language	0.8%	0.8%	0.0%
_juv_audiobook	0.2%	0.1%	-0.1%
_juv_fiction	25.2%	24.6%	-0.7%
_juv_foreign	0.8%	0.8%	0.1%
_juv_movie	1.9%	2.0%	0.0%
_juv_nonfiction	3.8%	4.1%	0.3%
_magazine	0.2%	0.2%	0.0%
_movie	11.3%	9.7%	-1.6%
_music	3.8%	3.2%	-0.6%
_new_book	4.8%	3.9%	-0.9%
_nonfiction	7.3%	7.3%	0.0%
_ya_av	0.6%	0.5%	-0.1%
_ya_fiction	3.6%	3.3%	-0.3%
_ya_nonfiction	0.4%	0.5%	0.1%
Electronic Content Use	20.7%	25.2%	4.4%

CIRCULATION SUMMARY

RIVERFRONT LIBRARY



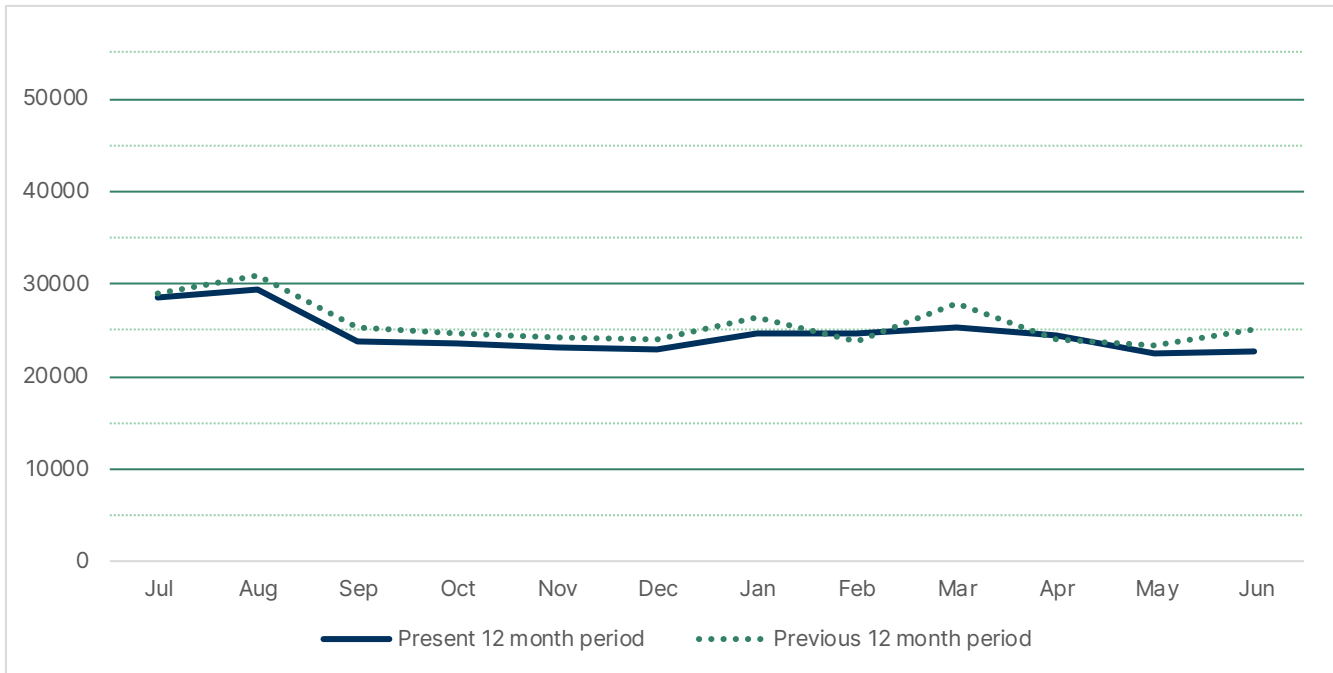
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Present 12 Month Period	14080	15065	11546	11604	11358	11499	12004	12596	13584	12493	12782	12836
Previous 12 Month Period	13249	14637	11038	11226	10377	9351	10515	9674	11106	10807	10325	11236
	6.3%	2.9%	4.6%	3.4%	9.5%	23.0%	14.2%	30.2%	22.3%	15.6%	23.8%	14.2%

	Jun-23	Jun-24		
_audiobook	84	71	-13	-15.5%
_biography	141	129	-12	-8.5%
_express	159	154	-5	-3.1%
_fiction	1175	1276	101	8.6%
_foreign_language	259	250	-9	-3.5%
_juv_audiobook	14	12	-2	-14.3%
_juv_fiction	3019	4096	1077	35.7%
_juv_foreign	252	290	38	15.1%
_juv_movie	265	399	134	50.6%
_juv_nonfiction	451	615	164	36.4%
_magazine	0	2	2	~
_movie	1855	1915	60	3.2%
_music	516	701	185	35.9%
_new_book	250	387	137	54.8%
_nonfiction	1194	1110	-84	-7.0%
_ya_av	135	143	8	5.9%
_ya_fiction	1065	945	-120	-11.3%
_ya_nonfiction	64	62	-2	-3.1%

Circulation Profile:	Jun-23	Jun-24	
_audiobook	0.7%	0.6%	-0.2%
_biography	1.3%	1.0%	-0.2%
_express	1.4%	1.2%	-0.2%
_fiction	10.5%	9.9%	-0.5%
_foreign_language	2.3%	1.9%	-0.4%
_juv_audiobook	0.1%	0.1%	0.0%
_juv_fiction	26.9%	31.9%	5.0%
_juv_foreign	2.2%	2.3%	0.0%
_juv_movie	2.4%	3.1%	0.7%
_juv_nonfiction	4.0%	4.8%	0.8%
_magazine	0.0%	0.0%	0.0%
_movie	16.5%	14.9%	-1.6%
_music	4.6%	5.5%	0.9%
_new_book	2.2%	3.0%	0.8%
_nonfiction	10.6%	8.6%	-2.0%
_ya_av	1.2%	1.1%	-0.1%
_ya_fiction	9.5%	7.4%	-2.1%
_ya_nonfiction	0.6%	0.5%	-0.1%

CIRCULATION SUMMARY

GRINTON I. WILL LIBRARY



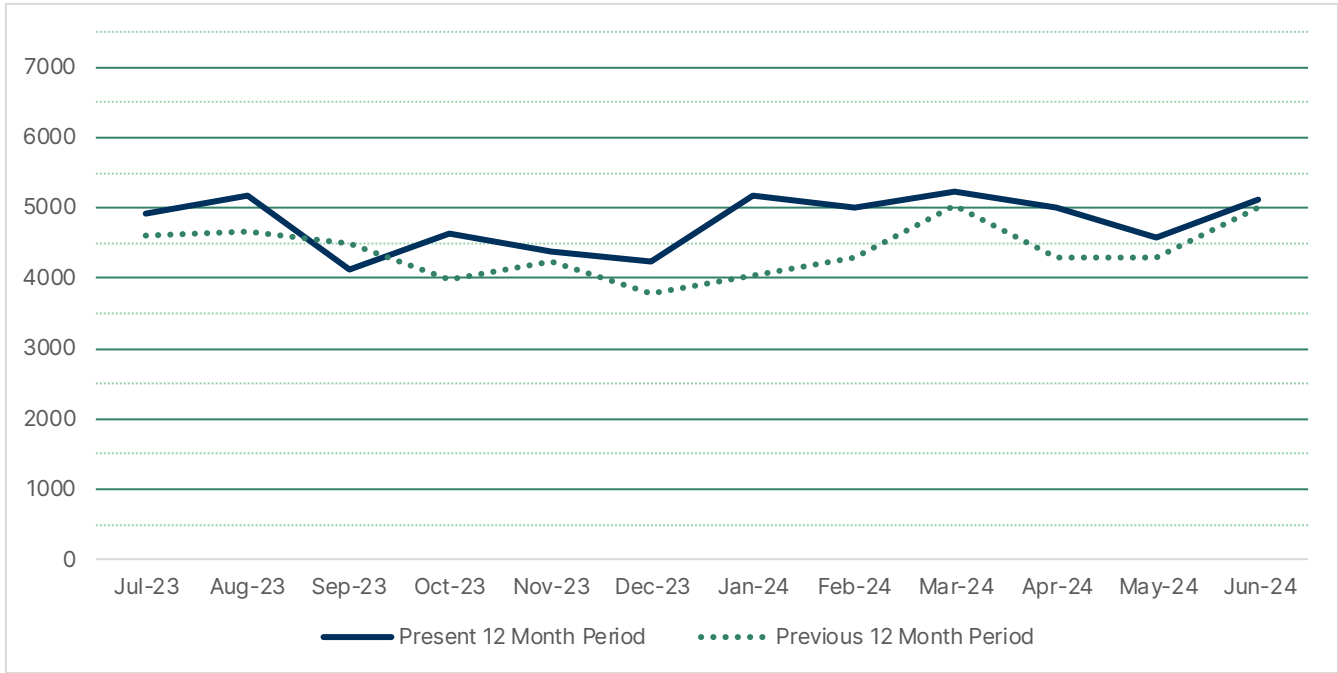
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Present 12 month period	28533	29439	23781	23516	23116	23009	24664	24696	25403	24438	22587	22746
Previous 12 month period	29002	30817	25355	24725	24141	24101	26378	23890	27911	23999	23350	25065
	-1.6%	-4.5%	-6.2%	-4.9%	-4.2%	-4.5%	-6.5%	3.4%	-9.0%	1.8%	-3.3%	-9.3%

	Jun-23	Jun-24		
_audiobook	294	247	-47	-16.0%
_biography	338	330	-8	-2.4%
_express	151	54	-97	-64.2%
_fiction	3790	3689	-101	-2.7%
_foreign_language	163	164	1	0.6%
_juv_audiobook	74	51	-23	-31.1%
_juv_fiction	8730	7693	-1,037	-11.9%
_juv_foreign	139	141	2	1.4%
_juv_movie	603	448	-155	-25.7%
_juv_nonfiction	1230	1268	38	3.1%
_magazine	28	49	21	75.0%
_movie	3384	2949	-435	-12.9%
_music	1376	916	-460	-33.4%
_new_book	1650	1433	-217	-13.2%
_nonfiction	2114	2316	202	9.6%
_ya_av	113	83	-30	-26.5%
_ya_fiction	672	668	-4	-0.6%
_ya-nonfiction	116	152	36	31.0%

Circulation Profile:	Jun-23	Jun-24	
_audiobook	1.2%	1.1%	-0.1%
_biography	1.3%	1.5%	0.1%
_express	0.6%	0.2%	-0.4%
_fiction	15.1%	16.2%	1.1%
_foreign_language	0.7%	0.7%	0.1%
_juv_audiobook	0.3%	0.2%	-0.1%
_juv_fiction	34.8%	33.8%	-1.0%
_juv_foreign	0.6%	0.6%	0.1%
_juv_movie	2.4%	2.0%	-0.4%
_juv_nonfiction	4.9%	5.6%	0.7%
_magazine	0.1%	0.2%	0.1%
_movie	13.5%	13.0%	-0.5%
_music	5.5%	4.0%	-1.5%
_new_book	6.6%	6.3%	-0.3%
_nonfiction	8.4%	10.2%	1.7%
_ya_av	0.5%	0.4%	-0.1%
_ya_fiction	2.7%	2.9%	0.3%
_ya-nonfiction	0.5%	0.7%	0.2%

CIRCULATION SUMMARY

CRESTWOOD LIBRARY



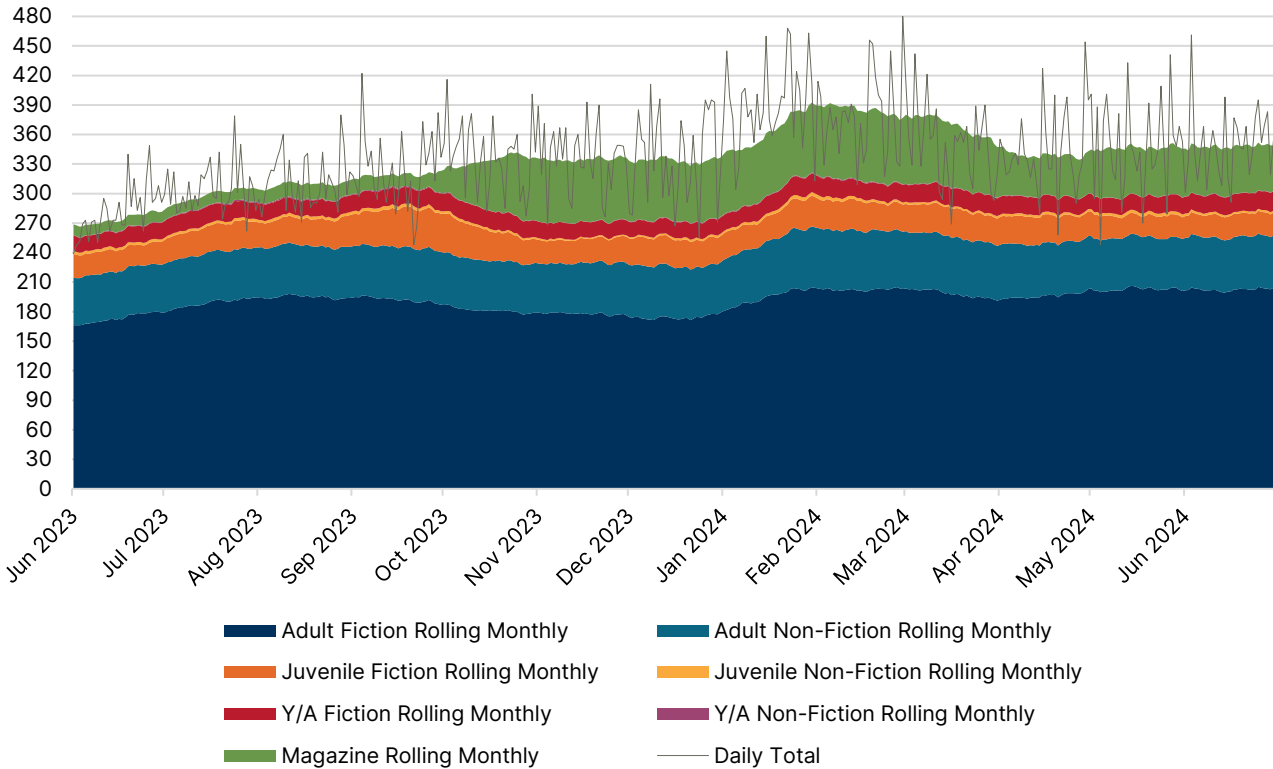
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Present 12 Month Period	4908	5168	4138	4637	4381	4245	5178	5017	5223	5001	4577	5127
Previous 12 Month Period	4617	4679	4486	3986	4237	3774	4033	4298	5048	4292	4297	4994
	6.3%	10.5%	-7.8%	16.3%	3.4%	12.5%	28.4%	16.7%	3.5%	16.5%	6.5%	2.7%

	May-23	May-24		
_audiobook	39	21	-18	-46.2%
_biography	86	68	-18	-20.9%
_express	17	29	12	70.6%
_fiction	716	892	176	24.6%
_foreign_language	17	5	-12	-70.6%
_juv_audiobook	9	5	-4	-44.4%
_juv_fiction	975	1468	493	50.6%
_juv_foreign	19	14	-5	-26.3%
_juv_movie	93	150	57	61.3%
_juv_nonfiction	367	250	-117	-31.9%
_magazine	68	88	20	29.4%
_movie	711	425	-286	-40.2%
_music	72	61	-11	-15.3%
_nonfiction	508	620	112	22.0%
_new_book	401	257	-144	-35.9%
_ya_av	50	33	-17	-34.0%
_ya_fiction	91	145	54	59.3%
_ya_nonfiction	20	21	1	5.0%

Circulation Profile:	May-23	May-24	
_audiobook	0.8%	0.4%	-0.4%
_biography	1.7%	1.3%	-0.4%
_express	0.3%	0.6%	0.2%
_fiction	14.3%	17.4%	3.1%
_foreign_language	0.3%	0.1%	-0.2%
_juv_audiobook	0.2%	0.1%	-0.1%
_juv_fiction	19.5%	28.6%	9.1%
_juv_foreign	0.4%	0.3%	-0.1%
_juv_movie	1.9%	2.9%	1.1%
_juv_nonfiction	7.3%	4.9%	-2.5%
_magazine	1.4%	1.7%	0.4%
_movie	14.2%	8.3%	-5.9%
_music	1.4%	1.2%	-0.3%
_nonfiction	10.2%	12.1%	1.9%
_new_book	8.0%	5.0%	-3.0%
_ya_av	1.0%	0.6%	-0.4%
_ya_fiction	1.8%	2.8%	1.0%
_ya_nonfiction	0.4%	0.4%	0.0%

ELECTRONIC RESOURCES SUMMARY

Daily OverDrive Checkouts



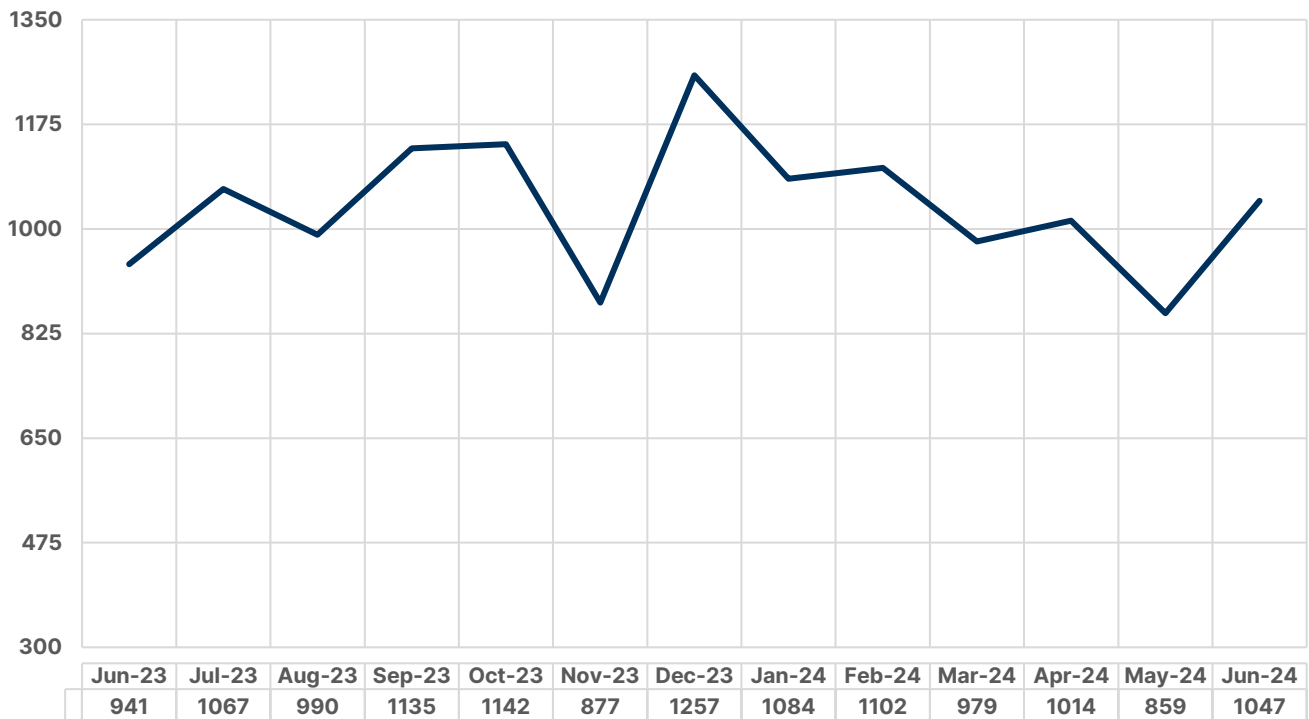
	Adult Fiction	Adult Non-Fiction	Juvenile Fiction	Juvenile Non-Fiction	Y/A Fiction	Y/A Non-Fiction	Magazine	TOTAL
Jun-23	5367	1466	696	68	508	18	322	8445
Jul-23	6003	1572	823	89	519	32	415	9453
Aug-23	6014	1617	976	92	519	23	458	9699
Sep-23	5616	1602	1163	79	531	23	679	9693
Oct-23	5561	1556	771	57	530	8	1962	10445
Nov-23	5286	1593	809	36	460	13	1903	10100
Dec-23	5528	1572	816	73	515	18	1861	10383
Jan-24	6313	1922	960	108	591	23	2170	12087
Feb-24	5901	1693	814	62	519	15	1987	10991
Mar-24	5941	1729	851	72	556	15	1669	10833
Apr-24	6090	1615	753	67	473	7	1292	10297
May-24	6255	1629	705	88	533	11	1542	10762
Jun-24	6128	1588	706	62	591	9	1385	10469

ELECTRONIC RESOURCES SUMMARY

Hoopla Circulation

	Audiobook	Comic	eBook	Movie	Music	Television	Binge Pass	Total
Jun-23	662	119	351	110	78	86	11	1417
Jul-23	690	112	435	109	75	89	13	1523
Aug-23	760	110	424	129	94	93	11	1621
Sep-23	731	104	476	125	87	79	13	1615
Oct-23	799	102	427	84	69	73	14	1568
Nov-23	858	129	481	119	85	114	21	1807
Dec-23	852	135	522	149	94	75	28	1855
Jan-24	1009	172	634	125	70	131	32	2173
Feb-24	938	122	600	146	97	125	21	2049
Mar-24	1022	171	602	175	100	170	22	2262
Apr-24	1069	148	619	185	91	167	14	2293
May-24	1117	144	539	193	66	129	17	2205
Jun-24	1042	110	525	213	88	158	26	2162

Kanopy Downloads



BOOK STOCK

JUNE 2024

RIVERFRONT LIBRARY	2024	2023
Number of volumes at end of previous month	162,524	
Number of volumes added this month	844	
TOTAL	163,368	
Number of volumes lost/withdrawn this month	996	
TOTAL VOLUMES RIVERFRONT LIBRARY	162,372	159,428

GRINTON I. WILL BRANCH	2024	2023
Number of volumes at end of previous month	165,459	
Number of volumes added this month	1,307	
TOTAL	166,766	
Number of volumes lost/withdrawn this month	244	
TOTAL VOLUMES GRINTON I. WILL BRANCH	166,522	158,656

CRESTWOOD BRANCH	2024	2023
Number of volumes at end of previous month	32,273	
Number of volumes added this month	609	
TOTAL	32,882	
Number of volumes lost/withdrawn this month	86	
TOTAL CRESTWOOD BRANCH	32,796	29,370

TOTAL VOLUMES IN YONKERS PUBLIC LIBRARY	361,690	347,454
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QUARTERLY REPORTS

RIVERFRONT LIBRARY QUARTERLY REPORT APRIL-JUNE 2024

The Riverfront Library strives to reflect the broad interests of the community through a balanced collection and the provision of excellent services and programs. It continues to be a safe and welcoming place where both individual patrons and groups can find the resources to improve themselves and to strengthen their communities.

In addition to maintaining a collection of materials that reflects the needs and interests of our community, the staff of the Riverfront Library provides the Yonkers public with prompt, efficient, and courteous service. Moreover, we happily cooperate with other community and professional agencies to expand and strengthen the range of services available to our clients.

Programming

The Reference and Adult Services Department of the Riverfront Library continues to offer our patrons a range of services, as well as programs that include workshops, various other activities, and free computer classes. We strive, moreover, to make sure that our services and programs are available to everyone, including people who are homebound through age or disability. Nearly 2,500 patrons participated in Library programs in the Adult department during the quarter under review. In addition to film screenings, there were programs on crafts, music, wellness, job searching, genealogy, and technology. GED tutoring was offered during this quarter, as well as programs to celebrate Juneteenth and LGBTQ+.

Ana Gantzer is the mastermind behind our Seed Library, writing content for the newsletter, preparing and distributing seeds, and overseeing the Library's plantings. More than 10,000 packets of seeds have been distributed to the community. (These were in part purchased through a Con Edison grant; others were donated by the Charles Hart Seeds Company.) Over 40 different types of seeds were distributed according to the growing season, including lettuces, kale, herbs, flowers, vegetables, and several varieties of peppers.

Dr. Benjamin Zender, the Sarah Lawrence College Humanities Fellow, worked with the planning group to design a keepsake *Grow, Harvest, and Feast* booklet for patrons to keep notes and recipes and to share their food memories. to include in Yonkers Public Library's archives

A hydroponic garden was installed at the Riverfront Library to provide herbs and greens to our patrons. (The Crestwood and Grinton I. Will branches are using their *outdoor* space for planting.)

The Reference Department offers genealogy and local history drop-in sessions several times a month to assist patrons with their family research and to spark greater interest in our local history resources. And during the quarter under review, the Department has proctored seven tests. (More proctoring requests are being received since students are taking more courses online.)

QUARTERLY REPORTS

Elyse Schreiber offers ukulele classes at both the Riverfront and the Grinton I. Will branches, with plans to teach at Crestwood in the fall. She has also done ukulele outreach at many other WLS Libraries, including Croton, Warner, Mt. Pleasant, Mt. Kisco, and Chappaqua.. And Erik Malave has been assisting Andrew Wang in offering SoundTrap music-making and beats to teens.

Charlie Loftus is the librarian responsible for accessibility issues. During the quarter under review, he has increased outreach and tours to people with disabilities and has worked to make parents of disabled children more fully aware of our services and programs. He is planning a Sensory Room story time for adults with dementia and memory loss and has worked with a summer intern on developing other programming and events for the Sensory Room.

We welcome Benedict Cosgrove as a full-time member of the Reference and Adult Services Department. Benedict received his library degree last year and has been working as a part-time librarian. As of April 26, he is with us full-time.

Our Children's Department presented 300 programs during the quarter, for a total attendance of 8,353 participants. Among the programs presented were *Father Goose Stories*, *Babies & Books*, *Terrific Toddler Time*, *Arch for Kids*, *Legorama*, Spring Story & Craft, Mother's Day Story & Craft, *Father's Day Craft*, and *Juneteenth Art & Craft*. In addition, the Children's Department hosted "Bubble, the Silly Entertainer" as the Library celebrated a Make Music Day program. It was a successful program for the kids.

Other programs were presented off-site, such as story times held at St. Peter's School, Paideia School 24, the Eugenio Maria de Hostos MicroSociety School, Hawthorne PEARLS School, the Museum School 25, and the Cesar Chavez School; as well as at Family Services of Westchester, the Queen's Daughters DayCare Center, the Small World DayCare, and the Mary J. Blige Center.

The Riverfront Library's notaries public were quite active during the quarter, assisting patrons with 302 notarizations.

Staff Development

The Riverfront staff are encouraged to participate in professional development workshops to enhance their job performance. To this end, members of the staff attended – in addition to various METRO events – training sessions on library technology, on disability services, on outreach to the unhoused, on youth services, and on the Evergreen Catalog. Members of the Children's Department staff attended an Early Childhood Investigation workshop, a workshop on Faces of Mental Health, and a workshop supporting teachers' use of co-regulation strategies with children.

Diane Mignault has trained to be a Digital Navigator, a trained guide to assist patrons with a variety of technology needs. She has helped a number of patrons with technology issues, and she looks forward to providing teens with the instructions and skills they will need to become digital navigators themselves.

QUARTERLY REPORTS

Community Engagement

Community partnerships and collaborations continue to be a high priority for the Riverfront Library. We continue to maintain partnerships with other community organizations so that, together with them, we can work to make a positive difference in the lives of our patrons. Some of these undertakings are listed below :

The Reference Department hosts two summer Interns through our partnership with Sarah Lawrence College. In addition to working on archival projects for all three YPL branches, they are assisting with programming for the Sensory Room here at Riverfront.

Eugene Howell and Erik Malave offered the first in-person Community Network camp fair with 260 students in attendance. Eugene also hosted a Community Network program at the Riverfront Library for 55 attendees, providing them with information resources and explaining to them how the Yonkers Public Library can disseminate information about social services.

Eileen Fusco and Elyse Schreiber planned and led two successful field trips, taking Yonkers residents to the Dia Beacon art museum, and to the Sleepy Hollow Cemetery for tours.

With local documentary photographer Azim Thomas, Mary Robison presented a Juneteenth program that promoted both local history and the digital archives. (Mr. Thomas's photos of the National Action Network's activities during the 20th Century can be seen on the third floor of the Riverfront Library.)

Eileen Fusco and Arnaldo Torres represented Yonkers Public Library at the Yonkers Pride and Juneteenth outdoor celebrations, and Eileen Fusco managed the African drumming program. Diane Mignault and Arnaldo Torres represented the Yonkers Public Library at the Yonkers Pride Mini-Ball.

Meetings of the following organizations were attended by the Branch Administrator during the quarter under review: the Yonkers Salvation Army Advisory Board, the Saint Peter's Daycare Advisory Board, the Mayor's African-American Advisory Board, and the East Yonkers Rotary International.

Collection Development

The Riverfront staff continues to devote time and thought to the task of collection development. We continue to augment our collections with new offerings in non-fiction purchases, graphic novels, urban fiction, and Spanish-language materials. The Children's Department continues to augment their collections with new picture books, books in non-fiction, board books, and books for young readers.

Library Displays

Events and themes highlighted by library displays this quarter included Mother's Day, Cinco de Mayo, *Star Wars* Day, International Jazz Day, World Plant a Garden Day, Jewish-American Heritage Month, Asian-

QUARTERLY REPORTS

American Pacific Islander Heritage Month, Caribbean-American Heritage Month, Autism Acceptance Month, Mental Health Awareness Month, Pride Month, and National Bike Month.

The Riverfront Library's many successes, along with our impactful community engagement, reflect the Library's leadership vision and forward focus as we continue to deliver exceptional resources and services to our community. A strong public library is a key to making Yonkers city, and our community stronger.

Respectfully Submitted,

Mr. Sandy Ernest Amoyaw
The Riverfront Branch Administrator

QUARTERLY REPORTS

GRINTON I. WILL LIBRARY QUARTERLY REPORT APRIL-JUNE 2024

Spring season is in full swing and so are the programs at the library. The past three months have been very active with ongoing projects and programs throughout the departments.

Michael Walsh has been leading the Archives Project at Will and has had meetings to develop and promote the program. The Creative Studio has seen 40 reservations this quarter, and this was due in part to the re-launching of the studio. Michael has converted 20 cassette tapes consisting of oral interviews with World War II vets. Book clubs hosted by Phil Poggiali and Margaret Andracchi continue to be popular. We offer many programs for our seniors including AARP Tax Preparation service, Tuesdays and Wednesdays from February 1 through April 10, 2024 – final tally: 473 interactions with tax clients, 397 Federal Tax Returns filed. Of those, 379 were for the 2023 tax year and 18 were for prior years 2018-2022. In total, Federal Refunds of \$401,195 and State Refunds of \$87,683 generated for clients for the 2023 tax year. Other popular senior health programs hosted by Montefiore, as well as How to Avoid Senior Scams and Tai Chi classes. Alan Houston's homebound efforts have also been a tremendous help to our seniors. Biago Capirchio made two videos on guitar playing and continues to host ukulele club. Some other staff highlights include Blogs on Pride Month, D-Day, and Jewish Heritage month were created. YA made displays on Poetry Month and Graphic Novels. Coloring for teens, gaming, and Diamond Painting was well attended. Ralph Cooper had arranged the showing of movies and created bookmarks on Pride, Arab American Month and Juneteenth. The following workshops were held Greatest Generation, Computer Basics, Understanding the Smartphone, Memoir Writing and Enhancing Your Business. Victoria Addo-Prempeh attended the monthly teen meeting held at Larchmont Library. She also did a site visit at Roosevelt High School on Wednesday, May 29, 24. Congratulations to Tina Marie Lucchesse on becoming a Clerk II. Tina is an asset to the Adult Services department and participates in many programs. Such as the grand reopening of the Creative Studio with Michael, Yaw and Christine; demonstrated features including photo and video editing software and showed patrons how to use the light box to take photos of products and crafts. Assisted Diane from Riverfront Reference in teaching patrons Canva. Attended webinars on Evergreen Reports. Completed yearly periodical overview with Ralph.

The Children's Department had a very busy quarter! Aili Whelan and Laura Cacace worked with Yonkers Public Schools to prepare their new Summer Reading List. The Summer Reading fiesta was a big hit, with 637 people coming to see the Bubble Bus and Bluey. Bluey was generously provided by the East Yonkers Kiwanis Club, who also had a table at the event. Aili Whelan also made a Lego video to advertise the Summer Reading Theme, "Adventure begins at your library". Laura Cacace is managing our pages and our many teen volunteers. She also worked with the teen service club of nearby school to organize their "Sports Giveaway", which was a big success. Our new librarian Sharon DeYoung joined us in April and is already a big asset to the team. She and Kathleen DiSilvio presented bilingual storytime with one of our patrons, which they will repeat several times this summer. Jessica Neto is continuing to invent new "seek and find" treasure hunts and worksheets for our monthly collection of passive programming. She also attended several webinars and WLS meet-ups. All of the librarians went out to visit Montessori 31 to promote summer reading, and three different schools arranged visits to get

QUARTERLY REPORTS

library cards and borrow materials (DiChiaro, Montessori 31, and St. Eugene's) We made plans for even more outreach with these schools in September. Make Music Day was also very popular, and the Children's room saw three concerts in on day! With Summer underway the library is now busy with a packed schedule.

The Circulation Department continues to attend many webinars. Some examples include Unattended Children: How to Talk to Parents About Their Children's Behavior, Hooked on Books with Kim Taylor, and Practicing Giving and Receiving Feedback. Silvio Merlo Rosales arranged a program in the Children's Department, in collaboration with the Mayor's Hispanic Advisory Board and the Yonkers Hispanic Cultural Foundation. The event featured a reading of "Pepe and the Parade", along with refreshments and buttons with all the Hispanic flags. Suzanne Johnson and Samantha Morton both participated in Youth Fest a day of family fun. Sue and Samantha signed patrons up for library cards, gave out buttons, and DIY arts and crafts packages.

This quarter Branch Administrator, Tara Somersall was a recipient of the 2024 Movers & Shakers awards. The Library Journal, the nation's oldest library publication, released this annual series that highlights individuals and groups who represent a range of innovative, proactive, and supportive work in the library field. A cohort of 49 librarians from around the country were selected across six different categories. A special thank you to Deputy Director, Shauna Porteus for nominating me for such prestigious award. May this be the first of many awards for Yonkers Public Library.

Respectfully submitted by,

Tara Somersall
Branch Administrator
Grinton I. Will Library

QUARTERLY REPORTS

CRESTWOOD LIBRARY QUARTERLY REPORT APRIL-JUNE 2024

The FY2024 fourth quarter was a tremendous success at Crestwood guided by the goals and objectives outlined in the YPL strategic plan of extending the reach of YPL beyond its walls, championing arts and culture in Yonkers, increasing public awareness of YPL's resources and services, fostering digital access and being a premier partner for K-12 Schools and families.

Our collaboration with Crestwood Historical Society (CHS) brought history to life in April featuring Tuckahoe Village Historian Nicholas Zanzano as he dug deep into the history of the rock that put Tuckahoe on the map. In June, Westchester County Historical Society Librarian Patrick Rafferty spoke on Cemeteries of Westchester. CHS bought the books the program was based on which were added to our Crestwood Library Local History Collection.

National Library Week highlights included Story Craft with Liz Caruso and a concert with A Jazz Band co-sponsored by Friends of Crestwood Library. This was very popular and brought together people of all ages. The Friends invited the Band to come back to Crestwood Library for Make Music Day.

Steve Sansone, Commissioner of Parks and Recreation, sent over James Bonura and his team to replenish our pollinator garden. Carlos Figueroa and Russell Martinez mounted a Birdify Feeder and solar charging panel to lay the foundations for our upcoming Citizen Science passive programming that we will be rolling out in the fall.

We have taken the best of our COVID-19 practices, namely Grab'n'Go's (Comic Book Day, Star Wars Day, Shakespeare's Body of Work, Pride month edible rainbow bracelet, Juneteenth hibiscus craft), contactless pick up services (wireless printing & library materials) and ZOOM have harnessed their power to connect people to library services and materials. The biggest event was the Eclipse Glasses giveaway that provided a safe way for people to view this natural phenomenon. Our passive programs of Arab American History Month, Asian Pacific Islander Month & Pride Month Trivia offer engaging ways to learn about different cultures. Our Story Craft programs highlighted Cinco de Mayo, National SuperHero Day books and movies, Baseball watch parties of both Mets and Yankees Games renewed interest in our sports and biography collections. Our Creation stations on the topics of Poetry, Mothers and Fathers Day Cards, Butterflies and Bees are low cost highly effective ways to engage people of all ages and always have accompanying books and materials displays. Our online ZOOM book discussions continue to connect people with great reads. Other highlights include our Spring into Books Bluey Party, Financial Literacy displays and programs on the topics of taxes and a half way through the year financial literacy check up.

Our partnership with School 15 remains strong - classes walked to the library for field trips and YPL Staff visited the school, reading stories, teaching literacy skills, conducting parent/teacher workshops all raising awareness of library resources available to students and their families. Pre-K classes joined YPL's 1000 Books Before Kindergarten Readers program. Outreach included Laura Cacase & Z seeing

QUARTERLY REPORTS

over 300 teens at the Lincoln High School Career Fair speaking about librarianship as a career and the wealth of YPL library services.

This year the YPL partnership with Yonkers Public Schools for Summer Reading has been the strongest it has ever been with a joint committee of librarians and school librarians co-led by Eileen Fusco and myself. There were more promotional visits to schools via class visits, special event presence, and PTA meetings than ever before. We were able to reach more students to get the word out about our library resources to help prevent summer slide - the diminishing of reading achievement over the summer.

In YPL Sustainability news, Library Trainee Jackie Leone co-spearheaded the YPL Seed Library with Ana Gantzer from Riverfront. Under Jackie's guidance and green thumb, our raised garden bed and potato sacks are brimming with growth. Crestwood Crew members led a community clean up in the communal forested area close to the train station. The Earth vs Plastics Repair Cafe extended the life of items we use and rely on everyday and promoted reducing waste and sharing skills.

Mary Nowak continues to create inviting displays on timely and topical themes which helps highlight our collection and resources. Natalie Varker, Carina Zegers and Nora-Grayce Orosz create themed Canva designs and activity packets to promote library materials and resources.

Community connections remain strong with our NNORC partnership at the forefront now bringing regular pantry items for seniors to pick up at the library. Library patrons and Yonkers Community Members continue to use our suite of 9am zoom wellness/fitness health programs to start their day. Feeding Westchester, Concerts in Motion, New York Presbyterian-Westchester Hospital partnerships highlight literacies of all kinds to our community members.

Memorial Day marked the second year of our partnership with Big Apple Honor Flight (BAHF), a nonprofit organization whose mission is to fly veterans from NYC to DC to honor them for all their sacrifices. Mark Giordano, who lives in Crestwood, delivered over 200 letters created by community members of all ages to share with Veterans.

Friends of Crestwood Library ran a first ever Tag Sale raising funds so that Friends can sponsor many literacy and wellness events for children, teens, adults, and seniors. On May 7th, Friends of Crestwood Library held its Annual Meeting in-person at the Library featuring a talk by Librarian Trainee Jackie Leone about the Crestwood Archives. She highlighted her work that she has been doing preserving the many documents, artifacts and photographs from Crestwood Historical Society, Friends of Crestwood Library and community members.

Staff training opportunities included WLS offerings on Evergreen Catalog and staff reports, Youth Services, Adult Services and a WLS wide Circulation Meeting.

Again this year, Summer Reading kicked-off the summer with a variety of different performances and workshops for all ages instead of one big kick off. A few highlights from our kickoff schedule: Read S'More, Crafts for a Cause, Earring Making with Joan Lloyd (have fun, do good!); Celebrating Global Beatles Day; Monday, June 26th second Annual "Celebrate 626 Day" (activities, food and fun centered around Disney's Stitch Character, helping us celebrate the uniqueness in us all); Crafternoon: Special

QUARTERLY REPORTS

Edition High School Graduation “Precubs of Love” (making crochet or knitted blankets for premature babies); and Chess, all bring together our Crestwood Library Community “Ohana”, which means family. We have embraced the summer reading theme “Adventure Begins at Your Library” by showcasing museum passes, books, and online resources that can fulfill the entertainment and educational needs of our community.

None of the above would be possible without the YPL staff’s commitment to customer service, vision and working together. Crestwood Crew as a team and also across YPL collaborations allowed library services to the public to flourish.

Towards the end of the quarter, we had the opportunity to celebrate Crestwood Crew accomplishments with the community at large, including Say Marte’s graduation from FIT, along with the end of semester of Library School for Alison Robles, Liz Caruso and Jackie Leone, College semester end for Natalie Varker and Zaina Awwad and Carina Zeger’s High School semester.

We continue to serve the people of Yonkers to support them in their lives by fostering literacy, culture, connection and community, working together towards fulfilling our library mission on a daily basis.

Respectfully submitted by

Z. Baird,
Branch Administrator
Crestwood Library

QUARTERLY REPORTS

TECHNICAL PROCESSING DEPARTMENT **QUARTERLY REPORT** **APRIL-JUNE 2024**

The Tech. Processing Department had a very busy quarter with a great number of orders placed by all departments. Orders for the summer reading programs were a priority. These orders were placed as soon as they were sent to our department and were processed and linked for patron use as soon as they were delivered. Any in stock summer reading titles requested were available for circulation by the end of the quarter.

There were also many other orders placed as the departments used their remaining budget allotments for the 2024 fiscal year.

The periodicals and continuations list for the 2025 subscription year has been updated by the department heads and vendor orders adjusted.

The Baker & Taylor Book Leasing Program continues to provide shelf ready new books for the branches that use their monthly quotas to obtain titles for their collections. These titles are then returned when they are no longer popular circulating items.

Tech Processing accommodates all requests from all departments for information, processed materials, and orders using whatever resources are necessary and available. Contacting and working with vendors is a large part of our work.

Mary DiChiara,

Technical Processing Dept.

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YPL ARCHIVES/LOCAL HISTORY QUARTERLY REPORT APRIL-JUNE 2024

In response to community interest and with the intention to collect and preserve the history of the people of Yonkers, the archives and local history program is expanding, with a presence in all three Yonkers Libraries.

Staff with archival responsibilities.

Librarians throughout YPL work on archives and local history projects. In an effort to collaborate more intentionally and share resources, the archives team meets on a weekly basis. The team consists of Jackie Leone (Crestwood), Mike Walsh (Will), Charlie Loftus and Mary Robison (Riverfront).

The Riverfront Library holds the bulk of YPL's institutional records, yearbooks, city directories, maps, and print resources in the Local History room. This program is managed by Mary Robison, with assistance from Charlie Loftus, Ana Gantzer, and Erik Malave. Humanities Fellow Benjamin Zender has greatly improved the organization and appearance of the room itself.

The Will Library holds several important physical and digital archival collections, and a Creative Studio is available to patrons who want to preserve their history. Mike Walsh, librarian and archivist, oversees the YPL Digital Archives and has been reviewing those holdings and adding records to the collection. He facilitates oral history interviews and encourages families to document their history using YPL equipment.

While the Crestwood Library's space is too limited to house archival collections on site, materials relating to that library are being processed and described, and these will be included eventually in the YPL collections at the Will Library. Jackie Leone is involved in a major long-term project to highlight the founders of the Crestwood Library through the neighborhood's architectural history.

DHPSNY assessment grant.

YPL was awarded a grant by the Department of Historic Preservation for the State of New York to assess our archives and local history programs and repository. Archives Specialist Kate Philipson visited the Riverfront and Will Libraries (and learned about Crestwood's archives) in April, meeting with archival staff from each library and offering some immediate suggestions. The formal report is expected in the fall, and we are beginning to implement the suggested changes in the meantime.

METRO *Yonkers Home News* digitization grant.

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YPL has been approved for a \$4,315 grant through the METRO Library Council to digitize the *Yonkers Home News*. This newspaper was published between June 17, 1941 and January 29, 1946 and sent to more than 15,000 service members around the world during World War II, sharing local Yonkers news vignettes and social history. The *Yonkers Home News* was published during the time the Alexander Smith & Sons Carpet Company was the largest employer in Yonkers. The factory, established in 1865, was a major employer until the company left the city in the mid-20th century. During its existence, the company drew generations of immigrants from Eastern and Western Europe to settle in Yonkers, and many of those descendants still live in the area. The *Yonkers Home News* offers a treasure trove of information on the people and culture of Yonkers. Once digitized, the resource will be made available through YPL's digital archives (<http://archive.ypl.org/>) and also through METRO's Digital Culture of Metropolitan New York's webpage (<https://dcmny.org/>).

Community Leadership (CLIP) Interns through Sarah Lawrence College.

Summer interns work four days per week during June and July, and they have made significant contributions to our programs. Eleanora Lawrence is researching library history, creating displays, and adding materials to the digital archives, assisted by Dr. Zender. Alleah Donahue's main focus has been on programming for the Sensory Room, assisted by Charlie Loftus, librarian trainee (and former CLIP intern).

Displays.

Several permanent wall displays were created by interns and Dr. Zender and mounted in the third-floor reference area at the Riverfront Library. These show how archival materials were used to research invasive species in the local environment, how the Assyrian community's history is reflected in the archives, and how the YPL library system has expanded to meet the needs of the community. Historical items in the Riverfront Library's exhibit case highlight YPL history.

A display of documentary photographer Azim Thomas's photographs documenting the National Action Network can also be found in the reference area at the Riverfront Library. These were installed to promote the digital archives as part of a local history and archives event to celebrate Mr. Thomas's photography in conjunction with Juneteenth.

Research requests.

For the first half of 2024, YPL received and responded to 29 research requests from local governments, organizations, and individuals. The Riverfront Library holds several drop-in sessions each month for patrons to work closely with librarians on local history and genealogy projects.

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Respectfully submitted,

Mary Robison
Head of Reference and Adult Services, Riverfront Library

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GRAPHICS DEPARTMENT QUARTERLY REPORT APRIL-JUNE 2024

1000 books before kindergarten (Flickr)
1000 books progress party, May, June July (Flickr, flyers, posters)
Activity package children's book week (Flickr, flyers, posters)
Adult summer reading book review raffle (Flickr, flyers, posters)
Adventure begins film series (Flickr, flyers, posters)
Adventure center (Flickr, flyers, posters)
American Art Stories Tour (Flickr, flyers, posters)
Art Starts June, July (Flickr, flyers, posters)
Art with Erica, May, Junr, July (Flickr)
Asian and Pacific Islander Films (Flickr, flyers, posters)
Asian and pacific islander trivia (Flickr)
Bee and butterfly face camp (Flickr, flyers, posters)
Baby shark craft (Flickr, flyers, posters)
Back to my roots Juneteenth celebration (Flickr, flyers, posters)
Bear and A Book, Riverfront (Flickr, flyers, posters)
Bear and A Book, Will (Flickr, flyers, posters)
Bilingual story time (Flickr, flyers, posters)
Board game Tuesdays (Flickr, flyers, posters)
Brain Games (Flickr, flyers, posters)
Bronx the way it was (Flickr, flyers, posters)
Bubbles the silly entertainer (Flickr, flyers, posters)
Bug repellent candles (Flickr)
Celebrate national days (Flickr, flyers, posters)
Cemeteries of Westchester (Flickr)
Cinco de mayo celebration (Flickr, flyers, posters)
Cinco de mayo story craft (Flickr, flyers, posters)
Cinema club, May, June, July (Flickr, flyers, posters)
Comic book day grab and go (Flickr, flyers, posters)
Constellation Craft (Flickr, flyers, posters)
Cooper Tuesdays, May, June July (Flickr, flyers, posters)
Cozy Up with Cooper May, June, July (Flickr, flyers, posters)
Crafting with Caroline (Flickr, flyers, posters)
Crafts for a cause (Flickr)
Create a paper flower (Flickr, flyers, posters)
Creation station bees and butterflies (Flickr)
Creation station mother's day cards (Flickr)
Crestwood board games (Flickr)
Crestwood compost celebration (Flickr)
D and d gaming (Flickr)
Daddy and me (Flickr, flyers, posters)
Dance Around the Maypole (Flickr, flyers, posters)
Dental Story Time, Crestwood (Flickr)
Dental story time, Will (Flickr, flyers, posters)
Development disabilities awareness day (Flickr, flyers, posters)
Dia Beacon Museum Visit (Flickr, flyers, posters)
Diamond painting bookmarks (Flickr, flyers, posters)
Diaper bank (Flickr, signs)
Dinosaur day craft (Flickr, flyers, posters)
Drag and draw with Sultana (Flickr, flyers, posters)
Drag story hour (Flickr, flyers, posters)
Earth day planet versus plastics (Flickr)
Earth Day Terrariums (Flickr)
Emoji sun catcher craft (Flickr, flyers, posters)
Fairy day fun and film (Flickr, flyers, posters)
Family board games June (Flickr, flyers, posters)
Family films Riverfront July August (Flickr, flyers, posters)
Father's day card making station (Flickr, flyers, posters)
Feeding Westchester may June July (Flickr)
Fentanyl test strip (flyers)
Food fun Will (Flickr, flyers, posters)
Free Comic Book Day (Flickr, flyers, posters)
Friends of Crestwood Tag Sale (Flickr, flyers, posters)
Friends of YPL Book Sale (Flickr, flyers, posters)
Friends of YPL presents, May, June (Flickr, flyers, posters)
Gala signs and posters (Flickr, flyers, posters)
Get caught reading month (Flickr, flyers, posters)
Get Started at The Library (Flickr, flyers, posters)
Global Beatles day (Flickr)
Grab and go Crestwood, May June July (Flickr)
Greatest Generation (Flickr, flyers, posters)
Happy father's day celebration (Flickr, flyers, posters)
Harry potter birthday party (Flickr)
Haunted Happenings (Flickr, flyers, posters)
Hearing tests (Flickr, flyers, posters)
Hispanic day parade (Flickr, flyers, posters)
Hot air balloon day craft (Flickr, flyers, posters)
I Chose Happiness (Flickr, flyers, posters)
I Got You Babe (Flickr, flyers, posters)
Ice cream social (Flickr)
Ikebana Workshop (Flickr, flyers, posters)
Indoor recess (Flickr, flyers, posters)
International space day (Flickr, flyers, posters)
Irish dance Demonstration (Flickr, flyers, posters)
Japanese fish printing (Flickr, flyers, posters)
Jason medina and raid ravella book signing (Flickr, flyers, posters)
Juneteeth (brochures)
Kids create color TV day (Flickr, flyers, posters)
Kids create national making life beautiful day (Flickr, flyers, posters)
Kids create national picnic there (Flickr, flyers, posters)
Kitten day poster Coloring (Flickr, flyers, posters)
L Frank Baum birthday (Flickr)
Legorama May June July (Flickr, flyers, posters)
Lego Will May June July (Flickr, flyers, posters)
Light and healthy summer meals (Flickr, flyers, posters)
Make A Japanese (Flickr, flyers, posters)
Make music day May June July (Flickr, flyers, posters)
Make music day Crestwood May June July (Flickr, flyers, posters)
Make music day with Robert and Zev May June July (Flickr, flyers, posters)
Making Of The Bird Cage May June July (Flickr, flyers, posters)
Meet Bella And Friends May June July (Flickr, flyers, posters)
Meet the candidates (Flickr, flyers, posters)
Memoir Writing Workshop (Flickr, flyers, posters)
Mets games May June July (Flickr, flyers, posters)
Mini millennial movies (Flickr, flyers, posters)
Mix and match May June (Flickr, flyers, posters)
Mother's Day Card Making, Riverfront (Flickr, flyers, posters)
Mothers day card making Will (Flickr, flyers, posters)
Movie of the month Wlii May June July (Flickr, flyers, posters)

Music in merriment (Flickr)
 Mystery Thriller Book Club May June July (Flickr, flyers, posters)
 National bingo day (Flickr, flyers, posters)
 National freezer pop day (Flickr, flyers, posters)
 National ice cream month celebration (Flickr, flyers, posters)
 National Stitch Day movie (Flickr)
 National Superman day (Flickr, flyers, posters)
 Ocean month Stuffed animal craft (Flickr, flyers, posters)
 Otter Puppet Craft (Flickr, flyers, posters)
 Paint and juice hello summer (Flickr, flyers, posters)
 Painting with Teresa July August (Flickr, flyers, posters)
 Pajama story time (Flickr, flyers, posters)
 Partners in progress (Flickr, flyers, posters)
 Petite Concert (Flickr, flyers, posters)
 Pinkalicious day (Flickr)
 Poetry through prompts (Flickr, flyers, posters)
 Preserving history in honor of Juneteenth (Flickr, flyers, posters)
 Pride month (brochures)
 Private consultation with a financial planner (Flickr)
 Puzzle palooza (Flickr, flyers, posters)
 Quick and easy summer to cluttering (Flickr, flyers, posters)
 Quick and Healthy Meals (Flickr, flyers, posters)
 Rather Be Reading May June July (Flickr, flyers, posters)
 Radical Joy (Flickr, flyers, posters)
 Rainbow depot (Flickr, flyers, posters)
 Raised bed Gardening (Flickr)
 Recycled Animal Craft
 Repair cafe (Flickr)
 Rhyme time with Miss Nancy (Flickr)
 Rise Of The Singer Songwriter (Flickr, flyers, posters)
 Riverfront Blood Drive (Flickr, flyers, posters)
 Riverfront Movies May June July (Flickr, flyers, posters)
 Robert the guitar guy (Flickr, flyers, posters)
 Saturday story craft (Flickr)
 Scam Prevention (Flickr)
 Scavenger hunt (Flickr)
 Sculpture of garden virtual tour (Flickr, flyers, posters)
 Senior book chat (Flickr)
 Series Squad May, July (Flickr, flyers, posters)
 Shark awareness day (Flickr, flyers, posters)
 Simple summer bytes (Flickr, flyers, posters)
 Solar eclipsed classes recycling (Flickr)
 Star Wars day (Flickr, flyers, posters)
 Steam fun at Will (Flickr, flyers, posters)
 Story quilt workshop (Flickr, flyers, posters)
 Summer break art camp (Flickr, flyers, posters)
 Summer celebration Crestwood (Flickr)
 Summer family films in Spanish (Flickr, flyers, posters)
 Summer gaming for kids (Flickr, flyers, posters)
 Summer kid tech gaming (Flickr, flyers, posters)
 Summer reading adult and senior blowout (Flickr, flyers, posters)
 Summer reading fiesta with Bubbles and Bluey (Flickr, flyers, posters)
 Summer reading (Flickr, flyers, posters)
 Summer reading movies (Flickr, flyers, posters)
 Summer sports giveaway (Flickr, flyers, posters)
 Superhero Photograph (Flickr, flyers, posters)
 Tap out (Flickr, flyers, posters)
 Tati Sabrina May, June, July (Flickr, flyers, posters)
 Teen summer reading Will (Flickr, flyers, posters)
 Teen Tuesday cinema (Flickr, flyers, posters)
 Through the Decades musical performance (Flickr, flyers, posters)
 Track and budget your expenses (Flickr, flyers, posters)
 Tween anime May June (Flickr, flyers, posters)
 Ukulele monthly meetup (Flickr, flyers, posters)

Val Franco , May, June (Flickr, flyers, posters)
 Veterans (flyers)
 Veterans card making party (Flickr, flyers, posters)
 Watercolor afternoon (Flickr, flyers, posters)
 Weed your garden day (Flickr)
 Will Movies May June July August (Flickr, flyers, posters)
 World bicycle day (Flickr)
 World day of music (Flickr, flyers, posters)
 World plant a garden day (Flickr, flyers, posters)
 YA Salsa Party (Flickr, flyers, posters)
 Yankees baseball from the organ bench
 Yankees games May June July (Flickr, flyers, posters)
 Yonkers comic book and cosplay Workshops (Flickr, flyers, posters)
 Yonkers on the move (Flickr)
 Zen gardens (Flickr)
 Zev Riverfront (May June July (Flickr, flyers, posters)
 Zev Will May June July (Flickr, flyers, posters)
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 Graphic Artist

Library Code of Conduct

Yonkers Public Library (YPL) seeks to provide a safe, friendly, and inviting environment for everyone. This code of conduct sets expectations for behavior so that everyone can have a positive experience visiting the library.

The list below describes actions which may result in loss of library privileges. Illegal activity, even if it is not included in the list below, is forbidden and will be reported to law enforcement.

1. All forms of harassment - including hostile, threatening, discriminatory and abusive words and actions - are grounds for immediate removal from the library.
2. Weapons are prohibited in the library.
3. Deliberate destruction, defacement, and theft of library property and materials - and the property of others - is prohibited.
4. Consumption of alcohol, smoking or vaping, and the use or handling of other controlled substances is prohibited on all library property. Patrons that show signs of intoxication may be asked to leave the premises.
5. The library seeks to offer clean, orderly and efficient spaces and services for everyone to enjoy. Conduct that inhibits or disrupts the use of the library is prohibited, including:
 - a. Consuming food or beverages in the public areas of the building except in designated areas.
 - b. Sleeping.
 - c. Yelling, loud conversations or audible electronics. Obey staff directives to lower your volume or relocate to areas that allow more noise.
 - d. Monopolizing staff time with repetitive questions or requests.
 - e. Running and play fighting.
 - f. Pervasive odor.
 - g. Improper/insufficient clothing. Shoes/sandals and shirts/upper body coverings are required at all times in the building.
 - h. Soliciting money, food, work, or donations is prohibited.
 - i. Using restrooms for bathing or washing clothes.
6. Lewd conduct, sexual activity or suggestiveness, indecent exposure, viewing or sharing of pornography (on personal or public devices), and excessive staring at bodies are all prohibited.
7. In order to make library spaces and services safe and accessible to all, please observe the following:
 - a. Bikes should be parked outside or in designated areas. E-bikes are not permitted in buildings out of safety concerns. Skateboards and scooters should be carried and never ridden inside. Strollers and carts should be parked in designated spaces if there are space constraints.
 - b. Refrain from blocking entrances, aisles, stairwells, and other passageways with bodies or personal belongings.

- c. Non-library flyers, leaflets, and other material should only be posted with permission of branch administrators and may be removed for any reason.
 - d. The Will Library parking lot is for the exclusive use of the library staff and patrons of the library, and may be used only during the specified hours as posted.
 - e. Library visitors are prohibited from entering staff areas - including the spaces behind service desks.
8. No person shall bring animals into the building except for, with the exception of service animals as defined under ADA requirements and NY State law.
 9. Young children (under the age of 9) - or teens and adults with high support needs requiring a caregiver - should be actively supervised and not left unattended in the library. [Children's Rooms have their own sets of policies](#) that must also be adhered to.

Patrons are expected to follow the reasonable requests of library staff, including the library security team, even if they are not listed above. Failure to comply with reasonable requests may result in expulsion from the library.

If patrons observe other patrons in violation of the Code of Conduct they should report it to a library employee and not attempt to enforce the Code of Conduct themselves.

Patrons who violate these regulations may be expelled from the library premises and/or have library privileges withdrawn for a specific or indefinite period of time. These patrons will be issued a letter notifying them of their suspension. Once notified, any attempt to reenter the library during the suspension period is considered trespassing.

Persons from whom these privileges have been withdrawn have the right to appeal in writing to the Board of Trustees of the library.